



## **NOTICE**

**DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**REGULAR BOARD MEETING  
THURSDAY JUNE 15, 2023  
7:00 p.m. in MEETING ROOM B**

### **AGENDA**

- **Approve Payment of Vendor Checks Report and ACH Payments.**
- **Review and approval of OverDrive Annual Invoice.**
- **Review and approval of 2023/2024 Non-Resident Fees.**
- **Review and approval of 2023/2024 Board of Trustees Meeting Dates.**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2789 to allow the Library to make reasonable accommodations.



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Agenda for the Regular Meeting**

**June 15, 2023**

**7:00 p.m. in DPPL Meeting Room B**

- I. Call to Order. (7:00 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to allow trustees participating remotely to Vote on action items. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. Consent Agenda. [Action Item] (7:15 p.m.)
  - A. Approval of the Minutes of the Regular Board Meeting - May 19, 2022.
  - B. Approval of the Minutes of the Management Committee Meeting - May 19, 2022.
  - C. Acceptance of Financial Reports for May, 2022.
  - D. Acceptance of Reports.
    1. Statistics Report for May, 2022.
    2. Director's Report for May, 2022
- VIII. New Business. (7:25 p.m.)
  - A. Approve Payment of Vendor Checks Report and ACH Payments \$256,361.94 [Action item]
  - B. Approval of OverDrive Invoice in the amount of \$15,165.36. [Action Item]
  - C. Approve 2023/2024 Library Board Meeting Dates. [Action Item]
  - D. Approve 2023/2024 Non-Resident Fee - \$226. [Action Item]

- IX. Other. (7:40 p.m.)
- X. Announcements.
  - A. July 20, 2023 Board of Trustees Meeting - 4:00 p.m.
  - B. Semi-Annual Board Dinner, July 20, 2023.
  - C. State of Illinois Per Capita Grant.
- XI. Correspondence.
- XII. Adjournment. (8:00 p.m.)

**This meeting will be video recorded, and available on the Library's website.**



**DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

**Minutes of the Regular Meeting on May 18, 2023**

I. Call to Order.

The meeting was called to order at 7:00 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Kristen Graack, Christine Halblander, Nick Harkovich, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison. ABSENT: Lisa DuBrock, Bruce Lester. ALSO PRESENT: DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolfe. Friends of Library president John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A

V. Consideration of the Agenda.

MOTION by Hudec, seconded by Graack to accept the Agenda.

VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

None

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting - April 20, 2023.
- B. Approval of the Minutes of the Management Committee Meeting - April 20, 2023.
- C. Acceptance of Financial Reports for April, 2023.
- D. Acceptance of Reports.
  - 1. Statistics Report for April, 2023.
  - 2. Director's Report for April, 2023

MOTION by Graack, seconded by Halblander to accept the Consent Agenda. VOTE: AYES:

Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments -  
\$246,547.97

MOTION by Hudec, seconded by Graack to approve payment of vendor checks and ACH Payments in the amount of \$246,547.97 as listed on the vendor checks report of April 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- B. Review and approval of quotes for 2023 Lifecycle replacement PCs.

MOTION by Graack, seconded by Harkovich to approve the purchase of replacement PCs from low-bidder Insight in the amount of \$30,313. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- C. Review and approval of quotes for purchase of a mobile stage platform.

Director Bonell stated that half of the expense is being funded by the Friends of the Library, the balance will come from DPPL's donation art fund.

MOTION by Graack, seconded by Hudec to approve the purchase of a mobile stage platform from low-bidder Midwest Folding Products in the amount of \$15,638.18. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- D. Review and approval of annual EBSCO database package.

MOTION by Hudec, seconded by Shimon-Hutchison to approve payment of the annual EBSCO database package in the amount of \$13,743. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- E. Report out and Recommendation from Management Committee on revisions to the Collection Development Policy.

MOTION OUT OF COMMITTEE by Graack, seconded by Halblander to accept the proposed revisions as presented to the library's Collection Development Policy, Library Bill of Rights, and other select sections of General policies. VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison;  
MOTION CARRIED

- F. Report out and Recommendation from Management Committee on revisions to the

Library Bill of Rights, and other select sections of General policies.

This was included in the MOTION and VOTE for point E above.

IX. Other.

None

X. Announcements

None

XI. Correspondence.

A letter thanking DPPL for an in-library display of materials about the Armenian Genocide was shared.

XII. Adjournment.

MOTION by Harkovich, seconded by Graack to accept to adjourn.

VOTE: AYES: Graack, Halblander, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

The meeting adjourned at 7:24 p.m.



**DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

**Minutes of the Management Committee on May 18, 2023**

I. Call to Order.

The meeting was called to order at 6:03 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Kristen Graack, Christine Halblander, Denise Hudec. ALSO PRESENT: Gregory Sarlo, Nick Harkovich, DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolfe. Friends of Library president John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A

V. Consideration of the Agenda.

MOTION by Halblander, seconded by Hudec to accept the Agenda.

VOTE: AYES: Graack, Halblander, Hudec; NAYS: None; MOTION CARRIED

VI. Public Comments and Questions.

N/a

VII. New Business.

VIII. Review of proposed changes to the Collection Development Policy.

A. Report out and Recommendation from Management Committee on revisions to the Collection Development Policy.

MOTION by Halblander, seconded by Hudec to recommend proposed revisions to the library's Collection Development Policy, Library Bill of Rights, and other select sections of

General policies to the full board, as presented.

VOTE: AYES: Graack, Halblander, Hudec; NAYS: None; MOTION CARRIED

B. Review of proposed changes to the Library Bill of Rights, and other select sections of General policies.

Approved in point A above.

- IX. Executive Session to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

MOTION by Hudec, seconded by Halblander, to move into Executive Session to discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

VOTE: AYES: Graack, Halblander, Hudec; NAYS: None; MOTION CARRIED

The committee moved into Executive Session at 6:14 p.m.

The committee returned from Executive session at 6:17 p.m.

No actions or recommendations to report.

- X. Adjournment.

MOTION by Hudec, seconded by Halblander, to adjourn.

VOTE: AYES: Graack, Halblander, Hudec; NAYS: None; MOTION CARRIED





## Des Plaines Public Library

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### Monthly Financial Report For the Month Ended May 31, 2023

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Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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# Des Plaines Public Library

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# Financial Statements

Des Plaines Public Library  
Governmental Funds Balance Sheet  
As of May 31, 2023

	Library Fund	Capital Projects Fund	Total
<b>ASSETS</b>			
Cash and Investments	\$ 4,714,219.43	\$ 1,824,161.72	\$ 6,538,381.15
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	7,498,802.58	-	7,498,802.58
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
<b>Total Assets</b>	<b>\$ 12,213,022.01</b>	<b>\$ 1,824,161.72</b>	<b>\$ 14,037,183.73</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 186,602.17	\$ 9,923.46	\$ 196,525.63
Accrued Payroll	80,300.45	-	80,300.45
Due to other funds	87,236.09	-	87,236.09
<b>Total Liabilities</b>	<b>354,138.71</b>	<b>9,923.46</b>	<b>364,062.17</b>
<b>Deferred Inflows of Resources</b>			
Property Taxes	6,252,500.00	-	6,252,500.00
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>6,606,638.71</b>	<b>9,923.46</b>	<b>6,616,562.17</b>
<b>FUND BALANCE</b>			
Fund Balance - Unreserved	5,606,383.30	1,814,238.26	7,420,621.56
<b>Total Fund Balance</b>	<b>5,606,383.30</b>	<b>1,814,238.26</b>	<b>7,420,621.56</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 12,213,022.01</b>	<b>\$ 1,824,161.72</b>	<b>\$ 14,037,183.73</b>

Des Plaines Public Library

Governmental Funds Statement of Revenues,  
Expenditures, and Changes In Fund Balances

For the 5 Months Ended May 31, 2023

	General Fund	Capital Improvements Fund	Total
<b>REVENUES</b>			
Taxes	\$ 4,532,262.56	\$ -	\$ 4,532,262.56
Intergovernmental	27,237.24	-	27,237.24
Fines & Fees	14,332.87	-	14,332.87
Interest	68,269.20	40,359.34	108,628.54
Special Events and Programs	9,028.58	-	9,028.58
Miscellaneous	19,797.26	-	19,797.26
Total Revenues	<u>4,670,927.71</u>	<u>40,359.34</u>	<u>4,711,287.05</u>
<b>EXPENDITURES</b>			
Personnel	\$ 1,217,706.97	\$ -	\$ 1,217,706.97
Operating	934,975.91	-	934,975.91
Library Materails	392,449.48	-	392,449.48
Capital Outlay	34,540.53	37,989.14	72,529.67
Other Expenditures	11,885.12	-	11,885.12
Total Expenditures	<u>2,621,650.38</u>	<u>37,989.14</u>	<u>2,659,639.52</u>
Net Change in Fund Balances	<u>2,049,277.33</u>	<u>2,370.20</u>	<u>2,051,647.53</u>
<b>FUND BALANCES</b>			
Beginning of the year	<u>3,557,105.97</u>	<u>1,811,868.06</u>	<u>5,368,974.03</u>
End of the period	<u>\$ 5,606,383.30</u>	<u>\$ 1,814,238.26</u>	<u>\$ 7,420,621.56</u>

