



NOTICE

DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

**REGULAR BOARD MEETING
Thursday, June 20, 2024
7:00 p.m. in Meeting Room B**

AGENDA

- **Review of quotes for DPPL's firewall support and licensing. [Action Item]**
- **Approve 2024/2025 Board of Trustees Meeting Schedule. [Action Item]**
- **Approve 2024/2025 Non Resident Fee in the amount of \$327. [Action Item]**
- **Approve annual Overdrive bill in the amount of \$14,935.46. [Action Item]**
- **Report out from the Management Committee on the Director's Annual Review Process. [Action Item]**
- **Report out from the Nominating Committee.**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2789 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Agenda for the Regular Meeting Thursday, June 20, 2024 7:00 p.m. in Meeting Room B

- I. Call to Order. (7:00 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to invoke the Remote Participation Policy. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. Consent Agenda. [Action Item] (7:15 p.m.)
 - A. Approval of the Minutes of the Regular Board Meeting – May 2024.
 - B. Acceptance of Financial Reports for May 2024.
 - Acceptance of Reports.
 - 1. Statistics Report for May 2024.
 - 2. Director’s Report for May 2024.
- VIII. New Business. (7:25 p.m.)
 - A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$346,539.91[Action Item]
 - B. Review of quotes for DPPL’s firewall support and licensing. [Action Item]
 - C. Approve 2024/2025 Board of Trustees Meeting Schedule. [Action Item]
 - D. Approve 2024/2025 Non Resident Fee in the amount of \$327. [Action Item]
 - E. Approve annual Overdrive bill in the amount of \$14,935.46. [Action Item]
 - F. Report out from the Management Committee on the Director’s Annual Review Process. [Action Item]
 - G. Report out from the Nominating Committee.
- IX. Announcements.
 - A. Receipt of \$90,102 grant from the State of Illinois.
- X. Correspondence.
- XI. Adjournment. (8:00 p.m.)

This meeting will be video recorded, and available on the Library’s website.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, May 16, 2024

I. Call to Order.

The meeting was called to order at 7:05 p.m.

II. Swearing in of new trustee Robert Flinn.

III. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Kristen Graack, Denise Hudec, Lisa DuBrock, Robert Flinn, Rachel Rice, Michelle Shimon-Hutchison.

ABSENT: Christine Halblander, Nick Harkovich.

ALSO PRESENT: DPPL Staff Jo Bonell, Laurie Papadourakis, Heather Imhoff, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolf, Annie Li; Friends of the Library President John Leach.

IV. Pledge of Allegiance.

V. Vote to invoke the Remote Participation Policy.

MOTION by Hudec, seconded by Shimon-Hutchison to invoke the Remote Participation Policy. VOTE: AYES Graack, Hudec, DuBrock, Flinn, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

VI. Consideration of the Agenda.

MOTION by Shimon-Hutchison, seconded by DuBrock to accept the Agenda. VOTE: AYES Graack, Hudec, DuBrock, Flinn, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

VII. Public Comments and Questions.
None

VIII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – April 2024.
- B. Acceptance of Financial Reports for April 2024.
 - Acceptance of Reports.
 - 1. Statistics Report for April 2024.
 - 2. Director's Report for April 2024.

MOTION by DuBrock, seconded by Shimon-Hutchison to accept the Consent Agenda. VOTE: AYES Graack, Hudec, DuBrock, Flinn, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

IX. New Business. (7:25 p.m.)

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$321,957.89.

MOTION by Hudec to Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$321,957.89 as listed on the vendor checks report of April 2024, and authorize Library Director Jo Bonell to transfer the amount required to the Library's operating account.

VOTE: AYES DuBrock, Flinn, Graack, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

- B. Approve the Personal Property Replacement Tax agreement with the City of Des Plaines.

MOTION by Graack, seconded by DuBrock to accept the Personal Property Replacement Tax agreement with the City of Des Plaines.

VOTE: AYES DuBrock, Flinn, Graack, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

- C. Approval for the Des Plaines History Center to present a fundraising program at DPPL.

MOTION by Flinn, seconded by Shimon-Hutchison to approve the Des Plaines History Center's request to present a fundraising program at DPPL.

VOTE: AYES DuBrock, Flinn, Graack, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

- D. Announcement of Nominating Committee for the 2024/2025 Board of Trustee officers.

President Sarlo announced the ad hoc 2024/2025 Nominating Committee as Shimon-Hutchison (chair), Halblander, and Rice.

X. Announcements.

Director Bonell invited all to participate in the Library's annual Summer Reading Challenge, Bee One with Nature. She thanked the Friends of the Library for funding much of the SRC prizes and activities, as well as a new large display monitor for the north Meeting Room lobby.

XI. Correspondence.
None

XII. Executive Session to discuss probable or imminent litigation.

MOTION by Hudec, seconded by Graack to go into Executive Session.

VOTE: AYES DuBrock, Flinn, Graack, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

Trustees entered Executive Session at 7:40 p.m.

MOTION by Graack, seconded by Shimon-Hutchison to exit Executive Session.

VOTE: AYES DuBrock, Flinn, Graack, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

Trustees exited Executive Session at 7:48 p.m.

There was nothing to report out.

XIII. Adjournment.

MOTION by Shimon-Hutchison, seconded by Rice to adjourn.

VOTE: AYES DuBrock, Flinn, Graack, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS none. MOTION CARRIED.

This meeting will be video recorded, and available on the Library's website.



Des Plaines Public Library

Monthly Financial Report For the Month Ended May 31, 2024

Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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Des Plaines Public Library

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Financial Statements

Des Plaines Public Library
Governmental Funds Balance Sheet
As of May 31, 2024

	Library Fund	Capital Projects Fund	Total
ASSETS			
Cash and Investments	\$ 5,352,745.52	\$ 1,371,227.02	\$ 6,723,972.54
Prepays	36,960.21	0.00	36,960.21
Receivables			
Receivable - Property Taxes	6,251,585.00	-	6,251,585.00
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
Total Assets	<u>\$ 11,641,290.73</u>	<u>\$ 1,371,227.02</u>	<u>\$ 13,012,517.75</u>
LIABILITIES			
Accounts Payable	\$ 293,973.13	\$ -	\$ 293,973.13
Accrued Payroll	50,188.96	-	50,188.96
Due to other funds	<u>90,421.46</u>	<u>-</u>	<u>90,421.46</u>
Total Liabilities	<u>434,583.55</u>	<u>-</u>	<u>434,583.55</u>
Deferred Inflows of Resources			
Property Taxes	<u>6,251,585.00</u>	<u>-</u>	<u>6,251,585.00</u>
Total Liabilities and Deferred Inflows of Resources	<u>6,686,168.55</u>	<u>-</u>	<u>6,686,168.55</u>
FUND BALANCE			
Fund Balance - Unreserved	4,955,122.18	1,371,227.02	6,326,349.20
Total Fund Balance	<u>4,955,122.18</u>	<u>1,371,227.02</u>	<u>6,326,349.20</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 11,641,290.73</u>	<u>\$ 1,371,227.02</u>	<u>\$ 13,012,517.75</u>

Des Plaines Public Library

Governmental Funds Statement of Revenues,
Expenditures, and Changes In Fund Balances

For the 5 Months Ended May 31, 2024

	General Fund	Capital Improvements Fund	Total
REVENUES			
Taxes	\$ 3,290,573.92	\$ -	\$ 3,290,573.92
Intergovernmental	111,222.16	-	111,222.16
Fines & Fees	15,806.87	-	15,806.87
Interest	48,836.45	33,638.13	82,474.58
Special Events and Programs	4,617.13	-	4,617.13
Miscellaneous	172,336.15	-	172,336.15
Total Revenues	3,643,392.68	33,638.13	3,677,030.81
EXPENDITURES			
Personnel	\$ 1,386,115.19	\$ -	\$ 1,386,115.19
Operating	1,077,909.96	-	1,077,909.96
Library Materials	377,078.20	-	377,078.20
Capital Outlay	42,606.57	334,066.82	376,673.39
Other Expenditures	62,963.26	-	62,963.26
Total Expenditures	2,946,673.18	334,066.82	3,280,740.00
Net Change in Fund Balances	696,719.50	(300,428.69)	396,290.81
FUND BALANCES			
Beginning of the year	4,258,402.68	1,671,655.71	5,930,058.39
End of the period	\$ 4,955,122.18	\$ 1,371,227.02	\$ 6,326,349.20

Supplementary Information

Des Plaines Public Library
Treasurer's Report as of May 31, 2024

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - Old National Operating # 92260	<u>0.17</u>
201-1102080 - Village B&T Donation #9821	<u>64,000.00</u>
201-1102030 - Village B&T Donation #6718	<u>47,302.33</u>
201-1102040 - Village B&T Donation #9878	<u>228,295.81</u>
201-1102060 - Village B&T Checking #0289	764,606.83
202-1102060 - Village B&T Checking #0289	<u>-</u>
	<u>764,606.83</u>
201-1102050 - Wintrust Brokerage	<u>299,702.97</u>
201-1102079 - Illinois Funds # 2591	3,947,675.78
202-1102079 - Illinois Funds # 2591	<u>1,371,227.02</u>
	<u>5,318,902.80</u>
201-1102070 - INB E-Pay	<u>661.63</u>
Total Invested	<u><u>6,723,972.54</u></u>

Des Plaines Public Library
Balance Sheet as of May 31, 2024

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old National Operating # 92260	0.17	0.00	0.17
1102030 - Village B&T Donation #6718	47,302.33	0.00	47,302.33
1102040 - Village B&T Donation #9878	227,249.36	1,046.45	228,295.81
1102050 - Wintrust Brokerage	316,083.66	(16,380.69)	299,702.97
1102060 - Village B&T Checking #0289	531,777.18	232,829.65	764,606.83
1102070 - INB E-Pay	571.98	89.65	661.63
1102079 - Illinois Funds # 2591	4,627,018.85	(679,343.07)	3,947,675.78
1102080 - Village B&T Donation #9821	64,000.00	0.00	64,000.00
1118000 - Receivable - Property Taxes	6,350,463.55	(98,878.55)	6,251,585.00
1119301 - Prepaid Expense	36,960.21	0.00	36,960.21
	<u>12,201,927.29</u>	<u>(560,636.56)</u>	<u>11,641,290.73</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	243,456.94	50,516.19	293,973.13
2430707 - Due to Library Comp Abs	90,421.46	0.00	90,421.46
2450040 - Accrued Payroll	50,208.96	0.00	50,208.96
2470000 - Deferred Revenue - Property Tax	6,251,585.00	0.00	6,251,585.00
2471000 - Deferred Revenue - Other	(20.00)	0.00	(20.00)
	<u>6,635,652.36</u>	<u>50,516.19</u>	<u>6,686,168.55</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	4,258,402.68	0.00	4,258,402.68
	<u>4,258,402.68</u>	<u>0.00</u>	<u>4,258,402.68</u>
Total Liabilities and Fund Balance	<u>10,894,055.04</u>	<u>50,516.19</u>	<u>10,944,571.23</u>
Excess Revenues Over Expenses	<u>1,307,872.25</u>	<u>(611,152.75)</u>	<u>696,719.50</u>

