



NOTICE

DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

**REGULAR BOARD MEETING
THURSDAY MAY 18, 2023
7:00 p.m. in MEETING ROOM B**

AGENDA

- **Approve Payment of Vendor Checks Report and ACH Payments.**
- **Review of changes to the Des Plaines Public Library's Collection Development Policy, Library Bill of Rights, and other select sections of General policies.**
- **Review and approval of quotes for 2023 lifecycle replacement PCs.**
- **Review and approval of quotes for purchase of a mobile stage platform.**
- **Review and approval of annual EBSCO database package.**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2789 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Agenda for the Regular Meeting May 18, 2023 at 7:00 PM in Meeting Room B

- I. Call to Order. (7:00 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to invoke the Remote Participation Policy. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. Consent Agenda. [Action Item] (7:10 PM)
 - A. Approval of the Minutes of the Regular Board Meeting - April 20, 2023.
 - B. Approval of the Minutes of the Management Committee Meeting - April 20, 2023.
 - C. Acceptance of Financial Reports for April, 2023.
 - D. Acceptance of Reports.
 1. Statistics Report for April, 2023.
 2. Director's Report for April, 2023
- VIII. New Business. (7:20 p.m.)
 - A. Approve Payment of Vendor Checks Report and ACH Payments - \$246,547.97 [Action item]
 - B. Review and approval of quotes for 2023 Lifecycle replacement PCs. [Action Item]
 - C. Review and approval of quotes for purchase of a mobile stage platform. [Action Item].
 - D. Review and approval of annual EBSCO database package. [Action Item]
 - E. Report out and Recommendation from Management Committee on revisions to the Collection Development Policy. [Action item]
 - F. Report out and Recommendation from Management Committee on revisions to the Library Bill of Rights, and other select sections of General policies. [Action Item]
- IX. Other. (7:40 p.m.)
- X. Announcements.

XI. Correspondence.

XII. Adjournment. (8:00 p.m.)

This meeting will be video recorded, and available on the Library's website.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular meeting of April 20, 2023 at 7:00 PM

I. Call to Order.

The meeting was called to order at 7:05 PM.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Lisa DuBrock, Kristen Graack, Christine Halblander, Nick Harkovich, Denise Hudec, Bruce Lester, Gregory Sarlo, Michelle Shimon-Hutchison. ABSENT: None. ALSO PRESENT: DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley. Friends of Library president John Leach.

III. Pledge of Allegiance.

Vote to invoke remote participation policy.

MOTION by Hudec, seconded by Halblander to invoke the remote participation policy.
VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;
NAYS: None; MOTION CARRIED

IV. Consideration of the Agenda.

MOTION by Halblander, seconded by Hudec to approve the Agenda.

VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;
NAYS: None; MOTION CARRIED

V. Public Comments and Questions.

None

VI. Consent Agenda.

A. Approval of the Minutes of the Regular Board Meeting – March 16, 2023.

B. Acceptance of Financial Reports for March, 2023.

C. Acceptance of Reports.

1. Statistics Report for March, 2023.

2. Director's Report for March, 2023

MOTION by Graack, seconded by Harkovich to approve the Consent Agenda. VOTE:
AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS:
None; MOTION CARRIED

VII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments -\$312,871.60.

MOTION by Hudec, seconded by Graack to approve payment of vendor checks and ACH Payments in the amount of \$312,871.60 as listed on the vendor checks report of March 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- B. Report out and Recommendation from Management Committee on revisions to the Collection Development Policy.

Chair Graack reported that a draft of revisions to the Collection Development Policy was reviewed at the Management Committee meeting. Additional revisions have been requested and the policy will be brought back at a future date for review and approval. She also reported that the committee went into executive session during the committee meeting.

VIII. Other. None

IX. Announcements. None

X. Correspondence. None

- XI. Executive Session to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

MOTION by Harkovich, seconded by Halblander to move into Executive Session. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

The board entered Executive Session at 7:12 PM.

The board exited Executive Session at 7:50 PM.

MOTION out of Management Committee to direct library director Jo Bonell to move forward with the recommendations of the committee as discussed in executive session. SECONDED: Halblander. ROLL CALL VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Lester, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

XII. Adjournment.

MOTION by DuBrock, seconded by Hudec, to adjourn. VOTE: AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

The Meeting ended at 7:55 PM.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Management Committee of April 20, 2023

I. Call to Order.

The meeting was called to order at 6:00 PM

II. Roll Call.

Roll call indicated the following committee members were PRESENT: Chair Kristen Graack, Denise Hudec, Christine Halblander. ABSENT: None. ALSO PRESENT: President Gregory Sarlo, Nick Harkovich, Lisa DuBrock. DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley. Friends of Library president John Leach.

III. Pledge of Allegiance.

IV. Consideration of the Agenda.

MOTION by Hudec, seconded by Halblander to approve the Agenda.
VOTE: AYES: Hudec, Halblander, Graack; NAYS: None; MOTION CARRIED

V. Public Comments and Questions.
None

VI. New Business.

A. Review of proposed changes to the Collection Development Policy

The committee reviewed and requested changes and request the document be further updated and brought back for review in May.

VII. Executive Session to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

MOTION by Hudec, seconded by Halblander to enter executive session.
VOTE: AYES: Hudec, Halblander, Graack; NAYS: None; MOTION CARRIED

The committee entered Executive Session at 6:25 PM
The committee exited Executive Session at 7:10 PM.

VIII. Adjournment.

MOTION by Hudec, seconded by Graack to adjourn.

VOTE: AYES: Hudec, Halblander, Graack; NAYS: None; MOTION CARRIED



Des Plaines Public Library

Monthly Financial Report For the Month Ended April 30, 2023

Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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Des Plaines Public Library

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Financial Statements

Des Plaines Public Library
Governmental Funds Balance Sheet
As of April 30, 2023

	Library Fund	Capital Projects Fund	Total
ASSETS			
Cash and Investments	\$ 5,171,412.39	\$ 1,825,041.44	\$ 6,996,453.83
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	7,498,802.58	-	7,498,802.58
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
Total Assets	\$ 12,670,214.97	\$ 1,825,041.44	\$ 14,495,256.41
LIABILITIES			
Accounts Payable	\$ 195,536.83	\$ 8,264.80	\$ 203,801.63
Accrued Payroll	80,300.45	-	80,300.45
Due to other funds	87,236.09	-	87,236.09
Total Liabilities	363,073.37	8,264.80	371,338.17
Deferred Inflows of Resources			
Property Taxes	6,252,500.00	-	6,252,500.00
Total Liabilities and Deferred Inflows of Resources	6,615,573.37	8,264.80	6,623,838.17
FUND BALANCE			
Fund Balance - Unreserved	6,054,641.60	1,816,776.64	7,871,418.24
Total Fund Balance	6,054,641.60	1,816,776.64	7,871,418.24
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 12,670,214.97	\$ 1,825,041.44	\$ 14,495,256.41

Des Plaines Public Library

Governmental Funds Statement of Revenues,
Expenditures, and Changes In Fund Balances

For the 4 Months Ended April 30, 2023

	General Fund	Capital Improvements Fund	Total
REVENUES			
Taxes	\$ 4,532,262.56	\$ -	\$ 4,532,262.56
Intergovernmental	25,742.12	-	25,742.12
Fines & Fees	10,674.93	-	10,674.93
Interest	40,247.61	32,974.26	73,221.87
Special Events and Programs	8,167.22	-	8,167.22
Miscellaneous	18,541.83	-	18,541.83
Total Revenues	<u>4,635,636.27</u>	<u>32,974.26</u>	<u>4,668,610.53</u>
EXPENDITURES			
Personnel	\$ 972,026.13	\$ -	\$ 972,026.13
Operating	832,895.41	-	832,895.41
Library Materails	284,632.65	-	284,632.65
Capital Outlay	24,661.24	28,065.68	52,726.92
Other Expenditures	<u>8,792.84</u>	<u>-</u>	<u>8,792.84</u>
Total Expenditures	<u>2,138,100.64</u>	<u>28,065.68</u>	<u>2,166,166.32</u>
Net Change in Fund Balances	<u>2,497,535.63</u>	<u>4,908.58</u>	<u>2,502,444.21</u>
FUND BALANCES			
Beginning of the year	<u>3,557,105.97</u>	<u>1,811,868.06</u>	<u>5,368,974.03</u>
End of the period	<u>\$ 6,054,641.60</u>	<u>\$ 1,816,776.64</u>	<u>\$ 7,871,418.24</u>

Supplementary Information

Des Plaines Public Library

Treasurer's Report as of April 30, 2023

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - Old National Operating # 92260	517,122.40
202-1102015 - Old National Operating # 92260	<u>21,748.58</u>
	<u>538,870.98</u>
201-1102028 - Old National Donations #96300	<u>215,355.85</u>
201-1102030 - Village B&T Checking #6718	79,907.63
	<u>79,907.63</u>
201-1102050 - Wintrust Brokerage	<u>157,481.10</u>
201-1102079 - Illinois Funds # 2591	4,200,995.41
202-1102079 - Illinois Funds # 2591	<u>1,803,292.86</u>
	<u>6,004,288.27</u>
201-1104006 - Investments - Certificates of Deposit	<u>0.00</u>
Total Invested	<u><u>6,996,453.83</u></u>

Des Plaines Public Library
Balance Sheet as of April 30, 2023

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old National Operating # 92260	1,843,368.92	(1,326,246.52)	517,122.40
1102028 - Old National Donations #96300	215,348.77	7.08	215,355.85
1102030 - Village B&T Checking #6718	79,907.63	0.00	79,907.63
1102050 - Wintrust Brokerage	147,576.80	9,904.30	157,481.10
1102060 - Village B&T Checking #0289	0.00	50.00	50.00
1102079 - Illinois Funds # 2591	1,770,380.31	2,430,615.10	4,200,995.41
1118000 - Receivable - Property Taxes	<u>7,498,802.58</u>	<u>0.00</u>	<u>7,498,802.58</u>
	<u>11,555,885.01</u>	<u>1,114,329.96</u>	<u>12,670,214.97</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	312,871.60	(117,334.77)	195,536.83
2430707 - Due to Library Comp Abs	87,236.09	0.00	87,236.09
2450040 - Accrued Payroll	56,434.06	0.00	56,434.06
2470000 - Deferred Revenue - Property Tax	6,252,500.00	0.00	6,252,500.00
2471000 - Deferred Revenue - Other	<u>23,866.39</u>	<u>0.00</u>	<u>23,866.39</u>
	<u>6,732,908.14</u>	<u>(117,334.77)</u>	<u>6,615,573.37</u>
 <u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
 Total Liabilities and Fund Balance	 <u>10,290,014.11</u>	 <u>(117,334.77)</u>	 <u>10,172,679.34</u>
 Excess Revenues Over Expenses	 <u>1,265,870.90</u>	 <u>1,231,664.73</u>	 <u>2,497,535.63</u>

