



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES of the Regular Meeting Thursday October 19, 2023

I. Call to Order.

The meeting was called to order at 7:05 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Lisa DuBrock, Kristen Graack, Christine Halblander, Nick Harkovich, Denise Hudec, Nazneen Kapadia, Rachel Rice, Michelle Shimon-Hutchison. ABSENT: Gregory Sarlo
ALSO PRESENT: DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley, Friends of the Library president John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Hudec, seconded by Halblander to allow trustees participating remotely to vote on action items.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Shimon-Hutchison; NAYS: None; MOTION CARRIED

V. Consideration of the Agenda.

MOTION by Harkovich, seconded by Shimon-Hutchison to accept the Agenda.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions. None

VII. Consent Agenda.

A. Approval of the Minutes of the Regular Board Meeting - September 2023

B. Acceptance of Financial Reports for September 2023

C. Acceptance of Reports.

1. Statistics Report for September 2023

2. Director's Report for September 2023

MOTION by Shimon-Hutchison, seconded by Harkovich to accept the Consent Agenda.
VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$277,512.61

MOTION by Hudec, seconded by Halblander to approve payment of vendor checks and ACH Payments in the amount of \$277,512.61 as listed on the vendor checks report of September 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account.
VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- B. Disposal or sale of personal property.

MOTION by Hudec, seconded by Shimon-Hutchison to approve the disposal or sale of library shelving.
VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- C. Discussion of Per Capita Grant Application Requirements for Trustees.

Director Bonell informed the Board that they must review the issued Standard for Public Libraries book by end of year.

IX. Other.

Director Bonell shared that the bid documents for The Canvas creative space have gone out. The bids will be opened on December 1, 2023 and the winning bid announced, and then voted on by trustees at the December meeting. The Chamber of Commerce Job Fair is scheduled at DPPL on November 1, 2023. DPPL will be hosting, in conjunction with other area libraries, a reception honoring State Senator Laura Murphy on November 17th from 4 - 6 pm. DPPL's circulation has exceeded 1 million items through the end of September, which is extraordinary, even by pre-pandemic measures.

- X. Announcements.
None

- XI. Correspondence.

- XII. Adjournment.
MOTION by Hudec, seconded by Harkovich to adjourn.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Kapadia, Rice, Shimon-Hutchison; NAYS: None; MOTION CARRIED

The meeting adjourned at 7:18 p.m.