



## **NOTICE**

### **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR BOARD MEETING  
THURSDAY SEPTEMBER 21, 2023  
7:00 p.m. in MEETING ROOM B**

### **AGENDA**

- **Approve Payment of Vendor Checks Report and ACH Payments.**
- **Report out from the Nominating Committee and officer election. [Action Item]**
- **Report out from the Building and Grounds Committee. [Action Item]**
- **Report out from the Management Committee. [Action Item]**
- **Executive Session: Semi-Annual Review of Executive Session Minutes. [Action Item]**

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**DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

**Agenda for the Regular Meeting  
Thursday September 21, 2023  
7:00 p.m. in Meeting Room B**

- I. Call to Order. (7:00 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to invoke the Remote Participation Policy. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. Consent Agenda. [Action Item] (7:15 p.m.)
  - A. Approval of the Minutes of the Regular Board Meeting - August 2023
  - B. Acceptance of Financial Reports for August 2023
  - C. Acceptance of Reports.
    - 1. Statistics Report for August 2023
    - 2. Director's Report for August 2023
- VIII. New Business. (7:25 p.m.)
  - A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$367,150.25. [Action Item]
  - B. Report out from the Nominating Committee and officer election. [Action Item]
  - C. Report out from the Building and Grounds Committee. [Action Item]
  - D. Report out from the Management Committee. [Action Item]
- IX. Executive Session. (7:45 p.m.)
  - A. Semi-Annual Review of Executive Session Minutes.
- X. Other.
- XI. Announcements.
- XII. Correspondence.
- XIII. Adjournment. (8:00 p.m.)

**This meeting will be video recorded, and available on the Library's website.**



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **MINUTES of the Regular Meeting August 17, 2023**

I. Call to Order.

The meeting was called to order at 7:06 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Lisa DuBrock, Kristen Graack, Christine Halblander, Nick Harkovich, Denise Hudec, Nazneen Kapadia, Rachel Rice, Gregory Sarlo, Michelle Shimon-Hutchison. ABSENT: none  
ALSO PRESENT: DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolf, Friends of Library president John Leach.

III. Pledge of Allegiance.

IV. Induction of newly appointed and reappointed board members.

Newly appointed trustees Rachel Rice and Nazneen Kapadia were introduced.

V. Vote to allow trustees participating remotely to Vote on action items.

MOTION by Hudec, seconded by Shimon-Hutchison to allow trustees participating remotely to Vote on action items.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VI. Consideration of the Agenda.

MOTION by Harkovich, seconded by Graack to accept the Agenda.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VII. Public Comments and Questions.

None

VIII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting - June 15, 2023.
- B. Acceptance of Financial Reports for June, 2023.
- C. Acceptance of Reports.
  - 1. Statistics Report for June 2023.
  - 2. Director's Report for June 2023.
- D. Acceptance of Financial Reports for July 2023.
  - 1. Statistics Report for July 2023
  - 2. Director's Report for July 2023.

DuBrock requested that B be removed from the consent agenda for discussion. The Illinois Fund and Capital Projects fund lines were not correctly totaled. The correct amount is \$4,898,778.15.

MOTION by Graack, seconded by Halblander to accept the Consent Agenda except for B.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

MOTION by Graack, seconded by Hudec to accept the item B of the Consent Agenda.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

IX. New Business.

- A. Approve Payment of June 2023 Vendor Checks Report and ACH Payments in the amount of \$390,982.13.

MOTION by Hudec, seconded by Shimon-Hutchison to approve payment of vendor checks and ACH Payments in the amount of \$390,982.13. as listed on the vendor checks report of June 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account.

VOTE: AYES DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- B. Approve Payment of July 2023 Vendor Checks Report and ACH Payments in the amount of \$280,288.61

MOTION by Hudec, seconded by Shimon-Hutchison to approve payment of vendor checks and ACH Payments in the amount of \$280,288.61 as listed on the vendor checks report of July 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- C. Report out from Finance Committee

Chair Hudec and President Sarlo stated that the committee met and recommend

discussion of the 2024 budget be tabled until after a meeting with the city staff members and recommend the board authorize Director Bonell to move forward with those budget discussions.

MOTION Hudec, seconded by Rice, to authorize Director Bonell to move forward with budget discussions with the city.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

Trustee Kapadia exited the meeting.

D. Strategy if the payment of 2<sup>nd</sup> installment of property taxes is delayed.

Director Bonell stated that it is likely that DPPL will again not receive the second installment of Cook County Property tax payments until very late in the year, meaning the library may run out of operating funds prior to yearend.

MOTION Graack, seconded by Hudec, to authorize Director Bonell to speak with the City about a promissory note to loan DPPL funds to pay operational expenses, should property taxes not be received in time.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison; NAYS: None; ABSENT: Kapadia. MOTION CARRIED

E. Approval of 2024 library closing dates.

MOTION by Harkovich, seconded by Halblander, to accept the 2024 closing dates as presented.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison; NAYS: None; ABSENT: Kapadia. MOTION CARRIED

F. Announcement of nominating committee for 2023/2034 officers.

President Sarlo appointed trustees Halblander, Shimon-Hutchison and Chair DuBrock to the nominating committee to review and recommend a slate of 2023 officers at the September Meeting. He stated that any trustee not on the proposed slate may offer themselves up for vote at the September meeting, as well.

X. Other.

XI. Announcements.

A walkthrough of the architect's plans for the new 4<sup>th</sup> floor "The Canvas" studio space is scheduled for Thursday August 24<sup>th</sup> at 1:30 p.m. Director Bonell stated that the 2023 Summer Reading Program was outstandingly successful. We surpassed pre-Pandemic participation numbers.

XII. Correspondence. The packet included a letter from Operation Gratitude thanking DPPL for the donation of paracord bracelets.

XIII. Adjournment.

MOTION by Graack, seconded by Shimon-Hutchison to adjourn.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

**The meeting ended at 7:40 p.m.**



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **MINUTES of the Building & Grounds Committee Meeting August 24, 2023**

I. Call to Order.

The meeting was called to order at 1:35pm

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Nick Harkovich, Lisa DuBrock, Michelle Shimon-Hutchison. ALSO PRESENT: Trustees Gregory Sarlo, Kristen Graack; DPPL staff Jo Bonell, Joanie Sebastian, Dana Jenkins, Cheryl Gladfelter, Ariana Haze, Laurie Papadourakis, architects Michael Barnes and Tisha Patel.

III. Consideration of the Agenda.

MOTION by DuBrock, seconded by Shimon-Hutchison to approve the agenda. VOTE: AYES: Harkovich, DuBrock, Shimon-Hutchison; NAYS: None; MOTION CARRIED

IV. Public Comments and Questions.

None

V. New Business.

- A. Review of completed architectural plans for 4<sup>th</sup> floor creative space with architect Michael Barnes.

MOTION by Harkovich, seconded by Shimon-Hutchison to direct the architect to proceed with preparation of bid documents for Creative Space project.

VOTE: AYES: Harkovich, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VI. Adjournment.

**The meeting was adjourned at 3:20pm.**



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **MINUTES of the Finance Committee Meeting August 17, 2023**

I. Call to Order.

II. Roll Call.

Roll call indicated the following committee members were PRESENT: Chair Denise Hudec, Lisa DuBrock, Michelle Shimon-Hutchison. ABSENT: none. ALSO PRESENT: Trustees Chris Graack, Christine Halblander, Nick Harkovich, Nazneen Kapadia, Rachel Rice, Gregory Sarlo. DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolf. Friends of Library president John Leach.

III. Pledge of Allegiance.

IV. Vote to allow trustees participating remotely to Vote on action items.

N/A

V. Consideration of the Agenda.

MOTION by DuBrock, seconded by Graack to accept the Agenda.

VOTE: AYES: DuBrock, Hudec, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

None

VII. New Business.

A. Review of Draft of 2024 Budget

Director Bonell presented nine iterations of a 2024 budget for consideration. The committee determined that additional discussion needs to take place with City of Des Plaines staff before a final recommendation to the full board can be made. The recommend budget out of committee is pending discussions with the city, we recommend

MOTION by Shimon-Hutchison, seconded by DuBrock to recommend budget



number one in the amount of \$11,346,511 and a proposed levy of \$10,727,827.  
VOTE: AYES: DuBrock, Hudec, Shimon-Hutchison; NAYS: None; MOTION CARRIES

VIII. Other.

IX. Announcements.

None

X. Correspondence.

None

XI. Adjournment.

MOTION by DuBrock, seconded by Shimon-Hutchison to adjourn.

VOTE: AYES: DuBrock, Hudec, Shimon-Hutchison; NAYS: None; MOTION CARRIES

**The meeting adjourned at 6:58 p.m.**



## Des Plaines Public Library

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### Monthly Financial Report For the Month Ended August 31, 2023

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Prepared by:



**Lauterbach & Amen, LLP**

CERTIFIED PUBLIC ACCOUNTANTS

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# Des Plaines Public Library

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# Financial Statements

Des Plaines Public Library  
Governmental Funds Balance Sheet  
As of August 31, 2023

|  | Library<br>Fund         | Capital<br>Projects Fund | Total                   |
|--|-------------------------|--------------------------|-------------------------|
| <b>ASSETS</b>  |                         |                          |                         |
| Cash and Investments   | \$ 3,387,532.69         | \$ 1,733,533.74          | \$ 5,121,066.43         |
| Prepays  | -                       | 0.00                     | -                       |
| Receivables  |                         |                          |                         |
| Receivable - Property Taxes  | 7,498,802.58            | -                        | 7,498,802.58            |
| Receivable - Grants  | -                       | -                        | -                       |
| Receivable - Miscellaneous   | -                       | -                        | -                       |
| <b>Total Assets</b>  | <b>\$ 10,886,335.27</b> | <b>\$ 1,733,533.74</b>   | <b>\$ 12,619,869.01</b> |
| <b>LIABILITIES</b>   |                         |                          |                         |
| Accounts Payable   | \$ 195,730.22           | \$ 119,867.53            | \$ 315,597.75           |
| Accrued Payroll  | 80,300.45               | -                        | 80,300.45               |
| Due to other funds   | 87,236.09               | -                        | 87,236.09               |
| <b>Total Liabilities</b>   | <b>363,266.76</b>       | <b>119,867.53</b>        | <b>483,134.29</b>       |
| <b>Deferred Inflows of Resources</b>                                     |                         |                          |                         |
| Property Taxes   | 6,252,500.00            | -                        | 6,252,500.00            |
| <b>Total Liabilities and Deferred Inflows of Resources</b>               | <b>6,615,766.76</b>     | <b>119,867.53</b>        | <b>6,735,634.29</b>     |
| <b>FUND BALANCE</b>  |                         |                          |                         |
| Fund Balance - Unreserved  | 4,270,568.51            | 1,613,666.21             | 5,884,234.72            |
| <b>Total Fund Balance</b>  | <b>4,270,568.51</b>     | <b>1,613,666.21</b>      | <b>5,884,234.72</b>     |
| <b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b> | <b>\$ 10,886,335.27</b> | <b>\$ 1,733,533.74</b>   | <b>\$ 12,619,869.01</b> |

Des Plaines Public Library

Governmental Funds Statement of Revenues,  
Expenditures, and Changes In Fund Balances

For the 8 Months Ended August 31, 2023

|                             | General<br>Fund        | Capital<br>Improvements Fund | Total                  |
|-----------------------------|------------------------|------------------------------|------------------------|
| <b>REVENUES</b>             |                        |                              |                        |
| Taxes                       | \$ 4,671,940.99        | \$ -                         | \$ 4,671,940.99        |
| Intergovernmental           | 141,597.13             | -                            | 141,597.13             |
| Fines & Fees                | 22,179.49              | -                            | 22,179.49              |
| Interest                    | 110,772.80             | 63,426.00                    | 174,198.80             |
| Special Events and Programs | 9,028.58               | -                            | 9,028.58               |
| Miscellaneous               | 24,437.04              | -                            | 24,437.04              |
| Total Revenues              | <u>4,979,956.03</u>    | <u>63,426.00</u>             | <u>5,043,382.03</u>    |
| <b>EXPENDITURES</b>         |                        |                              |                        |
| Personnel                   | \$ 2,068,534.13        | \$ -                         | \$ 2,068,534.13        |
| Operating                   | 1,454,728.67           | -                            | 1,454,728.67           |
| Library Materails           | 637,310.19             | -                            | 637,310.19             |
| Capital Outlay              | 59,207.05              | 261,627.85                   | 320,834.90             |
| Other Expenditures          | 46,713.45              | -                            | 46,713.45              |
| Total Expenditures          | <u>4,266,493.49</u>    | <u>261,627.85</u>            | <u>4,528,121.34</u>    |
| Net Change in Fund Balances | <u>713,462.54</u>      | <u>(198,201.85)</u>          | <u>515,260.69</u>      |
| <b>FUND BALANCES</b>        |                        |                              |                        |
| Beginning of the year       | <u>3,557,105.97</u>    | <u>1,811,868.06</u>          | <u>5,368,974.03</u>    |
| End of the period           | <u>\$ 4,270,568.51</u> | <u>\$ 1,613,666.21</u>       | <u>\$ 5,884,234.72</u> |