Des Plaines Public Library
Balance Sheet as of April 30, 2023

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - Old National Operating # 92260	21,748.58	0.00	21,748.58
1102079 - Illinois Funds # 2591	1,812,025.13	(8,732.27)	1,803,292.86
	1,833,773.71	(8,732.27)	1,825,041.44
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	0.00	8,264.80	8,264.80
	0.00	8,264.80	8,264.80
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,811,868.06	0.00	1,811,868.06
Total Liabilities and Fund Balance	1,811,868.06	8,264.80	1,820,132.86
Excess Revenues Over Expenses	21,905.65	(16,997.07)	4,908.58
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1120201 - Due From Library	87,236.09	0.00	87,236.09
	87,236.09	0.00	87,236.09
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	87,236.09	0.00	87,236.09
	87,236.09	0.00	87,236.09
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	87,236.09	0.00	87,236.09
Excess Revenues Over Expenses	0.00	0.00	0.00

Des Plaines Public Library
Balance Sheet as of April 30, 2023

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,624,611.65	0.00	1,624,611.65
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,687,478.00)</u>	<u>0.00</u>	<u>(1,687,478.00)</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
Total Liabilities and Net Capital Assets	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Des Plaines Public Library
Revenue Report
For the 4 Months Ended April 30, 2023**

_____Library Fund_____	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Taxes</u>					
201-4810034 - Property Taxes 2022	<u>1,644,862.01</u>	<u>4,532,262.56</u>	<u>8,751,036.00</u>	<u>4,218,773.44</u>	<u>51.79</u>
	<u>1,644,862.01</u>	<u>4,532,262.56</u>	<u>8,751,036.00</u>	<u>4,218,773.44</u>	<u>51.79</u>
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	23,247.00	23,247.00	92,988.00	69,741.00	25.00
201-4822040 - State Grant - Per Capita	0.00	0.00	89,495.00	89,495.00	0.00
201-4822090 - Grant Revenue	0.00	2,495.12	10,000.00	7,504.88	24.95
201-4822095 - State Grant - Library	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>23,247.00</u>	<u>25,742.12</u>	<u>192,483.00</u>	<u>166,740.88</u>	<u>13.37</u>
<u>Fines & Fees</u>					
201-4850101 - Library Fees	1,081.99	6,093.70	8,000.00	1,906.30	76.17
201-4850201 - Copying Fees	1,356.42	3,862.48	20,000.00	16,137.52	19.31
201-4850207 - Non-Res Cards	65.75	328.75	200.00	(128.75)	164.38
201-4850208 - Meeting Room Fees	<u>165.00</u>	<u>390.00</u>	<u>1,500.00</u>	<u>1,110.00</u>	<u>26.00</u>
	<u>2,669.16</u>	<u>10,674.93</u>	<u>29,700.00</u>	<u>19,025.07</u>	<u>35.94</u>
<u>Special Programs & Events</u>					
201-4850215 - Friends of the Library Reimbursements	<u>0.00</u>	<u>8,167.22</u>	<u>20,000.00</u>	<u>11,832.78</u>	<u>40.84</u>
	<u>0.00</u>	<u>8,167.22</u>	<u>20,000.00</u>	<u>11,832.78</u>	<u>40.84</u>
<u>Interest</u>					
201-4830010 - Gain/Loss on Investments	9,904.30	9,904.30	0.00	(9,904.30)	0.00
201-4890010 - Interest Income	<u>10,841.54</u>	<u>30,343.31</u>	<u>17,000.00</u>	<u>(13,343.31)</u>	<u>178.49</u>
	<u>20,745.84</u>	<u>40,247.61</u>	<u>17,000.00</u>	<u>(23,247.61)</u>	<u>236.75</u>
<u>Other Revenue</u>					
201-4899900 - Miscellaneous Revenue	0.00	12,644.50	70,000.00	57,355.50	18.06
201-4899910 - Vending Machine Revenue	27.98	316.66	1,000.00	683.34	31.67
201-4899920 - Library Donations	0.00	700.00	600,000.00	599,300.00	0.12
201-4899940 - Friends Book Sale	<u>973.25</u>	<u>4,880.67</u>	<u>14,000.00</u>	<u>9,119.33</u>	<u>34.86</u>
	<u>1,001.23</u>	<u>18,541.83</u>	<u>685,000.00</u>	<u>666,458.17</u>	<u>2.71</u>
Total Library Fund	<u><u>1,692,525.24</u></u>	<u><u>4,635,636.27</u></u>	<u><u>9,695,219.00</u></u>	<u><u>5,059,582.73</u></u>	<u><u>47.81</u></u>

Des Plaines Public Library
 Revenue Report
 For the 4 Months Ended April 30, 2023

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	11,068.61	32,974.26	11,500.00	(21,474.26)	286.73
	<u>11,068.61</u>	<u>32,974.26</u>	<u>11,500.00</u>	<u>(21,474.26)</u>	<u>286.73</u>
<u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	0.00	0.00	1,000,000.00	1,000,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
Total Capital Projects Fund	<u>11,068.61</u>	<u>32,974.26</u>	<u>1,011,500.00</u>	<u>978,525.74</u>	<u>3.26</u>
Total of All Funds	<u>1,703,593.85</u>	<u>4,668,610.53</u>	<u>10,706,719.00</u>	<u>6,038,108.47</u>	<u>43.60</u>

Des Plaines Public Library

Expense Report

For the 4 Months Ended April 30, 2023

Library Fund	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	190,463.42	741,433.90	2,498,588.00	1,757,154.10	29.67
5910200 - Part-time Salaries	<u>57,175.27</u>	<u>230,592.23</u>	<u>899,000.00</u>	<u>668,407.77</u>	<u>25.65</u>
	<u>247,638.69</u>	<u>972,026.13</u>	<u>3,397,588.00</u>	<u>2,425,561.87</u>	<u>28.61</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	18,128.68	71,123.43	258,634.00	187,510.57	27.50
5918021 - Employer Contribution - IMRF	8,433.13	32,902.61	194,564.00	161,661.39	16.91
5918040 - Life Insurance Premiums	0.00	0.00	1,932.00	1,932.00	0.00
5918050 - PPO Insurance Premiums	32,419.75	167,791.58	459,518.00	291,726.42	36.51
5918051 - HMO Insurance Premiums	15,640.35	78,722.01	177,307.00	98,584.99	44.40
5918055 - Dental Insurance Premiums	0.00	0.00	31,649.00	31,649.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>9,426.00</u>	<u>14,000.00</u>	<u>4,574.00</u>	<u>67.33</u>
	<u>74,621.91</u>	<u>359,965.63</u>	<u>1,152,604.00</u>	<u>792,638.37</u>	<u>31.23</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	550.00	550.00	10,000.00	9,450.00	5.50
5920110 - Professional Services	34,422.91	178,689.55	468,838.00	290,148.45	38.11
5920120 - Communication Services	3,015.24	14,239.47	32,900.00	18,660.53	43.28
5920140 - Integrated Library System	22,157.79	44,315.58	89,000.00	44,684.42	49.79
5920202 - Conferences	(720.00)	180.00	0.00	(180.00)	0.00
5920204 - Training	(1,664.00)	0.00	0.00	0.00	0.00
5920210 - Marketing	667.53	20,153.45	60,000.00	39,846.55	33.59
5920220 - Membership Dues	1,480.00	4,386.83	8,000.00	3,613.17	54.84
5920990 - Property/Liability Insurance	0.00	42,606.92	65,000.00	22,393.08	65.55
5930010 - R&M Equipment	7,756.65	35,027.95	88,460.00	53,432.05	39.60
5930020 - R&M Buildings & Structures	6,941.00	35,665.58	112,364.00	76,698.42	31.74
5930030 - R&M Vehicles	0.00	0.00	1,500.00	1,500.00	0.00
5930210 - Rental of Equipment	0.00	443.34	26,090.00	25,646.66	1.70
5930320 - Cleaning/Custodial Services	5,067.50	24,637.50	88,900.00	64,262.50	27.71
5930490 - Refuse Contract	577.72	2,194.80	6,000.00	3,805.20	36.58
5960040 - Pre-Employment Testing	0.00	64.00	3,500.00	3,436.00	1.83
5960065 - Bank Fees	0.00	258.64	300.00	41.36	86.21
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	8,090.01	23,622.20	61,500.00	37,877.80	38.41
5960990 - Misc. Contractual Services	<u>7,230.28</u>	<u>45,893.97</u>	<u>126,560.00</u>	<u>80,666.03</u>	<u>36.26</u>
	<u>95,572.63</u>	<u>472,929.78</u>	<u>1,249,412.00</u>	<u>776,482.22</u>	<u>37.85</u>
<u>Commodities</u>					
5970100 - Supplies	7,071.71	24,354.48	87,150.00	62,795.52	27.95
5970110 - Meals	0.00	896.02	2,000.00	1,103.98	44.80
5970170 - Janitorial	800.00	968.19	17,900.00	16,931.81	5.41
5970260 - Postage & Parcel	1,000.00	5,179.76	11,000.00	5,820.24	47.09
5970500 - Water Bill	1,165.46	1,722.30	8,000.00	6,277.70	21.53
5970600 - Ebooks/Books	24,386.13	85,919.92	381,900.00	295,980.08	22.50

