



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Minutes of the Regular Meeting Thursday, March 20, 2025**

I. Call to Order.

The meeting was called to order at 5:04 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Kristen Graack, Denise Hudec, Robert Flinn, Christine Halblander, Nick Harkovich, Rachel Rice, Michelle Shimon-Hutchison. ABSENT: Lisa DuBrock. ALSO PRESENT: DPPL Staff Laurie Papadourakis, Heather Imhoff, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolf. Friends of the Library President John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A

V. Consideration of the Agenda.

MOTION by Harkovich, seconded by Halblander, to accept the Agenda. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting - February 2025.
- B. Acceptance of Financial Reports for February 2025.
  - Acceptance of Reports.
    - 1. Statistics Report for February 2025.
    - 2. Director's Report for February 2025.

Hudec asked that B1 be pulled from the Consent Agenda.

MOTION by Graack, seconded by Hudec, to accept the Agenda, minus B1. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

Hudec asked about insurance premium credits in February, as shown on the financial statements. Papadourakis said she would investigate and report back.

MOTION by Hudec, seconded by Graack to accept B1. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

#### VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$234,883.26.

MOTION by Hudec, seconded by Graack to Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$234,883.26 as listed on the vendor checks report of February 2025 and authorize Acting Interim Director Laurie Papadourakis to transfer the amount required to the Library's operating account. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- B. Review and Approval of proposals for DPPL's internet service provider.

Papadourakis recommended Comcast, the Library's current provider, and the lowest bid submitted for a 3-year contract.

MOTION by Graack, seconded by Shimon-Hutchison to approve a contract with Comcast. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

#### IX. Announcements.

Papadourakis reported that DPPL proudly came in third place in the DPCC Annual Food Fight benefitting the Self-Help Closet and Pantry of Des Plaines, and thanked all that contributed. She reminded all board members to file their annual EEOC statement, and invited all to join DPPL in the lobby on Thursday, April 10<sup>th</sup>, during National Library Week, for a celebration (with cake) of DPPL trustees and Friends of the Library.

#### X. Correspondence.

None.

#### XI. Executive Session.

Executive Session for The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

MOTION by Rice, seconded by Shimon-Hutchison to enter Executive Session. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The Board entered Executive Session at 7:24 p.m.

MOTION by Rice, seconded by Halblander to exit Executive Session. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The Board exited Executive Session at 8:16 p.m.

MOTION by Halblander, seconded by Hudec to make the job offer, as determined in session, to the selected Director candidate. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

## XII. Adjournment.

MOTION by Halblander, seconded by Hudec to adjourn. AYES: Graack, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The meeting adjourned at 8:17 p.m.