



BOARD OF TRUSTEES
Minutes of the Management Committee Meeting
August 19, 2021

I. CALL TO ORDER.

The meeting of the Des Plaines Public Library Board of Trustees Management Committee was held by electronic remote participation on Thursday, August 19, 2021. Chair Denise Hudec called the meeting to order at 6:00 p.m.

Chair Denise Hudec stated that as Chair of the Management Committee she determined that it was not practical or prudent to schedule an in-person meeting due to the Covid-19 pandemic. Therefore, the meeting would be held virtually and in accordance with state statute.

II. ROLL CALL.

Roll call indicated the following board members were present: Kristen Graack, Christine Halblander, Denise Hudec.

Absent: None.

Also present: Jo Bonell, Michelle Meyer-Edley, John Leach, Laurie Papadourakis, Vincent Rangel, Gregory Sarlo, Joanie Sebastian, Stephanie Spetter.

III. CONSIDERATION OF THE AGENDA.

MOTION by Kristen Graack, seconded by Christine Halblander, to approve the agenda, as presented. ROLL CALL VOTE: AYES: Graack, Halblander, Hudec. NAYS: None. MOTION CARRIED.

IV. PUBLIC COMMENTS AND QUESTIONS.

No public comments or questions.

V. REVIEW AND APPROVE JOB DESCRIPTION.

Library Director Jo Bonell asked the Committee to approve a new job description, Security Services Supervisor, for the Building and Security Services department.

MOTION by Christine Halblander, seconded by Kristen Graack to approve the new job description, Security Services Supervisor, as presented. ROLL CALL VOTE: AYES: Graack, Halblander, Hudec. NAYS: None. MOTION CARRIED.

VI. REVIEW AND APPROVE SALARY AND CLASSIFICATIONS SCHEDULE.

Library Director Jo Bonell stated that the Salary and Classifications Schedule now includes the new job description for Security Services Supervisor.

MOTION by Kristen Graack, seconded by Christine Halblander, to approve the salary and classification schedule, which includes the new job description for Security Services Supervisor. ROLL CALL VOTE: AYES: Graack, Halblander, Hudec. NAYS: None. MOTION CARRIED.

VII. REVIEW AND APPROVE BYLAWS OF THE BOARD OF TRUSTEES.

Library Director Jo Bonell presented revised Bylaws to allow remote participation at board meetings.

The Committee requested that Library Director Jo Bonell amend the Bylaws draft to specifically include Committee meetings.

MOTION by Kristen Graack, seconded by Christine Halblander, to table the discussion of the Bylaws, pending a written amendment by Library Director Jo Bonell that specifically includes Committee meetings. ROLL CALL VOTE: AYES: Graack, Halblander, Hudec. NAYS: None. MOTION CARRIED.

VIII. ADJOURNMENT.

MOTION by Christine Halblander, seconded by Kristen Graack, to adjourn the meeting. ROLL CALL VOTE: AYES: Graack, Halblander, Hudec. NAYS: None. MOTION CARRIED.

Meeting adjourned at 6:15 p.m.

Minutes prepared by Jo Bonell.