## Supplementary Information

# Des Plaines Public Library

## Treasurer's Report as of May 31, 2023

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - Old National Operating # 92260	928,747.92
202-1102015 - Old National Operating # 92260	<u>31,672.04</u>
	<u>960,419.96</u>
201-1102030 - Village B&T Checking #6718	64,907.63
201-1102040 - Village B&T Checking #9878	216,240.36
201-1102060 - Village B&T Checking #0289	<u>500,050.00</u>
	<u>781,197.99</u>
201-1102050 - Wintrust Brokerage	<u>167,385.40</u>
201-1102079 - Illinois Funds # 2591	2,836,388.12
202-1102079 - Illinois Funds # 2591	<u>1,792,489.68</u>
	<u>4,628,877.80</u>
<b>Total Invested</b>	<u><u>6,538,381.15</u></u>

Des Plaines Public Library  
Balance Sheet as of May 31, 2023

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old National Operating # 92260	517,122.40	411,625.52	928,747.92
1102028 - Old National Donations #96300	215,355.85	(215,355.85)	0.00
1102030 - Village B&T Checking #6718	79,907.63	(15,000.00)	64,907.63
1102040 - Village B&T Checking #9878	0.00	216,240.36	216,240.36
1102050 - Wintrust Brokerage	157,481.10	9,904.30	167,385.40
1102060 - Village B&T Checking #0289	50.00	500,000.00	500,050.00
1102079 - Illinois Funds # 2591	4,200,995.41	(1,364,607.29)	2,836,388.12
1118000 - Receivable - Property Taxes	<u>7,498,802.58</u>	<u>0.00</u>	<u>7,498,802.58</u>
	<u>12,670,214.97</u>	<u>(457,192.96)</u>	<u>12,213,022.01</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	195,536.83	(8,934.66)	186,602.17
2430707 - Due to Library Comp Abs	87,236.09	0.00	87,236.09
2450040 - Accrued Payroll	56,434.06	0.00	56,434.06
2470000 - Deferred Revenue - Property Tax	6,252,500.00	0.00	6,252,500.00
2471000 - Deferred Revenue - Other	<u>23,866.39</u>	<u>0.00</u>	<u>23,866.39</u>
	<u>6,615,573.37</u>	<u>(8,934.66)</u>	<u>6,606,638.71</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
Total Liabilities and Fund Balance	<u>10,172,679.34</u>	<u>(8,934.66)</u>	<u>10,163,744.68</u>
Excess Revenues Over Expenses	<u>2,497,535.63</u>	<u>(448,258.30)</u>	<u>2,049,277.33</u>



Des Plaines Public Library  
Balance Sheet as of May 31, 2023

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - Old National Operating # 92260	21,748.58	9,923.46	31,672.04
1102079 - Illinois Funds # 2591	1,803,292.86	(10,803.18)	1,792,489.68
	1,825,041.44	(879.72)	1,824,161.72
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	8,264.80	1,658.66	9,923.46
	8,264.80	1,658.66	9,923.46
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,811,868.06	0.00	1,811,868.06
Total Liabilities and Fund Balance	1,820,132.86	1,658.66	1,821,791.52
Excess Revenues Over Expenses	4,908.58	(2,538.38)	2,370.20
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1120201 - Due From Library	87,236.09	0.00	87,236.09
	87,236.09	0.00	87,236.09
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	87,236.09	0.00	87,236.09
	87,236.09	0.00	87,236.09
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	87,236.09	0.00	87,236.09
Excess Revenues Over Expenses	0.00	0.00	0.00

Des Plaines Public Library  
Balance Sheet as of May 31, 2023

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,624,611.65	0.00	1,624,611.65
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,687,478.00)</u>	<u>0.00</u>	<u>(1,687,478.00)</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
Total Liabilities and Net Capital Assets	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Long Term Liability Fund</u>			
<u>Assets</u>			
1805920 - Deferred Outflows - IMRF	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2812092 - OPEB Liability	405,203.00	0.00	405,203.00
2815192 - Net Pension Liability	(4,117,207.00)	0.00	(4,117,207.00)
2973920 - Deferred Inflows - IMRF	<u>3,424,019.00</u>	<u>0.00</u>	<u>3,424,019.00</u>
	<u>(287,985.00)</u>	<u>0.00</u>	<u>(287,985.00)</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>359,313.00</u>	<u>0.00</u>	<u>359,313.00</u>
	<u>359,313.00</u>	<u>0.00</u>	<u>359,313.00</u>
Total Liabilities and Net LT Liabilities	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library  
Revenue Report  
For the 5 Months Ended May 31, 2023

