



# DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES  
Minutes of the Regular Meeting  
May 16, 2019

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, May 16, 2019. President Gregory Sarlo called the meeting to order at 7:00 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Kristen Graack, Nicholas Harkovich, Denise Hudec, Bruce Lester, Gregory Sarlo, Earl Wilson, Carol Kidd.

Absent: Vincent Rangel, Umair Qadeer, Christopher Renkosiak.

Also present: Holly Richards Sorensen, Roberta Johnson, Jo Bonell, Stephanie Spetter, Heather Imhoff, Gary Valente, Wayne Serbin.

III. PLEDGE OF ALLEGIANCE.

IV. CONSIDERATION OF THE AGENDA.

MOTION by Bruce Lester, seconded by Kristen Graack, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Malcom Chester was not in attendance.

VII. CONSENT AGENDA.

MOTION by Bruce Lester, seconded by Kristen Graack, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$231,715.98. [Action Item]

MOTION by Kristen Graack, seconded by Denise Hudec, to approve payment of vendor checks and ACH Payments in the amount of \$231,715.98 as listed on the vendor checks report of April 2019 and authorize Library Director Holly Richards Sorensen to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B. Award Bid for Payroll Services. [Action Item]

MOTION by Denise Hudec, seconded by Kristen Graack, to award the contract for payroll services to ProData Payroll Services for three years in the amount of \$45,246.45, which was the lowest bid. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- C. Declaration of Surplus Property. [Action Item]

MOTION by Kristen Graack, seconded by Nicholas Harkovich, to approve the list of surplus property, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- D. Appoint Committee to Nominate Board of Trustee Officers for 2019/2020.

Secretary Carol Kidd announced the Nominating Committee for Officers for 2019/2020. Bruce Lester, Chair, Kristen Graack and Nicholas Harkovich.

- E. Approve Summer Fine Forgiveness. [Action Item]

MOTION by Bruce Lester, seconded by Denise Hudec, to approve Summer Fine Forgiveness, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

IX. ANNOUNCEMENTS.

President Sarlo announced that there were 13 applicants for the Library Director position.

X. CORRESPONDENCE.

The board discussed the lighting upgrade project, but not all proposals have been received from vendors.

XI. OTHER.

XII. ADJOURNMENT.

MOTION by Bruce Lester, seconded by Nicholas Harkovich, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:02p.m.

Minutes prepared Carol Kidd.