



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting of February 16, 2023

I. Call to Order.

The meeting was called to order at 4:05 p.m.

II. Roll Call.

Roll call indicated the following board members were PRESENT: Lisa DuBrock, Kristen Graack, Denise Hudec, Gregory Sarlo, Nicholas Harkovich, Michelle Shimon-Hutchison; Bruce Lester joined the meeting at 4:18 p.m. ABSENT: Christine Halblander. ALSO PRESENT: Jo Bonell, Laurie Papadourakis, Heather Imhoff, Michelle Meyer-Edley, Stephanie Spetter, Joanie Sebastian, Drew Langlie, Mike Reuter

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Graack, seconded by Shimon-Hutchison to invoke the Remote Participation Policy. VOTE: AYES: DuBrock, Graack, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

V. Consideration of the Agenda.

MOTION by Hudec, seconded by Shimon-Hutchison to approve the Agenda. VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

None

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting - January 12, 2023
- B. Approval of the Minutes of the Management Committee Meeting - January 12, 2023
- C. Acceptance of Financial Reports for January 2023.
- D. Acceptance of Reports.
 1. Statistics Report for January 2023

2. Director's Report for January 2023

MOTION by DuBrock seconded by Graack to approve the Consent Agenda.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$177,535.91.

MOTION out of committee, seconded by Hudec, to approve payment of vendor checks and ACH Payments in the amount of \$177,535.91 as listed on the vendor checks report of January 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED.

- B. Review and approval of DPPL's Illinois Public Library Annual Report (IPLAR).

MOTION by Graack, seconded by Hudec to approve and submit DPPL's Illinois Public Library Annual Report (IPLAR) as presented.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- C. Review and approval of proposal for a new telephone system.

MOTION by Hudec, seconded by Shimon-Hutchison to accept the proposed 3-year Agreement with Comcast in the amount of \$46,300.60 for the lease and service of a telephone system.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; ABSTAIN: Lester. MOTION CARRIED

- D. Review and approval of proposal for network switches.

MOTION by Graack, seconded by Shimon-Hutchison to accept the proposal from OSG in the amount \$117,642.95 for the replacement of network switches at the 10GB level.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- E. Review and approval of proposal for printers and copiers.

MOTION by Harkovich, seconded by Shimon-Hutchison to accept the proposal from ISBS in the amount \$141,537.00 for a 60-month lease and maintenance plan, plus a \$1 buyout lease at 60 months.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

F. Transfer of bank accounts.

MOTION by DuBrock, seconded by Graack to transfer DPPL's bank accounts to Village Bank & Trust N.A.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison;
NAYS: None; MOTION CARRIED

IX. Other.

None

X. Announcements.

Director Bonell announced that DPPL will again be participating in the Des Plaines Self-Help Closet and Food Pantry's annual Food Fight. Board members and the public are invited to join in as well by bringing donations to DPPL's lobby through February.

Bonell also announced that DPPL will be honored with a Community Enhancement Award by the Des Plaines Chamber of Commerce at the annual Mayor's Address on Wednesday March 1st.

XI. Correspondence.

None

XII. Adjournment.

MOTION by Hudec, seconded by Shimon-Hutchison to adjourn. VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

Meeting ends at 4:50 p.m.