Des Plaines Public Library
Balance Sheet as of May 31, 2024

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
_____Capital Projects Fund_____			
<u>Assets</u>			
1102060 - Village B&T Checking #0289	24,898.39	(24,898.39)	0.00
1102079 - Illinois Funds # 2591	1,366,159.27	5,067.75	1,371,227.02
	<u>1,391,057.66</u>	<u>(19,830.64)</u>	<u>1,371,227.02</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	24,898.39	(24,898.39)	0.00
	<u>24,898.39</u>	<u>(24,898.39)</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,671,655.71	0.00	1,671,655.71
Total Liabilities and Fund Balance	<u>1,696,554.10</u>	<u>(24,898.39)</u>	<u>1,671,655.71</u>
Excess Revenues Over Expenses	<u>(305,496.44)</u>	<u>5,067.75</u>	<u>(300,428.69)</u>
_____Compensated Absences Fund_____			
<u>Assets</u>			
1120201 - Due From Library	90,421.46	0.00	90,421.46
	<u>90,421.46</u>	<u>0.00</u>	<u>90,421.46</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	90,421.46	0.00	90,421.46
	<u>90,421.46</u>	<u>0.00</u>	<u>90,421.46</u>
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	<u>90,421.46</u>	<u>0.00</u>	<u>90,421.46</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library
Balance Sheet as of May 31, 2024

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
_____ Fixed Assets Fund _____			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,400,172.00	0.00	2,400,172.00
1204201 - Fixed Assets - Library Equipment	1,658,808.60	0.00	1,658,808.60
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1207000 - Fixed Assets - Construction In Progress	95,151.37	0.00	95,151.37
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,608,862.00)</u>	<u>0.00</u>	<u>(1,608,862.00)</u>
	<u>2,570,224.36</u>	<u>0.00</u>	<u>2,570,224.36</u>

Liabilities and Fund Balance

Liabilities

Fund Balance

3730000 - Fund Balance - Unreserved	<u>2,570,224.36</u>	<u>0.00</u>	<u>2,570,224.36</u>
	<u>2,570,224.36</u>	<u>0.00</u>	<u>2,570,224.36</u>
 Total Liabilities and Net Capital Assets	 <u>2,570,224.36</u>	 <u>0.00</u>	 <u>2,570,224.36</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>

_____ Long Term Liability Fund _____

Assets

1805920 - Deferred Outflows - IMRF	<u>2,349,815.00</u>	<u>0.00</u>	<u>2,349,815.00</u>
	<u>2,349,815.00</u>	<u>0.00</u>	<u>2,349,815.00</u>

Liabilities and Fund Balance

Liabilities

2812092 - OPEB Liability	1,906,984.00	0.00	1,906,984.00
2973920 - Deferred Inflows - IMRF	<u>145,812.00</u>	<u>0.00</u>	<u>145,812.00</u>
	<u>2,052,796.00</u>	<u>0.00</u>	<u>2,052,796.00</u>

Fund Balance

3730000 - Fund Balance - Unreserved	<u>297,019.00</u>	<u>0.00</u>	<u>297,019.00</u>
	<u>297,019.00</u>	<u>0.00</u>	<u>297,019.00</u>
 Total Liabilities and Net LT Liabilities	 <u>2,349,815.00</u>	 <u>0.00</u>	 <u>2,349,815.00</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>

Des Plaines Public Library

Revenue Report

For the 5 Months Ended May 31, 2024

_____ Library Fund _____	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Taxes</u>					
201-4810034 - Property Taxes 2022	(22,984.35)	3,290,573.92	6,100,000.00	2,809,426.08	53.94
	(22,984.35)	3,290,573.92	6,100,000.00	2,809,426.08	53.94
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	111,222.16	111,222.16	306,052.00	194,829.84	36.34
201-4822040 - State Grant - Per Capita	0.00	0.00	89,496.00	89,496.00	0.00
201-4822090 - Grant Revenue	0.00	0.00	0.00	0.00	0.00
201-4822095 - State Grant - Library	0.00	0.00	10,000.00	10,000.00	0.00
	111,222.16	111,222.16	405,548.00	294,325.84	27.43
<u>Fines & Fees</u>					
201-4850101 - Library Fees	1,529.02	6,586.48	10,000.00	3,413.52	65.86
201-4850102 - Library Fines	(519.76)	0.00	0.00	0.00	0.00
201-4850201 - Copying Fees	559.40	6,710.87	10,000.00	3,289.13	67.11
201-4850203 - Lost Materials	523.95	827.52	0.00	(827.52)	0.00
201-4850207 - Non-Res Cards	0.00	452.00	200.00	(252.00)	226.00
201-4850208 - Meeting Room Fees	135.00	1,230.00	1,000.00	(230.00)	123.00
	2,227.61	15,806.87	21,200.00	5,393.13	74.56
<u>Special Programs & Events</u>					
201-4850215 - Friends of the Library Reimbursements	0.00	4,617.13	20,000.00	15,382.87	23.09
	0.00	4,617.13	20,000.00	15,382.87	23.09
<u>Interest</u>					
201-4830010 - Gain/Loss on Investments	(16,380.69)	(41,528.15)	0.00	41,528.15	0.00
201-4890010 - Interest Income	20,907.13	90,364.60	75,000.00	(15,364.60)	120.49
	4,526.44	48,836.45	75,000.00	26,163.55	65.12
<u>Other Revenue</u>					
201-4830020 - Makerspace Donation	0.00	100,000.00	0.00	(100,000.00)	0.00
201-4899900 - Miscellaneous Revenue	0.00	65.15	965,000.00	964,934.85	0.01
201-4899910 - Vending Machine Revenue	0.00	176.17	1,000.00	823.83	17.62
201-4899920 - Library Donations	0.00	65,617.26	150,000.00	84,382.74	43.74
201-4899940 - Friends Book Sale	1,264.30	6,477.57	14,000.00	7,522.43	46.27
	1,264.30	172,336.15	1,130,000.00	957,663.85	15.25
Total Library Fund	96,256.16	3,643,392.68	7,751,748.00	4,108,355.32	47.00

Des Plaines Public Library
Revenue Report
For the 5 Months Ended May 31, 2024

	Received <u>this Month</u>	Received <u>this Year</u>	Budgeted <u>Receipts</u>	Uncollected <u>Receipts</u>	Prct. <u>Collected</u>
_____ Capital Projects Fund _____					
<u>Interest</u>					
202-4890010 - Interest Income	<u>5,864.00</u>	<u>33,638.13</u>	<u>75,000.00</u>	<u>41,361.87</u>	<u>44.85</u>
	<u>5,864.00</u>	<u>33,638.13</u>	<u>75,000.00</u>	<u>41,361.87</u>	<u>44.85</u>
<u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
	<u>5,864.00</u>	<u>33,638.13</u>	<u>575,000.00</u>	<u>541,361.87</u>	<u>5.85</u>
Total Capital Projects Fund					
Total of All Funds	<u>102,120.16</u>	<u>3,677,030.81</u>	<u>8,326,748.00</u>	<u>4,649,717.19</u>	<u>44.16</u>

Des Plaines Public Library

Expense Report

For the 5 Months Ended May 31, 2024

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
_____ Library Fund _____					
<u>Salaries</u>					
5910100 - Full-time Salaries	284,273.87	1,054,792.12	2,672,875.00	1,618,082.88	39.46
5910200 - Part-time Salaries	<u>88,418.78</u>	<u>331,323.07</u>	<u>992,439.00</u>	<u>661,115.93</u>	<u>33.38</u>
	<u>372,692.65</u>	<u>1,386,115.19</u>	<u>3,665,314.00</u>	<u>2,279,198.81</u>	<u>37.82</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	1,734.00	15,000.00	13,266.00	11.56
5918020 - Employer Contribution - FICA	27,133.59	101,023.67	276,105.00	175,081.33	36.59
5918021 - Employer Contribution - IMRF	14,281.21	54,810.48	209,869.00	155,058.52	26.12
5918040 - Life Insurance Premiums	0.00	0.00	1,978.00	1,978.00	0.00
5918050 - PPO Insurance Premiums	69,090.43	203,441.51	602,154.00	398,712.49	33.79
5918051 - HMO Insurance Premiums	37,202.54	111,494.88	198,005.00	86,510.12	56.31
5918055 - Dental Insurance Premiums	0.00	0.00	31,958.00	31,958.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>11,447.00</u>	<u>14,000.00</u>	<u>2,553.00</u>	<u>81.76</u>
	<u>147,707.77</u>	<u>483,951.54</u>	<u>1,349,069.00</u>	<u>865,117.46</u>	<u>35.87</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	0.00	0.00	10,000.00	10,000.00	0.00
5920110 - Professional Services	44,125.59	227,398.54	442,380.00	214,981.46	51.40
5920120 - Communication Services	3,183.17	15,158.06	46,300.00	31,141.94	32.74
5920140 - Integrated Library System	0.00	43,291.01	87,000.00	43,708.99	49.76
5920202 - Conferences	2,250.00	12,953.71	28,400.00	15,446.29	45.61
5920204 - Training	0.00	2,649.00	2,600.00	(49.00)	101.88
5920210 - Marketing	8,593.56	31,723.38	61,265.00	29,541.62	51.78
5920220 - Membership Dues	0.00	1,806.00	7,000.00	5,194.00	25.80
5920990 - Property/Liability Insurance	0.00	45,401.52	70,000.00	24,598.48	64.86
5930010 - R&M Equipment	1,693.25	26,240.51	81,660.00	55,419.49	32.13
5930020 - R&M Buildings & Structures	11,623.00	83,827.30	116,512.00	32,684.70	71.95
5930030 - R&M Vehicles	40.00	47.00	4,500.00	4,453.00	1.04
5930210 - Rental of Equipment	1,360.00	7,243.34	25,620.00	18,376.66	28.27
5930320 - Cleaning/Custodial Services	0.00	0.00	90,900.00	90,900.00	0.00
5930490 - Refuse Contract	684.73	3,314.28	6,300.00	2,985.72	52.61
5960040 - Pre-Employment Testing	199.00	408.25	3,500.00	3,091.75	11.66
5960065 - Bank Fees	62.54	247.33	300.00	52.67	82.44
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	21,336.78	42,532.29	63,500.00	20,967.71	66.98
5960990 - Misc. Contractual Services	<u>8,656.23</u>	<u>49,716.90</u>	<u>133,225.00</u>	<u>83,508.10</u>	<u>37.32</u>
	<u>103,807.85</u>	<u>593,958.42</u>	<u>1,281,462.00</u>	<u>687,503.58</u>	<u>46.35</u>
<u>Commodities</u>					
5970100 - Supplies	2,651.66	28,438.01	113,000.00	84,561.99	25.17
5970110 - Meals	0.00	914.22	3,000.00	2,085.78	30.47
5970170 - Janitorial	0.00	3,132.44	19,965.00	16,832.56	15.69
5970260 - Postage & Parcel	1,024.50	7,128.50	16,000.00	8,871.50	44.55
5970500 - Water Bill	0.00	2,678.54	7,000.00	4,321.46	38.26
5970600 - Ebooks/Books	38,037.94	126,378.14	382,000.00	255,621.86	33.08

