



**BOARD OF TRUSTEES
Minutes for the Regular Meeting
October 20, 2022**

I. Call to Order

The meeting was called to order at 7:00 pm

II. Roll Call

Roll call indicated the following board members were PRESENT: Lisa DuBrock, Kristen Graack, Christine Halblander, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison, Bruce Lester, Nicholas Harkovich; ABSENT: None; ALSO PRESENT: Jo Bonell, Laurie Papadourakis, Michelle Meyer-Edley, Joanie Sebastian, Lauren Wolf, John Leach

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Hudec seconded by Graack to invoke the remote participation policy. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison, Lester; NAYS: None; MOTION CARRIED

V. Consideration of the Agenda.

MOTION by Graack, seconded by Halblander to accept the agenda. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison, Lester; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

None

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – September 15, 2022
- B. Approval of the Minutes of the Management Committee- September 14, 2022
- C. Acceptance of Financial Reports for September, 2022.
- D. Acceptance of Reports.
 1. Statistics Report for September, 2022.

2. Director's Report for September, 2022

Hudec requested Section C be pulled for discussion.

MOTION by Graack, seconded by Halblander to accept the consent agenda minus section C. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison, Lester; NAYS: None; MOTION CARRIED

Hudec asked for explanations of several line items in the financial reports, which Director Bonell provided.

MOTION by Hudec, seconded by ?????? to accept section C of the consent agenda. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison, Lester; NAYS: None; MOTION CARRIED

VIII. New Business.

A. Announcement of a Restricted In Memorial Donation Project of Creative Space.

President Sarlo introduced Jennifer Donath, sister of long-time reference librarian Steven Giese. Steven passed away in early 2022.

Jennifer stated that DPPL was extremely important to Steven and his life, and she and her husband would like to make a contribution to the library to build a creative space in his memory. Steven was both an artist and a librarian and they believe this creative/media space on the 4th floor would be exactly the kind of space he would love, and the residents of Des Plaines need. They ask that the space be named after him and designed by the original architect of the building, Michael Barnes.

Donath presented a letter of intent to donate 250K this year and an additional 250K in 2023 to make that happen, and asks that the board approve the donation for use as stated, so that the project can get started as soon as possible.

Director Bonell stated DPPL has wanted a creative space for many years, but for a variety of reasons – primarily financial - has been unable to proceed. Most recently, in the survey conducted in conjunction with the 2023-2025 Strategic Plan, a creative space was the number one most requested addition to the library.

Staff and board members thanked Donath and shared memories of Steven and the incredible impact he made on his coworkers and library patrons, as well as throughout the library world.

MOTION by Lester, seconded by Graack to accept the donation from Jennifer Donath to build a creative space in memory of her brother Steven Giese, including the use of Michael Barnes as architect. ROLL CALL VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison, Lester; NAYS: None; MOTION CARRIED

- B. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$361,642.68

MOTION by Hudec, seconded by Graack to approve payment of vendor checks and ACH Payments in the amount of \$361,642.68 as listed on the vendor checks report of August 2022 and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison, Lester; NAYS: None; MOTION CARRIED

- C. Report Out from Planning Committee regarding the 2022 – 2025 Strategic Plan

Chairperson DuBrock stated the met to review the preliminary plan, and will present a final plan in December once the final surveys and meetings have been concluded.

- IX. Other.

None

- X. Announcements

Friend of the Library president John Leach reported that the Fall Booksale generated nearly \$6,000 and gained 78 new members. There are currently 345 members of the Friends of the Library. He thanked his fellow officers and other volunteers who contributed to the success.

- XI. Correspondence.

Director Bonell pointed out several lovely thank you notes from patrons at the end of the packet.

- XII. Adjournment.

MOTION by DuBrock seconded by Hudec to adjourn. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison, Lester; NAYS: None; MOTION CARRIED

The meeting adjourned at 7:22 pm.

Notes prepared by Secretary DuBrock and Heather Imhoff.