



DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES Minutes of the Regular Meeting December 19, 2019

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, December 19, 2019. President Gregory Sarlo called the meeting to order at 7:00 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Kristen Graack, Denise Hudec, Nicholas Harkovich, Bruce Lester, Vince Rangel, Gregory Sarlo, Carol Kidd.

Absent: Umair Qadeer.

Also present: Jo Bonell, Roberta Johnson, Michelle Meyer-Edley, Stephanie Spetter, Joanie Sebastian, Heather Imhoff, Earl Wilson, Wayne Serbin.

III. PLEDGE OF ALLEGIANCE.

IV. CONSIDERATION OF THE AGENDA.

MOTION by Vincent Rangel, seconded by Kristen Graack, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

Earl Wilson, Des Plaines resident, stated that he served as a library trustee for the last five years and liked helping other people. He also stated that he was extremely disappointed that he had not been reappointed to the board.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Malcom Chester was not in attendance.

VII. CONSENT AGENDA.

MOTION by Bruce Lester, seconded by Kristen Graack, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$488,810.68. [Action Item]

MOTION by Kristen Graack, seconded by Denise Hudec, to approve payment of vendor checks and ACH Payments in the amount of \$488,810.68 as listed on the vendor checks report of November 2019 and authorize Library Director Jo Bonell to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B Approve Annual Support and Maintenance Renewal Contract for Bibliotheca. [Action Item]

Trustee Umair Qadeer entered the meeting at 7:09 p.m.

Library Director Jo Bonell explained the services that are provided by Bibliotheca. Trustee Kristen Graack stated that the gate counter has not worked correctly since being installed. Library Director Jo Bonell stated that she negotiated a \$2,000.00 reduction in the contract cost for one year due to the inefficiencies of the equipment. The board discussed the proposed contract.

MOTION by Kristen Graack, seconded by Vincent Rangel, to approve the Annual Support and Maintenance Renewal for Bibliotheca in the amount of \$18,417.00. VOTE: AYES: Graack, Harkovich, Hudec, Qadeer, Rangel, Sarlo. NAYS: Lester. MOTION CARRIED.

MOTION by Umair Qadeer, seconded by Bruce Lester, to reconsider the previous motion by giving Library Director Jo Bonell consent to negotiate or reject Bibliotheca's offer of a negotiated contract, with the board's consent. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

C. Resolutions. [Action Item]

MOTION by Bruce Lester, seconded by Kristen Graack, to approve the 20120 Appropriations and 2019 Levy for Library Purposes for Des Plaines Public Library. ROLL CALL VOTE: AYES: Graack, Harkovich, Hudec, Lester, Qadeer, Rangel, Sarlo. NAYS: None. MOTION CARRIED.

XI. EXECUTIVE SESSION – TO DISCUSS

- A. Semi-Annual Review of Executive Session Minutes.
- B. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees.

MOTION by Nicholas Harkovich, seconded by Umair Qadeer, to enter into Executive Session at 7:32 p.m. to discuss Semi-Annual Review of Executive Session Minutes and Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employee.

The regular session reconvened at 7:39 p.m. and was called to order by President Gregory Sarlo.

XII. (REGULAR SESSION) ACTION.

- A. Semi-Annual Review of Executive Session Minutes.

MOTION by Umair Qadeer, seconded by Kristen Graack, to concur with the consensus in Executive Session that the following Executive Session minutes require confidential treatment and will not be released:

June 20, 2019 – The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the public body and Semi-Annual Review of Executive Session Minutes.

August 15, 2019 – The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

XIII. ADJOURNMENT.

MOTION by Umair Qadeer, seconded by Nicholas Harkovich, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 7:41 p.m.

Minutes prepared Carol Kidd.