Des Plaines Public Library Expense Report For the 5 Months Ended May 31, 2024

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970610 - E-audio/Audio	3,484.68	20,030.08	69,000.00	48,969.92	29.03
5970620 - E-Subscriptions/Subscriptions	552.95	19,051.49	51,430.00	32,378.51	37.04
5970630 - Visual Materials	15,629.10	73,121.51	194,900.00	121,778.49	37.52
5970640 - Databases	13,345.72	77,731.98	170,000.00	92,268.02	45.72
5970810 - Natural Gas	1,627.46	12,729.42	28,000.00	15,270.58	45.46
5970850 - Gasoline	0.00	215.66	800.00	584.34	26.96
5970900 - Equipment < \$10,000	<u>181.00</u>	<u>5,528.21</u>	<u>13,900.00</u>	<u>8,371.79</u>	<u>39.77</u>
	<u>76,535.01</u>	<u>377,078.20</u>	<u>1,068,995.00</u>	<u>691,916.80</u>	<u>35.27</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	20,000.00	20,000.00	0.00
5980410 - Computer Hardware	0.00	7,164.98	10,000.00	2,835.02	71.65
5980420 - Computer Software	5,401.33	35,145.71	105,611.00	70,465.29	33.28
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>295.88</u>	<u>54,500.00</u>	<u>54,204.12</u>	<u>0.54</u>
	<u>5,401.33</u>	<u>42,606.57</u>	<u>190,111.00</u>	<u>147,504.43</u>	<u>22.41</u>
<u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	0.00	56,485.69	93,760.00	37,274.31	60.24
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	500,000.00	500,000.00	0.00
5999940 - Friends Books Sale	<u>1,264.30</u>	<u>6,477.57</u>	<u>0.00</u>	<u>(6,477.57)</u>	<u>0.00</u>
	<u>1,264.30</u>	<u>62,963.26</u>	<u>593,760.00</u>	<u>530,796.74</u>	<u>10.60</u>
Total Library Fund Expenditures	<u>707,408.91</u>	<u>2,946,673.18</u>	<u>8,148,711.00</u>	<u>5,202,037.82</u>	<u>36.16</u>
<u>Capital Projects Fund</u>					
<u>Contractual Services</u>					
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	650,000.00	650,000.00	0.00
5980400 - Equipment	0.00	234,500.00	369,500.00	135,000.00	63.46
5980410 - Computer Hardware	796.25	91,242.39	246,800.00	155,557.61	36.97
5980420 - Computer Software	0.00	3,214.43	0.00	(3,214.43)	0.00
5980430 - Makerspace Donation Expenses	0.00	5,110.00	0.00	(5,110.00)	0.00
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>0.00</u>
	<u>796.25</u>	<u>334,066.82</u>	<u>1,316,300.00</u>	<u>982,233.18</u>	<u>25.38</u>
Total Capital Projects Fund Expenditures	<u>796.25</u>	<u>334,066.82</u>	<u>1,316,300.00</u>	<u>982,233.18</u>	<u>25.38</u>
Total of All Funds	<u>708,205.16</u>	<u>3,280,740.00</u>	<u>9,465,011.00</u>	<u>6,184,271.00</u>	<u>34.66</u>

Des Plaines Public Library

Check List

All Bank Accounts

May 17, 2024 - June 20, 2024

Check Number	Check Date	Payee	Amount
Vendor Checks			
20245	06/20/24	A R M Electric Company, Inc.	450.00
20246	06/20/24	ABT ELECTRONIC	181.00
20247	06/20/24	ALGONQUIN MIDDLE SCHOOL	40.00
20248	06/20/24	Ann Torralba	700.00
20249	06/20/24	BACKGROUND SCREENING CONSULTANTS LLC	199.00
20250	06/20/24	BAKER & TAYLOR	23,685.93
20251	06/20/24	BRITTANY E. SMITH	720.00
20252	06/20/24	Cadre Communications, Inc.	796.25
20253	06/20/24	CHILDREN'S PLUS, INC.	2,296.01
20254	06/20/24	COLLEY ELEVATOR COMPANY	2,304.50
20255	06/20/24	Continental Transportation Solutions, Inc,	114.75
20256	06/20/24	Corban Dosung Chang	175.00
20257	06/20/24	CRYSTAL MAINTENANCE SERVICES CORP	4,892.50
20258	06/20/24	D & Z HOUSE OF BOOKS INCORPORATED	402.08
20259	06/20/24	Dreamtree Shakers	850.00
20260	06/20/24	EBSCO INFORMATION SERVICES	312.15
20261	06/20/24	Firefly Family Theatre	500.00
20262	06/20/24	FITTLE, LLC	1,360.00
20263	06/20/24	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	684.73
20264	06/20/24	FOX VALLEY FIRE & SAFETY	841.00
20265	06/20/24	GARVEY'S OFFICE PRODUCTS	7,011.56
20266	06/20/24	Heidi Schmalz	250.00
20267	06/20/24	HR SOURCE	150.00
20268	06/20/24	IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.	831.96
20269	06/20/24	IMPACT NETWORKING, LLC.	511.29
20270	06/20/24	IROQUOIS COMMUNITY SCHOOL	40.00
20271	06/20/24	JERRY G DONAHUE	140.00
20272	06/20/24	JERRY G DONAHUE	80.00
20273	06/20/24	Kimberly Ann Kuhn White	300.00
20274	06/20/24	LAUTERBACH & AMEN, LLP.	3,230.00
20275	06/20/24	LIMRICC	128,980.98
20276	06/20/24	MIDWEST TAPE	9,000.00
20277	06/20/24	MIDWEST TAPE	10,415.37
20278	06/20/24	Mosaic Players	370.00
20279	06/20/24	NEWSBANK	6,864.00
20280	06/20/24	OAKBROOK MECHANICAL SERVICES	3,135.00
20281	06/20/24	OUTSOURCE SOLUTIONS GROUP, INC.	42,274.98
20282	06/20/24	PROQUEST LLC	6,055.78
20283	06/20/24	RAILS	15,010.46
20284	06/20/24	Risk Program Administrators	5,440.00
20285	06/20/24	SAGE PUBLICATIONS, INC.	351.17
20286	06/20/24	Tamarack Genealogy	200.00
20287	06/20/24	THOMAS KLISE/CRIMSON MULTIMEDIA	255.18
20288	06/20/24	TOWN SQUARE PUBLICATIONS	2,070.00
20289	06/20/24	VISOGRAPHIC	6,536.10
52092	05/31/24	BANKCARD SERVICES	17,673.12
52093	05/31/24	NATIONWIDE RETIREMENT	150.00
52094	05/31/24	NATIONWIDE RETIREMENT	150.00
52095	05/31/24	NATIONWIDE RETIREMENT	150.00
52096	05/31/24	NICOR GAS	1,627.46
52097	05/31/24	COMCAST CABLE	1,365.96
52098	05/31/24	COMCAST CABLE	34.49
52099	05/31/24	COMCAST CABLE	930.94
52100	05/31/24	VERIZON WIRELESS	851.78
52101	05/31/24	NEOFUNDS BY NEOPOST	1,000.00
52102	05/31/24	ADP	966.40
52103	05/31/24	IMRF	29,366.73

Des Plaines Public Library
Check List

All Bank Accounts
May 17, 2024 - June 20, 2024

Check Number	Check Date	Payee	Amount
52104	05/31/24	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,264.30
Vendor Check Total			346,539.91
Check List Total			346,539.91

Check count = 58

Des Plaines Public Library

Vendor Checks Report

Village B&T Checking #0289

May 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
A R M Electric Company, Inc.				20245	06/20/24	<u>450.00</u>
201-5930020	R&M Buildings & Structures	INV 7555	450.00			
ABT ELECTRONIC				20246	06/20/24	<u>181.00</u>
201-5970900	Equipment < \$10,000	INV 0604401YXQX	181.00			
ALGONQUIN MIDDLE SCHOOL				20247	06/20/24	<u>40.00</u>
201-5970100	Supplies	Yearbooks	40.00			
Ann Torralba				20248	06/20/24	<u>700.00</u>
201-5960210	Special Event Programming	Event Program	700.00			
BACKGROUND SCREENING CONSULTANTS LLC				20249	06/20/24	<u>199.00</u>
201-5960040	Pre-Employment Testing	INV 23724	199.00			
BAKER & TAYLOR				20250	06/20/24	<u>23,685.93</u>
201-5970600	Ebooks/Books	Inv # 2038313681	815.44			
201-5960990	Misc. Contractual Services	Inv # 2038313682	97.69			
201-5970600	Ebooks/Books	Inv # 2038308089	645.02			
201-5960990	Misc. Contractual Services	Inv # 2038308090	92.78			
201-5960990	Misc. Contractual Services	Inv # 2038304815	124.15			
201-5970600	Ebooks/Books	Inv # 2038304814	819.19			
201-5970600	Ebooks/Books	Inv # 2038320240	530.26			
201-5960990	Misc. Contractual Services	Inv # 2038320241	81.93			
201-5960990	Misc. Contractual Services	Inv # 2038307290	16.05			
201-5970600	Ebooks/Books	Inv # 2038307290	618.01			
201-5970600	Ebooks/Books	Inv # 2038323094	538.88			
201-5960990	Misc. Contractual Services	Inv # 2038323095	86.27			
201-5960990	Misc. Contractual Services	Inv # 2038324563	42.57			
201-5970600	Ebooks/Books	Inv # 2038324563	187.88			
201-5960990	Misc. Contractual Services	Inv # 2038313658	126.13			
201-5970600	Ebooks/Books	Inv # 2038313658	568.63			
201-5960990	Misc. Contractual Services	Inv # 2038324639	34.51			
201-5970600	Ebooks/Books	Inv # 2038324639	149.22			
201-5960990	Misc. Contractual Services	Inv # 2038259038	42.51			
201-5970600	Ebooks/Books	Inv # 2038259037	226.75			
201-5960990	Misc. Contractual Services	Inv # 2038272872	122.97			
201-5970600	Ebooks/Books	Inv # 2038272871	907.56			
201-5960990	Misc. Contractual Services	Inv # 2038275055	108.77			
201-5970600	Ebooks/Books	Inv # 2038275054	685.80			
201-5970600	Ebooks/Books	Inv # 2038253001	174.94			
201-5960990	Misc. Contractual Services	Inv # 2038253001	5.60			
201-5970640	Databases	Inv # 2038253001	74.77			
201-5970600	Ebooks/Books	Inv # 2038269487	1,059.51			
201-5960990	Misc. Contractual Services	Inv # 2038269488	156.55			
201-5970600	Ebooks/Books	Inv # 2038262973	203.49			
201-5960990	Misc. Contractual Services	Inv # 2038262974	7.32			
201-5960990	Misc. Contractual Services	Inv # 2038273958	152.64			
201-5970600	Ebooks/Books	Inv # 2038273958	603.49			
201-5960990	Misc. Contractual Services	Inv # 2038245174	9.74			
201-5970600	Ebooks/Books	Inv # 2038245174	16.98			
201-5960990	Misc. Contractual Services	Inv # 2038269649	52.31			
201-5970600	Ebooks/Books	Inv # 2038269649	283.42			
201-5960990	Misc. Contractual Services	Inv # 2038272875	49.95			
201-5970600	Ebooks/Books	Inv # 2038272875	232.70			