_____ Library Fund _____	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Taxes</u>					
201-4810034 - Property Taxes 2022	0.00	4,532,262.56	8,751,036.00	4,218,773.44	51.79
	<u>0.00</u>	<u>4,532,262.56</u>	<u>8,751,036.00</u>	<u>4,218,773.44</u>	<u>51.79</u>
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
201-4822040 - State Grant - Per Capita	0.00	0.00	89,495.00	89,495.00	0.00
201-4822090 - Grant Revenue	1,495.12	3,990.24	10,000.00	6,009.76	39.90
201-4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>1,495.12</u>	<u>27,237.24</u>	<u>192,483.00</u>	<u>165,245.76</u>	<u>14.15</u>
<u>Fines &amp; Fees</u>					
201-4850101 - Library Fees	2,800.39	8,894.09	8,000.00	(894.09)	111.18
201-4850201 - Copying Fees	747.60	4,610.08	20,000.00	15,389.92	23.05
201-4850203 - Lost Materials	19.95	19.95	0.00	(19.95)	0.00
201-4850207 - Non-Res Cards	0.00	328.75	200.00	(128.75)	164.38
201-4850208 - Meeting Room Fees	90.00	480.00	1,500.00	1,020.00	32.00
	<u>3,657.94</u>	<u>14,332.87</u>	<u>29,700.00</u>	<u>15,367.13</u>	<u>48.26</u>
<u>Special Programs &amp; Events</u>					
201-4850215 - Friends of the Library Reimbursements	861.36	9,028.58	20,000.00	10,971.42	45.14
	<u>861.36</u>	<u>9,028.58</u>	<u>20,000.00</u>	<u>10,971.42</u>	<u>45.14</u>
<u>Interest</u>					
201-4830010 - Gain/Loss on Investments	9,904.30	19,808.60	0.00	(19,808.60)	0.00
201-4890010 - Interest Income	18,117.29	48,460.60	17,000.00	(31,460.60)	285.06
	<u>28,021.59</u>	<u>68,269.20</u>	<u>17,000.00</u>	<u>(51,269.20)</u>	<u>401.58</u>
<u>Other Revenue</u>					
201-4899900 - Miscellaneous Revenue	165.53	12,810.03	70,000.00	57,189.97	18.30
201-4899910 - Vending Machine Revenue	106.80	423.46	1,000.00	576.54	42.35
201-4899920 - Library Donations	50.00	750.00	600,000.00	599,250.00	0.13
201-4899940 - Friends Book Sale	933.10	5,813.77	14,000.00	8,186.23	41.53
	<u>1,255.43</u>	<u>19,797.26</u>	<u>685,000.00</u>	<u>665,202.74</u>	<u>2.89</u>
 Total Library Fund	 <u>35,291.44</u>	 <u>4,670,927.71</u>	 <u>9,695,219.00</u>	 <u>5,024,291.29</u>	 <u>48.18</u>

Des Plaines Public Library  
 Revenue Report  
 For the 5 Months Ended May 31, 2023

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>7,385.08</u>	<u>40,359.34</u>	<u>11,500.00</u>	<u>(28,859.34)</u>	<u>350.95</u>
	<u>7,385.08</u>	<u>40,359.34</u>	<u>11,500.00</u>	<u>(28,859.34)</u>	<u>350.95</u>
<u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
Total Capital Projects Fund	<u><u>7,385.08</u></u>	<u><u>40,359.34</u></u>	<u><u>1,011,500.00</u></u>	<u><u>971,140.66</u></u>	<u><u>3.99</u></u>
Total of All Funds	<u><u>42,676.52</u></u>	<u><u>4,711,287.05</u></u>	<u><u>10,706,719.00</u></u>	<u><u>5,995,431.95</u></u>	<u><u>44.00</u></u>