## Supplementary Information

Des Plaines Public Library

Treasurer's Report as of August 31, 2023

| <u>Institution</u>                           | <u>Invested</u>            |
|--|----------------------------|
| 201-1101000 - Petty Cash                     | <u>500.00</u>              |
| 201-1102015 - Old National Operating # 92260 | 5,421.11                   |
| 202-1102015 - Old National Operating # 92260 | <u>21,748.58</u>           |
|  | <u>27,169.69</u>           |
| 201-1102030 - Village B&T Donation #6718     | <u>24,705.63</u>           |
| 201-1102040 - Village B&T Donation #9878     | <u>219,161.90</u>          |
| 201-1102060 - Village B&T Checking #0289     | 525,759.66                 |
| 202-1102060 - Village B&T Checking #0289     | <u>119,867.53</u>          |
|  | <u>645,627.19</u>          |
| 201-1102050 - Wintrust Brokerage             | <u>168,939.15</u>          |
| 201-1102079 - Illinois Funds # 2591          | 2,443,045.24               |
| 202-1102079 - Illinois Funds # 2591          | <u>1,591,917.63</u>        |
|  | <u>4,034,962.87</u>        |
| Total Invested                               | <u><u>5,121,066.43</u></u> |



Des Plaines Public Library  
Balance Sheet as of August 31, 2023

|   | <u>Beginning</u><br><u>Balance</u> | <u>M.T.D.</u><br><u>Changes</u> | <u>Ending</u><br><u>Balance</u> |
|---|------------------------------------|---------------------------------|---------------------------------|
| <u>Library Fund</u>                       |                                    |                                 |                                 |
| <u>Assets</u>                             |                                    |                                 |                                 |
| 1101000 - Petty Cash                      | 500.00                             | 0.00                            | 500.00                          |
| 1102015 - Old National Operating # 92260  | 177,264.24                         | (171,843.13)                    | 5,421.11                        |
| 1102030 - Village B&T Donation #6718      | 34,747.63                          | (10,042.00)                     | 24,705.63                       |
| 1102040 - Village B&T Donation #9878      | 218,151.25                         | 1,010.65                        | 219,161.90                      |
| 1102050 - Wintrust Brokerage              | 168,939.15                         | 0.00                            | 168,939.15                      |
| 1102060 - Village B&T Checking #0289      | 458,863.43                         | 66,896.23                       | 525,759.66                      |
| 1102079 - Illinois Funds # 2591           | 2,606,243.73                       | (163,198.49)                    | 2,443,045.24                    |
| 1118000 - Receivable - Property Taxes     | <u>7,498,802.58</u>                | <u>0.00</u>                     | <u>7,498,802.58</u>             |
|   | <u>11,163,512.01</u>               | <u>(277,176.74)</u>             | <u>10,886,335.27</u>            |
| <br><u>Liabilities and Fund Balance</u>   |                                    |                                 |                                 |
| <u>Liabilities</u>                        |                                    |                                 |                                 |
| 2401000 - Accounts Payable                | 225,241.56                         | (29,511.34)                     | 195,730.22                      |
| 2430707 - Due to Library Comp Abs         | 87,236.09                          | 0.00                            | 87,236.09                       |
| 2450040 - Accrued Payroll                 | 56,434.06                          | 0.00                            | 56,434.06                       |
| 2470000 - Deferred Revenue - Property Tax | 6,252,500.00                       | 0.00                            | 6,252,500.00                    |
| 2471000 - Deferred Revenue - Other        | <u>23,866.39</u>                   | <u>0.00</u>                     | <u>23,866.39</u>                |
|   | <u>6,645,278.10</u>                | <u>(29,511.34)</u>              | <u>6,615,766.76</u>             |
| <br><u>Fund Balance</u>                   |                                    |                                 |                                 |
| 3730000 - Fund Balance - Unreserved       | <u>3,557,105.97</u>                | <u>0.00</u>                     | <u>3,557,105.97</u>             |
|   | <u>3,557,105.97</u>                | <u>0.00</u>                     | <u>3,557,105.97</u>             |
| <br>Total Liabilities and Fund Balance    | <br><u>10,202,384.07</u>           | <br><u>(29,511.34)</u>          | <br><u>10,172,872.73</u>        |
| <br>Excess Revenues Over Expenses         | <br><u>961,127.94</u>              | <br><u>(247,665.40)</u>         | <br><u>713,462.54</u>           |

Des Plaines Public Library  
Balance Sheet as of August 31, 2023

|  | <u>Beginning<br/>Balance</u> | <u>M.T.D.<br/>Changes</u> | <u>Ending<br/>Balance</u> |
|--|------------------------------|---------------------------|---------------------------|
| <u>Capital Projects Fund</u>             |                              |                           |                           |
| <u>Assets</u>                            |                              |                           |                           |
| 1102015 - Old National Operating # 92260 | 21,748.58                    | 0.00                      | 21,748.58                 |
| 1102060 - Village B&T Checking #0289     | 0.00                         | 119,867.53                | 119,867.53                |
| 1102079 - Illinois Funds # 2591          | 1,714,006.35                 | (122,088.72)              | 1,591,917.63              |
|  | 1,735,754.93                 | (2,221.19)                | 1,733,533.74              |
| <u>Liabilities and Fund Balance</u>      |                              |                           |                           |
| <u>Liabilities</u>                       |                              |                           |                           |
| 2401000 - Accounts Payable               | 0.00                         | 119,867.53                | 119,867.53                |
|  | 0.00                         | 119,867.53                | 119,867.53                |
| <u>Fund Balance</u>                      |                              |                           |                           |
| 3730000 - Fund Balance - Unreserved      | 1,811,868.06                 | 0.00                      | 1,811,868.06              |
| Total Liabilities and Fund Balance       | 1,811,868.06                 | 119,867.53                | 1,931,735.59              |
| Excess Revenues Over Expenses            | (76,113.13)                  | (122,088.72)              | (198,201.85)              |

Compensated Absences Fund

|                                      |           |      |           |
|--------------------------------------|-----------|------|-----------|
| <u>Assets</u>                        |           |      |           |
| 1120201 - Due From Library           | 87,236.09 | 0.00 | 87,236.09 |
|                                      | 87,236.09 | 0.00 | 87,236.09 |
| <u>Liabilities and Fund Balance</u>  |           |      |           |
| <u>Liabilities</u>                   |           |      |           |
| 2450035 - Accrued ST-LT Comp Absence | 87,236.09 | 0.00 | 87,236.09 |
|                                      | 87,236.09 | 0.00 | 87,236.09 |
| <u>Fund Balance</u>                  |           |      |           |
| Total Liabilities and Fund Balance   | 87,236.09 | 0.00 | 87,236.09 |
| Excess Revenues Over Expenses        | 0.00      | 0.00 | 0.00      |

Des Plaines Public Library  
Balance Sheet as of August 31, 2023

|   | <u>Beginning</u><br><u>Balance</u> | <u>M.T.D.</u><br><u>Changes</u> | <u>Ending</u><br><u>Balance</u> |
|---|------------------------------------|---------------------------------|---------------------------------|
| <u>Fixed Assets Fund</u>                          |                                    |                                 |                                 |
| <u>Assets</u>                                     |                                    |                                 |                                 |
| 1203000 - Fixed Assets - Improvements             | 2,461,912.00                       | 0.00                            | 2,461,912.00                    |
| 1204201 - Fixed Assets - Library Equipment        | 1,624,611.65                       | 0.00                            | 1,624,611.65                    |
| 1204300 - Fixed Assets - Vehicles                 | 24,954.39                          | 0.00                            | 24,954.39                       |
| 1209900 - Fixed Assets - Accumulated Depreciation | <u>(1,687,478.00)</u>              | <u>0.00</u>                     | <u>(1,687,478.00)</u>           |
|   | <u>2,424,000.04</u>                | <u>0.00</u>                     | <u>2,424,000.04</u>             |
| <u>Liabilities and Fund Balance</u>               |                                    |                                 |                                 |
| <u>Liabilities</u>                                |                                    |                                 |                                 |
| <u>Fund Balance</u>                               |                                    |                                 |                                 |
| 3730000 - Fund Balance - Unreserved               | <u>2,424,000.04</u>                | <u>0.00</u>                     | <u>2,424,000.04</u>             |
|   | <u>2,424,000.04</u>                | <u>0.00</u>                     | <u>2,424,000.04</u>             |
| Total Liabilities and Net Capital Assets          | <u>2,424,000.04</u>                | <u>0.00</u>                     | <u>2,424,000.04</u>             |
| Excess Revenues Over Expenses                     | <u>0.00</u>                        | <u>0.00</u>                     | <u>0.00</u>                     |
| <u>Long Term Liability Fund</u>                   |                                    |                                 |                                 |
| <u>Assets</u>                                     |                                    |                                 |                                 |
| 1805920 - Deferred Outflows - IMRF                | <u>71,328.00</u>                   | <u>0.00</u>                     | <u>71,328.00</u>                |
|   | <u>71,328.00</u>                   | <u>0.00</u>                     | <u>71,328.00</u>                |
| <u>Liabilities and Fund Balance</u>               |                                    |                                 |                                 |
| <u>Liabilities</u>                                |                                    |                                 |                                 |
| 2812092 - OPEB Liability                          | 405,203.00                         | 0.00                            | 405,203.00                      |
| 2815192 - Net Pension Liability                   | (4,117,207.00)                     | 0.00                            | (4,117,207.00)                  |
| 2973920 - Deferred Inflows - IMRF                 | <u>3,424,019.00</u>                | <u>0.00</u>                     | <u>3,424,019.00</u>             |
|   | <u>(287,985.00)</u>                | <u>0.00</u>                     | <u>(287,985.00)</u>             |
| <u>Fund Balance</u>                               |                                    |                                 |                                 |
| 3730000 - Fund Balance - Unreserved               | <u>359,313.00</u>                  | <u>0.00</u>                     | <u>359,313.00</u>               |
|   | <u>359,313.00</u>                  | <u>0.00</u>                     | <u>359,313.00</u>               |
| Total Liabilities and Net LT Liabilities          | <u>71,328.00</u>                   | <u>0.00</u>                     | <u>71,328.00</u>                |
| Excess Revenues Over Expenses                     | <u>0.00</u>                        | <u>0.00</u>                     | <u>0.00</u>                     |

**Des Plaines Public Library  
Revenue Report  
For the 8 Months Ended August 31, 2023**

| _____ Library Fund _____                            | <u>Received<br/>this Month</u> | <u>Received<br/>this Year</u> | <u>Budgeted<br/>Receipts</u> | <u>Uncollected<br/>Receipts</u> | <u>Prct.<br/>Collected</u> |
|---|--------------------------------|-------------------------------|------------------------------|---------------------------------|----------------------------|
| <b><u>Taxes</u></b>                                 |                                |                               |                              |                                 |                            |
| 201-4810034 - Property Taxes 2022                   | <u>92,107.15</u>               | <u>4,671,940.99</u>           | <u>8,751,036.00</u>          | <u>4,079,095.01</u>             | <u>53.39</u>               |
|   | <u>92,107.15</u>               | <u>4,671,940.99</u>           | <u>8,751,036.00</u>          | <u>4,079,095.01</u>             | <u>53.39</u>               |
| <b><u>Intergovernmental</u></b>                     |                                |                               |                              |                                 |                            |
| 201-4810800 - Personal Property Replacement Tax     | 23,247.00                      | 46,494.00                     | 92,988.00                    | 46,494.00                       | 50.00                      |
| 201-4822040 - State Grant - Per Capita              | 89,495.63                      | 89,495.63                     | 89,495.00                    | (0.63)                          | 100.00                     |
| 201-4822090 - Grant Revenue                         | 1,617.26                       | 5,607.50                      | 10,000.00                    | 4,392.50                        | 56.08                      |
| 201-4822095 - State Grant - Library                 | <u>0.00</u>                    | <u>0.00</u>                   | <u>0.00</u>                  | <u>0.00</u>                     | <u>0.00</u>                |
|   | <u>114,359.89</u>              | <u>141,597.13</u>             | <u>192,483.00</u>            | <u>50,885.87</u>                | <u>73.56</u>               |
| <b><u>Fines &amp; Fees</u></b>                      |                                |                               |                              |                                 |                            |
| 201-4850101 - Library Fees                          | 840.36                         | 12,164.84                     | 8,000.00                     | (4,164.84)                      | 152.06                     |
| 201-4850201 - Copying Fees                          | 1,398.85                       | 8,396.50                      | 20,000.00                    | 11,603.50                       | 41.98                      |
| 201-4850203 - Lost Materials                        | 0.00                           | 32.90                         | 0.00                         | (32.90)                         | 0.00                       |
| 201-4850207 - Non-Res Cards                         | 0.00                           | 460.25                        | 200.00                       | (260.25)                        | 230.13                     |
| 201-4850208 - Meeting Room Fees                     | <u>405.00</u>                  | <u>1,125.00</u>               | <u>1,500.00</u>              | <u>375.00</u>                   | <u>75.00</u>               |
|   | <u>2,644.21</u>                | <u>22,179.49</u>              | <u>29,700.00</u>             | <u>7,520.51</u>                 | <u>74.68</u>               |
| <b><u>Special Programs &amp; Events</u></b>         |                                |                               |                              |                                 |                            |
| 201-4850215 - Friends of the Library Reimbursements | <u>0.00</u>                    | <u>9,028.58</u>               | <u>20,000.00</u>             | <u>10,971.42</u>                | <u>45.14</u>               |
|   | <u>0.00</u>                    | <u>9,028.58</u>               | <u>20,000.00</u>             | <u>10,971.42</u>                | <u>45.14</u>               |
| <b><u>Interest</u></b>                              |                                |                               |                              |                                 |                            |
| 201-4830010 - Gain/Loss on Investments              | 0.00                           | 21,362.35                     | 0.00                         | (21,362.35)                     | 0.00                       |
| 201-4890010 - Interest Income                       | <u>12,904.70</u>               | <u>89,410.45</u>              | <u>17,000.00</u>             | <u>(72,410.45)</u>              | <u>525.94</u>              |
|   | <u>12,904.70</u>               | <u>110,772.80</u>             | <u>17,000.00</u>             | <u>(93,772.80)</u>              | <u>651.60</u>              |
| <b><u>Other Revenue</u></b>                         |                                |                               |                              |                                 |                            |
| 201-4899900 - Miscellaneous Revenue                 | 205.93                         | 13,295.96                     | 70,000.00                    | 56,704.04                       | 18.99                      |
| 201-4899910 - Vending Machine Revenue               | 96.39                          | 699.70                        | 1,000.00                     | 300.30                          | 69.97                      |
| 201-4899920 - Library Donations                     | 0.00                           | 750.00                        | 600,000.00                   | 599,250.00                      | 0.13                       |
| 201-4899940 - Friends Book Sale                     | <u>1,307.85</u>                | <u>9,691.38</u>               | <u>14,000.00</u>             | <u>4,308.62</u>                 | <u>69.22</u>               |
|   | <u>1,610.17</u>                | <u>24,437.04</u>              | <u>685,000.00</u>            | <u>660,562.96</u>               | <u>3.57</u>                |
| <b>Total Library Fund</b>                           | <u><u>223,626.12</u></u>       | <u><u>4,979,956.03</u></u>    | <u><u>9,695,219.00</u></u>   | <u><u>4,715,262.97</u></u>      | <u><u>51.37</u></u>        |