Des Plaines Public Library

Vendor Checks Report

Village B&T Checking #0289

May 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv # 2038270138	22.31			
201-5970600	Ebooks/Books	Inv # 2038270138	96.39			
201-5960990	Misc. Contractual Services	Inv # 2038266109	18.39			
201-5970600	Ebooks/Books	Inv # 2038266109	89.66			
201-5960990	Misc. Contractual Services	Inv # 2038255548	50.37			
201-5970600	Ebooks/Books	Inv # 2038255548	167.37			
201-5960990	Misc. Contractual Services	Inv # 2038262419	22.88			
201-5970600	Ebooks/Books	Inv # 2038262419	80.71			
201-5960990	Misc. Contractual Services	Inv # 2038249436	15.10			
201-5970600	Ebooks/Books	Inv # 2038249436	60.65			
201-5960990	Misc. Contractual Services	Inv # 2038259657	28.91			
201-5970600	Ebooks/Books	Inv # 2038259657	89.62			
201-5960990	Misc. Contractual Services	Inv # 2038249772	2.49			
201-5970600	Ebooks/Books	Inv # 2038249772	17.94			
201-5960990	Misc. Contractual Services	Inv # 2038249480	28.72			
201-5970600	Ebooks/Books	Inv # 2038249480	68.58			
201-5960990	Misc. Contractual Services	Inv # 2038258078	11.61			
201-5970600	Ebooks/Books	Inv # 2038258078	48.38			
201-5960990	Misc. Contractual Services	Inv # 2038271589	117.04			
201-5970600	Ebooks/Books	Inv # 2038271589	565.31			
201-5960990	Misc. Contractual Services	Inv # 2038284615	107.78			
201-5970600	Ebooks/Books	Inv # 2038284614	714.91			
201-5960990	Misc. Contractual Services	Inv # 2038276674	34.51			
201-5970600	Ebooks/Books	Inv # 2038276674	149.76			
201-5960990	Misc. Contractual Services	Inv # 2038272867	47.41			
201-5970600	Ebooks/Books	Inv # 2038272867	105.70			
201-5960990	Misc. Contractual Services	Inv # 2038273835	56.57			
201-5970600	Ebooks/Books	Inv # 2038273835	211.20			
201-5960990	Misc. Contractual Services	Inv # 2038271613	9.74			
201-5970600	Ebooks/Books	Inv # 2038271613	16.37			
201-5960990	Misc. Contractual Services	Inv # 2038273857	9.68			
201-5970600	Ebooks/Books	Inv # 2038273857	21.85			
201-5970600	Ebooks/Books	Inv # 2038294447	67.83			
201-5960990	Misc. Contractual Services	Inv # 2038294448	2.44			
201-5960990	Misc. Contractual Services	Inv # 2038283136	21.27			
201-5970600	Ebooks/Books	Inv # 2038283136	100.39			
201-5960990	Misc. Contractual Services	Inv # 2038251062	565.81			
201-5970600	Ebooks/Books	Inv # 2038251062	957.22			
201-5960990	Misc. Contractual Services	Inv # 2038276322	82.28			
201-5970600	Ebooks/Books	Inv # 2038276322	174.04			
201-5960990	Misc. Contractual Services	Inv # 2038276701	38.70			
201-5970600	Ebooks/Books	Inv # 2038276701	161.95			
201-5960990	Misc. Contractual Services	Inv # 2038276272	59.72			
201-5970600	Ebooks/Books	Inv # 2038276272	146.19			
201-5960990	Misc. Contractual Services	Inv # 2038273820	24.04			
201-5970600	Ebooks/Books	Inv # 2038273820	74.30			
201-5960990	Misc. Contractual Services	Inv # 2038297191	19.35			
201-5970600	Ebooks/Books	Inv # 2038297191	84.71			
201-5960990	Misc. Contractual Services	Inv # 2038285971	9.74			
201-5970600	Ebooks/Books	Inv # 2038285971	16.37			
201-5960990	Misc. Contractual Services	Inv # 2038284128	1.98			
201-5970600	Ebooks/Books	Inv # 2038284128	27.31			
201-5960990	Misc. Contractual Services	Inv # 2038299092	155.94			
201-5970600	Ebooks/Books	Inv # 2038299091	1,107.76			
201-5960990	Misc. Contractual Services	Inv # 2038295011	147.68			
201-5970600	Ebooks/Books	Inv # 2038295010	1,076.16			

Des Plaines Public Library

Vendor Checks Report

Village B&T Checking #0289

May 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv # 2038285589	150.37			
201-5970600	Ebooks/Books	Inv # 2038285589	864.92			
201-5960990	Misc. Contractual Services	Inv # 2038297052	72.89			
201-5970600	Ebooks/Books	Inv # 2038297052	326.06			
201-5960990	Misc. Contractual Services	Inv # 2038300553	50.72			
201-5970600	Ebooks/Books	Inv # 2038300553	185.69			
201-5960990	Misc. Contractual Services	Inv # 2038296985	13.92			
201-5970600	Ebooks/Books	Inv # 2038296985	63.51			
201-5960990	Misc. Contractual Services	Inv # 2038303634	135.40			
201-5970600	Ebooks/Books	Inv # 2038303634	665.71			
201-5960990	Misc. Contractual Services	Inv # 2038297405	115.60			
201-5970600	Ebooks/Books	Inv # 2038297405	678.93			
201-5960990	Misc. Contractual Services	Inv # 2038284377	111.51			
201-5970600	Ebooks/Books	Inv # 2038284377	242.66			
201-5960990	Misc. Contractual Services	Inv # 2038310446	46.42			
201-5970600	Ebooks/Books	Inv # 2038310446	276.12			
201-5960990	Misc. Contractual Services	Inv # 2038294129	55.09			
201-5970600	Ebooks/Books	Inv # 2038294129	246.12			
201-5960990	Misc. Contractual Services	Inv # 2038307512	96.97			
201-5970600	Ebooks/Books	Inv # 2038307512	222.47			
201-5960990	Misc. Contractual Services	Inv # 2038297269	14.52			
201-5970600	Ebooks/Books	Inv # 2038297269	33.37			
201-5960990	Misc. Contractual Services	Inv # 2038296939	2.49			
201-5970600	Ebooks/Books	Inv # 2038296939	12.23			
201-5960990	Misc. Contractual Services	Inv # 2038297300	10.06			
201-5970600	Ebooks/Books	Inv # 2038297300	28.71			
BRITTANY E. SMITH				20251	06/20/24	<u>720.00</u>
201-5960210	Special Event Programming	Event Presentation	720.00			
Cadre Communications, Inc.				20252	06/20/24	<u>796.25</u>
202-5980410	Computer Hardware	INV 56636	796.25			
CHILDREN'S PLUS, INC.				20253	06/20/24	<u>2,296.01</u>
201-5970600	Ebooks/Books	INV 246644	159.64			
201-5970600	Ebooks/Books	INV 246888	18.58			
201-5970600	Ebooks/Books	INV 246363	18.99			
201-5970600	Ebooks/Books	INV 246446	159.90			
201-5970600	Ebooks/Books	INV 246172	52.48			
201-5970600	Ebooks/Books	INV 246026	109.95			
201-5970600	Ebooks/Books	INV 245509	78.69			
201-5970600	Ebooks/Books	INV 246872	127.22			
201-5970600	Ebooks/Books	INV 246967	283.91			
201-5970600	Ebooks/Books	INV 245645	454.65			
201-5970600	Ebooks/Books	INV 245265	832.00			
COLLEY ELEVATOR COMPANY				20254	06/20/24	<u>2,304.50</u>
201-5930020	R&M Buildings & Structures	INV 258508	678.00			
201-5930020	R&M Buildings & Structures	INV 260177	678.00			
201-5930020	R&M Buildings & Structures	INV 259629	234.00			
201-5930020	R&M Buildings & Structures	INV 259484	480.50			
201-5930020	R&M Buildings & Structures	INV 259502	234.00			
Continental Transportation Solutions, Inc,				20255	06/20/24	<u>114.75</u>
201-5960990	Misc. Contractual Services	INV 5750-10466	114.75			

Des Plaines Public Library

Vendor Checks Report

Village B&T Checking #0289

May 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Corban Dosung Chang 201-5960990	Misc. Contractual Services	Videography Services	175.00	20256	06/20/24	<u>175.00</u>
CRYSTAL MAINTENANCE SERVICES CORP 201-5930020	R&M Buildings & Structures	INV 31905	4,892.50	20257	06/20/24	<u>4,892.50</u>
D & Z HOUSE OF BOOKS INCORPORATED 201-5970600	Ebooks/Books	INV 2024/I165796	288.72	20258	06/20/24	<u>402.08</u>
201-5970600	Ebooks/Books	INV 2024/I165640	113.36			
Dreamtree Shakers 201-5960210	Special Event Programming	Event Program	850.00	20259	06/20/24	<u>850.00</u>
EBSCO INFORMATION SERVICES 201-5970620	E-Subscriptions/Subscriptions	INV 2406028	317.76	20260	06/20/24	<u>312.15</u>
201-5970620	E-Subscriptions/Subscriptions	INV 2406293	-5.61			
Firefly Family Theatre 201-5960210	Special Event Programming	Event Program	500.00	20261	06/20/24	<u>500.00</u>
FITTLE, LLC 201-5930210	Rental of Equipment	INV 5827456	1,360.00	20262	06/20/24	<u>1,360.00</u>
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES 201-5930490	Refuse Contract	INV 7470753	684.73	20263	06/20/24	<u>684.73</u>
FOX VALLEY FIRE & SAFETY 201-5930020	R&M Buildings & Structures	INV IN00669438	841.00	20264	06/20/24	<u>841.00</u>
GARVEY'S OFFICE PRODUCTS 201-5970100	Supplies	PINV2564744	81.83	20265	06/20/24	<u>7,011.56</u>
201-5970100	Supplies	PINV2571185	81.83			
201-5970100	Supplies	PINV2572980	595.12			
201-5960210	Special Event Programming	PINV2577609	6,252.78			
Heidi Schmalz 201-5960210	Special Event Programming	Event Program	250.00	20266	06/20/24	<u>250.00</u>
HR SOURCE 201-5970600	Ebooks/Books	INV 20050	150.00	20267	06/20/24	<u>150.00</u>
IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC. 201-5930010	R&M Equipment	INV 391655	831.96	20268	06/20/24	<u>831.96</u>
IMPACT NETWORKING, LLC. 201-5930010	R&M Equipment	INV 3233468	511.29	20269	06/20/24	<u>511.29</u>
IROQUOIS COMMUNITY SCHOOL 201-5970100	Supplies	Yearbooks	40.00	20270	06/20/24	<u>40.00</u>
JERRY G DONAHUE 201-5960210	Special Event Programming	Job Counseling Appointments	140.00	20271	06/20/24	<u>140.00</u>
JERRY G DONAHUE 201-5960210	Special Event Programming	Job Counseling Appointments	80.00	20272	06/20/24	<u>80.00</u>

