



DES PLAINES PUBLIC LIBRARY
BOARD OF TRUSTEES

**Minutes for the Meeting of the Management Committee
Wednesday September 14, 2022. 7:30 p.m.
DPPL Meeting Room B**

I. Call to Order.

The meeting was called to order at 7:33 p.m.

II. Roll Call.

Roll call indicated the following committee members were PRESENT: Kristen Graack, Christine Halblander, Denise Hudec. ABSENT: None. ALSO PRESENT: Jo Bonell, Gregory Sarlo, Heather Imhoff,

III. Consideration of the Agenda.

MOTION by Halblander, seconded by Hudec to accept the agenda. VOTE: AYES: Graack, Halblander, Hudec, Sarlo NAYS: None; MOTION CARRIED

IV. Public Comments and Questions.

None

V. Review of proposed changes to the bylaws of the Board of Trustees of the Des Plaines Public Library regarding the investment policy

Committee Chair Graack stated that the only change is to the bank of record which changed from First Midwest Bank to Old National Bank.

MOTION by Hudec, seconded by Halblander to recommend the changes to the board. VOTE: AYES: Graack, Halblander, Hudec, Sarlo NAYS: None; MOTION CARRIED

VI. Review of the proposed Business Manager position

This is a new position. Director Bonell explained this is part of the reconfiguration of jobs in administration. The Business Manager will be responsible for accounts receivables and payable, assist the Director with banking, assist with the financial aspects for payroll, and liaison with outside accountants and auditors. The position requires a degree in accounting or business and may supervise up to 2 staff or volunteers.

MOTION by Hudec, seconded by Halblander to recommend the Business Manger position with the revisions discussed. VOTE: AYES: Graack, Halblander, Hudec, Sarlo; NAYS: None; MOTION CARRIED

VII. Adjournment.

MOTION by Halblander, seconded by Hudec to adjourn. VOTE: AYES: All NAYS: Non; MOTION CARRIED

The meeting adjourned at 7:55 p.m.