**Des Plaines Public Library
Expense Report
For the 4 Months Ended April 30, 2023**

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970610 - E-audio/Audio	15.99	7,210.45	74,500.00	67,289.55	9.68
5970620 - E-Subscriptions/Subscriptions	577.03	12,999.89	51,430.00	38,430.11	25.28
5970630 - Visual Materials	1,842.89	47,016.41	190,200.00	143,183.59	24.72
5970640 - Databases	5,631.65	80,506.79	170,000.00	89,493.21	47.36
5970810 - Natural Gas	2,502.72	16,184.73	27,000.00	10,815.27	59.94
5970850 - Gasoline	0.00	0.00	600.00	600.00	0.00
5970900 - Equipment < \$10,000	0.00	1,673.71	6,900.00	5,226.29	24.26
	<u>44,993.58</u>	<u>284,632.65</u>	<u>1,028,580.00</u>	<u>743,947.35</u>	<u>27.67</u>
 <u>Capital Expenditures</u>					
5980300 - Improvements	(4,521.44)	0.00	0.00	0.00	0.00
5980400 - Equipment	0.00	0.00	1,000.00	1,000.00	0.00
5980410 - Computer Hardware	(6,095.34)	10,265.49	12,800.00	2,534.51	80.20
5980420 - Computer Software	4,203.24	14,395.75	91,402.00	77,006.25	15.75
5980600 - Furniture & Fixtures	0.00	0.00	5,000.00	5,000.00	0.00
	<u>(6,413.54)</u>	<u>24,661.24</u>	<u>110,202.00</u>	<u>85,540.76</u>	<u>22.38</u>
 <u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	3,473.99	3,912.17	89,495.00	85,582.83	4.37
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	1,000,000.00	1,000,000.00	0.00
5999940 - Friends Books Sale	973.25	4,880.67	0.00	(4,880.67)	0.00
	<u>4,447.24</u>	<u>8,792.84</u>	<u>1,089,495.00</u>	<u>1,080,702.16</u>	<u>0.81</u>
 Total Library Fund Expenditures	 <u>460,860.51</u>	 <u>2,138,100.64</u>	 <u>8,027,881.00</u>	 <u>5,889,780.36</u>	 <u>26.63</u>
 _____ Capital Projects Fund _____					
 <u>Contractual Services</u>					
 <u>Capital Expenditures</u>					
5980300 - Improvements	4,521.44	4,521.44	801,000.00	796,478.56	0.56
5980400 - Equipment	0.00	0.00	271,000.00	271,000.00	0.00
5980410 - Computer Hardware	21,624.24	21,624.24	341,100.00	319,475.76	6.34
5980420 - Computer Software	0.00	0.00	0.00	0.00	0.00
5980600 - Furniture and Fixtures	1,920.00	1,920.00	2,000.00	80.00	96.00
	<u>28,065.68</u>	<u>28,065.68</u>	<u>1,415,100.00</u>	<u>1,387,034.32</u>	<u>1.98</u>
 Total Capital Projects Fund Expenditures	 <u>28,065.68</u>	 <u>28,065.68</u>	 <u>1,415,100.00</u>	 <u>1,387,034.32</u>	 <u>1.98</u>
 Total of All Funds	 <u>488,926.19</u>	 <u>2,166,166.32</u>	 <u>9,442,981.00</u>	 <u>7,276,814.68</u>	 <u>22.94</u>

Des Plaines Public Library

Check List

All Bank Accounts

April 21, 2023 - May 18, 2023

Check Number	Check Date	Payee	Amount
Vendor Checks			
19614	04/30/23	FOX VALLEY FIRE & SAFETY	(1,581.00)
19642	05/18/23	ABLE CARD, LLC	3,200.00
19643	05/18/23	Alina Lundholm	125.00
19644	05/18/23	ANDERSON LOCK CO LTD	1,094.00
19645	05/18/23	AQUARIUM ADVENTURE HOFFMAN ESTATES	1,120.00
19646	05/18/23	BAKER & TAYLOR	18,533.10
19647	05/18/23	BARNES & NOBLE INC	1,570.08
19648	05/18/23	Cadre Communications, Inc.	1,426.75
19649	05/18/23	Charles Pascale	250.00
19650	05/18/23	CHILDREN'S PLUS, INC.	1,775.72
19651	05/18/23	CITY OF DES PLAINES -	1,165.46
19652	05/18/23	COOPERATIVE COMPUTER SERVICES	22,157.79
19653	05/18/23	CRYSTAL MAINTENANCE SERVICES CORP	4,892.50
19654	05/18/23	CRYSTAL MAINTENANCE SERVICES CORP	175.00
19655	05/18/23	David Carreno	175.00
19656	05/18/23	Emma Brutman	250.00
19657	05/18/23	Encompass Audio Visual LLC	8,800.85
19658	05/18/23	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	577.72
19659	05/18/23	FOX VALLEY FIRE & SAFETY	1,281.00
19660	05/18/23	GARVEY'S OFFICE PRODUCTS	1,920.00
19661	05/18/23	GOVCONNECTION INC	1,252.80
19662	05/18/23	GREY HOUSE PUBLISHING	134.10
19663	05/18/23	HR SOURCE	2,030.00
19664	05/18/23	IHLS-OCLC	783.70
19665	05/18/23	INSIGHT PUBLIC SECTOR, INC.	126.00
19666	05/18/23	ITSAVVY LLC	242.00
19667	05/18/23	J&S PLUMBING, INC.	800.00
19668	05/18/23	John G. Donahue	270.00
19669	05/18/23	LESLIE GODDARD	400.00
19670	05/18/23	LIMRICC	59,838.56
19671	05/18/23	Megan Kleinschmidt	125.00
19672	05/18/23	MENARDS	16.85
19673	05/18/23	OAKBROOK MECHANICAL SERVICES	6,147.00
19674	05/18/23	OUTSOURCE SOLUTIONS GROUP, INC.	38,318.77
19675	05/18/23	OVERDRIVE, INC.	8,088.43
19676	05/18/23	PROQUEST LLC	1,187.63
19677	05/18/23	REBECCA JOHNS	400.00
19678	05/18/23	Sean Harty	250.00
19679	05/18/23	SHI International	1,975.05
19680	05/18/23	THOMAS KLISE/CRIMSON MULTIMEDIA	779.12
19681	05/18/23	TODAY'S BUSINESS SOLUTIONS INC	9,981.65
19682	05/18/23	WILD BIRD SHACK	165.00
51950	04/30/23	NATIONWIDE RETIREMENT SOLUTIONS	300.00
51951	04/30/23	COMCAST CABLE	11.56
51952	04/30/23	VERIZON WIRELESS	933.43
51953	04/30/23	NICOR GAS	2,502.72
51954	04/30/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	973.25
51955	04/30/23	NEOFUNDS BY NEOPOST	1,000.00
51956	04/30/23	BANKCARD SERVICES	15,841.42
51957	04/30/23	IMRF	20,994.71
51958	04/30/23	COMCAST CABLE	1,770.25
Vendor Check Total			<u>246,547.97</u>
Check List Total			<u><u>246,547.97</u></u>

Check count = 51

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts

April 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
ABLE CARD, LLC				19642	05/18/23	<u>3,200.00</u>
201-5970100	Supplies	Library Cards	3,200.00			
Alina Lundholm				19643	05/18/23	<u>125.00</u>
201-5960210	Special Event Programming	7/24 Concert	125.00			
ANDERSON LOCK CO LTD				19644	05/18/23	<u>1,094.00</u>
201-5930020	R&M Buildings & Structures	Inv 7105738	1,094.00			
AQUARIUM ADVENTURE HOFFMAN ESTATES				19645	05/18/23	<u>1,120.00</u>
201-5960990	Misc. Contractual Services	Inv 14901	640.00			
201-5960990	Misc. Contractual Services	Inv 14963	480.00			
BAKER & TAYLOR				19646	05/18/23	<u>18,533.10</u>
201-5960990	Misc. Contractual Services	Inv 2037441515	294.95			
201-5970600	Ebooks/Books	Inv 2037441515	477.83			
201-5970600	Ebooks/Books	Inv 2037460276	1,057.63			
201-5960990	Misc. Contractual Services	Inv 2037460277	105.47			
201-5970600	Ebooks/Books	Inv 2037474520	821.16			
201-5960990	Misc. Contractual Services	Inv 2037474521	92.94			
201-5970600	Ebooks/Books	Inv 2037443863	921.31			
201-5960990	Misc. Contractual Services	Inv 2037443864	101.79			
201-5970600	Ebooks/Books	Inv 2037477286	190.70			
201-5960990	Misc. Contractual Services	Inv 2037421055	39.10			
201-5970600	Ebooks/Books	Inv 2037421055	236.51			
201-5960990	Misc. Contractual Services	Inv 2037428799	24.47			
201-5970600	Ebooks/Books	Inv 2037428799	78.92			
201-5960990	Misc. Contractual Services	Inv 2037421197	1.49			
201-5970600	Ebooks/Books	Inv 2037421197	11.30			
201-5960990	Misc. Contractual Services	Inv 2037372316	55.85			
201-5970600	Ebooks/Books	Inv 2037372316	444.31			
201-5960990	Misc. Contractual Services	Inv 2037436732	4.12			
201-5970600	Ebooks/Books	Inv 2037436732	15.28			
201-5960990	Misc. Contractual Services	Inv 2037419927	3.48			
201-5970600	Ebooks/Books	Inv 2037419927	24.10			
201-5960990	Misc. Contractual Services	Inv 2037421624	2.98			
201-5970600	Ebooks/Books	Inv 2037421624	26.11			
201-5960990	Misc. Contractual Services	Inv 2037423125	19.15			
201-5970600	Ebooks/Books	Inv 2037423125	81.92			
201-5960990	Misc. Contractual Services	Inv 2037445055	11.28			
201-5970600	Ebooks/Books	Inv 2037445055	61.89			
201-5970600	Ebooks/Books	Inv 2037421613	542.89			
201-5960990	Misc. Contractual Services	Inv 2037421614	60.41			
201-5970600	Ebooks/Books	Inv 2037430321	546.45			
201-5960990	Misc. Contractual Services	Inv 2037419921	6.01			
201-5970600	Ebooks/Books	Inv 2037419921	52.48			
201-5960990	Misc. Contractual Services	Inv 2037412960	1.49			
201-5970600	Ebooks/Books	Inv 2037412960	6.77			
201-5960990	Misc. Contractual Services	Inv 2037404827	69.26			
201-5970600	Ebooks/Books	Inv 2037404827	488.44			
201-5960990	Misc. Contractual Services	Inv 2037419908	69.26			
201-5970600	Ebooks/Books	Inv 2037419908	495.26			
201-5960990	Misc. Contractual Services	Inv 2037410311	24.72			
201-5970600	Ebooks/Books	Inv 2037410311	64.06			
201-5960990	Misc. Contractual Services	Inv 2037419920	19.74			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts

