



**DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**Minutes of the Regular Meeting on January 12, 2023**

I. Call to Order.

The meeting was called to order at 7:02 p.m.

II. Roll Call.

Roll call indicated the following board members were PRESENT: Lisa DuBrock, Kristen Graack, Denise Hudec, Gregory Sarlo, Nicholas Harkovich, Christine Halblander, Bruce Lester; Michelle Shimon-Hutchison joined the meeting at 7:12 p.m. ABSENT: none. ALSO PRESENT: Jo Bonell, Heather Imhoff, Michelle Meyer-Edley, Lauren Wolfe, Stephanie Spetter, John Leach

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Graack, seconded by Halblander to invoke the Remote Participation Policy.  
VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Shimon-Hutchison; NAYS: None; MOTION CARRIED

V. Consideration of the Agenda.

MOTION by Hudec, seconded by Graack to accept the agenda. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

A. Approval of the Minutes of the Regular Board Meeting – December 15, 2022.

B. Acceptance of Financial Reports for December 2022.

C. Acceptance of Reports.

1. Statistics Report for December 2022

2. Director's Report for December 2022

Trustee Hudec asked to pull item B from the Consent Agenda for questions regarding vending receipts and per capita.

MOTION by Graack, seconded by Halblander to accept the Consent Agenda minus B.  
VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
NAYS: None; MOTION CARRIED

MOTION by Hudec, seconded by Graack to accept the Item B of the Consent Agenda.  
VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
NAYS: None; MOTION CARRIED

## VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$358,547.16

MOTION by Hudec, seconded by Graack to approve payment of vendor checks and ACH Payments in the amount of \$358,547.16 as listed on the vendor checks report of December 2022, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account

- B. Review and approval of the Per Capita application.  
Director Bonell explained that completing this application demonstrating we comply with state guidelines is necessary to receive the annual grant from the State of Illinois. Assistant Director Laurie Papadourakis completed the application. She noted that we met all requirements.

MOTION by Graack, seconded by Hudec to approve the application for submission. ROLL CALL VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- C. Report out from the Management Committee Meeting.  
Chair Graack explained that our bylaws stipulate the library only conducts financial transactions with institutions included on DPPL's list of Approved Financial Institutions, Security Brokers/Dealers. The committee recommends Village Bank and Trust be added to the list.

MOTION by Halblander to add Village Bank and Trust to DPPL's list of Approved Financial Institutions, Security Brokers/Dealers. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

## IX. Other.

Director Bonell announced work on the new Creative Space, funded by the Donath-Giese donation in memory of DPPL reference librarian Steven Giese, will begin soon. When it does, the Building and Grounds Committee, as well as the rest of board members will be invited to meet with the architect to learn more about the project. President Sarlo

recommends that all board members participate.

X. Announcements.  
None

XI. Correspondence.  
None

XII. Executive Session  
The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

MOTION by Hudec, seconded by Graack to go into Executive Session. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

Board entered Executive Session at 7:17 p.m.

MOTION by Hudec, seconded by Graack to leave Executive Session. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

Board entered Executive Session at 8:27 p.m.

MOTION by Graack out of committee to approve the raise for library director Bonell discussed in executive session. ROLL CALL VOTE: AYES: DuBrock, Graack, Halblander, Hudec, Sarlo, Shimon-Hutchison; NAYS: Lester, Harkovich; None; MOTION CARRIED

XIII. Adjournment.

MOTION by Lester, seconded by Halblander to adjourn. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

Meeting ends at 8:30 pm.