



DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES Minutes of the Regular Meeting August 20, 2020

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held by electronic remote participation on Thursday, August 20, 2020. President Gregory Sarlo called the meeting to order at 7:01 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Mindy Capper, Kristen Graack, Nicholas Harkovich, Denise Hudec, Bruce Lester, Vincent Rangel, Gregory Sarlo, Carol Kidd.

Absent: Umair Qadeer.

Also present: Jo Bonell.

Trustee Umair Qadeer entered the meeting at 7:04 p.m.

III. CONSIDERATION OF THE AGENDA.

MOTION by Vincent Rangel, seconded by Nicholas Harkovich, to approve the agenda, as presented. ROLL CALL VOTE: AYES: Capper, Graack, Harkovich, Hudec, Lester, Qadeer, Rangel, Sarlo. NAYS: None. MOTION CARRIED.

IV. PUBLIC COMMENTS AND QUESTIONS.

Resident Earl Wilson expressed his concern about Library Director Bonell's compensation. President Gregory Sarlo responded that Mr. Wilson's comments were not factual regarding Library Director Jo Bonell's compensation.

V. CONSENT AGENDA.

MOTION by Kristen Graack, seconded by Denise Hudec, to approve the Consent Agenda, as presented. ROLL CALL VOTE: AYES: Capper, Graack, Harkovich, Hudec, Lester, Qadeer, Rangel, Sarlo. NAYS: None. MOTION CARRIED.

VI. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$328,862.80. [Action Item]

MOTION by Kristen Graack, seconded by Vincent Rangel, to approve payment of vendor checks and ACH Payments in the amount of \$328,862.80 as listed on the vendor checks report of July 2020 and authorize Library Director Jo Bonell to have transferred the amount required to the library's operating account. ROLL CALL VOTE: AYES: Capper, Graack, Harkovich, Hudec, Lester, Qadeer, Rangel, Sarlo. NAYS: None. MOTION CARRIED.

- B. Review and Approve Payroll Bid. [Action Item]

Library Director Jo Bonell reported that the library payroll contract with Payroll Data Services expires on October 11, 2020. The library requested proposals and received five responses. ADP's proposal was the lowest for three years and Library Director Jo Bonell recommends the board approve ADP for payroll services.

MOTION by Bruce Lester, seconded by Nicholas Harkovich, to approve ADP for payroll services for three years. ROLL CALL VOTE: AYES: Capper, Graack, Harkovich, Hudec, Lester, Qadeer, Rangel, Sarlo. NAYS: None. MOTION CARRIED.

- C. Approve EBSCO - \$26,197.06. [Action Item]

MOTION by Kristen Graack, seconded by Bruce Lester, to approve payment to EBSCO in the amount of \$26,197.06 for magazine subscriptions. ROLL CALL VOTE: AYES: Capper, Graack, Harkovich, Hudec, Lester, Qadeer, Rangel, Sarlo. NAYS: None. MOTION CARRIED.

VII. ANNOUNCEMENTS.

A. Budget Discussion for 2021.

Library Director Jo Bonell reported that the draft budget document for 2021 is almost complete. Secretary Carol Kidd will coordinate times/dates for a Finance Committee meeting before the September board meeting. The draft 2021 budget will be on the agenda in September for review.

VIII. CORRESPONDENCE.

No correspondence.

IX. OTHER.

A. Kiwanis Peanut Week, September 19 – 27.

Stephanie Spetter, Head of Youth Services, asked for support from the board for Kiwanis Peanut Week. Stephanie stated that Kiwanis has been very generous to the library.

B. Wi-Fi Accessibility.

Trustee Denise Hudec asked if library Wi-Fi could be made available to patrons outside the library building. Library Director Jo Bonell responded that she received an invitation from the State of Illinois to apply for a Digital Network Access grant that if awarded to the library would allow Wi-Fi extension.

President Gregory Sarlo announced that Trustee Umair Qadeer would be leaving the board after the August meeting. President Gregory Sarlo thanked Trustee Umair Qadeer for his good service on the board.

XIII. ADJOURNMENT.

MOTION by Umair Qadeer, seconded by Bruce Lester, to adjourn the regular meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 7:41 p.m.

Minutes prepared Carol Kidd.