April 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv 2037419920	123.40			
201-5960990	Misc. Contractual Services	Inv 2037420607	17.35			
201-5970600	Ebooks/Books	Inv 2037420607	43.00			
201-5960990	Misc. Contractual Services	Inv 2037404740	28.07			
201-5970600	Ebooks/Books	Inv 2037404740	71.72			
201-5960990	Misc. Contractual Services	Inv 2037395113	74.32			
201-5970600	Ebooks/Books	Inv 2037395113	347.88			
201-5960990	Misc. Contractual Services	Inv 2037397780	4.75			
201-5970600	Ebooks/Books	Inv 2037397780	31.23			
201-5960990	Misc. Contractual Services	Inv 2037430322	57.25			
201-5960990	Misc. Contractual Services	Inv 2037428878	31.02			
201-5970600	Ebooks/Books	Inv 2037428878	219.33			
201-5960990	Misc. Contractual Services	Inv 2037434467	9.16			
201-5970600	Ebooks/Books	Inv 2037434466	64.88			
201-5960990	Misc. Contractual Services	Inv 2037419744	27.52			
201-5970600	Ebooks/Books	Inv 2037419744	222.96			
201-5960990	Misc. Contractual Services	Inv 2037427394	24.29			
201-5970600	Ebooks/Books	Inv 2037427394	35.83			
201-5960990	Misc. Contractual Services	Inv 2037426032	8.70			
201-5970600	Ebooks/Books	Inv 2037426032	68.79			
201-5960990	Misc. Contractual Services	Inv 2037432482	109.11			
201-5970600	Ebooks/Books	Inv 2037432482	863.46			
201-5960990	Misc. Contractual Services	Inv 2037426036	15.32			
201-5970600	Ebooks/Books	Inv 2037426036	34.66			
201-5960990	Misc. Contractual Services	Inv 2037421456	41.38			
201-5970600	Ebooks/Books	Inv 2037421456	298.31			
201-5970600	Ebooks/Books	Inv 2037425488	710.71			
201-5960990	Misc. Contractual Services	Inv 2037425489	76.01			
201-5970600	Ebooks/Books	Inv 2037424073	483.41			
201-5960990	Misc. Contractual Services	Inv 2037424074	49.44			
201-5960990	Misc. Contractual Services	Inv 2037455079	79.08			
201-5960990	Misc. Contractual Services	Inv 2037452585	31.02			
201-5970600	Ebooks/Books	Inv 2037452585	177.14			
201-5960990	Misc. Contractual Services	Inv 2037458923	99.62			
201-5970600	Ebooks/Books	Inv 2037458923	677.61			
201-5960990	Misc. Contractual Services	Inv 2037428895	20.60			
201-5970600	Ebooks/Books	Inv 2037428895	58.08			
201-5960990	Misc. Contractual Services	Inv 2037428900	8.02			
201-5970600	Ebooks/Books	Inv 2037428900	20.92			
201-5960990	Misc. Contractual Services	Inv 2037425511	52.05			
201-5970600	Ebooks/Books	Inv 2037425511	151.24			
201-5960990	Misc. Contractual Services	Inv 2037442509	36.66			
201-5970600	Ebooks/Books	Inv 2037442509	213.75			
201-5960990	Misc. Contractual Services	Inv 2037442377	38.27			
201-5970600	Ebooks/Books	Inv 2037442377	172.46			
201-5970600	Ebooks/Books	Inv 2037445280	122.51			
201-5960990	Misc. Contractual Services	Inv 2037442618	63.41			
201-5970600	Ebooks/Books	Inv 2037442618	479.82			
201-5970600	Ebooks/Books	Inv 2037455078	778.89			
201-5960990	Misc. Contractual Services	Inv 2037479566	1.74			
201-5970600	Ebooks/Books	Inv 2037479566	12.05			
201-5960990	Misc. Contractual Services	Inv 2037452483	45.96			
201-5970600	Ebooks/Books	Inv 2037452483	175.81			
201-5960990	Misc. Contractual Services	Inv 2037479439	19.74			
201-5970600	Ebooks/Books	Inv 2037479439	109.60			
201-5960990	Misc. Contractual Services	Inv 2037470225	27.90			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts

April 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv 2037470225	176.42			
201-5960990	Misc. Contractual Services	Inv 2037455081	58.56			
201-5970600	Ebooks/Books	Inv 2037455081	469.01			
201-5960990	Misc. Contractual Services	Inv 2037456190	76.19			
201-5970600	Ebooks/Books	Inv 2037456190	174.26			
201-5960990	Misc. Contractual Services	Inv 2037470276	25.13			
201-5970600	Ebooks/Books	Inv 2037470276	148.16			
201-5960990	Misc. Contractual Services	Inv 2037476477	56.61			
201-5970600	Ebooks/Books	Inv 2037476477	396.86			
201-5960990	Misc. Contractual Services	Inv 2037456156	15.32			
201-5970600	Ebooks/Books	Inv 2037456156	60.39			
201-5960990	Misc. Contractual Services	Inv 2037462750	72.87			
201-5970600	Ebooks/Books	Inv 2037462750	186.24			
201-5960990	Misc. Contractual Services	Inv 2037477245	37.70			
201-5970600	Ebooks/Books	Inv 2037477245	249.74			
201-5960990	Misc. Contractual Services	Inv 2037459163	52.57			
201-5970600	Ebooks/Books	Inv 2037459163	309.09			
201-5960990	Misc. Contractual Services	Inv 2037458947	4.12			
201-5970600	Ebooks/Books	Inv 2037458947	10.75			
201-5960990	Misc. Contractual Services	Inv 2037458737	5.64			
201-5970600	Ebooks/Books	Inv 2037458737	32.33			
201-5960990	Misc. Contractual Services	Inv 2037452777	3.48			
201-5970600	Ebooks/Books	Inv 2037452777	23.35			
201-5960990	Misc. Contractual Services	Inv 2037439367	52.08			
201-5970600	Ebooks/Books	Inv 2037439367	315.74			
BARNES & NOBLE INC				19647	05/18/23	<u>1,570.08</u>
201-5970600	Ebooks/Books	Inv 4405296	187.80			
201-5970600	Ebooks/Books	Inv 4405332	187.80			
201-5970600	Ebooks/Books	Inv 4405353	187.80			
201-5970600	Ebooks/Books	Inv 4405392	187.80			
201-5970600	Ebooks/Books	Inv 4405471	153.23			
201-5970600	Ebooks/Books	Inv 4405492	153.23			
201-5970600	Ebooks/Books	Inv 4405509	162.31			
201-5970600	Ebooks/Books	Inv 4405559	162.31			
201-5970600	Ebooks/Books	Inv 4405560	187.80			
Cadre Communications, Inc.				19648	05/18/23	<u>1,426.75</u>
202-5980410	Computer Hardware	Inv 56216	1,426.75			
Charles Pascale				19649	05/18/23	<u>250.00</u>
201-5960210	Special Event Programming	06.20 Guest performer	250.00			
CHILDREN'S PLUS, INC.				19650	05/18/23	<u>1,775.72</u>
201-5970600	Ebooks/Books	INV #227822	252.63			
201-5970600	Ebooks/Books	INV #227672	100.92			
201-5970600	Ebooks/Books	INV #227221	145.06			
201-5970600	Ebooks/Books	INV #227159	160.37			
201-5970600	Ebooks/Books	INV #227221	145.06			
201-5970600	Ebooks/Books	INV #227160	86.45			
201-5970600	Ebooks/Books	INV #227527	235.51			
201-5970600	Ebooks/Books	INV #227405	582.44			
201-5970600	Ebooks/Books	INV #227939	67.28			
CITY OF DES PLAINES -				19651	05/18/23	<u>1,165.46</u>
201-5970500	Water Bill	Account #711080763-001	1,165.46			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts

April 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
COOPERATIVE COMPUTER SERVICES				19652	05/18/23	<u>22,157.79</u>
201-5920140	Integrated Library System	INV #2098	22,157.79			
CRYSTAL MAINTENANCE SERVICES CORP				19653	05/18/23	<u>4,892.50</u>
201-5930320	Cleaning/Custodial Services	INV #30963	4,892.50			
CRYSTAL MAINTENANCE SERVICES CORP				19654	05/18/23	<u>175.00</u>
201-5930320	Cleaning/Custodial Services	Inv 30947	175.00			
David Carreno				19655	05/18/23	<u>175.00</u>
201-5960990	Misc. Contractual Services	4/20 Board Meeting Recording	175.00			
Emma Brutman				19656	05/18/23	<u>250.00</u>
201-5960210	Special Event Programming	6/20 SRC Guest Performer	250.00			
Encompass Audio Visual LLC				19657	05/18/23	<u>8,800.85</u>
201-5980410	Computer Hardware	INV #10461-2	8,800.85			
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				19658	05/18/23	<u>577.72</u>
201-5930490	Refuse Contract	INV #6725845	577.72			
FOX VALLEY FIRE & SAFETY				19659	05/18/23	<u>1,281.00</u>
201-5930020	R&M Buildings & Structures	IN00584579	1,281.00			
GARVEY'S OFFICE PRODUCTS				19660	05/18/23	<u>1,920.00</u>
202-5980600	Furniture and Fixtures	INV #PINV2410922	1,920.00			
GOVCONNECTION INC				19661	05/18/23	<u>1,252.80</u>
201-5980420	Computer Software	Invoice #73989503	869.55			
201-5980410	Computer Hardware	Invoice #73950300	383.25			
GREY HOUSE PUBLISHING				19662	05/18/23	<u>134.10</u>
201-5970640	Databases	INV #979329	134.10			
HR SOURCE				19663	05/18/23	<u>2,030.00</u>
201-5920100	Legal Fees	INV #17995	550.00			
201-5920220	Membership Dues	INV #FY24-48198	1,480.00			
IHLS-OCLC				19664	05/18/23	<u>783.70</u>
201-5980420	Computer Software	INV #27983	783.70			
INSIGHT PUBLIC SECTOR, INC.				19665	05/18/23	<u>126.00</u>
202-5980410	Computer Hardware	Inv 1101038760	126.00			
ITSAVVY LLC				19666	05/18/23	<u>242.00</u>
202-5980410	Computer Hardware	Quote #3718856	242.00			
J&S PLUMBING, INC.				19667	05/18/23	<u>800.00</u>
201-5970170	Janitorial	INV #223161	800.00			
John G. Donahue				19668	05/18/23	<u>270.00</u>
201-5960210	Special Event Programming	One-On-One Job Counseling appointments	120.00			
201-5960210	Special Event Programming	One-On-One Job Counseling appointments	150.00			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts

April 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
LESLIE GODDARD 201-5960210	Special Event Programming	Presenter Fee	400.00	19669	05/18/23	<u>400.00</u>
LIMRICC 201-2401002	Payroll Liabilities	May 2023	59,838.56	19670	05/18/23	<u>59,838.56</u>
Megan Kleinschmidt 201-5960210	Special Event Programming	07.24.23 SRC Guest Performer	125.00	19671	05/18/23	<u>125.00</u>
MENARDS 201-5970100	Supplies	INV #15832	16.85	19672	05/18/23	<u>16.85</u>
OAKBROOK MECHANICAL SERVICES 201-5930020 201-5930020	R&M Buildings & Structures	INV #34224 INV #33566	3,073.50 3,073.50	19673	05/18/23	<u>6,147.00</u>
OUTSOURCE SOLUTIONS GROUP, INC. 201-5980420 201-5920110 201-5930010 201-5960990 201-5980420	Computer Software Professional Services R&M Equipment Misc. Contractual Services Computer Software	INV #74091 INV #74347 INV #74347 INV #74347 INV #74347	66.00 34,422.91 350.00 1,980.00 1,499.86	19674	05/18/23	<u>38,318.77</u>
OVERDRIVE, INC. 201-5970640 201-5970600 201-5970600 201-5970600	Databases Ebooks/Books Ebooks/Books Ebooks/Books	INV #01018SB23093814 INV #01018MA23138903 INV #01018MA23136436 INV #01018CP23137372	4,000.00 3,805.79 39.99 242.65	19675	05/18/23	<u>8,088.43</u>
PROQUEST LLC 201-5970640	Databases	INV #70782246	1,187.63	19676	05/18/23	<u>1,187.63</u>
REBECCA JOHNS 201-5960210	Special Event Programming	Presenter Fee	400.00	19677	05/18/23	<u>400.00</u>
Sean Harty 201-5960210	Special Event Programming	SRC Guest Performer	250.00	19678	05/18/23	<u>250.00</u>
SHI International 202-5980410	Computer Hardware	INV #B16570778	1,975.05	19679	05/18/23	<u>1,975.05</u>
THOMAS KLISE/CRIMSON MULTIMEDIA 201-5970630 201-5970630	Visual Materials Visual Materials	INV #010086 INV #010087	30.00 749.12	19680	05/18/23	<u>779.12</u>
TODAY'S BUSINESS SOLUTIONS INC 202-5980410 201-5930010	Computer Hardware R&M Equipment	INV #14689 INV #14690R	2,575.00 7,406.65	19681	05/18/23	<u>9,981.65</u>
WILD BIRD SHACK 201-5960210	Special Event Programming	WILD BIRD SHACK	165.00	19682	05/18/23	<u>165.00</u>
Check List Total						<u>203,801.63</u>

Des Plaines Public Library

ACH Register

All Bank Accounts

April 1, 2023 - April 30, 2023

ACH Number	ACH Date	Payee	Amount
Vendor Checks			
51950	04/30/23	NATIONWIDE RETIREMENT SOLUTIONS	300.00
51951	04/30/23	COMCAST CABLE	11.56
51952	04/30/23	VERIZON WIRELESS	933.43
51953	04/30/23	NICOR GAS	2,502.72
51954	04/30/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	973.25
51955	04/30/23	NEOFUNDS BY NEOPOST	1,000.00
51956	04/30/23	BANKCARD SERVICES	15,841.42
51957	04/30/23	IMRF	20,994.71
51958	04/30/23	COMCAST CABLE	1,770.25
Vendor Check Total			44,327.34
Check List Total			44,327.34

Check count = 9

DES PLAINES PUBLIC LIBRARY

**CASH FLOW SUMMARY
For the Year Ended December 31, 2023**

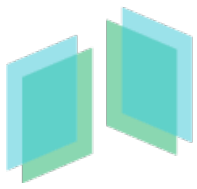
	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 5,101,587	4,724,431	5,890,856	6,996,454								
Revenue (M-T-D)												
Property Taxes	1,224,801	21,502	1,641,098	1,644,862								
Other Revenue	23,901	23,185	21,551	58,732								
	1,248,702	44,687	1,662,649	1,703,594								
Expenses (M-T-D)												
Payroll & Benefits	268,640	364,909	376,182	322,261								
Other Expense	285,650	136,716	252,001	166,666								
Change in A/P & AJE's	2,144	(79,781)	(131,959)	109,070								
	556,434	421,843	496,224	597,996								
Net Increase/(Decrease)	692,268	(377,157)	1,166,425	1,105,598								

DES PLAINES PUBLIC LIBRARY

CASH FLOW SUMMARY

For the Year Ended December 31, 2022

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 4,450,754	4,843,285	6,856,066	6,397,901	5,929,489	5,449,017	4,993,057	4,601,161	4,088,484	3,509,264	3,075,050	4,409,320
Revenue (M-T-D)												
Property Taxes	43,444	811,138	2,380,007	152,939	10,674	50,762	24,602	-	103,776	39,087	10,064	1,544,349
Other Revenue	186,683	31,886	14,195	8,672	42,120	16,557	8,434	32,421	103,776	39,087	10,064	270,674
	230,127	843,025	2,394,202	161,611	52,794	67,320	33,036	32,421	103,776	39,087	10,064	1,815,023
Expenses (M-T-D)												
Payroll & Benefits	280,990	307,004	359,906	307,329	252,199	388,601	368,328	290,612	233,762	241,499	264,810	425,879
Other Expense	266,523	171,057	153,034	214,193	179,051	143,096	154,965	273,946	349,165	244,375	90,218	120,218
Change in A/P & AJE's	(62,298)	(27,567)	(131,519)	98,254	89,955	16,094	(34,297)	(140,241)	33,526	132,434	89,249	(65,344)
	485,215	450,494	381,421	619,776	521,205	547,791	488,997	424,317	616,452	618,308	444,277	480,753
Net Increase/(Decrease)	(255,088)	392,531	2,012,782	(458,165)	(468,412)	(480,472)	(455,960)	(391,896)	(512,676)	(579,221)	(434,213)	1,334,269



DIRECTOR'S REPORT

On April 2023

DONATIONS & GRANTS



\$2500 for T-shirts for the Summer Reading Program.

\$480 for two teen bands to perform at the Taste of Des Plaines.

\$1500 for Teen Summer Prizes.



COMINGS AND GOINGS

PROMOTION

Becky Keane from YS PT librarian to FT librarian.

Zoe Salemi from 15 to 20 hour PT YS Assistant.

COMING

Bridgid O'Kane, PT RS Assistant

Christine Sullivan, PT RS Seasonal Associate

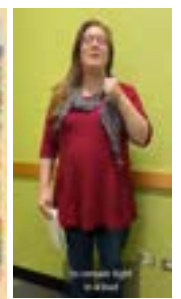
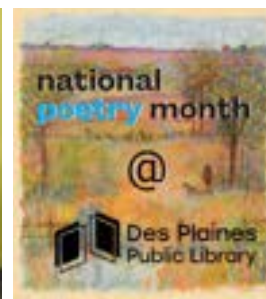
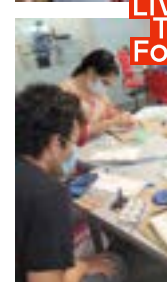
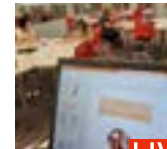
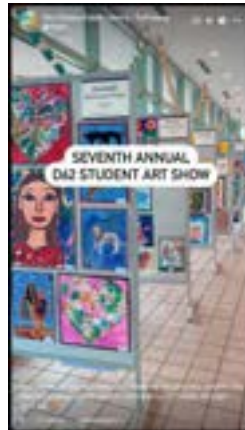
Zil Patel, PT BSS Monitor

GOING

Esli Avalos, FT YS Librarian

Glenn Olafson, PT MS Page

AROUND THE LIBRARY



DANNY TREJO

Talks Tacos, Hollywood, and Redemption
Tuesday, April 4 | 7pm





SECRETS OF A PUZZLE MASTER:

A CONVERSATION WITH WILL SHORTZ
Tuesday, April 25 at 7pm



Inconceivable!