Des Plaines Public Library  
 Revenue Report  
 For the 8 Months Ended August 31, 2023

|  | <u>Received</u><br><u>this Month</u> | <u>Received</u><br><u>this Year</u> | <u>Budgeted</u><br><u>Receipts</u> | <u>Uncollected</u><br><u>Receipts</u> | <u>Prct.</u><br><u>Collected</u> |
|--|--------------------------------------|-------------------------------------|------------------------------------|---------------------------------------|----------------------------------|
| <u>Capital Projects Fund</u>             |                                      |                                     |                                    |                                       |                                  |
| <u>Interest</u>                          |                                      |                                     |                                    |                                       |                                  |
| 202-4890010 - Interest Income            | <u>7,820.81</u>                      | <u>63,426.00</u>                    | <u>11,500.00</u>                   | <u>(51,926.00)</u>                    | <u>551.53</u>                    |
|  | <u>7,820.81</u>                      | <u>63,426.00</u>                    | <u>11,500.00</u>                   | <u>(51,926.00)</u>                    | <u>551.53</u>                    |
| <u>Other Financing Sources</u>           |                                      |                                     |                                    |                                       |                                  |
| 202-4898902 - Transfer from Library Fund | <u>0.00</u>                          | <u>0.00</u>                         | <u>1,000,000.00</u>                | <u>1,000,000.00</u>                   | <u>0.00</u>                      |
|  | <u>0.00</u>                          | <u>0.00</u>                         | <u>1,000,000.00</u>                | <u>1,000,000.00</u>                   | <u>0.00</u>                      |
| Total Capital Projects Fund              | <u><u>7,820.81</u></u>               | <u><u>63,426.00</u></u>             | <u><u>1,011,500.00</u></u>         | <u><u>948,074.00</u></u>              | <u><u>6.27</u></u>               |
| Total of All Funds                       | <u><u>231,446.93</u></u>             | <u><u>5,043,382.03</u></u>          | <u><u>10,706,719.00</u></u>        | <u><u>5,663,336.97</u></u>            | <u><u>47.10</u></u>              |

Des Plaines Public Library  
Expense Report  
For the 8 Months Ended August 31, 2023

| Library Fund _____                     | M.T.D.<br><u>Expended</u> | Y.T.D.<br><u>Expended</u> | Budgeted<br><u>Amount</u> | Budgeted<br><u>Remain.</u> | Prct.<br><u>Expend.</u> |
|--|---------------------------|---------------------------|---------------------------|----------------------------|-------------------------|
| <u>Salaries</u>                        |                           |                           |                           |                            |                         |
| 5910100 - Full-time Salaries           | 177,892.19                | 1,563,530.78              | 2,498,588.00              | 935,057.22                 | 62.58                   |
| 5910200 - Part-time Salaries           | <u>61,736.06</u>          | <u>505,003.35</u>         | <u>899,000.00</u>         | <u>393,996.65</u>          | <u>56.17</u>            |
|  | <u>239,628.25</u>         | <u>2,068,534.13</u>       | <u>3,397,588.00</u>       | <u>1,329,053.87</u>        | <u>60.88</u>            |
| <u>Benefits</u>                        |                           |                           |                           |                            |                         |
| 5918010 - Unemployment Compensation    | 0.00                      | 0.00                      | 15,000.00                 | 15,000.00                  | 0.00                    |
| 5918020 - Employer Contribution - FICA | 17,539.73                 | 151,400.09                | 258,634.00                | 107,233.91                 | 58.54                   |
| 5918021 - Employer Contribution - IMRF | 8,087.14                  | 76,273.30                 | 194,564.00                | 118,290.70                 | 39.20                   |
| 5918040 - Life Insurance Premiums      | 0.00                      | 0.00                      | 1,932.00                  | 1,932.00                   | 0.00                    |
| 5918050 - PPO Insurance Premiums       | 29,625.61                 | 275,085.07                | 459,518.00                | 184,432.93                 | 59.86                   |
| 5918051 - HMO Insurance Premiums       | 16,391.64                 | 135,933.14                | 177,307.00                | 41,373.86                  | 76.67                   |
| 5918055 - Dental Insurance Premiums    | 0.00                      | 0.00                      | 31,649.00                 | 31,649.00                  | 0.00                    |
| 5918070 - Workers Compensation         | <u>0.00</u>               | <u>9,426.00</u>           | <u>14,000.00</u>          | <u>4,574.00</u>            | <u>67.33</u>            |
|  | <u>71,644.12</u>          | <u>648,117.60</u>         | <u>1,152,604.00</u>       | <u>504,486.40</u>          | <u>56.23</u>            |
| <u>Contractual Services</u>            |                           |                           |                           |                            |                         |
| 5920100 - Legal Fees                   | 115.00                    | 972.00                    | 10,000.00                 | 9,028.00                   | 9.72                    |
| 5920110 - Professional Services        | 37,030.59                 | 338,319.23                | 468,838.00                | 130,518.77                 | 72.16                   |
| 5920120 - Communication Services       | 2,594.33                  | 23,831.76                 | 32,900.00                 | 9,068.24                   | 72.44                   |
| 5920140 - Integrated Library System    | 0.00                      | 44,315.58                 | 89,000.00                 | 44,684.42                  | 49.79                   |
| 5920202 - Conferences                  | 0.00                      | 180.00                    | 0.00                      | (180.00)                   | 0.00                    |
| 5920210 - Marketing                    | 1,230.56                  | 36,489.94                 | 60,000.00                 | 23,510.06                  | 60.82                   |
| 5920220 - Membership Dues              | 0.00                      | 4,780.83                  | 8,000.00                  | 3,219.17                   | 59.76                   |
| 5920990 - Property/Liability Insurance | 0.00                      | 45,755.92                 | 65,000.00                 | 19,244.08                  | 70.39                   |
| 5930010 - R&M Equipment                | 11,816.55                 | 48,234.08                 | 88,460.00                 | 40,225.92                  | 54.53                   |
| 5930020 - R&M Buildings & Structures   | 12,635.52                 | 68,002.85                 | 112,364.00                | 44,361.15                  | 60.52                   |
| 5930030 - R&M Vehicles                 | 0.00                      | 0.00                      | 1,500.00                  | 1,500.00                   | 0.00                    |
| 5930210 - Rental of Equipment          | 6,352.67                  | 10,951.01                 | 26,090.00                 | 15,138.99                  | 41.97                   |
| 5930320 - Cleaning/Custodial Services  | 5,356.45                  | 48,631.45                 | 88,900.00                 | 40,268.55                  | 54.70                   |
| 5930490 - Refuse Contract              | 575.36                    | 3,920.88                  | 6,000.00                  | 2,079.12                   | 65.35                   |
| 5960040 - Pre-Employment Testing       | 376.00                    | 769.00                    | 3,500.00                  | 2,731.00                   | 21.97                   |
| 5960065 - Bank Fees                    | 17.66                     | 521.68                    | 300.00                    | (221.68)                   | 173.89                  |
| 5960070 - Mileage                      | 0.00                      | 0.00                      | 500.00                    | 500.00                     | 0.00                    |
| 5960210 - Special Event Programming    | 4,306.01                  | 53,609.78                 | 61,500.00                 | 7,890.22                   | 87.17                   |
| 5960990 - Misc. Contractual Services   | <u>9,940.94</u>           | <u>77,325.08</u>          | <u>126,560.00</u>         | <u>49,234.92</u>           | <u>61.10</u>            |
|  | <u>92,347.64</u>          | <u>806,611.07</u>         | <u>1,249,412.00</u>       | <u>442,800.93</u>          | <u>64.56</u>            |
| <u>Commodities</u>                     |                           |                           |                           |                            |                         |
| 5970100 - Supplies                     | 3,572.57                  | 49,494.57                 | 87,150.00                 | 37,655.43                  | 56.79                   |
| 5970110 - Meals                        | 0.00                      | 952.68                    | 2,000.00                  | 1,047.32                   | 47.63                   |
| 5970170 - Janitorial                   | 1,247.30                  | 4,427.15                  | 17,900.00                 | 13,472.85                  | 24.73                   |
| 5970260 - Postage & Parcel             | 1,027.00                  | 9,218.21                  | 11,000.00                 | 1,781.79                   | 83.80                   |
| 5970270 - Printing                     | 70.67                     | 70.67                     | 0.00                      | (70.67)                    | 0.00                    |
| 5970500 - Water Bill                   | 1,210.92                  | 3,981.87                  | 8,000.00                  | 4,018.13                   | 49.77                   |
| 5970600 - Ebooks/Books                 | 34,123.37                 | 225,126.46                | 381,900.00                | 156,773.54                 | 58.95                   |

