



**DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

**Minutes of the Regular Meeting on May 18, 2023**

I. Call to Order.

The meeting was called to order at 7:00 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Kristen Graack, Christine Halblander, Nick Harkovich, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison. ABSENT: Lisa DuBrock, Bruce Lester. ALSO PRESENT: DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolfe. Friends of Library president John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A

V. Consideration of the Agenda.

MOTION by Hudec, seconded by Graack to accept the Agenda.

VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

None

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting - April 20, 2023.
- B. Approval of the Minutes of the Management Committee Meeting - April 20, 2023.
- C. Acceptance of Financial Reports for April, 2023.
- D. Acceptance of Reports.
  - 1. Statistics Report for April, 2023.
  - 2. Director's Report for April, 2023

MOTION by Graack, seconded by Halblander to accept the Consent Agenda. VOTE: AYES:

Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments -  
\$246,547.97

MOTION by Hudec, seconded by Graack to approve payment of vendor checks and ACH Payments in the amount of \$246,547.97 as listed on the vendor checks report of April 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- B. Review and approval of quotes for 2023 Lifecycle replacement PCs.

MOTION by Graack, seconded by Harkovich to approve the purchase of replacement PCs from low-bidder Insight in the amount of \$30,313. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- C. Review and approval of quotes for purchase of a mobile stage platform.

Director Bonell stated that half of the expense is being funded by the Friends of the Library, the balance will come from DPPL's donation art fund.

MOTION by Graack, seconded by Hudec to approve the purchase of a mobile stage platform from low-bidder Midwest Folding Products in the amount of \$15,638.18. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- D. Review and approval of annual EBSCO database package.

MOTION by Hudec, seconded by Shimon-Hutchison to approve payment of the annual EBSCO database package in the amount of \$13,743. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- E. Report out and Recommendation from Management Committee on revisions to the Collection Development Policy.

MOTION OUT OF COMMITTEE by Graack, seconded by Halblander to accept the proposed revisions as presented to the library's Collection Development Policy, Library Bill of Rights, and other select sections of General policies. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- F. Report out and Recommendation from Management Committee on revisions to the

Library Bill of Rights, and other select sections of General policies.

This was included in the MOTION and VOTE for point E above.

IX. Other.

None

X. Announcements

None

XI. Correspondence.

A letter thanking DPPL for an in-library display of materials about the Armenian Genocide was shared.

XII. Adjournment.

MOTION by Harkovich, seconded by Graack to accept to adjourn.

VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

The meeting adjourned at 7:24 p.m.