



# DES PLAINES PUBLIC LIBRARY

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## BOARD OF TRUSTEES Minutes of the Regular Meeting September 19, 2019

### I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, September 19, 2019. Vice President Vincent Rangel called the meeting to order at 7:04 p.m.

### II. ROLL CALL.

Roll call indicated the following board members were present: Kristen Graack, Nicholas Harkovich, Denise Hudec, Bruce Lester, Umair Qadeer, Vincent Rangel, Christopher Renkosiak, Earl Wilson, Carol Kidd.

Absent: Gregory Sarlo

Also present: Jo Bonell, Roberta Johnson, Michelle Meyer Edley, Stephanie Spetter, Joanie Sebastian, Heather Imhoff, Gary Valente.

### III. PLEDGE OF ALLEGIANCE.

### IV. CONSIDERATION OF THE AGENDA.

MOTION by Umair Qadeer, seconded by Denise Hudec, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

### V. PUBLIC COMMENTS AND QUESTIONS.

John Leach, President, Friends of the Library, invited the board to attend the Friends book sale beginning on Friday, October 4, 2019.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Malcom Chester was not in attendance.

VII. CONSENT AGENDA.

MOTION by Bruce Lester, seconded by Umair Qadeer, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$310,418.85. [Action Item]

MOTION by Kristen Graack, seconded by Umair Qadeer, to approve payment of vendor checks and ACH Payments in the amount of \$310,418.85 as listed on the vendor checks report of August 2019 and authorize Library Director Jo Bonell to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B Approve Payment to Ebsco - \$27,164.62. [Action Item]

MOTION by Bruce Lester, seconded by Umari Qadeer, to approve payment to Ebsco in the amount of \$27,164.62. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- C. Award Proposal for HVAC. [Action Item]

Jo Bonell, Library Director, explained that the lowest bid for HVAC was from Oakbrook Mechanical in the amount of \$106,364 for three years.

MOTION by Kristen Graack, seconded by Bruce Lester, to approve the proposal from Oakbrook Mechanical for HVAC in the amount of \$106,364 for three years. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- D. Per Capita Grant Requirements Review – Roberta Johnson.

Assistant Library Director Roberta Johnson reported that the requirements for the Per Capita Grant application have been met including reviewing Chapters 11 -14 including the Appendices

Trustee Bruce Lester thanked Assistant Library Director Roberta Johnson for her work in preparing the application for the Per Capita Grant.

IX. ANNOUNCEMENTS.

X. CORRESPONDENCE.

XI. OTHER.

Jo Bonell, Library Director, explained that the original LED lighting project did not include all hardware requested by the library. The library will solicit bids for this project.

XII. EXECUTIVE SESSION.

A. To Discuss Probable or Imminent Litigation.

MOTION by Bruce Lester, seconded by Kristen Graack, to enter into Executive Session at 7:30 p.m. to discuss Probable or Imminent Litigation. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The regular session reconvened at 8:05 p.m. and was called to order by Vice President Vincent Rangel.

XIII. EXECUTIVE SESSION ACTION.

A. To Discuss Probable or Imminent Litigation.

No action was taken.

XIV. ADJOURNMENT.

MOTION by Kristen Graack, seconded by Christopher Renkosiak, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:06 p.m.

Minutes prepared Carol Kidd.