A Princess Bride Interactive Movie Night
Friday, April 21 | 4pm - 8:30pm



Protect your Piggy Bank with
Weiss Financial Ratings




Thursday, April 6 at 2pm The 4th Floor Forum

FILM SCREENING

THE FABELMANS

Thursday, April 20 | 1:30pm




DIY Color Blocked Coasters

Friday, April 14 from 2:30 - 3:30pm
Saturday, April 15 from 10:30 - 11:30am



DIY Gel Nails

Friday, April 14th | 7 - 8:30pm



20s
30s

Fall in Love With Libby (app)

Tuesday April 25
2:00 - 3:00pm



Tech In the Forum

Thursday April 20
10:30 - 11:30am



FILM TALK TUESDAYS

GALLIPOLI

WILL BIRCHALL
MEL BIRCHALL
ROBERT WOODS


GALLIPOLI (1981)
(11R 51 MINS)
TUESDAY, APRIL 4TH | 7PM



Infographics

What, Why, & Where


Thursday April 13
2:00 - 3:00pm



20s & 30s Book Club

April 12 @ 7:00pm

The Housemaid
by Freida McFadden



Google Drive


Tuesday April 4
2:00 - 3:00pm



Area In-Library Book Clubs

THE CARRYING


Tuesday @ 10:00am
April 4 - The Carrying
by Ada Limón



Area In-Library Book Clubs

Killers of the Flower Moon

Thursday @ 7:30pm
April 13 - Killers of the Flower Moon
by David Grann



FILM TALK TUESDAYS

Jallikattu

JALLIKATTU (2019)
(11R 52 MINS)
TUESDAY, APRIL 18TH | 7PM



EXPRESS YOURSELF OPEN MIC NIGHT

OPEN MIC DATES
4/11/23
5/09/23
6/13/23

7:00 - 8:00 PM



ADULT PROGRAMS

*Teen CRAFTAFTERNOONS

WEDNESDAY,
APRIL 19TH
3:30 - 5:30 PM

APRIL SPOTLIGHT:
CACTI POMPOMS



As Seen on TikTok: Initials Earrings

FRIDAY, APRIL 21ST
4PM - 6PM



Teens

Check us out
on TikTok
@desploneslibrary



POM POM HEDGEHOG

BEGINNING APRIL 3

FINAL FRIDAY 1/4 FILMS

Teens



Featured Movie: WALL-E

Friday, April 28
4:00pm - 6:00pm

EARTH DAY ECO PARTY

Friday, April 7 | 1:30 - 4pm

April is Earth Month! Come celebrate with us and enjoy a movie, craft, and pizza. Event is for teens in grades 7th-12th.

Teens

Teen Programs

Girls Coding Club

Mondays, April 24th and May 22nd
The Commons, 4:30 - 5:30pm

Teens

DPPL & DRAGONS

ONE SHOT CLUB

4:00pm - 7:00pm
March 7 • April 18 • May 18

REGISTRATION
REQUIRED

Life Drawing

AT THE LIBRARY

Saturdays from 10:00am - 12:00pm
February 4 April 1 May 27
March 8 April 29 June 24

HAPPY NOTES

Series for Impassioned Adults

Wednesdays
3pm-4pm, April 20th, and May 20th at 4pm

Saturdays, 3pm-5pm at 11am

Teens

happy tails

Wednesdays
March 15th, and April 26th, May 17th at 4pm

Teens

SAT & ACT PRACTICE TESTS

SATURDAYS | 9:00a - 1:00p

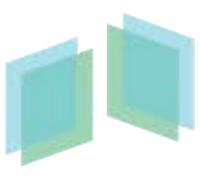
MEETS IN ROOM C, 1ST FLOOR

ACT Practice Test SAT Practice Test

Students 10-12 April 15 Students 10-12 March 18 May 15

Registration required for all students
Please call 408.457.3700
or registration@delmar.org

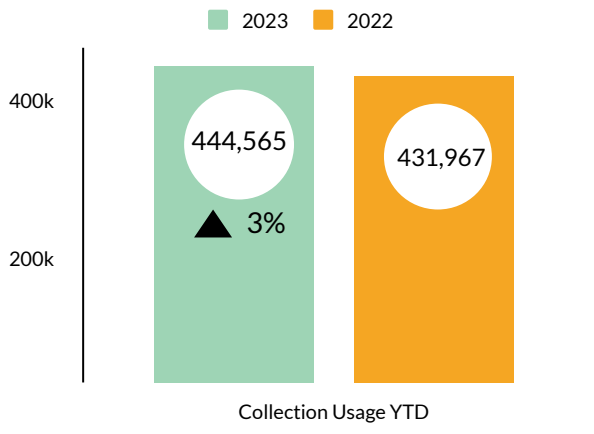




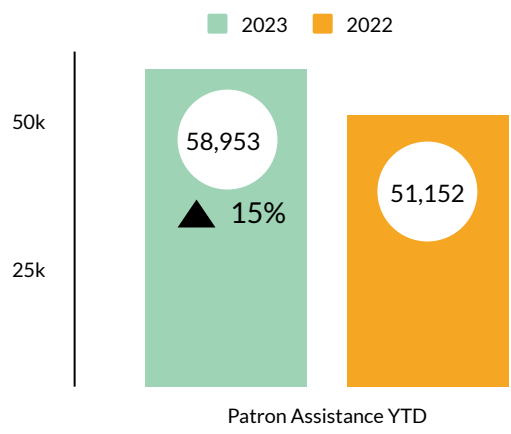
STATISTICS REPORT

On April 2023

Collection Usage YTD

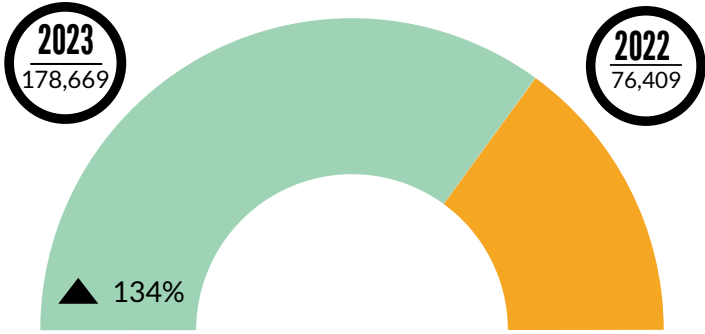


Patron Assistance YTD



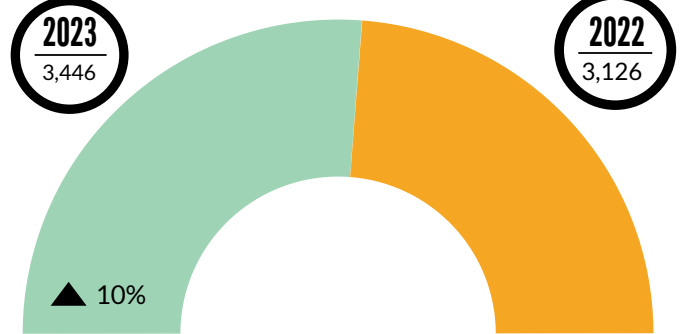
Attendance All - YTD

Events, Programs, Outreach & Classes



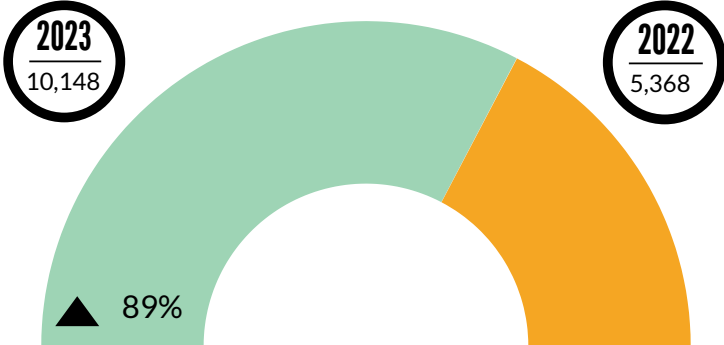
Bookings All - YTD

Events, Programs & Classes



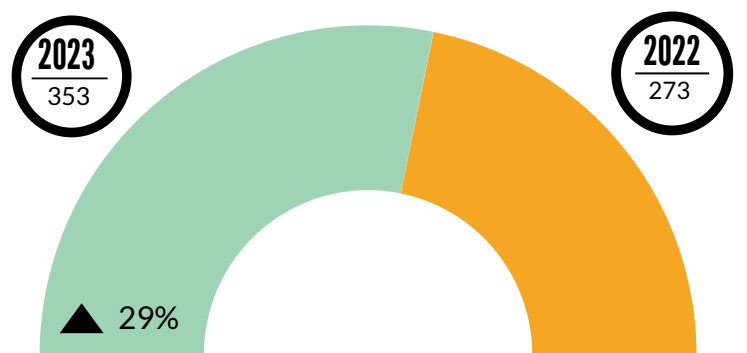
Attendance In Person - YTD

Events, Programs & Classes

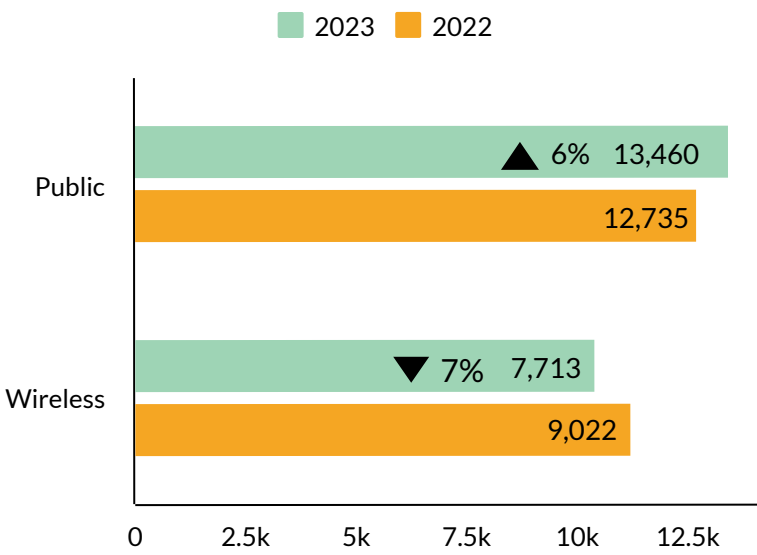


Bookings In Person - YTD

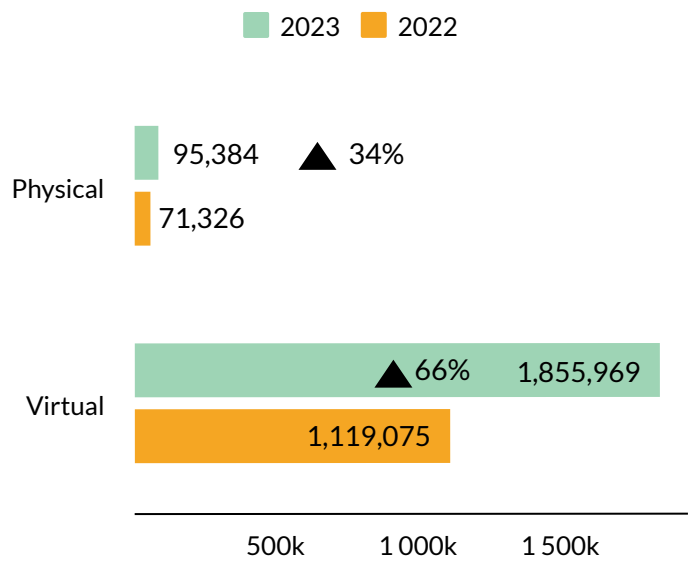
Events, Programs & Classes



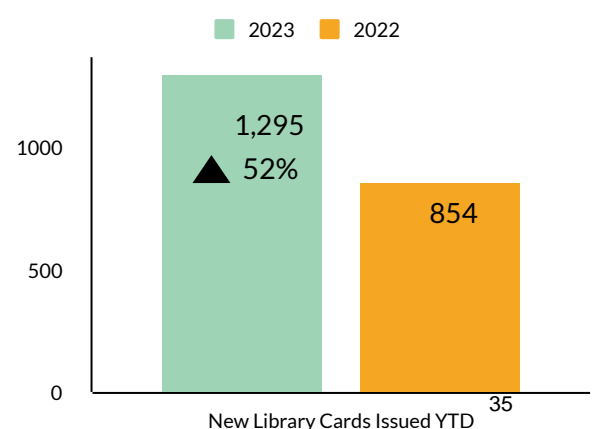
Computer Usage YTD



Traffic YTD



New Library Cards Issued YTD



2023 Lifecycle – 31 Replacement PCs

The thirty-one (31) HP Replacement PCs are designated for Staff usage at the Des Plaines Public Library. Library Staff rely on their computers daily to be productive and require them to efficiently handle modern applications. Therefore, we are recommending that the library’s oldest PCs be replaced, which are all beyond their 4-year lifecycle.