Des Plaines Public Library

Vendor Checks Report

Village B&T Checking #0289

May 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Kimberly Ann Kuhn White				20273	06/20/24	300.00
201-5960210	Special Event Programming	Event Program	300.00			
LAUTERBACH & AMEN, LLP.				20274	06/20/24	3,230.00
201-5920110	Professional Services	INV 91933	1,615.00			
201-5920110	Professional Services	INV 91003	1,615.00			
LIMRICC				20275	06/20/24	128,980.98
201-2401002	Payroll Liabilities	June 2024	128,980.98			
MIDWEST TAPE				20276	06/20/24	9,000.00
201-5970630	Visual Materials	INV 505208479	9,000.00			
MIDWEST TAPE				20277	06/20/24	10,415.37
201-5970630	Visual Materials	Inv # 505551687	193.44			
201-5970630	Visual Materials	Inv # 505551686	88.48			
201-5970610	E-audio/Audio	Inv # 505551684	9.99			
201-5970610	E-audio/Audio	Inv # 505551683	254.97			
201-5960990	Misc. Contractual Services	Inv # 505552252	256.64			
201-5970630	Visual Materials	Inv # 505552252	1,274.48			
201-5960990	Misc. Contractual Services	Inv # 505552255	24.86			
201-5970610	E-audio/Audio	Inv # 505552255	595.89			
201-5960990	Misc. Contractual Services	Inv # 505552253	53.69			
201-5970610	E-audio/Audio	Inv # 505552253	164.12			
201-5960990	Misc. Contractual Services	Inv # 505552256	33.30			
201-5970630	Visual Materials	Inv # 505552256	132.94			
201-5970610	E-audio/Audio	Inv # 281059419	-8.26			
201-5960990	Misc. Contractual Services	Inv # 505447523	149.56			
201-5970630	Visual Materials	Inv # 505447523	496.20			
201-5960990	Misc. Contractual Services	Inv # 505447524	33.30			
201-5970630	Visual Materials	Inv # 505447524	179.94			
201-5960990	Misc. Contractual Services	Inv # 505409758	29.78			
201-5970630	Visual Materials	Inv # 505409758	104.66			
201-5960990	Misc. Contractual Services	Inv # 505409831	19.20			
201-5970630	Visual Materials	Inv # 505409831	58.46			
201-5960990	Misc. Contractual Services	Inv # 505447525	2.26			
201-5970610	E-audio/Audio	Inv # 505447525	42.99			
201-5970630	Visual Materials	Inv # 505405024	34.39			
201-5970630	Visual Materials	Inv # 505405022	74.98			
201-5970630	Visual Materials	Inv # 505405023	62.23			
201-5970630	Visual Materials	Inv # 505405025	449.92			
201-5970630	Visual Materials	Inv # 505424159	56.77			
201-5970630	Visual Materials	Inv # 505424157	140.96			
201-5970630	Visual Materials	Inv # 505424158	119.96			
201-5960990	Misc. Contractual Services	Inv # 505409759	11.30			
201-5970610	E-audio/Audio	Inv # 505409759	202.95			
201-5960990	Misc. Contractual Services	Inv # 505447521	99.12			
201-5970610	E-audio/Audio	Inv # 505447521	304.41			
201-5960990	Misc. Contractual Services	Inv # 505474518	12.39			
201-5970610	E-audio/Audio	Inv # 505474518	36.87			
201-5960990	Misc. Contractual Services	Inv # 505474517	55.50			
201-5970630	Visual Materials	Inv # 505474517	272.90			
201-5960990	Misc. Contractual Services	Inv # 505474515	115.72			
201-5970630	Visual Materials	Inv # 505474515	503.02			
201-5960990	Misc. Contractual Services	Inv # 505474516	29.38			
201-5970610	E-audio/Audio	Inv # 505474516	684.87			

Des Plaines Public Library

Vendor Checks Report

Village B&T Checking #0289
May 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv # 505513546	15.82			
201-5970610	E-audio/Audio	Inv # 505513546	303.93			
201-5960990	Misc. Contractual Services	Inv # 505513543	110.75			
201-5970610	E-audio/Audio	Inv # 505513543	387.03			
201-5970630	Visual Materials	Inv # 505497341	179.94			
201-5960990	Misc. Contractual Services	Inv # 505513547	55.50			
201-5970630	Visual Materials	Inv # 505513547	236.90			
201-5960990	Misc. Contractual Services	Inv # 505513545	139.20			
201-5970630	Visual Materials	Inv # 505513545	627.46			
201-5970630	Visual Materials	Inv # 505539697	224.94			
201-5970630	Visual Materials	Inv # 505539760	64.48			
201-5970610	E-audio/Audio	Inv # 505539696	487.93			
201-5970630	Visual Materials	Inv # 505539698	122.96			
Mosaic Players				20278	06/20/24	<u>370.00</u>
201-5960210	Special Event Programming	Event Program	370.00			
NEWSBANK				20279	06/20/24	<u>6,864.00</u>
201-5970640	Databases	INV RN1137821	6,864.00			
OAKBROOK MECHANICAL SERVICES				20280	06/20/24	<u>3,135.00</u>
201-5930020	R&M Buildings & Structures	INV 38856	3,135.00			
OUTSOURCE SOLUTIONS GROUP, INC.				20281	06/20/24	<u>42,274.98</u>
201-5930010	R&M Equipment	INV 79361	350.00			
201-5920110	Professional Services	INV 79361	35,455.59			
201-5960990	Misc. Contractual Services	INV 79361	1,980.00			
201-5980420	Computer Software	INV 79361	4,408.89			
201-5980420	Computer Software	INV 79133	80.50			
PROQUEST LLC				20282	06/20/24	<u>6,055.78</u>
201-5970640	Databases	INV 70844729	6,055.78			
RAILS				20283	06/20/24	<u>15,010.46</u>
201-5970600	Ebooks/Books	05.28.2024	75.00			
201-5970600	Ebooks/Books	INV 12314	14,935.46			
Risk Program Administrators				20284	06/20/24	<u>5,440.00</u>
201-5920110	Professional Services	INV 5082452	5,440.00			
SAGE PUBLICATIONS, INC.				20285	06/20/24	<u>351.17</u>
201-5970640	Databases	INV 982701KI	351.17			
Tamarack Genealogy				20286	06/20/24	<u>200.00</u>
201-5960210	Special Event Programming	Event Program	200.00			
THOMAS KLISE/CRIMSON MULTIMEDIA				20287	06/20/24	<u>255.18</u>
201-5970630	Visual Materials	INV 014721	255.18			
TOWN SQUARE PUBLICATIONS				20288	06/20/24	<u>2,070.00</u>
201-5920202	Conferences	INV 285622	2,070.00			
VISOGRAPHIC				20289	06/20/24	<u>6,536.10</u>
201-5920210	Marketing	INV 241549	6,536.10			

Check List Total **27** 291,008.73

Des Plaines Public Library

ACH Register

All Bank Accounts

May 1, 2024 - May 31, 2024

ACH Number	ACH Date	Payee	Amount
Vendor Checks			
52092	05/31/24	BANKCARD SERVICES	17,673.12
52093	05/31/24	NATIONWIDE RETIREMENT	150.00
52094	05/31/24	NATIONWIDE RETIREMENT	150.00
52095	05/31/24	NATIONWIDE RETIREMENT	150.00
52096	05/31/24	NICOR GAS	1,627.46
52097	05/31/24	COMCAST CABLE	1,365.96
52098	05/31/24	COMCAST CABLE	34.49
52099	05/31/24	COMCAST CABLE	930.94
52100	05/31/24	VERIZON WIRELESS	851.78
52101	05/31/24	NEOFUNDS BY NEOPOST	1,000.00
52102	05/31/24	ADP	966.40
52103	05/31/24	IMRF	29,366.73
52104	05/31/24	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,264.30
Vendor Check Total			<u>55,531.18</u>
Check List Total			<u><u>55,531.18</u></u>

Check count = 13

DES PLAINES PUBLIC LIBRARY

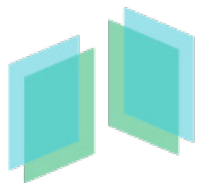
CASH FLOW SUMMARY
For the Year Ended December 31, 2024

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 5,407,213	5,753,298	7,730,714	7,205,561	6,723,973							
Revenue (M-T-D)												
Property Taxes	-	792,110	2,521,449		(22,984)							
Other Revenue	121,322	23,764	89,466	26,800	102,120							
	121,322	815,874	2,610,915	26,800	79,136	-	-	-	-	-	-	-
Expenses (M-T-D)												
Payroll & Benefits	342,607	403,253	262,943	340,863	520,400							
Other Expense	477,947	247,204	260,935	236,783	187,805							
Change in A/P & AJE's	(236,146)	(180,668)	109,621	(25,693)	(147,481)							
	584,408	469,790	633,499	551,953	560,724	-	-	-	-	-	-	-
Net Increase/(Decrease)	(463,086)	346,084	1,977,416	(525,153)	(481,588)	-	-	-	-	-	-	-

DES PLAINES PUBLIC LIBRARY

CASH FLOW SUMMARY For the Year Ended December 31, 2023

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 5,101,587	4,724,431	5,890,856	6,996,454	6,538,381	5,980,333	5,400,464	5,121,066	4,543,713	4,243,378	4,664,048	5,870,299
Revenue (M-T-D)												
Property Taxes	1,224,801	21,502	1,641,098	1,644,862	-	47,571	-	92,107	-	-	957,319	1,799,141
Other Revenue	23,901	23,185	21,551	58,732	42,677	25,599	27,478	139,340	12,896	225,201	52,357	45,284
	1,248,702	44,687	1,662,649	1,703,594	42,677	73,170	27,478	231,447	12,896	225,201	1,009,676	1,844,425
Expenses (M-T-D)												
Payroll & Benefits	268,640	364,909	376,182	322,261	257,776	503,165	312,446	311,272	313,215	264,955	376,710	399,779
Other Expense	285,650	136,716	252,001	166,666	235,697	249,506	202,164	289,929	188,028	224,732	213,967	89,125
Change in A/P & A/E's	2,144	(79,781)	(131,959)	109,070	7,276	(121,452)	92,736	(90,356)	89,007	35,848	(1,671)	149,270
	556,434	421,843	496,224	597,996	500,749	631,219	607,346	510,845	590,249	525,536	589,006	638,174
Net Increase/(Decrease)	692,268	(377,157)	1,166,425	1,105,598	(458,073)	(558,048)	(579,868)	(279,398)	(577,353)	(300,335)	420,670	1,206,251



DIRECTOR'S REPORT

MAY 2024

DONATIONS



1. Bus for Orchard Place Elementary School 2nd Grade to visit the Library: \$114.80
2. Readers' Choice Award books as prizes for children who read books on the award list: \$673.93
3. Teen Summer Reading Prizes, Amazon and Starbucks gift cards: \$1500
4. Teen bands to perform at the Taste of Des Plaines: \$480



\$90,102 Per Capita Grant

COMING & GOING

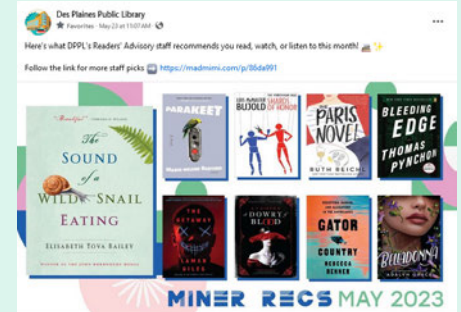
COMING

Kathryn Huk - PT Page
Pamela Dobrowski - PT Summer YA Asst.
Soran Rubio - PT Page
Nandan Patel - PT BSS Monitor

GOING

Daniel Valencia - PT Patron Accounts Asst.

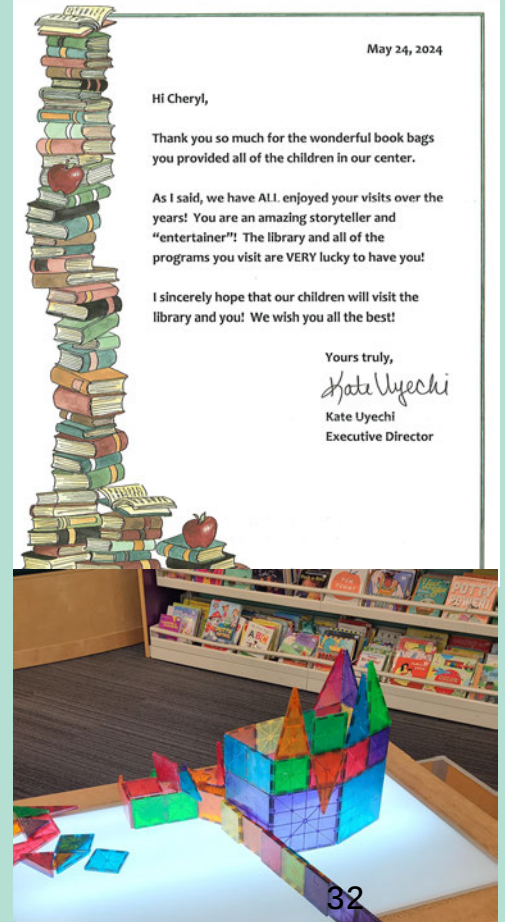
ON SOCIAL MEDIA



HAPPENING AT DPPL



YOUTH



May 24, 2024

Hi Cheryl,

Thank you so much for the wonderful book bags you provided all of the children in our center.

