



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Minutes of the Regular Meeting Thursday December 21, 2023**

I. Call to Order.

The meeting was called to order at 7:13 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Gregory Sarlo, Kristen Graack, Lisa DuBrock, Denise Hudec, Nick Harkovich, Nazneen Kapadia, Rachel Rice, Michelle Shimon-Hutchison. ABSENT: Christine Halblander.

ALSO PRESENT: DPPL Staff Jo Bonell, Laurie Papadourakis, Michelle Meyer-Edley, Friends of the Library president John Leach, and Jennifer Donath.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Harkovich, seconded by Graack to allow trustees participating remotely to Vote on action items.

VOTE: AYES: Sarlo, Graack, DuBrock, Hudec, Harkovich, Rice, Shimon-Hutchison.

NAYS: None; MOTION CARRIED

V. Consideration of the Agenda.

MOTION by Graack seconded by Kapadia to accept the agenda.

VOTE: AYES: Sarlo, Graack, DuBrock, Hudec, Harkovich, Kapadia, Rice, Shimon-Hutchison. NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

A. Approval of the Minutes of the Regular Board Meeting - November 2023

B. Acceptance of Financial Reports for November 2023

C. Acceptance of Reports.

1. Statistics Report for November 2023

2. Director's Report for November 2023

MOTION by Hudec seconded by Graack to accept the agenda.

VOTE: AYES: Sarlo, Graack, DuBrock, Hudec, Harkovich, Kapadia, Rice, Shimon-Hutchison. NAYS: None; MOTION CARRIED

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$351,415.49.

MOTION by Hudec, seconded by Graack to approve payment of vendor checks and ACH Payments in the amount of \$351,415.49. as listed on the vendor checks report of November 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account.

VOTE: AYES: Sarlo, Graack, DuBrock, Hudec, Harkovich, Kapadia, Rice, Shimon-Hutchison. NAYS: None; MOTION CARRIED

- B. Report out from the Building & Grounds Committee and selection of a vendor for The Canvas creative space on the 4<sup>th</sup> floor.

MOTION by Harkovich, seconded by DuBrock to accept the Troop Contracting bid in the amount of \$578,880, the lowest responsible bid received.

ROLL CALL VOTE: AYES: Sarlo, Graack, DuBrock, Hudec, Harkovich, Kapadia, Rice, Shimon-Hutchison. NAYS: None; MOTION CARRIED

- C. Report out from the Management Committee on changes to the Personnel Policy.

MOTION by Graack out of committee to accept recommended changes to the Personnel Policy, except for D-5, point F.

VOTE: AYES: Sarlo, Graack, DuBrock, Hudec, Harkovich, Kapadia, Rice, Shimon-Hutchison. NAYS: None; MOTION CARRIED

- D. Offering library cards to Rosemont residents.

Director Bonell shared that the City of Rosemont has requested that DPPL sell library cards to all Rosemont residents. There is a longstanding state legislated agreement in place to sell cards to the portion of Rosemont residents residing in areas served by D62 and D207. Rosemont now requests that the entire residency of Rosemont be allowed to purchase a card. The State of Illinois has indicated they will approve this if both Rosemont and DPPL write a letter documenting the request.

MOTION by Graack, seconded by Shimon-Hutchison to approve the arrangement to sell cards to all Rosemont residents.

ROLL CALL VOTE: AYES: Sarlo, Graack, DuBrock, Hudec, Harkovich, Kapadia, Rice, Shimon-Hutchison. NAYS: None; MOTION CARRIED

IX. Announcements.

Director Bonell announced that we would like to secure the services of local photographer Stan Kotecki to photograph The Canvas. Kotecki does have a relationship with a board member. She is notifying the board in case any member feels it is a violation of ethics.

Sarlo stated that Kotecki has generously donated photography services to the library at no cost in the past. No objections were raised.

X. Correspondence.

XI. Adjournment.

MOTION by Graack seconded by Shimon-Hutchison to accept the agenda.  
VOTE: AYES: Sarlo, Graack, DuBrock, Hudec, Harkovich, Kapadia, Rice, Shimon-Hutchison. NAYS: None; MOTION CARRIED

The meeting adjourned at 7:39 p.m.