



DES PLAINES PUBLIC LIBRARY
BOARD OF TRUSTEES

Minutes of the Regular Meeting
September 23, 2021

I. CALL TO ORDER

The regular meeting of the Des Plaines Public Library Board of Trustees was held by electronic remote participation on Thursday, September 23, 2021. Vice President Vincent Rangel called the meeting to order at 7:07 p.m.

II. ROLL CALL

Roll call indicated the following board members were present: Kristen Graack, Christine Halblander, Bruce Lester, Vincent Rangel, Michelle Shimon-Hutchison, Carol Kidd.

Absent: Nicholas Harkovich, Denise Hudec, Gregory Sarlo.

Also present: Jo Bonell, Laurie Papadourakis, Heather Imhoff, Stephanie Spetter, Michelle Meyer-Edley, John Leach, Donnita Tony.

III. PLEDGE OF ALLEGIANCE

IV. CONSIDERATION OF THE AGENDA

MOTION by Kristen Graack, seconded by Christine Halblander, to approve the agenda as presented. ROLL CALL VOTE: AYES: Graack, Halblander, Lester, Shimon-Hutchison, Rangel, NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS

No public comments.

VI. CONSENT AGENDA

MOTION by Bruce Lester, seconded by Christine Halblander, to approve Consent Agenda, as presented. ROLL CALL VOTE: AYES: Graack, Halblander, Lester, Shimon-Hutchison, Rangel, NAYS: None. MOTION CARRIED.

VII. NEW BUSINESS

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$248,324.75 [Action Item]

MOTION by Kristen Graack, seconded by Bruce Lester, to approve payment of vendor checks and ACH Payments in the amount of \$248,324.75, as listed on the vendor checks report of August 2021 and authorize Library Director Jo Bonell to have transferred the amount required to the library's operating account. ROLL CALL VOTE: AYES: Graack, Halblander, Lester, Shimon-Hutchison, Rangel, NAYS: None. MOTION CARRIED.

- B. Approve Final Payment to Lyngsoe Systems for New Sorter - \$64,653.75. [Action Item]

MOTION by Kristen Graack, seconded by Christine Halblander, to approve the final payment to Lyngsoe Systems for the New Sorter in the amount of \$64,653.75. ROLL CALL VOTE: AYES: Graack, Halblander, Lester, Shimon-Hutchison, Rangel, NAYS: None. MOTION CARRIED.

- C. 2022 Library Budget – No Levy Increase. [Action Item]

Chair Kristen Graack stated that the original budget document included a slight increase to the levy, but after being forwarded to the City of Des Plaines it was decided there would be no levy increase.

Library Director Jo Bonell and Board President Gregory Sarlo met with Des Plaines City Manager Michael Bartholomew and Assistant City Manager Dorothy Wisniewski and we decided there would be no levy increase.

MOTION by Kristen Graack, seconded by Christine Halblander, that there would be no levy increase for 2022 budget. ROLL CALL VOTE: AYES: Graack, Halblander, Lester, Shimon-Hutchison, Rangel, NAYS: None. MOTION CARRIED.

- D. Approve Library Closings, January, 2022 – December, 2022. [Action Item]

MOTION by Bruce Lester, seconded by Christine Halblander to approve the Library Closings, January 2022 – December 2022, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. ANNOUNCEMENTS.

Stephanie Spetter, Head of Youth Services, stated that she is the library representative to Kiwanis Club of Des Plaines and that the Kiwanis Club has been a very generous partner to the library. Stephanie asked the board to support the Kiwanis annual peanut fundraiser. The flyer will be emailed to all board members.

John Leach, Friends of the Library President, announced that the Friends will host their fall booksale from October 1 – 3 and invited all to attend.

IX. CORRESPONDENCE.

None.

X. OTHER.

XI ADJOURNMENT

MOTION by Bruce Lester, seconded by Christine Halblander, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 7:19 p.m.

Minutes prepared by Carol Kidd.