As I said, we have ALL enjoyed your visits over the years! You are an amazing storyteller and "entertainer"! The library and all of the programs you visit are VERY lucky to have you!

I sincerely hope that our children will visit the library and you! We wish you all the best!

Yours truly,
Kate Uyechi
Kate Uyechi
Executive Director

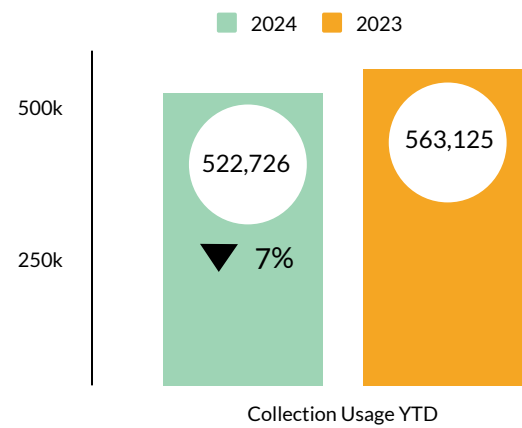
32



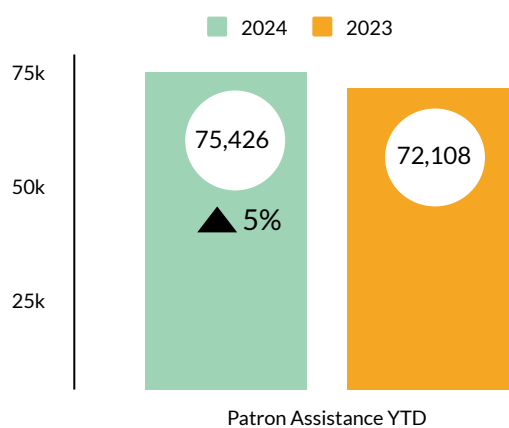
STATISTICS REPORT

On May 2024

Collection Usage YTD

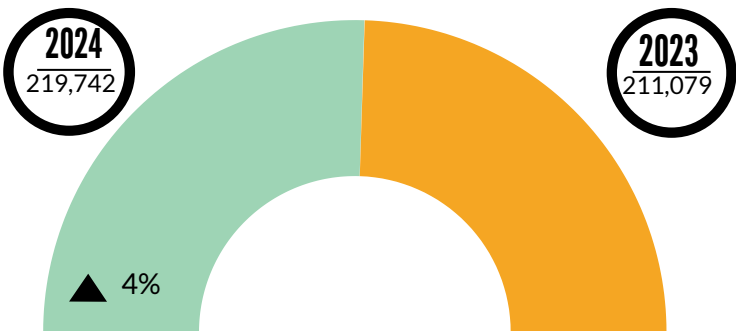


Patron Assistance YTD



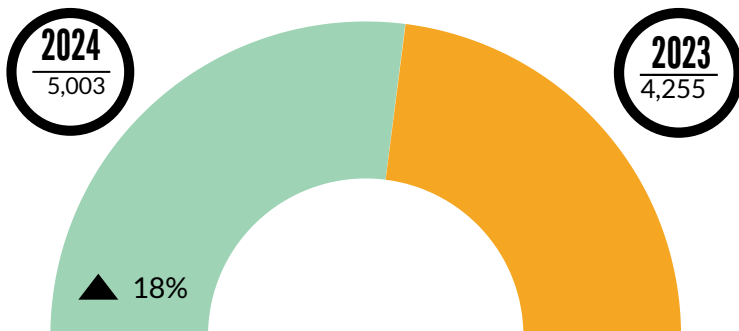
Attendance All - YTD

Events, Programs, Outreach & Classes



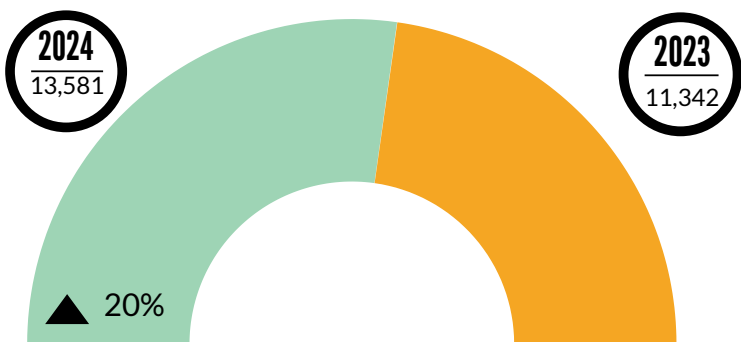
Bookings All - YTD

Events, Programs & Classes



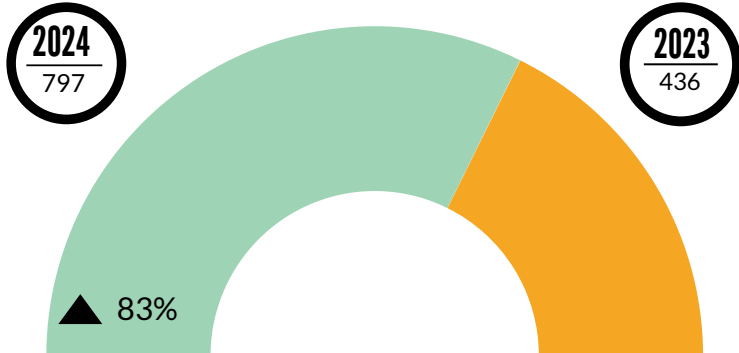
Attendance In Person - YTD

Events, Programs & Classes

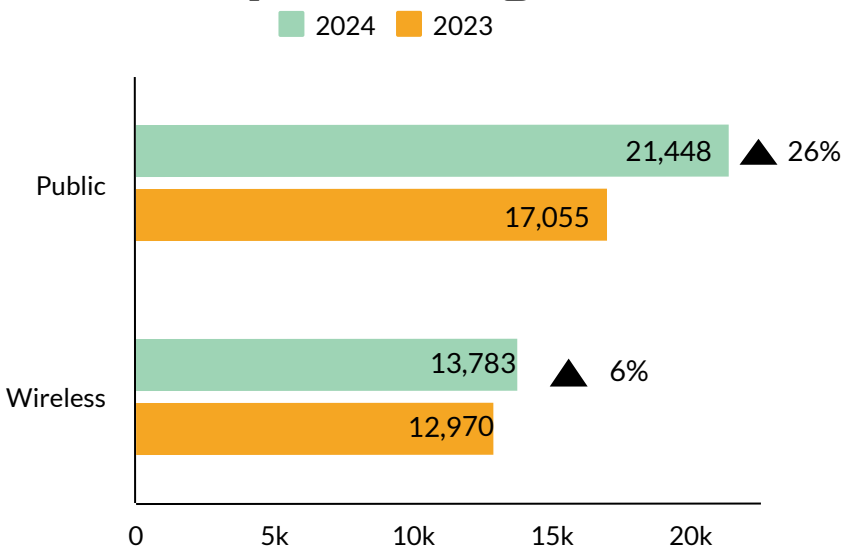


Bookings In Person - YTD

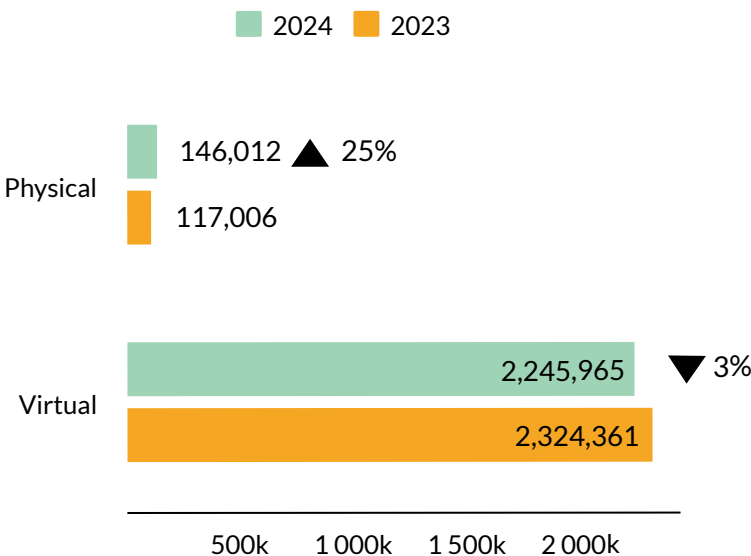
Events, Programs & Classes



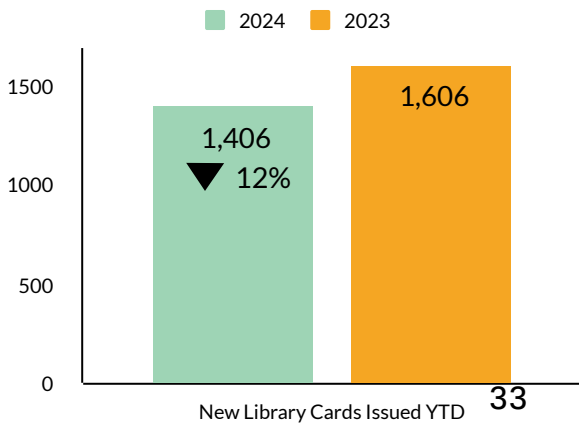
Computer Usage YTD



Traffic YTD



New Library Cards Issued YTD



2024 Year to Date Statistics

May 2024

COLLECTION USAGE			
		Year to Date 2024	522,726
		Year to Date 2023	563,125
		% Change	-7%
PATRON ASSISTANCE			
		Year to Date 2024	75,426
		Year to Date 2023	72,108
		% Change	5%
EVENTS, PROGRAMS, AND CLASSES- BOOKINGS			
		Year to Date 2024	5,003
		Year to Date 2023	4,255
		% Change	18%
EVENTS, PROGRAMS, OUTREACH, AND CLASSES-ATTENDANCE			
		Year to Date 2024	219,742
		Year to Date 2023	211,079
		% Change	4%
IN PERSON EVENTS			
		Bookings	
		Year to Date 2024	797
		Year to Date 2023	436
		% Change	83%
		Attendance	
		Year to Date 2024	13,581
		Year to Date 2023	11,342
		% Change	20%
TRAFFIC			
		Physical Visits (gate count)	
		Year to Date 2024	146,012
		Year to Date 2023	117,006
		% Change	25%
		Virtual Visits (catalog, website, mobile app)	
		Year to Date 2024	2,245,965
		Year to Date 2023	2,324,361
		% Change	-3%
LIBRARY CARD OWNERSHIP			
		Year to Date new library cards 2024	1,406
		Year to Date new library cards 2023	1,606
		% Change	-12%
COMPUTER USAGE			
		Public Computers	
		Year to Date 2024	21,448
		Year to Date 2023	17,055
		% Change	26%
		Wireless	
		Year to Date 2024	13,783
		Year to Date 2023	12,970
		% Change	6%

