



**BOARD OF TRUSTEES**  
Minutes of the Planning Committee Meeting  
January 20, 2022

Chair Vincent Rangel read the following statement:

President Gregory Sarlo determined that it was not practical or prudent to schedule an in-person meeting due to the Covid-19 pandemic. Therefore, the meeting would be held virtually and in accordance with state statute.

I. CALL TO ORDER.

The meeting of the Des Plaines Public Library Board of Trustees Planning Committee was held by electronic remote participation on Thursday, January 20, 2022. Chair Vincent Rangel called the meeting to order at 8:03 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Lisa DuBrock, Christine Halblander, Nicholas Harkovich, Michelle Shimon-Hutchison, Vincent Rangel, Carol Kidd.

Also present: Jo Bonell, Gregory Sarlo, Heather Imhoff, Joanie Sebastian, Michelle Meyer-Edley, Laurie Papadourakis, Stephanie Spetter, Denise Hudec, Kristen Graack, John Leach.

III. STRATEGIC PLAN REVIEW.

Chair Vincent Rangel stated that because of the severe constraints of Covid that the proposed strategic plan should be no longer than three years. He also stated that the strategic plan should include input from library patrons and community groups.

Chair Vincent Rangel stated that he did not feel it was necessary to hire outside consultants to prepare a draft strategic plan.

Trustee Nicholas Harkovich stated that a short online survey be prepared for input from patrons and local businesses.

President Gregory Sarlo stated that the strategic plan be for no more than one-year. President Gregory Sarlo also stated that the survey should be based on what information the library is looking for and what is actually attainable by the library.

Trustee Lisa DuBrock stated that the library needs the visionaries to contribute to the plan, whether the plan is one-year or three-years.

Library Director Jo Bonell responded that the library would use an e-survey which is very cost effective and would include patrons, businesses and community partners. The staff could create the surveys to begin the process of data collection.

Trustee Denise Hudec suggested that conversations, either in-person or zoom, would get more meaningful answers and could be in conjunction with a survey.

Library Director Jo Bonell stated that staff must participate in the conversations so that they are invested in the plan.

Trustee Christine Halblander suggested an open house for businesses. This would be an opportunity to show off the library and all it has to offer the businesses now and in the future.

Trustee Michelle Shimon-Hutchison agreed with Trustees Hudec and Halblander stating that a townhall meeting/open house would reach another sector of the community. The townhall meeting/open house would be in conjunction with surveys. This hybrid approach would yield the most honest results.

Library Director Jo Bonell concluded by saying that staff will now meet to combine ideas and move forward with the beginnings of a new strategic plan.

#### IV. ADJOURNMENT.

MOTION by Nicholas Harkovich, seconded by Lisa DuBrock, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:38 p.m.

Minutes prepared by Carol Kidd.