**Des Plaines Public Library  
Expense Report  
For the 5 Months Ended May 31, 2023**

Library Fund _____	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	188,915.94	930,349.84	2,498,588.00	1,568,238.16	37.24
5910200 - Part-time Salaries	<u>56,764.90</u>	<u>287,357.13</u>	<u>899,000.00</u>	<u>611,642.87</u>	<u>31.96</u>
	<u>245,680.84</u>	<u>1,217,706.97</u>	<u>3,397,588.00</u>	<u>2,179,881.03</u>	<u>35.84</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	17,981.31	89,104.74	258,634.00	169,529.26	34.45
5918021 - Employer Contribution - IMRF	8,391.83	41,294.44	194,564.00	153,269.56	21.22
5918040 - Life Insurance Premiums	0.00	0.00	1,932.00	1,932.00	0.00
5918050 - PPO Insurance Premiums	(9,835.28)	157,956.30	459,518.00	301,561.70	34.37
5918051 - HMO Insurance Premiums	(4,442.33)	74,279.68	177,307.00	103,027.32	41.89
5918055 - Dental Insurance Premiums	0.00	0.00	31,649.00	31,649.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>9,426.00</u>	<u>14,000.00</u>	<u>4,574.00</u>	<u>67.33</u>
	<u>12,095.53</u>	<u>372,061.16</u>	<u>1,152,604.00</u>	<u>780,542.84</u>	<u>32.28</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	0.00	550.00	10,000.00	9,450.00	5.50
5920110 - Professional Services	47,442.91	226,132.46	468,838.00	242,705.54	48.23
5920120 - Communication Services	2,412.77	16,652.24	32,900.00	16,247.76	50.61
5920140 - Integrated Library System	0.00	44,315.58	89,000.00	44,684.42	49.79
5920202 - Conferences	0.00	180.00	0.00	(180.00)	0.00
5920210 - Marketing	7,770.45	27,923.90	60,000.00	32,076.10	46.54
5920220 - Membership Dues	150.00	4,536.83	8,000.00	3,463.17	56.71
5920990 - Property/Liability Insurance	0.00	42,606.92	65,000.00	22,393.08	65.55
5930010 - R&M Equipment	877.06	35,905.01	88,460.00	52,554.99	40.59
5930020 - R&M Buildings & Structures	3,024.00	38,689.58	112,364.00	73,674.42	34.43
5930030 - R&M Vehicles	0.00	0.00	1,500.00	1,500.00	0.00
5930210 - Rental of Equipment	0.00	443.34	26,090.00	25,646.66	1.70
5930320 - Cleaning/Custodial Services	4,892.50	29,530.00	88,900.00	59,370.00	33.22
5930490 - Refuse Contract	575.36	2,770.16	6,000.00	3,229.84	46.17
5960040 - Pre-Employment Testing	0.00	64.00	3,500.00	3,436.00	1.83
5960065 - Bank Fees	17.35	275.99	300.00	24.01	92.00
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	16,192.50	39,814.70	61,500.00	21,685.30	64.74
5960990 - Misc. Contractual Services	<u>6,630.07</u>	<u>52,524.04</u>	<u>126,560.00</u>	<u>74,035.96</u>	<u>41.50</u>
	<u>89,984.97</u>	<u>562,914.75</u>	<u>1,249,412.00</u>	<u>686,497.25</u>	<u>45.05</u>
<u>Commodities</u>					
5970100 - Supplies	5,536.34	29,890.82	87,150.00	57,259.18	34.30
5970110 - Meals	0.00	896.02	2,000.00	1,103.98	44.80
5970170 - Janitorial	0.00	968.19	17,900.00	16,931.81	5.41
5970260 - Postage & Parcel	1,011.45	6,191.21	11,000.00	4,808.79	56.28
5970500 - Water Bill	0.00	1,722.30	8,000.00	6,277.70	21.53
5970600 - Ebooks/Books	44,578.53	130,498.45	381,900.00	251,401.55	34.17
5970610 - E-audio/Audio	11,569.82	18,780.27	74,500.00	55,719.73	25.21

Des Plaines Public Library  
Expense Report  
For the 5 Months Ended May 31, 2023