2024 STATISTICS REPORT												
COLLECTION USAGE												
	Physical materials	54,066	51,947	55,057	56,336	46,243						263,649
	E-materials	17,525	16,447	17,646	16,165	17,400						85,183
	ILL	775	666	663	510	510						3,124
	Databases	49,697	46,993	38,909		35,171						170,770
2024	Total	122,063	116,053	112,275	73,011	99,324						522,726
	Physical materials	52,485	54,026	62,878	55,995	53,687						279,271
	E-materials	14,973	13,013	14,338	14,579	16,404						73,307
	ILL	639	639	764	631	573						3,246
	Databases	38,413	35,495	45,784	44,038	43,571						207,301
2023	Total	106,710	103,173	123,764	115,243	114,235						563,125
PATRON ASSISTANCE												
	Youth Services	2,132	2,700	2,504	1,861	1,573						10,770
	Adult Services	6,299	7,200	6,805	6,988	6,468						33,760
	Patron Accounts	6,263	6,267	6,553	6,099	5,214						30,396
	Security	136	100	140	82	42						500
2024	Total	14,830	16,267	16,002	15,030	13,297						75,426
	Youth Services	1,272	1,906	2,086	1,914	1,794						8,972
	Adult Services	6,546	6,066	7,195	6,151	6,248						32,206
	Patron Accounts	5,950	5,433	7,743	6,188	5,616						30,930
	Security	154	143	96	110	84						587
2023	Total	13,922	13,548	17,120	14,363	13,742						72,108
EVENTS, PROGRAMS AND CLASSES-BOOKINGS												
	Youth Services In Person	64	133	72	48	84						401
	Youth Services Virtual	-	0	-	-	-						0
	Adult Services In Person	64	85	74	88	85						396
	Adult Services Virtual	10	16	11	10	9						56
	Outside groups	12	13	18	23	19						85
	Public study rooms	727	872	826	893	747						4,065
2024	Total	877	1,119	1,001	1,062	944	0	0	0	0	0	5,003
	Youth Services In Person	18	29	19	30	21						117
	Youth Services Virtual	8		1		0						9
	Adult Services In Person	43	77	69	68	62						319
	Adult Services Virtual	15	14	16	14	14						73
	Outside groups	10	16	35	27	20						108
	Public study rooms	686	744	795	710	694						3,629
2023	Total	780	880	935	849	811	0	0	0	0	0	4,255
EVENTS, PROGRAMS, OUTREACH & CLASSES-ATTENDANCE												
	Youth Services In Person	320	1,284	1,035	1,057	313						4,009
	Youth Services Virtual	11,624	15,464	8,994	14,939	17,488						68,509
	Adult Services In Person	1,085	1,375	4,005	1,982	1,125						9,572
	Adult Services Virtual	26,140	24,447	17,840	23,003	26,135						117,565
	Outside groups	237	134	229	1,257	251						2,108
	Public study rooms	1,265	1,455	1,348	1,425	1,190						6,683
	Outreach-Youth Services	941	1,542	1,116	2,268	3,842						9,709
	Outreach-Adult Services	162	229	670	289	237						1,587
2024	Total	41,774	45,930	35,237	46,220	50,581	0	0	0	0	0	219,742
	Youth Services In Person	989	1,314	1,698	1,559	492						6,052
	Youth Services Virtual	29,089	11,189	13,750	13,183	8,933						76,144
	Adult Services In Person	370	766	1,384	2,068	702						5,290
	Adult Services Virtual	20,187	22,786	20,733	18,918	16,257						98,881
	Outside groups	130	242	1,464	1,332	412						3,580
	Public study rooms	1,195	1,315	1,407	1,209	1,164						6,290
	Outreach-Youth Services	1,652	2,547	2,031	2,098	4,284						12,612
	Outreach-Adult Services	134	219	1,388	323	166						2,230
2023	Total	53,746	40,378	43,855	40,690	32,410	0	0	0	0	0	211,079

TRAFFIC													
2024	Physical Visits (gate count)	25,115	28,401	31,015	33,655	27,826							146,012
2023	Physical Visits (gate count)	21,659	22,365	27,032	24,328	21,622							117,006
2024	Virtual visits (catalog, website, mobile app)	440,017	464,763	464,802	436,429	439,954							2,245,965
2023	Virtual visits (catalog, website, mobile app)	480,735	444,598	473,767	456,869	468,392							2,324,361
LIBRARY CARDS ISSUED													
2024	Number of new library cards	277	316	249	313	251							1,406
2023	Number of new library cards	259	222	501	313	311							1,606
COMPUTER USAGE													
	Public computers-Youth Services	787	1,196	1,619	1,206	1,221							6,029
	Public computers-Adult	2,545	3,355	2,957	3,329	3,233							15,419
2024	Total	3,332	4,551	4,576	4,535	4,454	0	0	0	0	0	0	21,448
	Public computers-Youth Services	253	248	393	365	286							1,545
	Public computers-Adult	2,688	2,903	3,340	3,270	3,309							15,510
2023	Total	2,941	3,151	3,733	3,635	3,595	0	0	0	0	0	0	17,055
	Wireless	2,518	2,904	2,904	2,827	2,630							13,783
2024	Total	2,518	2,904	2,904	2,827	2,630	0	0	0	0	0	0	13,783
	Wireless	2,360	2,619	2,734	2,715	2,542							12,970
2023	Total	2,360	2,619	2,734	2,715	2,542	0	0	0	0	0	0	12,970

DPPL 2024 Palo Alto Firewall Support & Licensing

The Des Plaines Public Library's next-generation firewall (PA-820 from Palo Alto Networks) is an enterprise grade firewall that has managed all incoming and outgoing internet and inter-vlan traffic for the past 3 years. This firewall's role as a network security device has been essential in filtering and monitoring malicious network traffic, acting as a secure barrier between the library's Staff and Patron networks, and is critical in allowing Staff and Patrons to securely access the internet and library resources.

We recommend renewing the Palo Alto support service agreement for another 3 years, along with security subscription licensed features which include intrusion prevention, threat prevention, malware prevention, web and URL filtering, deep packet inspection, and DNS security.

The following quotes all match (or exceed) the same 3-year support and licensed security subscriptions with the requested part numbers:

<u>Vendor</u>	<u>Quote</u>
ITsavvy	\$15,192.04
ConRes	\$16,514.25
Insight	\$16,555.24
SHI	\$16,796.61
CDW-G	\$19,618.10

Quote Details	
Quote #:	3879770
Date:	06/11/2024
Payment Method:	Net 30 Days
Client PO#:	
Cost Center:	
Shipping Method:	Ground

Quote

Bill To:
ACCT #: 647358
Des Plaines Public Library
AP
1501 Ellinwood Ave
Des Plaines, IL 60016
United States
847-376-2794

Ship To:
Des Plaines Public Library
AP
1501 Ellinwood Ave
Des Plaines, IL 60016
United States
847-376-2794

Client Contact:
Bhru Patel
(P) 847-376-2827
bpatel@dppl.org

Client Executive:
Matt Butler
(P) 630.396.6307
(F) 630.396.6322
mbutler@ITSavvy.com

Description: palo alto 3 year

Item Description	Part #	Tax	Qty	Unit Price	Total
1 Palo Alto Networks Premium Support Extended service agreement (renewal) - advance parts replacement - 3 years - shipment - response time: NBD - prepaid - for P/N: PAN-PA-820 Manufacturer Part #: PAN-SVC-PREM-820-3YR-R	21413966	Y	1	\$2,892.75	\$2,892.75
2 Palo Alto Networks Advanced URL Filtering Subscription license renewal (3 years) - 1 device - for P/N: PAN-PA-820 Manufacturer Part #: PAN-PA-820-ADVURL-3YR-R	23086751	Y	1	\$3,514.62	\$3,514.62
3 Palo Alto Networks Advanced WildFire Subscription license renewal (3 years) Manufacturer Part #: PAN-PA-820-AWF-3YR-R	23581380	Y	1	\$4,087.21	\$4,087.21
4 Palo Threat Prevention for PA-820 Subscription license renewal (3 years) - prepaid - for P/N: PAN-PA-820 Manufacturer Part #: PAN-PA-820-TP-3YR-R	21374646	Y	1	\$2,348.73	\$2,348.73
5 Palo Alto Networks DNS Security Subscription license renewal (3 years) - 1 device - prepaid - for P/N: PAN-PA-820 Manufacturer Part #: PAN-PA-820-DNS-3YR-R	21827741	Y	1	\$2,348.73	\$2,348.73

Fair Market Value		\$1 Buy Out	
3 Year FMV / Year	5 Year FMV / Year	3 Year \$1 / Year	5 Year \$1 / Year
\$5,088.20	\$3,415.27	\$5,489.32	\$3,446.94

Lease prices listed above are estimates. They apply for Public School and Municipal Entities only. They are based upon individual credit review and approval. Your final rates will be determined after credit review.

Subtotal: \$15,192.04
Shipping: \$0.00
Tax: Exempt
TOTAL: \$15,192.04

ITSavvy is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not. However, prices are subject to increases without notice in the event of a manufacturer or distributor price increase. Available inventory is subject to change without notice. This document is a quotation only and is not an order or offer to sell.

We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

ITSavvy's General Terms and Conditions of Sale, which can be found at www.ITSavvy.com/termsandconditions, shall apply to and are incorporated into all agreements with Client, including all Orders.

Printed Name: _____

Title: _____

Authorized Signature: _____

Date: _____

CONTINENTAL RESOURCES, INC. ConRes IT SOLUTIONS		Prepared For Customer: Des Plaines Public Library 1501 Ellinwood St Des Plaines, IL 60016 Bhru Patel Email: BPatel@dppl.org		ConRes Contact: Jim McKeve Email: jmckevett@conres.com Phone#(773)304-3229			
Corporate Office: Continental Resources, Inc. - 175 Middlesex Turnpike, Bedford MA 01730 ("ConRes") Local Office: 1900 E. Golf Rd. Ste 400, Schaumburg, IL 60173				Dated: 5/30/2024			
CONFIDENTIAL Palo Alto PA-820 3 Year Support Renewal This Quotation is the sole property of ConRes and may not be reproduced in any capacity without proper authorization.				Validity Period: 30 Days			
				Quote Number: 05.30.24-1c			
				Terms (Pending Credit Approval): NET 30			
Item #	Product	QTY	Description	List Price	Unit Price	Extended	Lead Time
10	PAN-SVC-PREM-820-3YR-R	1	Premium Support - extended service agreement (renewal) - 3 year	\$2,910.00	\$2,850.00	\$2,850.00	Support
20	PAN-PA-820-DNS-3YR-R	1	DNS Security Subscription PA820-3 Year	\$2,494.00	\$2,286.25	\$2,286.25	Subscription
30	PAN-PA-820-ATP-3YR-R	1	Advanced Threat Prevention Subscription PA820-3 Year	\$4,340.00	\$3,978.50	\$3,978.50	Subscription
40	PAN-PA-820-AWF-3YR-R	1	Advanced WildFire Subscription PA820-3 Year	\$4,340.00	\$3,978.50	\$3,978.50	Subscription
50	PAN-PA-820-ADVURL-3YR-R	1	Advanced URL Filtering Subscription PA820-3 Year	\$3,732.00	\$3,421.00	\$3,421.00	Subscription
Coverage Period: 7/15/24-7/14/2027							
						Subtotal:	\$16,514.25
60	Freight Ins	1	Freight Insurance		\$0.00	\$0.00	
70	Freight	1	Freight Charges assuming Best Way Ground		\$0.00	\$0.00	
Total w / o Taxes							\$16,514.25