The HP EliteDesk 800 G9 Mini Desktop computers will meet the needs of the Staff. They are equipped with Intel Core i7 12th Gen – 12700T (12-core 1.4 Ghz) processors, 32 GB RAM DDR5 SDRAM Memory, 256 GB M.2 SSD Hard-Drives, and Intel Q670 Graphics. The Mini form factor is our standard for all new PCs and allows for better use of desk space, especially for the public service desks.

The following quotes all deliver the same equipment with matching part numbers:

Vendor	Quote
Insight	\$30,3018.00
SHI	\$44,820.42
ConRes	\$45,629.58
Outsource Solutions Group	\$46,088.85
IT Saavy	\$47,089.00

SOLD-TO PARTY 10989539

DES PLAINES PUBLIC LIBRARY
 1501 ELLINWOOD AVE
 DES PLAINES IL 60016-4553

SHIP-TO

DES PLAINES PUBLIC LIBRARY
 1501 ELLINWOOD AVE
 DES PLAINES IL 60016-4553

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Insight Assigned Carrier/Ground
Terms of Delivery: : FOB DESTINATION
Currency : USD

Quotation	
Quotation Number	: 0226232708
Document Date	: 02-MAY-2023
PO Number	:
PO release:	:
Sales Rep	: Bob Erwin
Email	: BOB.ERWIN@INSIGHT.COM
Telephone	: +14803667058
Sales Rep 2	: Lia Paredes
Email	: LIA.PAREDES@INSIGHT.COM
Telephone	: +14809021145

In order for Insight to accept Purchase Orders against this contract and honor the prices on this quote, your agency must be registered with OMNIA Partners Public Sector (formerly U.S. Communities). Our sales teams would be happy to assist you with your registration. Please contact them for assistance -- the registration process takes less than five minutes.

Material	Material Description	Quantity	Unit Price	Extended Price
68S69UT#ABA	HP Elite 800 G9 - Wolf Pro Security - mini desktop - Core i7 12700T 1.4 GHz - vPro - 16 GB - SSD 256 GB - US - with HP Wolf Pro Security Edition (1 year) OMNIA PARTNERS IT PRODUCTS & SERVICES(# 4400006644)	31	923.00	28,613.00
KCP548SS8-16	Kingston - DDR5 - module - 16 GB - SO-DIMM 262-pin - 4800 MHz / PC5-38400 - unbuffered OMNIA PARTNERS IT PRODUCTS & SERVICES(# 4400006644)	31	55.00	1,705.00
Product Subtotal				30,318.00
TAX				0.00
Total				30,318.00

Lease & Financing options available from Insight Global Finance for your equipment & software acquisitions. Contact your Insight account executive for a quote.

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Bob Erwin
 +14803667058
BOB.ERWIN@INSIGHT.COM

Lia Paredes
+14809021145
LIA.PAREDES@INSIGHT.COM
Fax 4807608347

OMNIA Partners (formerly U.S. Communities) IT Products, Services and Solutions Contract No. 4400006644

Insight Public Sector (IPS) is proud to be a contract holder for the OMNIA Partners Technology Products, Services & Solutions Contract.

This competitively solicited contract is available to participating agencies of OMNIA Partners. OMNIA Partners assists local and state government agencies, school districts (K-12), higher education, and nonprofits in reducing the cost of purchased goods by pooling the purchasing power of public agencies nationwide. This is an optional use program with no minimum volume requirements and no cost to agencies to participate.

Thanks for choosing Insight!

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.
<https://www.insight.com/terms-and-policies>



Pricing Proposal
 Quotation #: 23271057
 Created On: 3/28/2023
 Valid Until: 3/31/2023

IL-City of Des Plaines Public Library

Inside Account Executive

Bhru Patel
 1501 Ellinwood Street
 Des Plaines, IL 60016
 United States
 Phone: 847-376-2827
 Fax:
 Email: bpatel@dppl.org

Ryan Grimmer
 290 Davidson Ave,
 Somerset, NJ 08873
 Phone: 732-652-0313
 Fax: 732-XXX-XXX
 Email: ryan_grimmer@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Retail	Your Price	Total
1 HP INC. : SBUY Elite Mini 800/G9/712700T 16GB/256 PC Intel i7-12700T, SSD 256G 2280 PCIe NVMe, 16GB DDR5, W11 Pro64 DG106, 1-1-1 Wty, ax6G+BT HP, Inc. - Part#: 68S69UT#ABA	31	\$0.00	\$1,197.70	\$37,128.70
2 HP INC. : 16GB (1x16GB) DDR5 4800 SODIMM NECC HP, Inc. - Part#: 4M9Y5AT	31	\$0.00	\$248.12	\$7,691.72
			Total	\$44,820.42

Additional Comments


Please Note: HP, Inc. has a zero returns policy on custom build PCs. Ink and toner are also considered non-returnable

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

	Prepared For Customer: Des Plaines Public Library 1501 Ellinwood St Des Plaines, IL 60016 Bhru Patel	ConRes Contact: Jim McKeveitt Phone#(847)208-5429 Email: jmckeveitt@conres.com Quote Name: HP Elitedesk 800 Minis 32GB RAM				
	Local Office: Continental Resources 8755 W. Higgins Road Chicago, IL 60631 Corporate Office: Continental Resources, Inc. (ConRes) - 175 Middlesex Turnpike, Bedford MA 01730	Dated: 3/24/2023 Validity Period: Expires 4/28/23 Quote Number: 03.24.23-3c Terms (Pending Credit Approval): NET 30				
CONFIDENTIAL This Quotation is the sole property of ConRes and may not be reproduced in any capacity without proper authorization.						
Item #	Product	QTY	Description	List Price	Unit Price	Extended
10	68S69UT#ABA	31	SMART BUY ELITEDESK 800 G9 DM SYST I7-12700T 256GB 16GB W11P64 DGW10	\$1,319.00	\$1,205.00	\$37,355.00
20	4M9Y5AT	31	SMART BUY 16GB 1X16GB DDR5 MEM 4800 SODIMM NECC MEM	\$274.00	\$248.75	\$7,711.25
					Subtotal:	\$45,066.25
30	Freight Ins	1	Freight Insurance		\$563.33	\$563.33
40	Freight	1	Freight Charges assuming FedEx Ground		\$0.00	\$0.00

\$45,629.58

All pages of this Quotation are governed by the applicable Terms & Conditions outlined at www.conres.com. Additionally - all manufacturers Goods & Services are governed by each manufacturers applicable License Agreements, Warranties, Return Policies, Terms of Service, and Privacy Policies (Customer may be required to "Click to Accept" or otherwise confirm acceptance of these policies). ConRes makes no representations or warranties with respect to the performance of the products and the accuracy of the information, and any and all warranties, whether oral or written, express or implied, are hereby expressly disclaimed including, but not limited to, warranties of merchantability and fitness for a particular purpose and liability arising from errors and/or omissions in the information. Available quantities reflect a point in time and do not guarantee availability at time of order. It is your (Customers) Sole Responsibility to evaluate the accuracy of, completeness, and usefulness of the information on this Quotation. All payments are in United States Dollars. License and Maintenance Agreements: If customer agrees to purchase any items that carry a license or maintenance agreement and if invoice(s) for these product(s) is (are) not paid within approved credit terms, ConRes reserves the right to and customer grants permission to revoke the agreement(s).

Privacy Statement: Continental Resources, Inc. ("ConRes") and its corporate affiliates ("Affiliates" or "ConRes Affiliates") are committed to the protection of your privacy, data, and personal information ("DATA") as further defined within the ConRes Privacy Policy which is available on our website www.conres.com or you may contact us at Privacy@conres.com for further information.

ConRes Sales Quote Version: 4.1.2020



We have prepared a quote for you

DESKTOPS


Quote # 001320
Version 1

Prepared for:

Des Plaines Public Library

Jo Bonell
jbonell@dppl.org

Hardware

Description	Price	Qty	Ext. Price	
DESKTOPS				
EST LEAD TIME FOR DESKTOPS 1 MONTH				
EST LEAD TIME FOR RAM 4-5 MONTHS				
68S69UT#ABA 	HP Elite Mini 800 G9 Desktop Computer - Intel Core i7 12th Gen i7-12700T Dodeca-core (12 Core) 1.40 GHz - 16 GB RAM DDR5 SDRAM - 256 GB M.2 PCI Express NVMe SSD - Mini PC - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR5 SDRAM	\$1,237.51	31	\$38,362.81
4M9Y5AT	HP 16GB DDR5 SDRAM Memory Module - For Notebook - 16 GB (1 x 16GB) - DDR5-4800/PC5-38400 DDR5 SDRAM - 4800 MHz Single-rank Memory - CL40 - 1.10 V - Non-ECC - Unbuffered - 262-pin - SoDIMM	\$245.89	31	\$7,622.59
SH-OSG	Shipping and Handling	\$103.45	1	\$103.45
Subtotal:			\$46,088.85	

DESKTOPS

Prepared by:

Outsource Solutions Group, Inc.

