



**DES PLAINES PUBLIC LIBRARY
BOARD OF TRUSTEES**

**Minutes for the Regular Meeting
August 18, 2022**

Gregory Sarlo stated that as President he determined that it was not practical or prudent to schedule an in-person meeting due to the Covid-19 pandemic. Therefore, the meeting would be held virtually and in accordance with state statute.

I. Call to Order.

President Gregory Sarlo called the meeting to order at 7:01 pm. Sarlo explained that the board yet again this month had posted notice to meet in person. Due to medical issues that arose over the weekend, however, we no longer have the five trustees able to meet in person at the library required to invoke the Remote Participation Policy and achieve a quorum.

II. Roll Call.

Roll call indicated the following board members were present:

Lisa DuBrock, Christine Halblander, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison, Bruce Lester, Nicholas Harkovich

Absent: Kristen Graack; Also present: Jo Bonell, Laurie Papadourakis, Heather Imhoff, Michelle Meyer-Edley, Stephanie Spetter, Joanie Sebastian, Lauren Wolf, John Leach

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/a

V. Consideration of the Agenda

MOTION by Denise Hudec seconded by Christine Halblander to accept the agenda. ROLL CALL VOTE: AYES: Lisa DuBrock, Christine Halblander, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison, Bruce Lester, Nicholas

Harkovich; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – July 21, 2022.
- B. Acceptance of Financial Reports for July, 2022.
- C. Acceptance of Reports.
 - 1. Statistics Report for July, 2022.
 - 2. Director's Report for July, 2022

MOTION by Christine Halblander seconded by Denise Hudec to accept the Consent Agenda. VOTE: AYES: Lisa DuBrock, Christine Halblander, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison, Bruce Lester, Nicholas Harkovich
NAYS: None; MOTION CARRIED

VIII. New Business

- A. Report Out from Finance Committee on the 2023 Budget

Chairperson Hudec reported the committee met and discussed the delay of the distribution property taxes from Cook County. Director Bonell stated we anticipate receiving no payments during the rest of 2022, and expect to receive three installments in the 2023. Hudec reported the committee also reviewed the 2023 budget. DPPL will not be raising the levy in 2023. The 2023 budget includes three Cook County tax distributions in revenue.

MOTION out of committee, seconded by Lisa DuBrock to accept the 2023 budget as presented. ROLL CALL VOTE: AYES: Lisa DuBrock, Christine Halblander, Nicholas Harkovich, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison; NAYS: Bruce Lester; MOTION CARRIED

- B. Report Out from Management Committee regarding changes to the Investment Policy and Business Manager position

N/A The committee did not meet.

- C. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$154,027.51

MOTION by Denise Hudec, seconded by Shelley Shimon-Hutchison, to approve payment of vendor checks and ACH Payments in the amount of \$154,027.51 as listed on the vendor checks report of July 2022 and

authorize Library Director Jo Bonell to transfer the amount required to the library's operating account. ROLL CALL VOTE: AYES: Lisa DuBrock, Christine Halblander, Nicholas Harkovich, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison, Bruce Lester
NAYS: None; MOTION CARRIED

- D. Review of vendor quotes for hybrid conferencing in the youth services programming room.

Director Bonell stated this project is being funded through a restricted donation to the Youth Services Department and will provide equipment to deliver additional live in person and live virtual programming.

MOTION by Lester seconded by Denise Hudec to accept the bid from Encompass in the amount of \$22,002.12. ROLL CALL VOTE: AYES: Lisa DuBrock, Christine Halblander, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison; NAYS: Nicholas Harkovich; MOTION CARRIED

- IX. Other.
None

- X. Announcements.

Director Bonell reported that the 2022 Summer Reading Program very successful and the participation numbers were enormous.

She also reported on a new PCsForPeople event held at DPPL in July that distributed 41 free or low-cost computers eligible Des Plaines residents. We plan to hold the event again.

- XI. Correspondence.
None

- XII. Adjournment.

MOTION by Lisa DuBrock seconded by Christine Halblander to adjourn.
VOTE: AYES: Lisa DuBrock, Christine Halblander, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison, Harkovich
NAYS: None; MOTION CARRIED

This meeting will be video recorded, and available on the Library's website.