TERMS OF SALE Unless otherwise agreed upon in writing by ConRes and Customer all pages of this quotation are governed by the applicable Terms & Conditions outlined at www.conres.com and as described below. All quoted items are Non-Cancellable and Non-Refundable unless otherwise defined within this quote and/or subject to each manufacturer's policies. Available quantities reflect a point in time and do not guarantee availability at time of order. It is your (Customer's) sole responsibility to evaluate the accuracy of, completeness, and usefulness of the information on this quotation. All payments are in United States Dollars. License and Maintenance Agreements: If customer agrees to purchase any items that carry a license or maintenance agreement and if invoice(s) for these product(s) is (are) not paid within approved credit terms, ConRes reserves the right to and customer grants ConRes the permission to revoke the agreement(s).
TERMS OF USE All items on this quote are governed by each manufacturer's applicable license agreements, warranties, return policies, terms of service, and privacy policies (Customer may be required to confirm acceptance of these policies). ConRes makes no representations or warranties with respect to the performance of the products and the accuracy of the information, and any and all warranties, whether oral or written, express or implied, are hereby expressly disclaimed including, but not limited to, warranties of merchantability and fitness for a particular purpose and liability arising from errors and/or omissions in the information.
TERMS APPLICABLE TO SUBSCRIPTIONS Customer acknowledges and agrees there may be monthly pricing fluctuation for each subscription, and a formal change management process or amended Purchase Order will not be required for such monthly pricing fluctuations and that Customer is obligated to make payments for each subscription to ConRes. ConRes will invoice Customer monthly or annually (as defined within this quote) for Customer's usage of the subscription which will include subscription usage and any one-time charges. In addition to any other remedies that may be applicable based on the type of subscription, ConRes or any of its resellers (e.g., AWS, iCloud, Ingram, Microsoft) may suspend (remove right to access or use any portion of the subscription) or cancel (also defined as "terminate") Customer's access if Customer fails to pay in full when due any two (2) invoices, other than amounts being reasonably, actively, and diligently disputed by Customer in good faith ("Disputed Charges"). ConRes will have the right to suspend or terminate Customer's access to its account and to any subscriptions if Customer has not paid in full all undisputed charges within ten (10) days following Customer's receipt of notice of past due charges. Upon termination – all undisputed amount shall be due and payable.
PRIVACY STATEMENT Continental Resources, Inc. ("ConRes") and its corporate affiliates ("Affiliates" or "ConRes Affiliates") are committed to the protection of your privacy, data, and personal information ("DATA") as further defined within the ConRes Privacy Policy which is available on our website www.conres.com or you may contact us at Privacy@conres.com for further information.

Quote Number: QUOTE00501942v3
Quote Created: 5/29/2024
Quote Expiration: 6/28/2024

Dominic Schur
Renewals Specialist II
(480) 409-6694
Dominic.Schur@insight.com

Sold-To Company: DES PLAINES PUBLIC LIBRARY
Bill-To Company: DES PLAINES PUBLIC LIBRARY

Dominic Schur
Renewals Specialist II
(480) 409-6694
Dominic.Schur@insight.com

PALO ALTO 3 YEAR RENEWAL

Ln #	Part #	Qty	Description	Ea Price	Net Price
1	PAN-SVC-PREM-820-3YR-R	1	Premium support 3-year term renewal, PA-820 S/N=12001065333 Coverage Dates: 7/15/2024 to 7/15/2027	\$2,887.91	\$2,887.91
2	PAN-PA-820-ADVURL-3YR-R	1	Subscription Advanced URL Filtering, 3-year, Renewal, PA-820 S/N=12001065333 Coverage Dates: 7/15/2024 to 7/15/2027	\$3,421.88	\$3,421.88
3	PAN-PA-820-ATP-3YR-R	1	Advanced Threat Prevention subscription renewal 3-year term, PA-820 S/N=12001065333 Coverage Dates: 7/15/2024 to 7/15/2027	\$3,979.35	\$3,979.35
4	PAN-PA-820-AWF-3YR-R	1	Advanced WildFire subscription renewal 3-year term, PA-820 S/N=12001065333 Coverage Dates: 7/15/2024 to 7/15/2027	\$3,979.35	\$3,979.35
5	PAN-PA-820-DNS-3YR-R	1	DNS Security subscription renewal 3-year term, PA-820 S/N=12001065333 Coverage Dates: 7/15/2024 to 7/15/2027	\$2,286.75	\$2,286.75
Total:				\$16,555.24	

Important Information:

Please note: Renewing after Quote Expiration will result in additional vendor reinstatement fees.

Terms and Conditions:

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by both your company and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

Effective Oct. 1, 2018, the U.S. government imposed tariffs on technology-related goods. Technology manufacturers are evaluating the impact on their cost and are providing us with frequent cost updates. For this reason, quote and ecommerce product pricing is subject to change as costs are updated. If you have any questions regarding the impact of the tariff on your pricing, please reach out to your sales team.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.

https://www.insight.com/en_US/help/terms-of-sale-services-ips.html



Pricing Proposal
Quotation #: 24941068
Created On: 6/6/2024
Valid Until: 6/28/2024

IL-City of Des Plaines Public Library

Bhru Patel

1501 Ellinwood Street
Des Plaines, IL 60016
United States
Phone: 847-376-2827
Fax:
Email: bpatel@dppl.org

Inside Account Executive

Thomas Feeney

290 Davidson Ave.

Somerset, NJ 08873
Phone: 732-667-2787
Fax:
Email: thomas_feeney@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Retail	Your Price	Total
1	Palo Alto Networks Advanced WildFire - Subscription license renewal (3 years) Palo Alto Networks - Part#: PAN-PA-820-AWF-3YR-R Contract Name: Open Market Contract #: Open Market Coverage Term: 7/14/2024 – 7/13/2027	1	\$4,340.00	\$4,037.52	\$4,037.52
2	Palo Alto Networks Advanced Threat Prevention - Subscription license renewal (1 year) - 1 device Palo Alto Networks - Part#: PAN-PA-820-ATP-3YR-R Contract Name: Open Market Contract #: Open Market Coverage Term: 7/14/2024 – 7/13/2027	1	\$4,340.00	\$4,037.52	\$4,037.52
3	Premium support 3-year prepaid renewal, PA-820 Palo Alto Networks - Part#: PAN-SVC-PREM-820-3YR-R Contract Name: Open Market Contract #: Open Market Coverage Term: 7/14/2024 – 7/13/2027	1	\$2,910.00	\$2,874.85	\$2,874.85
4	Palo Alto Networks Advanced URL Filtering - Subscription license renewal (3 years) - 1 device - for P/N: PAN-PA-820 Palo Alto Networks - Part#: PAN-PA-820-ADVURL-3YR-R Contract Name: Open Market Contract #: Open Market Coverage Term: 7/14/2024 – 7/13/2027	1	\$4,340.00	\$3,504.65	\$3,504.65
5	Palo Alto Networks DNS Security - Subscription license renewal (3 years) - 1 device - prepaid - for P/N: PAN-PA-820 Palo Alto Networks - Part#: PAN-PA-820-DNS-3YR-R Contract Name: Open Market Contract #: Open Market Coverage Term: 7/14/2024 – 7/13/2027	1	\$2,900.00	\$2,342.07	\$2,342.07
				Total	\$16,796.61

Additional Comments

Palo Alto has a no returns policy.

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

BHRU PATEL,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at <https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html>

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NXFN524	5/30/2024	3 YR PALO	0372665	\$19,618.10

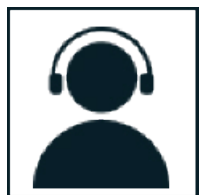
QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Palo Alto Networks DNS Security - subscription license renewal (3 years) - Mfg. Part#: PAN-PA-820-DNS-3YR-R Electronic distribution - NO MEDIA Contract: MARKET	1	6266314	\$2,765.09	\$2,765.09
Palo Alto Networks Advanced Threat Prevention - subscription license renewa Mfg. Part#: PAN-PA-820-ATP-3YR-R Electronic distribution - NO MEDIA Contract: Sourcewell 081419 Software for SPC members (081419-CDW)	1	7323970	\$4,811.74	\$4,811.74
Palo Alto Networks Advanced WildFire - subscription license renewal (3 year Mfg. Part#: PAN-PA-820-AWF-3YR-R Electronic distribution - NO MEDIA Contract: Sourcewell 081419 Software for SPC members (081419-CDW)	1	7323969	\$4,811.74	\$4,811.74
Palo Alto Networks Premium Support - extended service agreement (renewal) - Mfg. Part#: PAN-SVC-PREM-820-3YR-R UNSPSC: 81111811 Contract: Sourcewell-3037653-State of IL Participating Agrmt (081419-CDW)	1	5030483	\$3,091.88	\$3,091.88
Palo Alto Networks Advanced URL Filtering - subscription license renewal (3 Mfg. Part#: PAN-PA-820-ADVURL-3YR-R Electronic distribution - NO MEDIA Contract: MARKET	1	6741309	\$4,137.65	\$4,137.65

These services are considered Third Party Services, and this purchase is subject to CDW's [Third Party Cloud Services Terms and Conditions](#), unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL	\$19,618.10
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$19,618.10

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DES PLAINES PUBLIC LIBRARY ACCTS PAYABLE 1501 ELLINWOOD AVE DES PLAINES, IL 60016-4553 Phone: (847) 827-5551 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: DES PLAINES PUBLIC LIBRARY BHRU PATEL 1501 ELLINWOOD AVE DES PLAINES, IL 60016-4553 Phone: (847) 827-5551 Shipping Method: ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Sam Raes | (877) 465-3134 | sam.raes@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$19,618.10	\$569.12/Month	\$19,618.10	\$648.97/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2024 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

PROPOSED 2024/2025 MEETING DATES

August 15, 2024

September 19

October 17

November 21

December 19

January 16, 2025

February 20, meeting at 5pm

March 20

April 17

May 15

June 19

July 17, meeting at 5pm

None of these dates is on a major religious holiday



FORMULA FOR DETERMINING NON-RESIDENT FEE*

1. = Library income from local government sources [\$7,381,907]
2. = Population [58,010]
3. = Size of average household [2.57]

$(1/2) \times 3 = \text{Fee}$

[Income divided by population multiplied by average household size]

Non-Resident Fee July 2024- June 2025 = \$327

*Provided by Illinois State Library



Invoice

Invoice Number Date
 12314 6/3/2024

NOTE INVOICE NUMBER ON CHECK

Des Plaines Public Library
 1501 Ellinwood St
 Des Plaines, IL 60016

Remit To: RAILS
 P.O. Box 6118
 Carol Stream, IL 60197-6118

Jo Bonell

FEIN: 45-2063614

Phone: 630-734-5115

Renewal Member Fees: Annual
 Electronic Content Consortium (ECC)
 Digital Library of Illinois (DLIL)

Charge Date	Description	Amount								
6/3/2024	OverDrive: July 1, 2024 to June 30, 2025	\$14,935.46								
<table><tr><td>2110</td><td>ACCT 970600</td></tr><tr><td>2130</td><td>RECEIVED KR</td></tr><tr><td>202</td><td>AMOUNT 14,935.46</td></tr><tr><td>APPROVED BY</td><td>YEAR 6/4/24</td></tr></table>			2110	ACCT 970600	2130	RECEIVED KR	202	AMOUNT 14,935.46	APPROVED BY	YEAR 6/4/24
2110	ACCT 970600									
2130	RECEIVED KR									
202	AMOUNT 14,935.46									
APPROVED BY	YEAR 6/4/24									

Payment Terms: Due On Receipt

Total: \$14,935.46

Des Plaines PL

Dear Librarians,

I am 95 years old so I appreciate the large print novels. Thank you for your kindness in that regard. I can, however, still read regular print. I prefer American authors.

Thank you for the CDs in French and Spanish but thanks for discontinuing them. I do not have the time to listen to them.

You bring me joy with your books.

May God bless you for all your help.

[Redacted signature]