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970620 - E-Subscriptions/Subscriptions	874.25	13,874.14	51,430.00	37,555.86	26.98
5970630 - Visual Materials	18,865.93	65,882.34	190,200.00	124,317.66	34.64
5970640 - Databases	23,195.25	103,702.04	170,000.00	66,297.96	61.00
5970810 - Natural Gas	1,645.29	17,830.02	27,000.00	9,169.98	66.04
5970850 - Gasoline	0.00	0.00	600.00	600.00	0.00
5970900 - Equipment < \$10,000	<u>539.97</u>	<u>2,213.68</u>	<u>6,900.00</u>	<u>4,686.32</u>	<u>32.08</u>
	<u>107,816.83</u>	<u>392,449.48</u>	<u>1,028,580.00</u>	<u>636,130.52</u>	<u>38.15</u>
 <u>Capital Expenditures</u>					
5980400 - Equipment	0.00	0.00	1,000.00	1,000.00	0.00
5980410 - Computer Hardware	6,976.42	17,241.91	12,800.00	(4,441.91)	134.70
5980420 - Computer Software	2,902.87	17,298.62	91,402.00	74,103.38	18.93
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>
	<u>9,879.29</u>	<u>34,540.53</u>	<u>110,202.00</u>	<u>75,661.47</u>	<u>31.34</u>
 <u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	2,159.18	6,071.35	89,495.00	83,423.65	6.78
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	1,000,000.00	1,000,000.00	0.00
5999940 - Friends Books Sale	<u>933.10</u>	<u>5,813.77</u>	<u>0.00</u>	<u>(5,813.77)</u>	<u>0.00</u>
	<u>3,092.28</u>	<u>11,885.12</u>	<u>1,089,495.00</u>	<u>1,077,609.88</u>	<u>1.09</u>
 Total Library Fund Expenditures	 <u>483,549.74</u>	 <u>2,621,650.38</u>	 <u>8,027,881.00</u>	 <u>5,406,230.62</u>	 <u>32.66</u>
 <u>Capital Projects Fund</u>					
 <u>Contractual Services</u>					
 <u>Capital Expenditures</u>					
5980300 - Improvements	0.00	4,521.44	801,000.00	796,478.56	0.56
5980400 - Equipment	0.00	0.00	271,000.00	271,000.00	0.00
5980410 - Computer Hardware	9,309.46	30,933.70	341,100.00	310,166.30	9.07
5980420 - Computer Software	0.00	0.00	0.00	0.00	0.00
5980600 - Furniture and Fixtures	<u>614.00</u>	<u>2,534.00</u>	<u>2,000.00</u>	<u>(534.00)</u>	<u>126.70</u>
	<u>9,923.46</u>	<u>37,989.14</u>	<u>1,415,100.00</u>	<u>1,377,110.86</u>	<u>2.68</u>
 Total Capital Projects Fund Expenditures	 <u>9,923.46</u>	 <u>37,989.14</u>	 <u>1,415,100.00</u>	 <u>1,377,110.86</u>	 <u>2.68</u>
 <b>Total of All Funds</b>	 <u><u>493,473.20</u></u>	 <u><u>2,659,639.52</u></u>	 <u><u>9,442,981.00</u></u>	 <u><u>6,783,341.48</u></u>	 <u><u>28.17</u></u>

# Des Plaines Public Library

## Check List

All Bank Accounts

May 19, 2023 - June 15, 2023

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
19683	06/15/23	ABLE CARD, LLC	2,731.51
19684	06/15/23	Absolute Science	825.00
19685	06/15/23	Alicia Perez	240.00
19686	06/15/23	ANDERSON LOCK CO LTD	32.70
19687	06/15/23	ANGELO CERRONE	125.00
19688	06/15/23	Annie Li	35.00
19689	06/15/23	BAKER & TAYLOR	16,787.36
19690	06/15/23	CHERYL BROWN	275.00
19691	06/15/23	CHILDREN'S PLUS, INC.	9,567.02
19692	06/15/23	CHIPPEWA MIDDLE SCHOOL	40.00
19693	06/15/23	CITY OF DES PLAINES	50.00
19694	06/15/23	CITY OF DES PLAINES	6,260.00
19695	06/15/23	COLLEY ELEVATOR COMPANY	3,024.00
19696	06/15/23	Continental Resources, Inc.	10,297.71
19697	06/15/23	CRYSTAL MAINTENANCE SERVICES CORP	4,892.50
19698	06/15/23	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	575.36
19699	06/15/23	Francis Michelle Decenteceo	6.99
19700	06/15/23	Gabriel Kuchan	240.00
19701	06/15/23	GARVEY'S OFFICE PRODUCTS	6,661.07
19702	06/15/23	HR SOURCE	150.00
19703	06/15/23	IMPACT NETWORKING, LLC.	527.06
19704	06/15/23	Infinity Transportation	1,022.42
19705	06/15/23	IROQUOIS COMMUNITY SCHOOL	40.00
19706	06/15/23	ITSAVVY LLC	242.00
19707	06/15/23	John G. Donahue	150.00
19708	06/15/23	Larry Huffman	60.00
19709	06/15/23	LAUTERBACH & AMEN, LLP.	6,760.00
19710	06/15/23	LIBRARY IDEAS LLC	138.79
19711	06/15/23	Luka Vodopic	240.00
19712	06/15/23	MENARDS	1.69
19713	06/15/23	MIDWEST TAPE	13,405.13
19714	06/15/23	MIDWEST TAPE	9,000.00
19715	06/15/23	NEWSBANK	6,664.00
19716	06/15/23	OUTSOURCE SOLUTIONS GROUP, INC.	45,272.55
19717	06/15/23	Playaway Products LLC	3,480.35
19718	06/15/23	PROQUEST LLC	2,202.31
19719	06/15/23	Rachel Woodall	27.95
19720	06/15/23	RAILS	28,908.36
19721	06/15/23	THOMAS KLISE/CRIMSON MULTIMEDIA	1,162.46
19722	06/15/23	VISOGRAPHIC	6,536.10
19723	06/15/23	Wepa Libros LLC	601.29
19724	06/15/23	Ximena Veraza	16.95
19725	06/15/23	LIBRARY IDEAS LLC	7,250.00
51959	05/19/23	Lohan Architecture	15,000.00
51960	05/31/23	BANKCARD SERVICES	20,425.43
51961	05/31/23	IMRF	18,419.72
51962	05/31/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	933.10
51963	05/31/23	NEOFUNDS BY NEOPOST	1,000.00
51964	05/31/23	VERIZON WIRELESS	883.90
51965	05/31/23	COMCAST CABLE	11.56
51966	05/31/23	COMCAST CABLE	1,217.31
51967	05/31/23	NICOR GAS	1,645.29
51968	05/31/23	NATIONWIDE RETIREMENT SOLUTIONS	300.00
<b>Vendor Check Total</b>			256,361.94
<b>Check List Total</b>			256,361.94

