



DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES
Minutes of the Regular Meeting
June 20, 2019

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, June 20, 2019. President Gregory Sarlo called the meeting to order at 7:02 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Kristen Graack, Nicholas Harkovich, Denise Hudec, Bruce Lester, Christopher Renkosiak, Gregory Sarlo, Earl Wilson, Carol Kidd.

Absent: Umair Qadeer, Vincent Rangel.

Also present: Holly Richards Sorensen, Roberta Johnson, Jo Bonell, Michelle Meyer Edley, Stephanie Spetter, Gary Valente, Sidney Fitch, John Leach.

III. PLEDGE OF ALLEGIANCE.

IV. CONSIDERATION OF THE AGENDA.

MOTION by Denise Hudec, seconded by Nicholas Harkovich, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Malcom Chester was not in attendance.

VII. CONSENT AGENDA.

MOTION by Bruce Lester, seconded by Kristen Graack, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Vincent Rangel entered the meeting at 7:04 p.m.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$263,762.29. [Action Item]

MOTION by Kristen Graack, seconded by Vincent Rangel, to approve payment of vendor checks and ACH Payments in the amount of \$263,762.29 as listed on the vendor checks report of May 2019 and authorize Library Director Holly Richards Sorensen to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B Approve Payment to Reference USA for Two-Year Contract - \$10,821 Each Year. [Action Item]

MOTION by Vincent Rangel, seconded by Christopher Renkosiak, to approve payment to Reference USA for Two-Year Contract in the amount of \$10,821 for each of two years. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Umair Qadeer entered the meeting at 7:09 p.m.

- C. Lighting Upgrade Project. [Action Item]

President Gregory Sarlo explained to the board that they did not have to vote on the Lighting Upgrade Project. He stated that it was on the agenda for discussion and listed as an action item, if the board was ready to vote.

Roberta Johnson, Assistant Director, explained the lighting proposals and provided a summary sheet to the board that included the vendor names, rebate amounts, final costs and warranty information.

Holly Richards Sorensen, Library Director, also explained that to replace the entire fixture would be more expensive than replacing bulbs only.

The board did not make a decision on this project.

D. Approve Library Board Meeting Dates. [Action Item]

MOTION by Bruce Lester, seconded by Christopher Renkosiak, to approve Library Board Meeting Dates for the period of August 2019 through July 2020. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

E. Approve Non-Resident Fee. [Action Item]

MOTION by Bruce Lester, seconded by Umair Qadeer, to increase the non-resident fee to \$278.00 for the period 07/01/2019 – 06/30/2020. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

F. Report Out Nominating Committee Action, June 20, 2019 – Bruce Lester. Approve Slate of Officers – President, Vice President, Treasurer and Secretary. [Action Item]

Chair Bruce Lester stated that the Nominating Committee will recommend the current officers for 2019/2020. The board will vote on the slate of officers at the July 18, 2019 board meeting.

IX. ANNOUNCEMENTS.

Carol Kidd, Secretary, stated that the July board meeting will be at 4:00 p.m. and the board will go out for their semi-annual dinner immediately following the meeting.

X. CORRESPONDENCE.

XI. OTHER.

XII. EXECUTIVE SESSION – TO DISCUSS

- A. Semi-Annual Review of Executive Session Minutes.
- B. Destruction of Recordings of Closed Executive Sessions Older Than 18 Months.
- C. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees.

MOTION by Umair Qadeer, seconded by Vincent Rangel, to enter into Executive Session at 8:10 p.m. to discuss Semi-Annual Review of Executive Session Minutes, Destruction of Recordings of Closed Executive Sessions Older Than 18 Months, and Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The regular session reconvened at 9:47 p.m. and was called to order by President Gregory Sarlo.

XIII. (REGULAR SESSION) ACTION.

- A. Semi-Annual Review of Executive Session Minutes.
- B. Destruction of Recordings of Closed Executive Sessions Older Than 18 Months.
- C. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body.

MOTION by Denise Hudec, seconded by Kristen Graack, to concur with the consensus in Executive Session that the following Executive Session minutes no longer require confidential treatment and are available for public inspection:

January 17, 2019 - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body.

March 21, 2019 - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body.

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Denise Hudec, seconded by Kristen Graack to approve the Destruction of Recordings of Closed Executive Sessions Older Than 18 Months pursuant to Illinois law.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

XIV. ADJOURNMENT.

MOTION by Umair Qadeer, seconded by Vincent Rangel, to adjourn the regular meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 9:49 p.m.

Minutes prepared Carol Kidd.