



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, May 15, 2025

I. Call to Order.

The meeting was called to order at 7:01 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Kristen Graack, Denise Hudec, Lisa DuBrock, Robert Flinn, Christine Halblander, Nick Harkovich, Rachel Rice, Michelle Shimon-Hutchison. ALSO PRESENT: DPPL Staff Laurie Papadourakis, Joanie Sebastian, Heather Imhoff, Michelle Meyer-Edley, Lauren Wolf. Friends of the Library President John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Graack, seconded by Rice, to invoke the Remote Participation Policy. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

V. Consideration of the Agenda.

MOTION by Halblander, seconded by Flinn, to accept the Agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting - April 2025.
- B. Acceptance of Financial Reports for April 2025.
 - Acceptance of Reports.
 - 1. Statistics Report for April 2025.
 - 2. Director's Report for April 2025.

MOTION by Hudec, seconded by Graack, to accept the consent agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$198,898.61.

MOTION by Hudec, seconded by Graack to Approve Payment of Vendor Checks and ACH Payments in the amount of \$198,898.61 as listed on the vendor checks report of April 2025 and authorize Director Papadourakis to transfer the amount required to the Library's operating account.

AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- B. Report out from the Management Committee on proposed changes to job descriptions in Policy.

MOTION by Graack, seconded by Hudec, to accept the proposed changes to the job descriptions in Policy, as discussed. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- C. Announcement of Nominating Committee for the 2025/2026 Board of Trustee officers.

President Sarlo named the ad hoc nominating committee for 2025/2026 officers as follows: Shimon-Hutchison (chair), Flinn, Halblander. The committee will prepare and present a recommended slate at the June meeting for vote.

IX. Other.

Director Papadourakis announced that the grand opening of the Canvas event was a great success with over 200 residents touring during the event.

X. Announcements and Correspondence.

DPPL will host an official ribbon cutting ceremony with City of Des Plaines council members and senior staff, government officials, local business leaders, and other community stakeholders on Friday, June 13th at 5 p.m.

XI. Adjournment.

MOTION by Rice, seconded by DuBrock, to adjourn. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The meeting adjourned at 7:40 p.m.