**Des Plaines Public Library  
Expense Report  
For the 8 Months Ended August 31, 2023**

|   | M.T.D.                | Y.T.D.                  | Budgeted                | Budgeted                | Prct.            |
|---|-----------------------|-------------------------|-------------------------|-------------------------|------------------|
|   | <u>Expended</u>       | <u>Expended</u>         | <u>Amount</u>           | <u>Remain.</u>          | <u>Expend.</u>   |
| 5970610 - E-audio/Audio                       | 5,913.42              | 39,486.90               | 74,500.00               | 35,013.10               | 53.00            |
| 5970620 - E-Subscriptions/Subscriptions       | 445.14                | 45,263.62               | 51,430.00               | 6,166.38                | 88.01            |
| 5970630 - Visual Materials                    | 5,812.40              | 105,053.97              | 190,200.00              | 85,146.03               | 55.23            |
| 5970640 - Databases                           | 4,287.68              | 130,502.53              | 170,000.00              | 39,497.47               | 76.77            |
| 5970810 - Natural Gas                         | 1,341.42              | 20,355.23               | 27,000.00               | 6,644.77                | 75.39            |
| 5970850 - Gasoline                            | 0.00                  | 0.00                    | 600.00                  | 600.00                  | 0.00             |
| 5970900 - Equipment < \$10,000                | <u>1,162.65</u>       | <u>3,376.33</u>         | <u>6,900.00</u>         | <u>3,523.67</u>         | <u>48.93</u>     |
|   | <u>60,214.54</u>      | <u>637,310.19</u>       | <u>1,028,580.00</u>     | <u>391,269.81</u>       | <u>61.96</u>     |
| <br><u>Capital Expenditures</u>               |                       |                         |                         |                         |                  |
| 5980400 - Equipment                           | 0.00                  | 1,007.59                | 1,000.00                | (7.59)                  | 100.76           |
| 5980410 - Computer Hardware                   | 0.00                  | 20,600.33               | 12,800.00               | (7,800.33)              | 160.94           |
| 5980420 - Computer Software                   | 2,686.00              | 37,599.13               | 91,402.00               | 53,802.87               | 41.14            |
| 5980600 - Furniture & Fixtures                | <u>0.00</u>           | <u>0.00</u>             | <u>5,000.00</u>         | <u>5,000.00</u>         | <u>0.00</u>      |
|   | <u>2,686.00</u>       | <u>59,207.05</u>        | <u>110,202.00</u>       | <u>50,994.95</u>        | <u>53.73</u>     |
| <br><u>Other Funding Activities</u>           |                       |                         |                         |                         |                  |
| 5990900 - Per Capita Grant Expenditures       | 3,463.12              | 37,022.07               | 89,495.00               | 52,472.93               | 41.37            |
| 5990940 - Trans to Library Capital Proj. Fund | 0.00                  | 0.00                    | 1,000,000.00            | 1,000,000.00            | 0.00             |
| 5999940 - Friends Books Sale                  | <u>1,307.85</u>       | <u>9,691.38</u>         | <u>0.00</u>             | <u>(9,691.38)</u>       | <u>0.00</u>      |
|   | <u>4,770.97</u>       | <u>46,713.45</u>        | <u>1,089,495.00</u>     | <u>1,042,781.55</u>     | <u>4.29</u>      |
| <br>Total Library Fund Expenditures           | <br><u>471,291.52</u> | <br><u>4,266,493.49</u> | <br><u>8,027,881.00</u> | <br><u>3,761,387.51</u> | <br><u>53.15</u> |
| <br>_____ Capital Projects Fund _____         |                       |                         |                         |                         |                  |
| <br><u>Contractual Services</u>               |                       |                         |                         |                         |                  |
| <br><u>Capital Expenditures</u>               |                       |                         |                         |                         |                  |
| 5980300 - Improvements                        | 0.00                  | 4,521.44                | 801,000.00              | 796,478.56              | 0.56             |
| 5980400 - Equipment                           | 0.00                  | 0.00                    | 271,000.00              | 271,000.00              | 0.00             |
| 5980410 - Computer Hardware                   | 119,867.53            | 179,278.04              | 341,100.00              | 161,821.96              | 52.56            |
| 5980420 - Computer Software                   | 0.00                  | 0.00                    | 0.00                    | 0.00                    | 0.00             |
| 5980430 - Makerspace Donation Expenses        | 10,042.00             | 75,294.37               | 0.00                    | (75,294.37)             | 0.00             |
| 5980600 - Furniture and Fixtures              | <u>0.00</u>           | <u>2,534.00</u>         | <u>2,000.00</u>         | <u>(534.00)</u>         | <u>126.70</u>    |
|   | <u>129,909.53</u>     | <u>261,627.85</u>       | <u>1,415,100.00</u>     | <u>1,153,472.15</u>     | <u>18.49</u>     |
| <br>Total Capital Projects Fund Expenditures  | <br><u>129,909.53</u> | <br><u>261,627.85</u>   | <br><u>1,415,100.00</u> | <br><u>1,153,472.15</u> | <br><u>18.49</u> |
| <br><b>Total of All Funds</b>                 | <br><u>601,201.05</u> | <br><u>4,528,121.34</u> | <br><u>9,442,981.00</u> | <br><u>4,914,859.66</u> | <br><u>47.95</u> |

# Des Plaines Public Library Check List

All Bank Accounts

August 18, 2023 - September 21, 2023

| Check Number              | Check Date | Payee  | Amount     |
|---------------------------|------------|--|------------|
| <b>Vendor Checks</b>      |            |  |            |
| 19828                     | 09/21/23   | ANDREW TROTTER                               | 270.00     |
| 19829                     | 09/21/23   | AQUARIUM ADVENTURE HOFFMAN ESTATES           | 320.00     |
| 19830                     | 09/21/23   | BAKER & TAYLOR                               | 33,888.68  |
| 19831                     | 09/21/23   | BISHOP PLUMBING, INC.                        | 1,791.15   |
| 19832                     | 09/21/23   | CHILDREN'S PLUS, INC.                        | 249.46     |
| 19833                     | 09/21/23   | CITY OF DES PLAINES                          | 1,210.92   |
| 19834                     | 09/21/23   | COLLEY ELEVATOR COMPANY                      | 642.00     |
| 19835                     | 09/21/23   | Continental Resources, Inc.                  | 1,325.15   |
| 19836                     | 09/21/23   | CRYSTAL MAINTENANCE SERVICES CORP            | 4,892.50   |
| 19837                     | 09/21/23   | ENVISIONWARE, INC                            | 6,859.80   |
| 19838                     | 09/21/23   | EUGENE FLYNN                                 | 240.00     |
| 19839                     | 09/21/23   | FITTLE, LLC                                  | 2,720.00   |
| 19840                     | 09/21/23   | FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES | 575.36     |
| 19841                     | 09/21/23   | GARVEY'S OFFICE PRODUCTS                     | 650.59     |
| 19842                     | 09/21/23   | GOVCONNECTION INC                            | 2,800.46   |
| 19843                     | 09/21/23   | GRAINGER                                     | 26.16      |
| 19844                     | 09/21/23   | HR SPECIALIST: EMPLOYMENT LAW                | 211.00     |
| 19845                     | 09/21/23   | IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.     | 7,017.75   |
| 19846                     | 09/21/23   | INFORMATION TODAY, INC.                      | 323.53     |
| 19847                     | 09/21/23   | Julia Arrendondo                             | 200.00     |
| 19848                     | 09/21/23   | LAUTERBACH & AMEN, LLP.                      | 1,575.00   |
| 19849                     | 09/21/23   | LAW OFFICES OF ANCEL GLINK, P.C.             | 115.00     |
| 19850                     | 09/21/23   | LIMRICC                                      | 57,003.91  |
| 19851                     | 09/21/23   | MIDWEST TAPE                                 | 8,879.07   |
| 19852                     | 09/21/23   | MULTICULTURAL BOOKS & VIDEOS                 | 340.98     |
| 19853                     | 09/21/23   | NIU  | 100.00     |
| 19854                     | 09/21/23   | OAKBROOK MECHANICAL SERVICES                 | 5,418.77   |
| 19855                     | 09/21/23   | OUTSOURCE SOLUTIONS GROUP, INC.              | 159,148.18 |
| 19856                     | 09/21/23   | OUTSOURCE SOLUTIONS GROUP, INC.              | 766.00     |
| 19857                     | 09/21/23   | PENWORTHY COMPANY                            | 1,725.40   |
| 19858                     | 09/21/23   | PHYSICIANS IMMEDIATE CARE CHICAGO            | 376.00     |
| 19859                     | 09/21/23   | Playaway Products LLC                        | 3,188.45   |
| 19860                     | 09/21/23   | Rebecca Menzie                               | 225.00     |
| 19861                     | 09/21/23   | THOMAS KLISE/CRIMSON MULTIMEDIA              | 683.73     |
| 19862                     | 09/21/23   | Thomas Michael                               | 225.00     |
| 19863                     | 09/21/23   | THOMSON REUTERS-WEST                         | 25.50      |
| 19864                     | 09/21/23   | TODAY'S BUSINESS SOLUTIONS INC               | 300.00     |
| 19865                     | 09/21/23   | TUMBLEWEED PRESS INC.                        | 599.00     |
| 19866                     | 09/21/23   | UNITED STATES POSTAL SERVICE                 | 310.00     |
| 19867                     | 09/21/23   | WILD BIRD SHACK                              | 365.00     |
| 19868                     | 09/21/23   | World Archives                               | 2,921.00   |
| 19869                     | 09/21/23   | Maria Reed                                   | 70.00      |
| 19870                     | 09/21/23   | AUTOMATED LOGIC, INC.                        | 5,022.25   |
| 51990                     | 08/31/23   | Lohan Architecture                           | 10,042.00  |
| 51991                     | 08/31/23   | NEOFUNDS BY NEOPOST                          | 1,000.00   |
| 51992                     | 08/31/23   | VERIZON WIRELESS                             | 898.14     |
| 51993                     | 08/31/23   | COMCAST CABLE                                | 1,033.70   |
| 51994                     | 08/31/23   | FRIENDS OF THE DES PLAINES PUBLIC LIBRARY    | 1,307.85   |
| 51995                     | 08/31/23   | NICOR GAS                                    | 1,341.42   |
| 51996                     | 08/31/23   | NATIONWIDE RETIREMENT                        | 300.00     |
| 51997                     | 08/31/23   | IMRF   | 20,907.52  |
| 51998                     | 08/31/23   | BANKCARD SERVICES                            | 14,721.87  |
| <b>Vendor Check Total</b> |            |  | 367,150.25 |
| <b>Check List Total</b>   |            |  | 367,150.25 |

Check count = 52



# Des Plaines Public Library

## Vendor Checks Report

Village B&T Checking #0289

August 2023

| Payee/Account #                    | Account Description        | Description                | Amount | Check Number | Check Date | Check Amount     |
|------------------------------------|----------------------------|----------------------------|--------|--------------|------------|------------------|
| <b>Vendor Checks</b>               |                            |                            |        |              |            |                  |
| ANDREW TROTTER                     |                            |                            |        | 19828        | 09/21/23   | <u>270.00</u>    |
| 201-5960210                        | Special Event Programming  | Andrew Trotter for D&D     | 270.00 |              |            |                  |
| AQUARIUM ADVENTURE HOFFMAN ESTATES |                            |                            |        | 19829        | 09/21/23   | <u>320.00</u>    |
| 201-5960990                        | Misc. Contractual Services | 08.14.23 Aquarium Cleaning | 160.00 |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | 07.31.23 Aquarium Cleaning | 160.00 |              |            |                  |
| BAKER & TAYLOR                     |                            |                            |        | 19830        | 09/21/23   | <u>33,888.68</u> |
| 201-5960990                        | Misc. Contractual Services | Inv 2037682154             | 4.13   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037729709             | 148.41 |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037707316             | 5.03   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037689249             | 15.42  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037693622             | 2.88   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037693573             | 13.92  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037692373             | 24.78  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037686826             | 7.74   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037687022             | 9.68   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037693845             | 7.47   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037733732             | 111.58 |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037691574             | 18.62  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037751591             | 64.34  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037724196             | 9.74   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037742844             | 297.57 |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037740894             | 47.25  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037693656             | 10.95  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037744454             | 27.09  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037750800             | 52.10  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037757066             | 89.01  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037716276             | 17.65  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037744688             | 101.43 |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037744559             | 23.22  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037716372             | 15.16  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037630434             | 2.53   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037745584             | 81.32  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037751868             | 75.38  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037681316             | 12.39  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037686796             | 10.06  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037680683             | 89.75  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037680683             | 31.52  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037737800             | 25.66  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037724344             | 46.08  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037728272             | 22.41  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037729718             | 138.58 |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037724545             | 31.00  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037673451             | 12.94  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037663617             | 17.97  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037657762             | 19.36  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037666145             | 11.61  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037673308             | 7.47   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037720900             | 27.09  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037673497             | 9.96   |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037718650             | 32.82  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037716285             | 46.40  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037683615             | 32.48  |              |            |                  |
| 201-5960990                        | Misc. Contractual Services | Inv 2037713679             | 66.17  |              |            |                  |

# Des Plaines Public Library

## Vendor Checks Report

Village B&T Checking #0289

August 2023

| Payee/Account # | Account Description        | Description    | Amount | Check Number | Check Date | Check Amount |
|-----------------|----------------------------|----------------|--------|--------------|------------|--------------|
| 201-5960990     | Misc. Contractual Services | Inv 2037716305 | 62.60  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037732007 | 20.33  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037676023 | 15.16  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037734930 | 45.19  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037711318 | 6.30   |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037726701 | 89.62  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037734741 | 78.16  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037737802 | 84.48  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037726187 | 57.82  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037673194 | 42.57  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037673498 | 65.67  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037644363 | 10.44  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037637220 | 19.04  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037673293 | 15.16  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037693722 | 109.89 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037680554 | 107.88 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037693571 | 38.70  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037674343 | 120.00 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037679740 | 87.64  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037667444 | 150.19 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037661435 | 17.50  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037650299 | 27.09  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037650290 | 61.92  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037666134 | 28.86  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037677951 | 82.78  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037671985 | 73.46  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037656397 | 41.30  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037655978 | 70.21  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037657669 | 55.04  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037683044 | 40.85  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037650307 | 13.44  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037650287 | 10.44  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037650286 | 15.82  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037713696 | 74.58  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037698029 | 6.30   |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037687777 | 49.56  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037719979 | 70.05  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037698956 | 90.99  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037709235 | 94.15  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037684115 | 17.68  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037712224 | 17.88  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037688770 | 80.94  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037701575 | 75.99  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037684850 | 32.90  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037716304 | 34.83  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037707250 | 58.05  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037711282 | 58.44  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037692369 | 61.33  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037698987 | 442.78 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037694550 | 101.84 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037715146 | 77.97  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 2037701384 | 59.23  |              |            |              |
| 201-5970600     | Ebooks/Books               | Inv 2037682154 | 10.76  |              |            |              |
| 201-5970600     | Ebooks/Books               | Inv 2037729709 | 774.08 |              |            |              |
| 201-5970600     | Ebooks/Books               | Inv 2037707316 | 17.14  |              |            |              |
| 201-5970600     | Ebooks/Books               | Inv 2037689249 | 62.77  |              |            |              |