Ashley Caringello
630-236-6625
acaringello@osgusa.com

Prepared for:

Des Plaines Public Library

1501 Ellinwood Street
Des Plaines, IL 60016
Jo Bonell

jbonell@dppl.org

Quote Information:

Quote #: 001320

Version: 1
Delivery Date: 03/24/2023
Expiration Date: 03/31/2023

Quote Summary

Description	Amount
Hardware	\$46,088.85
Total: \$46,088.85	

THIS IS NOT AN INVOICE. PLEASE PAY FROM AN INVOICE ONLY.

Actual cost of item at time of purchase may be higher or lower. If the actual cost increases by more than 10%, OSG will contact you with the updated purchase amount prior to executing the order.

All credit card payments will be automatically charged a 5% processing fee. OSG will make an effort to honor the prices quoted for as long as possible, but be advised that our suppliers change prices daily and as a result our price may change at any time. All installation times are estimates. Clients will be billed the actual time incurred. Tax & Freight to be applied when applicable. Work scheduled M-F, 8a-5p (Unless Otherwise Noted).

Return Policy: Defective Product Returns: Customer may return most defective products directly to Outsource Solutions Group, Inc. within (15) days of invoice date and or receipt of product. OSG's option, credit, replacement exchange and or repair. After fifteen (15) days, only the manufacturer warranty applies. Non- Defective Product Returns: Customer may return most unopened, factory sealed non-defective products to OSG within fifteen (15) days of invoice. Customer is responsible for all shipping charges of the returned product. Restocking fees may apply. Special orders and restricted products: Special order products and Manufacturer restricted products may be non-returnable or may have unique return restrictions provided at the time of sale. All returnable products must be returned complete, including all original boxes, packing materials, manuals, blank warranty cards and any other accessories that were provided by the manufacturer. Open box products are returnable on a case by case basis subjected to the manufacturers return policies and restocking fees may apply. Customer is strongly advised to purchase full insurance to cover loss and damage for shipments of returned items and to use a carrier and shipping method that provide proof of delivery. OSG is not responsible for loss during such shipment. If a package containing items purchased from OSG arrives at customer's address damaged, customer should refuse to accept delivery from carrier.



Outsource Solutions Group, Inc.

Des Plaines Public Library

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Date: _____

Date: _____



ITsavvy LLC
 313 South Rohlwing Road
 Addison, IL 60101
 www.ITsavvy.com

Quote Details	
Quote #:	3709414
Date:	04/10/2023
Payment Method:	Net 30 Days
Client PO#:	
Cost Center:	
Shipping Method:	Ground

Quote

Bill To:
 ACCT #: 647358
 Des Plaines Public Library
 AP
 1501 Ellinwood Ave
 Des Plaines, IL 60016
 United States
 847-376-2794

Ship To:
 Des Plaines Public Library
 AP
 1501 Ellinwood Ave
 Des Plaines, IL 60016
 United States
 847-376-2794

Client Contact:
 Bhru Patel
 (P) 847-376-2827
 bpatel@dppl.org

Client Executive:
 Matt Butler
 (P) 630.396.6307
 (F) 630.396.6322
 mbutler@ITsavvy.com

Description: hp 800 g9 32gb

Item Description	Part #	Tax	Qty	Unit Price	Total
1 HP Elite 800 G9 Wolf Pro Security - mini desktop - Core i7 12700T / 1.4 GHz - vPro - RAM 16 GB - SSD 256 GB - NVMe, TLC - UHD Graphics 770 - GigE, Bluetooth 5.2, 802.11ax (Wi-Fi 6E) - WLAN: Bluetooth 5.2, 802.11a/b/g/n/ac/ax (Wi-Fi 6E) - Win 10 Pro 64-bit (includes Win 11 Pro License) - monitor: none - keyboard: US - with HP 3 years Next Business Day Onsite Hardware Support for Desktops - with HP Wolf Pro Security Edition (1 year)	23287124	Y	31	\$1,249.00	\$38,719.00
2 HP DDR5 - 16 GB - SO-DIMM 262-pin - 4800 MHz / PC5-38400 - unbuffered - non-ECC - for Elite 600 G9, 800 G9, Mini Conference G9; Workstation Z2 G9	23334330	Y	31	\$270.00	\$8,370.00

Fair Market Value		\$1 Buy Out	
3 Year FMV / Year	5 Year FMV / Year	3 Year \$1 / Year	5 Year \$1 / Year
\$15,692.83	\$10,533.24	\$17,014.62	\$10,684.07

Subtotal: \$47,089.00
 Shipping: \$0.00
 Tax: Exempt
TOTAL: \$47,089.00

Lease prices listed above are estimates. They apply for Public School and Municipal Entities only. They are based upon individual credit review and approval. Your final rates will be determined after credit review.

ITsavvy is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not. However, prices are subject to increases without notice in the event of a manufacturer or distributor price increase. Available inventory is subject to change without notice. This document is a quotation only and is not an order or offer to sell.

We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

All non-recurring services are 50% due upon signing of contract, 40% due upon delivery of equipment, balance due upon install.

ITsavvy's General Terms and Conditions of Sale, which can be found at www.ITsavvy.com/termsandconditions, shall apply to and are incorporated into all agreements with Client, including all Orders.

Printed Name: _____ Title: _____

Authorized Signature: _____ Date: _____

New Mobile Stage Platform Quotes and Recommendation

5/2/2023									
	QUOTING COMPANY	PRODUCTS SUBTOTAL	FREIGHT / SHIPPING					GRAND TOTAL	
	Midwest Folding Products (The Mfr.)	\$14,936.18	\$700.00					\$15,636.18	
	Today's Classroom LLC (Mfr. Distributor)	\$16,079.64	\$1,026.95					\$17,106.59	
	School Outfitters (Mfr. Distributor)	\$19,500.75	"no charge"					\$19,500.74	
	StageDrop (Mfr. Distributor)	\$17,438.33	\$2,443.14					\$19,881.47	
	* Quotes were gathered from the manufacturer and three of their approved distributors.								
	* Blake Kindl / Manager of Building and Security Services.								

Quote

04/26/2023

To:
DES PUBLIC LIBRARY
BLAKE KINDL
60016

Project:
DES PLAINES PUBLIC LIBRARY IL

From:
Midwest Folding Products
Becky Matthews
1500 Taylor Avenue
Springfield, IL 62703
312-666-3366 500

Job Reference Number: 811

Item	Qty	Description	Sell	Sell Total
1	8 ea	STAGE PLATFORM Midwest Folding Products Model No. MS24H Mobile Stage, 96"W x 48"D x 24"H, drop-in couplings, hardboard deck, casters, UL	\$1,748.00	\$13,984.00
	8 ea	10 year limited warranty, standard		
	8 ea	Note: Guard rails should be used on sides and rear.(not included on platform pricing)		
			ITEM TOTAL:	\$13,984.00
3	2 ea	STAGE PLATFORM PARTS & ACCESSORIES Midwest Folding Products Model No. V22 Hook and Loop Tape, factory installed, for use with 96"W x 48"D mobile stage ADHERED AND RIVETED	\$93.00	\$186.00
			ITEM TOTAL:	\$186.00
4	16 ft	STAGE PLATFORM SKIRT Midwest Folding Products Model No. SKS24 Packed 1 ft Shirred Pleat Stage Skirting, 23"H, loop-type fastener sewn to back (priced per foot)	\$15.23	\$243.68
			ITEM TOTAL:	\$243.68
5	1 ea	STAGE PLATFORM PARTS & ACCESSORIES Midwest Folding Products Model No. ST2 Mobile Stage Step, for mobile stages, (2) steps, 36"W x 27"D x 16"H, includes hand rails, gray poly surface Steps come equipped with 2 casters for tilt and roll feature. truck will have a liftgate on it to lower product to the ground	\$522.50	\$522.50

Item	Qty	Description	Sell	Sell Total
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you are responsible to bring inside and unpack.

ITEM TOTAL: \$522.50

Merchandise \$14,936.18

Freight \$700.00

Total \$15,636.18

Lead time is 6 to 8 weeks to ship
liftgate @ delivery
payment required before shipping
prices are valid for 60 days.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$15,636.18



Invoice

Invoice Number Date
10591 5/9/2023

NOTE INVOICE NUMBER ON CHECK

**Des Plaines Public Library
 1501 Ellinwood St
 Des Plaines, IL 60016**

Remit To: **RAILS
 P.O. Box 6118
 Carol Stream, IL 60197-6118**

Jo Bonell

FEIN: 45-2063614

Phone: 630-734-5115

Early Invoice Request
 7/1/23 to 6/30/24

Charge Date	Description	Amount
5/9/2023	EBSCO Database Package A	\$13,743.00

Payment Terms: Due On Receipt

Total: \$13,743.00

Des Plaines PL

The EBSCO RAILS package (7/1/2023-6/30/24) includes the following databases:

Masterfile Premier
Consumer Reports
Academic Search Premier
Newspaper Source
Consumer Health Complete
History Reference Center

Cost: \$13,743

According to EBSCO, the cost of purchasing Masterfile Premier, Consumer Reports & Academic Search Premier separately, without the RAILS deal, would be \$30,000 for a library of our size.

1890 Locust Street
Des Plaines, IL 60018

April 24, 2023

Des Plaines Public Library
1501 Ellinwood Street
Des Plaines, IL 60016

Dear Des Plaines Public Library staff,

I am writing to express my sincere appreciation for the incredible poster and book display you created on the Armenian genocide. The exhibit was not only informative, but also powerful and thought-provoking.

It is evident that you put a great deal of time and effort into researching and assembling the materials, and your dedication to educating the public on this important topic is truly admirable.

The display provided a comprehensive overview of the events surrounding the genocide, and the books recommended provided additional insight and perspectives on the issue.

As someone who values learning and the dissemination of knowledge, I was deeply moved by the exhibit, and I know that others who had the opportunity to view it were as well. Thank you for all that you do to enrich our community and promote cultural awareness.

Once again, thank you for your outstanding work.

Kind regards,



Violet Semerjian