



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday March 21, 2024

I. Call to Order.

The meeting was called to order at 7:04 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Kristen Graack, Denise Hudec, Lisa DuBrock, Christine Halblander, Nick Harkovich, Rachel Rice, Michelle Shimon-Hutchison. ABSENT: Dr. Gregory Sarlo. ALSO PRESENT: DPPL Staff Jo Bonell, Laurie Papadourakis, Heather Imhoff, Michelle Meyer-Edley and Lauren Wolf; John Leach; OSG employees Drew Langlie, Bhru Patel, Mike Ruter.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Rice, seconded by Halblander to invoke the Remote Participation Policy. VOTE: AYES Graack, Hudec, Halblander, Harkovich, Rice, Shimon-Hutchison. NAYS none. MOTION CARRIED.

V. Consideration of the Agenda.

MOTION by DuBrock seconded by Hudec to accept the Agenda. VOTE: AYES Graack, Hudec, DuBrock, Halblander, Harkovich, Rice, Shimon-Hutchison. NAYS none. MOTION CARRIED.

VI. Public Comments and Questions.

N/A

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – February 2024.
- B. Acceptance of Financial Reports for February 2024.
- C. Acceptance of Reports.
 1. Statistics Report for February 2024.

2. Director's Report for February 2024.

MOTION by Halblander, seconded by Shimon-Hutchison to accept the Agenda.
VOTE: AYES Graack, Hudec, DuBrock, Halblander, Harkovich, Rice, Shimon-Hutchison. NAYS none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$403,087.60

MOTION by Hudec, seconded by Halblander to Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$403,087.60 as listed on the vendor checks report of March 2024, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account.

VOTE: AYES Graack, Hudec, DuBrock, Halblander, Harkovich, Rice, Shimon-Hutchison. NAYS none. MOTION CARRIED.

- B. Review and Approval of contract for IT Managed Services.

MOTION by Hudec, seconded by Shimon-Hutchison to accept the proposal for IT Managed Services from Outsource Solutions Group. VOTE: AYES Graack, Hudec, DuBrock, Halblander, Harkovich, Rice, Shimon-Hutchison. NAYS none. MOTION CARRIED.

- C. Review and Approval of purchase of security cameras.

MOTION by Hudec, seconded by Shimon-Hutchison to accept the lowest bid proposal and approve the purchase security cameras from NetBase Systems Solutions. VOTE: AYES Graack, Hudec, DuBrock, Halblander, Harkovich, Rice, Shimon-Hutchison. NAYS none. MOTION CARRIED.

- D. Review and Approval of purchase of patron PCs.

MOTION by Hudec, seconded by Shimon-Hutchison to accept the lowest bid proposal and approve the purchase of PCs from ConRes. VOTE: AYES Graack, Hudec, DuBrock, Halblander, Harkovich, Rice, Shimon-Hutchison. NAYS none. MOTION CARRIED.

IX. Announcements

- A. Announcement about Food Fight.

Head of Patron Accounts, Michelle Meyer-Edley, announced that DPPL raised/donated 1,781 pounds of food benefitting the Self-Help Closet & Pantry of Des Plaines in the annual drive, placing DPPL in 4th place citywide.

Director Bonell announced that the Friends of the Library's ongoing Book Nook sale on the first floor of the library generated \$1,600 in sales in February

- a record high. She congratulated and thanked them for their support.

Bonell announced that 2,009 individuals voted early in the 2024 election at DPPL.

X. Correspondence.

None

XI. Adjournment.

MOTION by Hudec, seconded by Rice to adjourn. VOTE: AYES Graack, Hudec, DuBrock, Halblander, Harkovich, Rice, Shimon-Hutchison. NAYS none. MOTION CARRIED.

The meeting adjourned at 7:37 p.m.