# Des Plaines Public Library

## Vendor Checks Report

Village B&T Checking #0289

August 2023

| Payee/Account # | Account Description | Description    | Amount   | Check Number | Check Date | Check Amount |
|-----------------|---------------------|----------------|----------|--------------|------------|--------------|
| 201-5970600     | Ebooks/Books        | Inv 2037693622 | 15.90    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037693573 | 40.84    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037692373 | 51.50    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037686826 | 34.05    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037687022 | 15.54    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037693845 | 37.11    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037733732 | 481.67   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037691574 | 105.11   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037751591 | 412.43   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037724196 | 24.51    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037742844 | 1,705.72 |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037740894 | 153.21   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037693656 | 52.72    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037744454 | 127.07   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 5037750800 | 485.15   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037757066 | 520.07   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037716276 | 49.57    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037744688 | 505.30   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037744559 | 99.90    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037716372 | 91.93    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037630434 | 10.21    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037745583 | 611.81   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037751867 | 605.01   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037681316 | 20.29    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037686796 | 21.52    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037737800 | 116.38   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037724344 | 138.92   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037728272 | 128.55   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037725347 | 113.10   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037729717 | 770.29   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037724545 | 153.32   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037673451 | 36.21    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037663617 | 44.22    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037657762 | 41.26    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037666145 | 51.10    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037673308 | 44.64    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037720900 | 109.00   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037673497 | 64.28    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037718650 | 166.92   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037716285 | 162.11   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037683615 | 96.67    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037713679 | 157.46   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037716305 | 122.53   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037732007 | 102.53   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037676023 | 77.79    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037734939 | 384.32   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037734930 | 287.78   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037711318 | 101.00   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037726700 | 568.30   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037734740 | 579.91   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037737801 | 576.10   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037726187 | 142.30   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037673194 | 174.31   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037673498 | 380.23   |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037644363 | 30.63    |              |            |              |
| 201-5970600     | Ebooks/Books        | Inv 2037637220 | 41.85    |              |            |              |

# Des Plaines Public Library

## Vendor Checks Report

Village B&T Checking #0289

August 2023

| Payee/Account #         | Account Description         | Description             | Amount   | Check Number | Check Date | Check Amount    |
|-------------------------|-----------------------------|-------------------------|----------|--------------|------------|-----------------|
| 201-5970600             | Ebooks/Books                | Inv 2037673293          | 72.68    |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037693722          | 593.68   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037680554          | 506.94   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037693571          | 160.05   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037674342          | 738.45   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037679739          | 587.90   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037667445          | 1,154.77 |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037661435          | 464.03   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037650299          | 113.57   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037650290          | 256.01   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037666134          | 171.01   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037677951          | 334.77   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037671985          | 369.69   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037656397          | 38.80    |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037655978          | 121.24   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037657669          | 181.15   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037683043          | 275.47   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037650307          | 69.47    |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037650287          | 45.95    |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037650286          | 52.12    |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037713696          | 391.20   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037698029          | 187.83   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037687777          | 83.99    |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037719978          | 490.45   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037698955          | 549.64   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037709234          | 828.22   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037684114          | 229.14   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037712223          | 202.61   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037688769          | 543.48   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037701574          | 460.55   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037712507          | 33.37    |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037684850          | 801.82   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037716304          | 154.35   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037707250          | 246.84   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037711282          | 330.59   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037692369          | 345.89   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037698987          | 1,920.62 |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037694549          | 594.26   |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 2037715145          | 532.04   |              |            |                 |
| 201-5970640             | Databases                   | Inv 2037711318          | 149.99   |              |            |                 |
| 201-5970640             | Databases                   | Inv 2037661435          | 149.99   |              |            |                 |
| BISHOP PLUMBING, INC.   |                             |                         |          | 19831        | 09/21/23   | <u>1,791.15</u> |
| 201-5930020             | R&M Buildings & Structures  | Inv 38819333            | 1,327.20 |              |            |                 |
| 201-5930320             | Cleaning/Custodial Services | Inv 38735092            | 463.95   |              |            |                 |
| CHILDREN'S PLUS, INC.   |                             |                         |          | 19832        | 09/21/23   | <u>249.46</u>   |
| 201-5970600             | Ebooks/Books                | Inv 233117              | 32.62    |              |            |                 |
| 201-5970600             | Ebooks/Books                | Inv 233847              | 216.84   |              |            |                 |
| CITY OF DES PLAINES     |                             |                         |          | 19833        | 09/21/23   | <u>1,210.92</u> |
| 201-5970500             | Water Bill                  | Water; 05.31 - 07.31.23 | 1,210.92 |              |            |                 |
| COLLEY ELEVATOR COMPANY |                             |                         |          | 19834        | 09/21/23   | <u>642.00</u>   |
| 201-5930020             | R&M Buildings & Structures  | Inv 245731              | 642.00   |              |            |                 |

# Des Plaines Public Library

## Vendor Checks Report

Village B&T Checking #0289

August 2023

| Payee/Account #                              | Account Description           | Description                | Amount    | Check Number | Check Date | Check Amount     |
|--|-------------------------------|----------------------------|-----------|--------------|------------|------------------|
| Continental Resources, Inc.                  |                               |                            |           | 19835        | 09/21/23   | <u>1,325.15</u>  |
| 201-5990900                                  | Per Capita Grant Expenditures | Inv 91147486               | 662.66    |              |            |                  |
| 201-5920120                                  | Communication Services        | Inv 91145706               | 662.49    |              |            |                  |
| CRYSTAL MAINTENANCE SERVICES CORP            |                               |                            |           | 19836        | 09/21/23   | <u>4,892.50</u>  |
| 201-5930320                                  | Cleaning/Custodial Services   | Inv 31238                  | 4,892.50  |              |            |                  |
| ENVISIONWARE, INC                            |                               |                            |           | 19837        | 09/21/23   | <u>6,859.80</u>  |
| 201-5930010                                  | R&M Equipment                 | Inv-US-67113               | 6,859.80  |              |            |                  |
| EUGENE FLYNN                                 |                               |                            |           | 19838        | 09/21/23   | <u>240.00</u>    |
| 201-5960210                                  | Special Event Programming     | EUGENE FLYNN               | 240.00    |              |            |                  |
| FITTLE, LLC                                  |                               |                            |           | 19839        | 09/21/23   | <u>2,720.00</u>  |
| 201-5930210                                  | Rental of Equipment           | Inv 4723956                | 1,360.00  |              |            |                  |
| 201-5930210                                  | Rental of Equipment           | Inv 4592878                | 1,360.00  |              |            |                  |
| FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES |                               |                            |           | 19840        | 09/21/23   | <u>575.36</u>    |
| 201-5930490                                  | Refuse Contract               | Inv 6959002                | 575.36    |              |            |                  |
| GARVEY'S OFFICE PRODUCTS                     |                               |                            |           | 19841        | 09/21/23   | <u>650.59</u>    |
| 201-5970170                                  | Janitorial                    | Inv PINV2455660            | 650.59    |              |            |                  |
| GOVCONNECTION INC                            |                               |                            |           | 19842        | 09/21/23   | <u>2,800.46</u>  |
| 201-5990900                                  | Per Capita Grant Expenditures | Invoice #74338220          | 2,800.46  |              |            |                  |
| GRAINGER                                     |                               |                            |           | 19843        | 09/21/23   | <u>26.16</u>     |
| 201-5970100                                  | Supplies                      | Inv 9813753424             | 26.16     |              |            |                  |
| HR SPECIALIST: EMPLOYMENT LAW                |                               |                            |           | 19844        | 09/21/23   | <u>211.00</u>    |
| 201-5970620                                  | E-Subscriptions/Subscriptions | Inv SBQ6R07                | 211.00    |              |            |                  |
| IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.     |                               |                            |           | 19845        | 09/21/23   | <u>7,017.75</u>  |
| 201-5930010                                  | R&M Equipment                 | Inv 380017                 | 840.90    |              |            |                  |
| 201-5930010                                  | R&M Equipment                 | Inv 381707                 | 618.60    |              |            |                  |
| 201-5930010                                  | R&M Equipment                 | Inv 383338                 | 1,375.52  |              |            |                  |
| 201-5930010                                  | R&M Equipment                 | Inv 384852                 | 771.73    |              |            |                  |
| 201-5930210                                  | Rental of Equipment           | Inv 383032                 | 3,411.00  |              |            |                  |
| INFORMATION TODAY, INC.                      |                               |                            |           | 19846        | 09/21/23   | <u>323.53</u>    |
| 201-5970640                                  | Databases                     | Inv 1763289-B1             | 323.53    |              |            |                  |
| Julia Arrendondo                             |                               |                            |           | 19847        | 09/21/23   | <u>200.00</u>    |
| 201-5960210                                  | Special Event Programming     | Zine program presenter fee | 200.00    |              |            |                  |
| LAUTERBACH & AMEN, LLP.                      |                               |                            |           | 19848        | 09/21/23   | <u>1,575.00</u>  |
| 201-5920110                                  | Professional Services         | Invoice No.82168           | 1,575.00  |              |            |                  |
| LAW OFFICES OF ANCEL GLINK, P.C.             |                               |                            |           | 19849        | 09/21/23   | <u>115.00</u>    |
| 201-5920100                                  | Legal Fees                    | Statement #98292           | 115.00    |              |            |                  |
| LIMRICC                                      |                               |                            |           | 19850        | 09/21/23   | <u>57,003.91</u> |
| 201-2401002                                  | Payroll Liabilities           | Sept. 2023                 | 57,003.91 |              |            |                  |
| MIDWEST TAPE                                 |                               |                            |           | 19851        | 09/21/23   | <u>8,879.07</u>  |
| 201-5960990                                  | Misc. Contractual Services    | Inv 504216025              | 5.55      |              |            |                  |

# Des Plaines Public Library

## Vendor Checks Report

Village B&T Checking #0289

August 2023

| Payee/Account # | Account Description        | Description   | Amount | Check Number | Check Date | Check Amount |
|-----------------|----------------------------|---------------|--------|--------------|------------|--------------|
| 201-5960990     | Misc. Contractual Services | Inv 504216024 | 92.64  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504216028 | 20.34  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504216026 | 45.43  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504274815 | 60.83  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504244819 | 27.12  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504274816 | 37.17  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504274818 | 139.68 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504253835 | 16.65  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504253834 | 15.82  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504253833 | 162.84 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504253831 | 86.45  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504120494 | 11.30  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504152102 | 87.08  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504148468 | 11.30  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504148469 | 120.96 |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504152100 | 24.50  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504183349 | 22.20  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504183346 | 94.61  |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504183348 | 4.52   |              |            |              |
| 201-5960990     | Misc. Contractual Services | Inv 504183345 | 160.64 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504216028 | 424.91 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504216026 | 130.99 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504274819 | 513.88 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504274816 | 103.56 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504253835 | 89.22  |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504253834 | 332.93 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504253831 | 273.84 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504120494 | 215.95 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504148468 | 207.95 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504152100 | 73.74  |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504183346 | 290.02 |              |            |              |
| 201-5970610     | E-audio/Audio              | Inv 504183348 | 67.98  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504216025 | 18.39  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504216024 | 388.33 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504274815 | 198.43 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504274818 | 612.48 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504241660 | 47.98  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504236938 | 179.94 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504253833 | 746.70 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504140708 | 37.49  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504144510 | 187.45 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504152102 | 292.41 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504148469 | 494.02 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504177353 | 83.97  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504177352 | 58.48  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504177354 | 104.96 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504183349 | 117.21 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504183345 | 721.18 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504209386 | 32.24  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504209384 | 97.46  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504296397 | 37.49  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504296398 | 37.49  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504296399 | 37.49  |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504306580 | 104.96 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504306582 | 119.96 |              |            |              |
| 201-5970630     | Visual Materials           | Inv 504275578 | 149.96 |              |            |              |

