



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, February 20, 2025

I. Call to Order.

The meeting was called to order at 5:04 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Denise Hudec, Lisa DuBrock, Robert Flinn, Christine Halblander, Rachel Rice, Michelle Shimon-Hutchison. ABSENT: Kristen Graack, Nick Harkovich. ALSO PRESENT: DPPL Staff Laurie Papadourakis, Heather Imhoff, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolf.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Rice, seconded by Hudec, to invoke the Remote Participation Policy. AYES: DuBrock, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

V. Consideration of the Agenda.

MOTION by Rice, seconded by Hudec, to accept the Agenda. AYES: Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None

VII. Consent Agenda.

- A. Approval of the Minutes of the Management Committee Meeting, Regular Board Meeting, and Search Committee Meetings, January 2025.
- B. Acceptance of Financial Reports for January 2025.
- C. Acceptance of Reports.
 - 1. Statistics Report for January 2025.
 - 2. Director's Report for January 2025.

Hudec asked to pull C1. of the Directors Report.

MOTION by Hudec, seconded by Rice, to accept the Consent Agenda, minus C1. AYES:

Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

Hudec asked that the updated Statistics Report on January 2025, distributed at the meeting, be added to the packet.

MOTION by DuBrock seconded by Rice, to accept C1 of the Consent Agenda. AYES: Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$477,525.65.

MOTION by Hudec, seconded by Rice to Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$477,525.65 as listed on the vendor checks report of January 2025 and authorize Acting Interim Director Laurie Papadourakis to transfer the amount required to the Library's operating account. AYES: Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- B. Review of policies and procedures for The Canvas makerspace.

MOTION by out of committee, seconded by Rice to approve policies and procedures for The Canvas makerspace, with updates as discussed. AYES: Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- C. Changes to Salary Exempt/Non-Exempt policy.

MOTION by out of committee, seconded by DuBrock to approve changes to Salary Exempt/Non-Exempt policy as presented. AYES: Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- D. Approval of DPPL's annual IPLAR report.

MOTION by Hudec, seconded by Rice to approve changes to approve the submission of DPPL's annual IPLAR report as presented. AYES: Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

IX. Search Committee Report.

- A. Update on status of the Director Search.

The committee reported things are going well, as scheduled.

I. Executive Session.

- A. Executive Session for The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

MOTION by DuBrock, seconded by Hudec to enter Executive Session. AYES: Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

Executive Session entered at 5:29 p.m.

Executive Session exited at 7:53 p.m.

- X. Other.

None

- XI. Announcements / Correspondence.

None

- XII. Adjournment.

MOTION by Halblander, seconded by Rice to adjourn. AYES: Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The meeting adjourned at 7:54 p.m.