# Des Plaines Public Library

## Vendor Checks Report

Village B&T Checking #0289

August 2023

| Payee/Account #                   | Account Description        | Description                   | Amount     | Check Number | Check Date | Check Amount      |
|-----------------------------------|----------------------------|-------------------------------|------------|--------------|------------|-------------------|
| MULTICULTURAL BOOKS & VIDEOS      |                            |                               |            | 19852        | 09/21/23   | <u>340.98</u>     |
| 201-5970600                       | Ebooks/Books               | Inv 23-1083                   | 340.98     |              |            |                   |
| NIU                               |                            |                               |            | 19853        | 09/21/23   | <u>100.00</u>     |
| 201-5970600                       | Ebooks/Books               | Inv LBB003879                 | 100.00     |              |            |                   |
| OAKBROOK MECHANICAL SERVICES      |                            |                               |            | 19854        | 09/21/23   | <u>5,418.77</u>   |
| 201-5930020                       | R&M Buildings & Structures | Inv 35541                     | 2,345.27   |              |            |                   |
| 201-5930020                       | R&M Buildings & Structures | Inv 35623                     | 3,073.50   |              |            |                   |
| OUTSOURCE SOLUTIONS GROUP, INC.   |                            |                               |            | 19855        | 09/21/23   | <u>159,148.18</u> |
| 201-5920110                       | Professional Services      | INV #75907                    | 35,455.59  |              |            |                   |
| 201-5930010                       | R&M Equipment              | INV #75907                    | 350.00     |              |            |                   |
| 201-5960990                       | Misc. Contractual Services | INV #75907                    | 1,980.00   |              |            |                   |
| 201-5980420                       | Computer Software          | INV #75907                    | 1,495.06   |              |            |                   |
| 202-5980410                       | Computer Hardware          | INV #75756                    | 2,224.58   |              |            |                   |
| 202-5980410                       | Computer Hardware          | INV #75511                    | 104,190.50 |              |            |                   |
| 202-5980410                       | Computer Hardware          | INV #75523                    | 13,452.45  |              |            |                   |
| OUTSOURCE SOLUTIONS GROUP, INC.   |                            |                               |            | 19856        | 09/21/23   | <u>766.00</u>     |
| 201-5930010                       | R&M Equipment              | Inv 75539                     | 350.00     |              |            |                   |
| 201-5930010                       | R&M Equipment              | Inv 75540                     | 350.00     |              |            |                   |
| 201-5980420                       | Computer Software          | Inv 75602                     | 66.00      |              |            |                   |
| PENWORTHY COMPANY                 |                            |                               |            | 19857        | 09/21/23   | <u>1,725.40</u>   |
| 201-5970600                       | Ebooks/Books               | INV #0593067-IN               | 312.57     |              |            |                   |
| 201-5970600                       | Ebooks/Books               | INV #0593066-IN               | 645.88     |              |            |                   |
| 201-5970600                       | Ebooks/Books               | INV #0593047-IN               | 766.95     |              |            |                   |
| PHYSICIANS IMMEDIATE CARE CHICAGO |                            |                               |            | 19858        | 09/21/23   | <u>376.00</u>     |
| 201-5960040                       | Pre-Employment Testing     | Account #51489                | 376.00     |              |            |                   |
| Playaway Products LLC             |                            |                               |            | 19859        | 09/21/23   | <u>3,188.45</u>   |
| 201-5970610                       | E-audio/Audio              | INV #438765                   | 59.99      |              |            |                   |
| 201-5970610                       | E-audio/Audio              | INV #439151                   | 2,371.59   |              |            |                   |
| 201-5970610                       | E-audio/Audio              | INV #439269                   | 164.97     |              |            |                   |
| 201-5970610                       | E-audio/Audio              | INV #438849                   | 591.90     |              |            |                   |
| Rebecca Menzie                    |                            |                               |            | 19860        | 09/21/23   | <u>225.00</u>     |
| 201-5960210                       | Special Event Programming  | Program - Cole Porter Concert | 225.00     |              |            |                   |
| THOMAS KLISE/CRIMSON MULTIMEDIA   |                            |                               |            | 19861        | 09/21/23   | <u>683.73</u>     |
| 201-5970630                       | Visual Materials           | INV #011095                   | 71.07      |              |            |                   |
| 201-5970630                       | Visual Materials           | INV #011166                   | 105.43     |              |            |                   |
| 201-5970630                       | Visual Materials           | INV #011094                   | 507.23     |              |            |                   |
| Thomas Michael                    |                            |                               |            | 19862        | 09/21/23   | <u>225.00</u>     |
| 201-5960210                       | Special Event Programming  | Program - Cole Porter Concert | 225.00     |              |            |                   |
| THOMSON REUTERS-WEST              |                            |                               |            | 19863        | 09/21/23   | <u>25.50</u>      |
| 201-5970640                       | Databases                  | INV #848806677                | 25.50      |              |            |                   |
| TODAY'S BUSINESS SOLUTIONS INC    |                            |                               |            | 19864        | 09/21/23   | <u>300.00</u>     |
| 201-5930010                       | R&M Equipment              | INV #15294                    | 300.00     |              |            |                   |

# Des Plaines Public Library

## Vendor Checks Report

Village B&T Checking #0289

August 2023

| <b>Payee/Account #</b>                      | <b>Account Description</b> | <b>Description</b>                     | <b>Amount</b> | <b>Check Number</b> | <b>Check Date</b>       | <b>Check Amount</b>      |
|---|----------------------------|--|---------------|---------------------|-------------------------|--------------------------|
| TUMBLEWEED PRESS INC.<br>201-5970640        | Databases                  | INV #114796                            | 599.00        | 19865               | 09/21/23                | <u>599.00</u>            |
| UNITED STATES POSTAL SERVICE<br>201-5920210 | Marketing                  | Permit #203                            | 310.00        | 19866               | 09/21/23                | <u>310.00</u>            |
| WILD BIRD SHACK<br>201-5960210              | Special Event Programming  | Program - Tell us about the Honey Bees | 165.00        | 19867               | 09/21/23                | <u>365.00</u>            |
| 201-5960210                                 | Special Event Programming  | Program - Pine Cone Feeder Workshop    | 200.00        |                     |                         |                          |
| World Archives<br>201-5970640               | Databases                  | INV #271279                            | 2,921.00      | 19868               | 09/21/23                | <u>2,921.00</u>          |
| Maria Reed<br>201-5960210                   | Special Event Programming  | Life Drawing at the Library Event      | 70.00         | 19869               | 09/21/23                | <u>70.00</u>             |
| AUTOMATED LOGIC, INC.<br>201-5930020        | R&M Buildings & Structures | INV #460466                            | 5,022.25      | 19870               | 09/21/23                | <u>5,022.25</u>          |
|   |                            |  |               |                     | <b>Check List Total</b> | <u><u>315,597.75</u></u> |



# Des Plaines Public Library

## ACH Register

All Bank Accounts

August 1, 2023 - August 31, 2023

| ACH Number           | ACH Date | Payee                                     | Amount                  |
|----------------------|----------|---|-------------------------|
| <b>Vendor Checks</b> |          |   |                         |
| 51990                | 08/31/23 | Lohan Architecture                        | 10,042.00               |
| 51991                | 08/31/23 | NEOFUNDS BY NEOPOST                       | 1,000.00                |
| 51992                | 08/31/23 | VERIZON WIRELESS                          | 898.14                  |
| 51993                | 08/31/23 | COMCAST CABLE                             | 1,033.70                |
| 51994                | 08/31/23 | FRIENDS OF THE DES PLAINES PUBLIC LIBRARY | 1,307.85                |
| 51995                | 08/31/23 | NICOR GAS                                 | 1,341.42                |
| 51996                | 08/31/23 | NATIONWIDE RETIREMENT                     | 300.00                  |
| 51997                | 08/31/23 | IMRF                                      | 20,907.52               |
| 51998                | 08/31/23 | BANKCARD SERVICES                         | 14,721.87               |
|                      |          | <b>Vendor Check Total</b>                 | <u>51,552.50</u>        |
|                      |          | <b>Check List Total</b>                   | <u><u>51,552.50</u></u> |

Check count = 9

**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY  
For the Year Ended December 31, 2023**

|                         | January      | February  | March     | April     | May       | June      | July      | August    | September | October | November | December |
|-------------------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|---------|----------|----------|
| <b>Balance Sheet</b>    |              |           |           |           |           |           |           |           |           |         |          |          |
| Cash & Investments      | \$ 5,101,587 | 4,724,431 | 5,890,856 | 6,996,454 | 6,538,381 | 5,980,333 | 5,400,464 | 5,121,066 |           |         |          |          |
| <b>Revenue (M-T-D)</b>  |              |           |           |           |           |           |           |           |           |         |          |          |
| Property Taxes          | 1,224,801    | 21,502    | 1,641,098 | 1,644,862 | -         | 47,571    |           | 92,107    |           |         |          |          |
| Other Revenue           | 23,901       | 23,185    | 21,551    | 58,732    | 42,677    | 25,599    | 27,478    | 139,340   |           |         |          |          |
|                         | 1,248,702    | 44,687    | 1,662,649 | 1,703,594 | 42,677    | 73,170    | 27,478    | 231,447   |           |         |          |          |
| <b>Expenses (M-T-D)</b> |              |           |           |           |           |           |           |           |           |         |          |          |
| Payroll & Benefits      | 268,640      | 364,909   | 376,182   | 322,261   | 257,776   | 503,165   | 312,446   | 311,272   |           |         |          |          |
| Other Expense           | 285,650      | 136,716   | 252,001   | 166,666   | 235,697   | 249,506   | 202,164   | 289,929   |           |         |          |          |
| Change in A/P & AJE's   | 2,144        | (79,781)  | (131,959) | 109,070   | 7,276     | (121,452) | 92,736    | (90,356)  |           |         |          |          |
|                         | 556,434      | 421,843   | 496,224   | 597,996   | 500,749   | 631,219   | 607,346   | 510,845   |           |         |          |          |
| Net Increase/(Decrease) | 692,268      | (377,157) | 1,166,425 | 1,105,598 | (458,073) | (558,048) | (579,868) | (279,398) |           |         |          |          |

**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY  
For the Year Ended December 31, 2022**

|                         | January      | February  | March     | April     | May       | June      | July      | August    | September | October   | November  | December  |
|-------------------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <b>Balance Sheet</b>    |              |           |           |           |           |           |           |           |           |           |           |           |
| Cash & Investments      | \$ 4,450,754 | 4,843,285 | 6,856,066 | 6,397,901 | 5,929,489 | 5,449,017 | 4,993,057 | 4,601,161 | 4,088,484 | 3,509,264 | 3,075,050 | 4,409,320 |
| <b>Revenue (M-T-D)</b>  |              |           |           |           |           |           |           |           |           |           |           |           |
| Property Taxes          | 43,444       | 811,138   | 2,380,007 | 152,939   | 10,674    | 50,762    | 24,602    | -         | 103,776   | 39,087    | 10,064    | 1,544,349 |
| Other Revenue           | 186,683      | 31,886    | 14,195    | 8,672     | 42,120    | 16,557    | 8,434     | 32,421    | 103,776   | 39,087    | 10,064    | 270,674   |
|                         | 230,127      | 843,025   | 2,394,202 | 161,611   | 52,794    | 67,320    | 33,036    | 32,421    | 103,776   | 39,087    | 10,064    | 1,815,023 |
| <b>Expenses (M-T-D)</b> |              |           |           |           |           |           |           |           |           |           |           |           |
| Payroll & Benefits      | 280,990      | 307,004   | 359,906   | 307,329   | 252,199   | 388,601   | 368,328   | 290,612   | 233,762   | 241,499   | 264,810   | 425,879   |
| Other Expense           | 266,523      | 171,057   | 153,034   | 214,193   | 179,051   | 143,096   | 154,965   | 273,946   | 349,165   | 244,375   | 90,218    | 120,218   |
| Change in A/P & AJE's   | (62,298)     | (27,567)  | (131,519) | 98,254    | 89,955    | 16,094    | (34,297)  | (140,241) | 33,526    | 132,434   | 89,249    | (65,344)  |
|                         | 485,215      | 450,494   | 381,421   | 619,776   | 521,205   | 547,791   | 488,997   | 424,317   | 616,452   | 618,308   | 444,277   | 480,753   |
| Net Increase/(Decrease) | (255,088)    | 392,531   | 2,012,782 | (458,165) | (468,412) | (480,472) | (455,960) | (391,896) | (512,676) | (579,221) | (434,213) | 1,334,269 |



# DIRECTOR'S REPORT

August 2023

## COMINGS & GOINGS

### COMING

Angy Walker, PT Patron Accounts Assistant

### GOING

Grace Valentine, PT Patron Accounts Assistant

Soren Rubio, PT Page

## DONATIONS

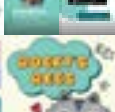
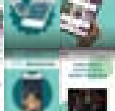
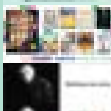
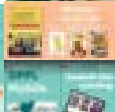
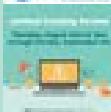
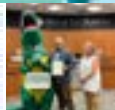
Kim R. - \$10

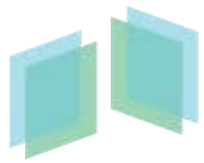
David & Laurie Farrell- \$200 in honor of former Mayor John "Jack" Seitz

## AROUND THE LIBRARY & IN THE COMMUNITY



## DPPL ON SOCIAL

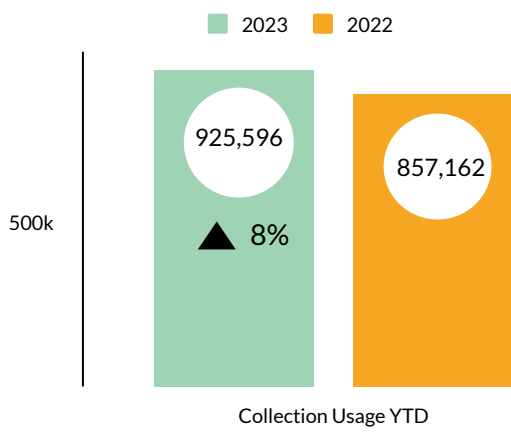




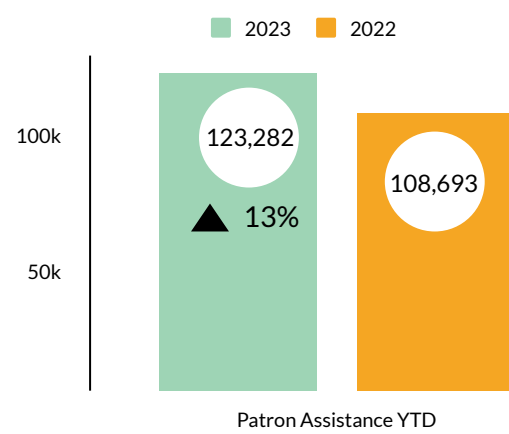
# STATISTICS REPORT

On August 2023

## Collection Usage YTD

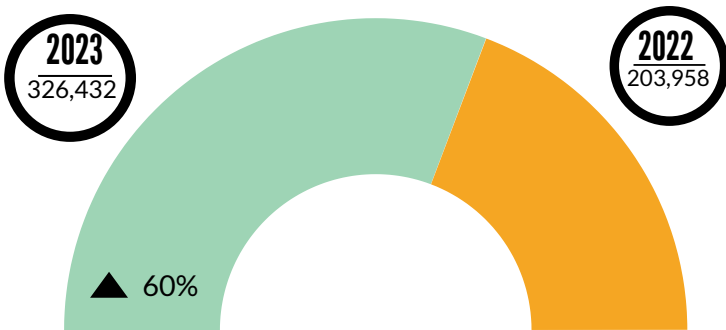


## Patron Assistance YTD



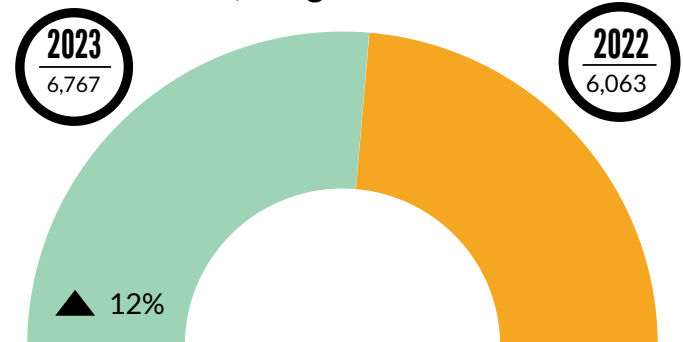
## Attendance All - YTD

Events, Programs, Outreach & Classes



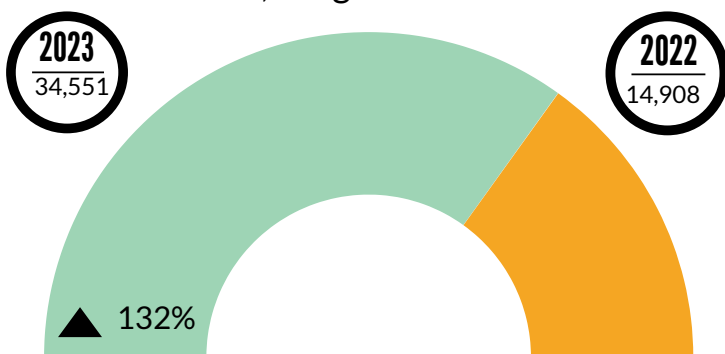
## Bookings All - YTD

Events, Programs & Classes



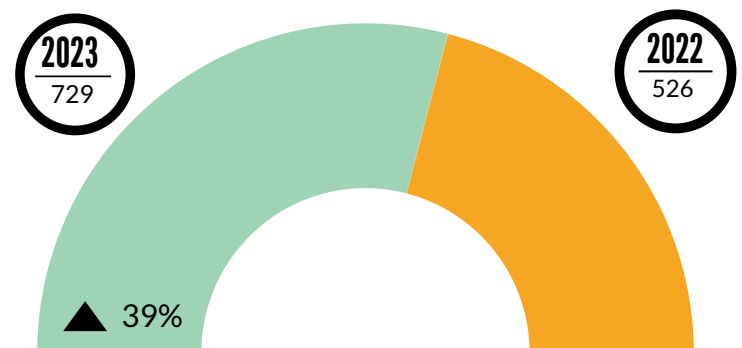
## Attendance In Person - YTD

Events, Programs & Classes

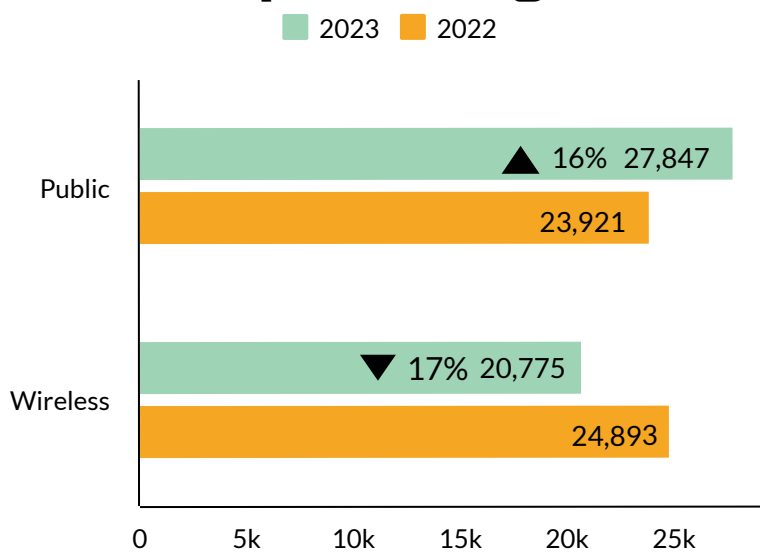


## Bookings In Person - YTD

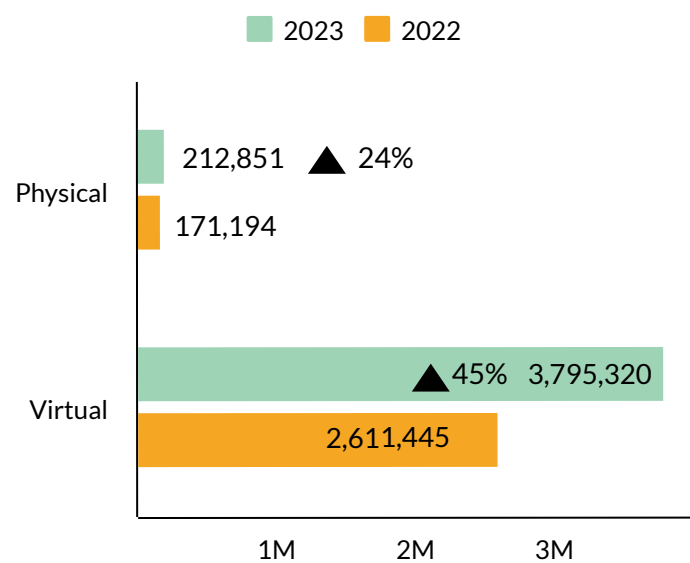
Events, Programs & Classes



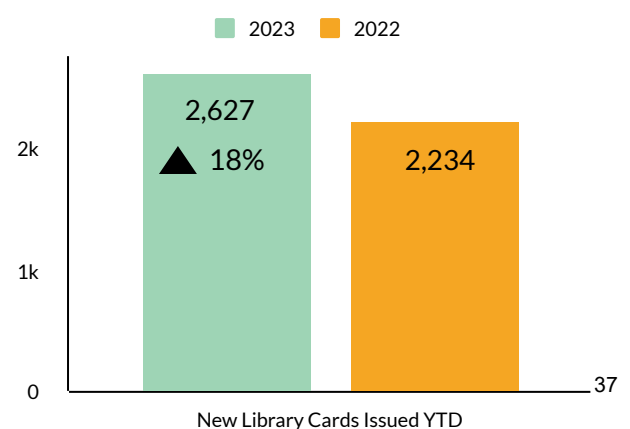
## Computer Usage YTD



## Traffic YTD



## New Library Cards Issued YTD



## 2023 Year to Date Statistics

### AUGUST 2023

| <b>COLLECTION USAGE</b>                                   |  |                  |
|---|--|------------------|
|   | Year to Date 2023                                    | <b>925,596</b>   |
|   | Year to Date 2022                                    | <b>857,162</b>   |
|   | <b>% Change</b>                                      | <b>8%</b>        |
| <b>PATRON ASSISTANCE</b>                                  |  |                  |
|   | Year to Date 2023                                    | <b>123,282</b>   |
|   | Year to Date 2022                                    | <b>108,693</b>   |
|   | <b>% Change</b>                                      | <b>13%</b>       |
| <b>EVENTS, PROGRAMS, AND CLASSES- BOOKINGS</b>            |  |                  |
|   | Year to Date 2023                                    | <b>6,767</b>     |
|   | Year to Date 2022                                    | <b>6,063</b>     |
|   | <b>% Change</b>                                      | <b>12%</b>       |
| <b>EVENTS, PROGRAMS, OUTREACH, AND CLASSES-ATTENDANCE</b> |  |                  |
|   | Year to Date 2023                                    | <b>326,432</b>   |
|   | Year to Date 2022                                    | <b>203,958</b>   |
|   | <b>% Change</b>                                      | <b>60%</b>       |
| <b>IN PERSON EVENTS</b>                                   |  |                  |
|   | <b>Bookings</b>                                      |                  |
|   | Year to Date 2023                                    | <b>729</b>       |
|   | Year to Date 2022                                    | <b>526</b>       |
|   | <b>% Change</b>                                      | <b>39%</b>       |
|   | <b>Attendance</b>                                    |                  |
|   | Year to Date 2023                                    | <b>34,551</b>    |
|   | Year to Date 2022                                    | <b>14,908</b>    |
|   | <b>% Change</b>                                      | <b>132%</b>      |
| <b>TRAFFIC</b>  |  |                  |
|   | <b>Physical Visits (gate count)</b>                  |                  |
|   | Year to Date 2023                                    | <b>212,851</b>   |
|   | Year to Date 2022                                    | <b>171,194</b>   |
|   | <b>% Change</b>                                      | <b>24%</b>       |
|   | <b>Virtual Visits (catalog, website, mobile app)</b> |                  |
|   | Year to Date 2023                                    | <b>3,795,320</b> |
|   | Year to Date 2022                                    | <b>2,611,445</b> |
|   | <b>% Change</b>                                      | <b>45%</b>       |
| <b>LIBRARY CARD OWNERSHIP</b>                             |  |                  |
|   | Year to Date new library cards 2023                  | <b>2,627</b>     |
|   | Year to Date new library cards 2022                  | <b>2,234</b>     |
|   | <b>% Change</b>                                      | <b>18%</b>       |
| <b>COMPUTER USAGE</b>                                     |  |                  |
|   | <b>Public Computers</b>                              |                  |
|   | Year to Date 2023                                    | <b>27,847</b>    |
|   | Year to Date 2022                                    | <b>23,921</b>    |
|   | <b>% Change</b>                                      | <b>16%</b>       |
|   | <b>Wireless</b>                                      |                  |
|   | Year to Date 2023                                    | <b>20,775</b>    |
|   | Year to Date 2022                                    | <b>24,893</b>    |
|   | <b>% Change</b>                                      | <b>-17%</b>      |

| <b>2023 STATISTICS REPORT</b>                              |                |                |                |                |                |                |                |                |                  |                |                 |                 |                |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|----------------|-----------------|-----------------|----------------|
|  | <b>JAN</b>     | <b>FEB</b>     | <b>MARCH</b>   | <b>APRIL</b>   | <b>MAY</b>     | <b>JUNE</b>    | <b>JULY</b>    | <b>AUGUST</b>  | <b>SEPTEMBER</b> | <b>OCTOBER</b> | <b>NOVEMBER</b> | <b>DECEMBER</b> | <b>YTD</b>     |
| <b>COLLECTION USAGE</b>                                    |                |                |                |                |                |                |                |                |                  |                |                 |                 |                |
| Physical materials   | 52,685         | 54,026         | 62,878         | 55,995         | 53,687         | 56,660         | 60,675         | 60,320         |                  |                |                 |                 | 456,926        |
| Ematerials   | 14,973         | 13,013         | 14,338         | 14,579         | 16,404         | 16,632         | 14,909         | 14,461         |                  |                |                 |                 | 119,309        |
| ILL  | 639            | 639            | 764            | 631            | 573            | 637            | 637            | 693            |                  |                |                 |                 | 5,213          |
| Databases  | 38,413         | 35,495         | 45,784         | 39,713         | 43,571         | 44,985         | 48,444         | 47,743         |                  |                |                 |                 | 344,148        |
| <b>2023 Total</b>  | <b>106,710</b> | <b>103,173</b> | <b>123,764</b> | <b>110,918</b> | <b>114,235</b> | <b>118,914</b> | <b>124,665</b> | <b>123,217</b> | <b>0</b>         | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>925,596</b> |
| Physical materials   | 56,638         | 50,882         | 58,763         | 57,598         | 54,599         | 57,312         | 59,618         | 59,839         |                  |                |                 |                 | 455,249        |
| Ematerials   | 13,641         | 12,033         | 14,579         | 13,959         | 14,080         | 12,809         | 12,661         | 14,399         |                  |                |                 |                 | 108,161        |
| ILL  | 690            | 606            | 700            | 698            | 615            | 595            | 676            | 646            |                  |                |                 |                 | 5,226          |
| Databases  | 41,228         | 36,842         | 36,252         | 36,858         | 33,463         | 32,845         | 34,287         | 36,751         |                  |                |                 |                 | 288,526        |
| <b>2022 Total</b>  | <b>112,197</b> | <b>100,363</b> | <b>110,294</b> | <b>109,113</b> | <b>102,757</b> | <b>103,561</b> | <b>107,242</b> | <b>111,635</b> | <b>0</b>         | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>857,162</b> |
| <b>PATRON ASSISTANCE</b>                                   |                |                |                |                |                |                |                |                |                  |                |                 |                 |                |
| Youth Services   | 1,272          | 1,906          | 2,086          | 1,914          | 1,794          | 6,269          | 3,280          | 1,764          |                  |                |                 |                 | 20,285         |
| Adult Services   | 6,546          | 6,066          | 7,195          | 6,151          | 6,248          | 6,802          | 6,127          | 6,550          |                  |                |                 |                 | 51,685         |
| Patron Accounts  | 5,950          | 5,433          | 7,743          | 6,188          | 5,616          | 6,307          | 6,300          | 6,963          |                  |                |                 |                 | 50,500         |
| Security   | 154            | 143            | 96             | 110            | 84             | 89             | 32             | 104            |                  |                |                 |                 | 812            |
| <b>2023 Total</b>  | <b>13,922</b>  | <b>13,548</b>  | <b>17,120</b>  | <b>14,363</b>  | <b>13,742</b>  | <b>19,467</b>  | <b>15,739</b>  | <b>15,381</b>  | <b>0</b>         | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>123,282</b> |
| Youth Services   | 403            | 698            | 815            | 919            | 655            | 3,485          | 2,235          | 728            |                  |                |                 |                 | 9,238          |
| Adult Services   | 5,729          | 6,205          | 7,573          | 7,150          | 6,375          | 6,881          | 6,107          | 6,414          |                  |                |                 |                 | 52,434         |
| Patron Accounts  | 5,212          | 4,768          | 5,615          | 6,065          | 5,573          | 6,810          | 6,025          | 6,253          |                  |                |                 |                 | 46,321         |
| Security   | 295            | 236            | 305            | 302            | 307            | 295            | 337            | 357            |                  |                |                 |                 | 2,374          |
| <b>2022 Total</b>  | <b>11,579</b>  | <b>11,907</b>  | <b>14,308</b>  | <b>14,436</b>  | <b>12,910</b>  | <b>17,471</b>  | <b>14,704</b>  | <b>13,752</b>  | <b>0</b>         | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>108,693</b> |
| <b>EVENTS, PROGRAMS AND CLASSES-BOOKINGS</b>               |                |                |                |                |                |                |                |                |                  |                |                 |                 |                |
| Youth Services In Person                                   | 18             | 29             | 19             | 30             | 21             | 27             | 35             | 2              |                  |                |                 |                 | 181            |
| Youth Services Virtual                                     | 8              | 1              | 1              | 0              | 0              | 2              | 2              | 0              |                  |                |                 |                 | 15             |
| Adult Services In Person                                   | 43             | 77             | 69             | 68             | 62             | 66             | 84             | 79             |                  |                |                 |                 | 548            |
| Adult Services Virtual                                     | 15             | 14             | 16             | 14             | 14             | 13             | 10             | 10             |                  |                |                 |                 | 106            |
| Outside groups   | 10             | 16             | 35             | 27             | 20             | 18             | 19             | 30             |                  |                |                 |                 | 175            |
| Public study rooms   | 686            | 744            | 795            | 710            | 694            | 709            | 682            | 722            |                  |                |                 |                 | 5,742          |
| <b>2023 Total</b>  | <b>780</b>     | <b>881</b>     | <b>935</b>     | <b>850</b>     | <b>811</b>     | <b>835</b>     | <b>832</b>     | <b>843</b>     | <b>0</b>         | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>6,767</b>   |
| Youth Services In Person                                   | 4              | 20             | 21             | 28             | 10             | 20             | 30             | 2              |                  |                |                 |                 | 135            |
| Youth Services Virtual                                     | 9              | 13             | 11             | 13             | 7              | 7              | 19             | 25             |                  |                |                 |                 | 104            |
| Adult Services In Person                                   | 43             | 56             | 51             | 50             | 34             | 49             | 58             | 50             |                  |                |                 |                 | 391            |
| Adult Services Virtual                                     | 2              | 4              | 12             | 18             | 16             | 20             | 17             | 13             |                  |                |                 |                 | 102            |
| Outside groups   | 0              | 8              | 16             | 10             | 10             | 26             | 16             | 11             |                  |                |                 |                 | 99             |
| Public study rooms   | 569            | 705            | 732            | 731            | 663            | 620            | 590            | 622            |                  |                |                 |                 | 5,232          |
| <b>2022 Total</b>  | <b>627</b>     | <b>806</b>     | <b>843</b>     | <b>850</b>     | <b>742</b>     | <b>742</b>     | <b>730</b>     | <b>723</b>     | <b>0</b>         | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>6,063</b>   |
| <b>EVENTS, PROGRAMS, OUTREACH &amp; CLASSES-ATTENDANCE</b> |                |                |                |                |                |                |                |                |                  |                |                 |                 |                |
| Youth Services In Person                                   | 989            | 1,314          | 1,698          | 1,559          | 492            | 4,595          | 10,132         | 200            |                  |                |                 |                 | 20,979         |
| Youth Services Virtual                                     | 29,089         | 11,189         | 13,750         | 13,183         | 8,933          | 8,437          | 10,063         | 12,412         |                  |                |                 |                 | 107,056        |
| Adult Services In Person                                   | 370            | 766            | 1,384          | 2,068          | 702            | 902            | 6,556          | 824            |                  |                |                 |                 | 13,572         |
| Adult Services Virtual                                     | 20,187         | 22,786         | 20,733         | 18,918         | 16,257         | 15,056         | 16,976         | 20,159         |                  |                |                 |                 | 151,072        |
| Outside groups   | 130            | 242            | 1,464          | 1,332          | 412            | 258            | 264            | 413            |                  |                |                 |                 | 4,515          |
| Public study rooms   | 1,951          | 1,315          | 1,407          | 1,209          | 1,164          | 1,093          | 1,002          | 1,110          |                  |                |                 |                 | 9,495          |
| Outreach- Youth Services                                   | 1,652          | 2,547          | 2,031          | 2,098          | 4,284          | 1,400          | 1,019          | 964            |                  |                |                 |                 | 15,995         |
| Outreach-Adult Services                                    | 134            | 219            | 1,388          | 323            | 166            | 700            | 333            | 485            |                  |                |                 |                 | 3,748          |
| <b>2023 Total</b>  | <b>53,746</b>  | <b>40,378</b>  | <b>43,855</b>  | <b>40,690</b>  | <b>32,410</b>  | <b>32,441</b>  | <b>46,345</b>  | <b>36,567</b>  | <b>0</b>         | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>326,432</b> |
| Youth Services In Person                                   | 37             | 741            | 723            | 889            | 398            | 1,779          | 3,177          | 52             |                  |                |                 |                 | 7,796          |
| Youth Services Virtual                                     | 5,918          | 3,808          | 4,583          | 5,532          | 34,945         | 3,885          | 4,391          | 16,930         |                  |                |                 |                 | 79,992         |
| Adult Services In Person                                   | 618            | 613            | 1,085          | 662            | 413            | 1,026          | 2,248          | 447            |                  |                |                 |                 | 7,112          |
| Adult Services Virtual                                     | 9,763          | 10,331         | 15,294         | 8,692          | 8,095          | 10,777         | 9,753          | 16,322         |                  |                |                 |                 | 89,027         |
| Outside groups   | 0              | 189            | 238            | 159            | 209            | 2,037          | 136            | 165            |                  |                |                 |                 | 3,133          |
| Public study rooms   | 833            | 991            | 1,101          | 1,164          | 1,022          | 933            | 906            | 958            |                  |                |                 |                 | 7,908          |
| Outreach- Youth Services                                   | 236            | 298            | 507            | 693            | 2,104          | 1,489          | 918            | 1,536          |                  |                |                 |                 | 7,781          |
| Outreach-Adult Services                                    | 70             | 109            | 336            | 196            | 77             | 202            | 102            | 117            |                  |                |                 |                 | 1,209          |
| <b>2022 Total</b>  | <b>17,475</b>  | <b>17,080</b>  | <b>23,867</b>  | <b>17,987</b>  | <b>47,263</b>  | <b>22,128</b>  | <b>21,631</b>  | <b>36,527</b>  | <b>0</b>         | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>203,958</b> |

| <b>TRAFFIC</b>                                       |   |              |              |              |              |              |              |              |              |          |          |          |                  |
|--|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------|----------|----------|------------------|
| <b>2023</b>  | Physical Visits (gate count)                  | 21,659       | 22,365       | 27,032       | 24,328       | 21,622       | 32,852       | 26,863       | 36,130       |          |          |          | <b>212,851</b>   |
| <b>2022</b>  | Physical Visits (gate count)                  | 14,897       | 16,385       | 19,562       | 20,482       | 22,088       | 31,073       | 23,364       | 23,343       |          |          |          | <b>171,194</b>   |
| <b>2023</b>  | Virtual visits (catalog, website, mobile app) | 480,735      | 444,598      | 473,767      | 456,869      | 468,392      | 478,438      | 486,193      | 506,328      |          |          |          | <b>3,795,320</b> |
| <b>2022</b>  | Virtual visits (catalog, website, mobile app) | 282,242      | 282,108      | 277,368      | 277,357      | 291,298      | 351,636      | 368,451      | 480,985      |          |          |          | <b>2,611,445</b> |
| <b>LIBRARY CARDS ISSUED--report the latest month</b> |   |              |              |              |              |              |              |              |              |          |          |          |                  |
| <b>2023</b>  | Number of new library cards                   | 299          | 222          | 501          | 313          | 311          | 387          | 278          | 356          |          |          |          | <b>2,627</b>     |
| <b>2022</b>  | Number of new library cards                   | 157          | 201          | 219          | 277          | 211          | 407          | 247          | 515          |          |          |          | <b>2,234</b>     |
| <b>COMPUTER USAGE</b>                                |   |              |              |              |              |              |              |              |              |          |          |          |                  |
|  | Public computers-Youth Services               | 253          | 248          | 393          | 365          | 286          | 605          | 582          | 450          |          |          |          | 3,182            |
|  | Public computers Adult                        | 2,688        | 2,903        | 3,340        | 3,270        | 3,309        | 3,091        | 2,880        | 3,184        |          |          |          | 24,665           |
| <b>2023</b>  | <b>Total</b>                                  | <b>2,941</b> | <b>3,151</b> | <b>3,733</b> | <b>3,635</b> | <b>3,595</b> | <b>3,696</b> | <b>3,462</b> | <b>3,634</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>27,847</b>    |
|  | Public computers-Youth Services               | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            |          |          |          | 0                |
|  | Public computers-Adult                        | 2,135        | 2,326        | 5,761        | 2,513        | 2,582        | 2,705        | 2,739        | 3,160        |          |          |          | 23,921           |
| <b>2022</b>  | <b>Total</b>                                  | <b>2,135</b> | <b>2,326</b> | <b>5,761</b> | <b>2,513</b> | <b>2,582</b> | <b>2,705</b> | <b>2,739</b> | <b>3,160</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>23,921</b>    |
|  | Wireless                                      | 2,360        | 2,619        | 2,734        | 2,715        | 2,542        | 2,745        | 2,382        | 2,678        |          |          |          | 20,775           |
| <b>2023</b>  | <b>Total</b>                                  | <b>2,360</b> | <b>2,619</b> | <b>2,734</b> | <b>2,715</b> | <b>2,542</b> | <b>2,745</b> | <b>2,382</b> | <b>2,678</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>20,775</b>    |
|  | Wireless                                      | 4,988        | 1,890        | 2,184        | 2,243        | 6,583        | 2,421        | 2,167        | 2,457        |          |          |          | 24,893           |
| <b>2022</b>  | <b>Total</b>                                  | <b>4,988</b> | <b>1,850</b> | <b>2,184</b> | <b>2,243</b> | <b>6,583</b> | <b>2,421</b> | <b>2,167</b> | <b>2,457</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>24,893</b>    |