Check count = 53

# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
May 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>Vendor Checks</b>						
ABLE CARD, LLC 201-5970100	Supplies	Invoice #0053909-IN	2,731.51	19683	06/15/23	<u>2,731.51</u>
Absolute Science 201-5960210	Special Event Programming	Program Fee - 06.06.23	825.00	19684	06/15/23	<u>825.00</u>
Alicia Perez 201-5990900	Per Capita Grant Expenditures	ALA Annual Conference 2023 Registration	240.00	19685	06/15/23	<u>240.00</u>
ANDERSON LOCK CO LTD 201-5970100	Supplies	Inv 1121124	32.70	19686	06/15/23	<u>32.70</u>
ANGELO CERRONE 201-5960990	Misc. Contractual Services	Inv May 22, 2023	125.00	19687	06/15/23	<u>125.00</u>
Annie Li 201-5990900	Per Capita Grant Expenditures	Anime Central Convention Reimbursements	35.00	19688	06/15/23	<u>35.00</u>
BAKER & TAYLOR				19689	06/15/23	<u>16,787.36</u>
201-5960990	Misc. Contractual Services	Invoice #2037505014	1.19			
201-5970600	Ebooks/Books	Invoice #2037505014	9.79			
201-5960990	Misc. Contractual Services	Invoice #2037513728	4.90			
201-5970600	Ebooks/Books	Invoice #2037513728	296.58			
201-5960990	Misc. Contractual Services	Invoice #2037508581	34.45			
201-5970600	Ebooks/Books	Invoice #2037508581	195.45			
201-5960990	Misc. Contractual Services	Invoice #2037513240	12.02			
201-5970600	Ebooks/Books	Invoice #2037513240	85.36			
201-5960990	Misc. Contractual Services	Invoice #2037524889	2.98			
201-5970600	Ebooks/Books	Invoice #2037524888	30.33			
201-5960990	Misc. Contractual Services	Invoice #2037541691	86.37			
201-5970600	Ebooks/Books	Invoice #2037541691	489.15			
201-5960990	Misc. Contractual Services	Invoice #2037534929	28.67			
201-5970600	Ebooks/Books	Invoice #2037534929	175.48			
201-5960990	Misc. Contractual Services	Invoice #2037516522	95.89			
201-5970600	Ebooks/Books	Invoice #2037516522	623.97			
201-5960990	Misc. Contractual Services	Invoice #2037516937	12.11			
201-5970600	Ebooks/Books	Invoice #2037516937	31.07			
201-5960990	Misc. Contractual Services	Invoice #2037504723	24.04			
201-5970600	Ebooks/Books	Invoice #2037504723	135.63			
201-5960990	Misc. Contractual Services	Invoice #2037513229	53.37			
201-5970600	Ebooks/Books	Invoice #2037513229	181.76			
201-5970600	Ebooks/Books	Invoice #2037541694	1,002.87			
201-5960990	Misc. Contractual Services	Invoice #2037541695	98.20			
201-5970600	Ebooks/Books	Invoice #2037531191	747.27			
201-5960990	Misc. Contractual Services	Invoice #2037531192	74.09			
201-5970600	Ebooks/Books	Invoice #2037541771	536.47			
201-5960990	Misc. Contractual Services	Invoice #2037541772	60.50			
201-5970600	Ebooks/Books	Invoice #2037525503	678.24			
201-5960990	Misc. Contractual Services	Invoice #2037525504	76.28			
201-5960990	Misc. Contractual Services	Invoice #2037513480	16.92			
201-5970600	Ebooks/Books	Invoice #2037513480	98.19			
201-5960990	Misc. Contractual Services	Invoice #2037513899	41.64			
201-5970600	Ebooks/Books	Invoice #2037513899	139.34			
201-5960990	Misc. Contractual Services	Invoice #2037516409	4.12			



# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
May 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Invoice #2037516409	10.16			
201-5960990	Misc. Contractual Services	Invoice #2037513125	28.07			
201-5970600	Ebooks/Books	Invoice #2037513125	59.46			
201-5960990	Misc. Contractual Services	Invoice #2037508757	12.80			
201-5970600	Ebooks/Books	Invoice #2037508757	114.78			
201-5960990	Misc. Contractual Services	Invoice #2037510372	12.36			
201-5970600	Ebooks/Books	Invoice #2037510372	38.11			
201-5960990	Misc. Contractual Services	Invoice #2037504916	14.10			
201-5970600	Ebooks/Books	Invoice #2037504916	80.64			
201-5960990	Misc. Contractual Services	Invoice #2037507384	16.48			
201-5970600	Ebooks/Books	Invoice #2037507384	32.28			
201-5960990	Misc. Contractual Services	Invoice #2037507397	8.46			
201-5970600	Ebooks/Books	Invoice #2037507397	51.08			
201-5970600	Ebooks/Books	Invoice #2037519342	1,130.01			
201-5960990	Misc. Contractual Services	Invoice #2037519343	102.83			
201-5970600	Ebooks/Books	Invoice #2037522832	135.07			
201-5960990	Misc. Contractual Services	Invoice #2037508533	28.76			
201-5970600	Ebooks/Books	Invoice #2037508533	166.04			
201-5960990	Misc. Contractual Services	Invoice #2037508541	83.55			
201-5970600	Ebooks/Books	Invoice #2037508540	854.22			
201-5970600	Ebooks/Books	Invoice #2037508702	687.01			
201-5960990	Misc. Contractual Services	Invoice #2037508703	62.15			
201-5960990	Misc. Contractual Services	Invoice #2037494933	84.70			
201-5970600	Ebooks/Books	Invoice #2037494932	843.87			
201-5970600	Ebooks/Books	Invoice #2037519463	105.04			
201-5960990	Misc. Contractual Services	Invoice #2037499242	22.35			
201-5970600	Ebooks/Books	Invoice #2037499241	213.97			
201-5960990	Misc. Contractual Services	Invoice #2037479701	70.50			
201-5970600	Ebooks/Books	Invoice #2037479701	402.15			
201-5960990	Misc. Contractual Services	Invoice #2037492062	26.39			
201-5970600	Ebooks/Books	Invoice #2037492062	169.93			
201-5960990	Misc. Contractual Services	Invoice #2037496538	8.54			
201-5970600	Ebooks/Books	Invoice #2037496538	37.45			
201-5960990	Misc. Contractual Services	Invoice #2037496358	62.46			
201-5970600	Ebooks/Books	Invoice #2037496358	436.70			
201-5960990	Misc. Contractual Services	Invoice #2037496458	19.49			
201-5970600	Ebooks/Books	Invoice #2037496458	138.89			
201-5960990	Misc. Contractual Services	Invoice #2037487428	10.82			
201-5970600	Ebooks/Books	Invoice #2037487428	71.40			
201-5960990	Misc. Contractual Services	Invoice #2037487376	24.06			
201-5970600	Ebooks/Books	Invoice #2037487376	57.39			
201-5960990	Misc. Contractual Services	Invoice #2037487709	53.29			
201-5970600	Ebooks/Books	Invoice #2037487709	452.45			
201-5960990	Misc. Contractual Services	Invoice #2037487356	45.96			
201-5970600	Ebooks/Books	Invoice #2037487356	196.55			
201-5960990	Misc. Contractual Services	Invoice #2037481329	63.05			
201-5970600	Ebooks/Books	Invoice #2037481329	311.26			
201-5960990	Misc. Contractual Services	Invoice #2037481314	31.23			
201-5970600	Ebooks/Books	Invoice #2037481314	63.33			
201-5960990	Misc. Contractual Services	Invoice #2037439368	267.19			
201-5970600	Ebooks/Books	Invoice #2037439368	511.66			
201-5960990	Misc. Contractual Services	Invoice #2037479986	69.40			
201-5970600	Ebooks/Books	Invoice #2037479986	173.61			
201-5960990	Misc. Contractual Services	Invoice #2037479979	4.20			
201-5970600	Ebooks/Books	Invoice #2307479979	56.57			
201-5970640	Databases	Invoice #2037479979	149.99			

# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
May 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Invoice #2037485862	61.81			
201-5970600	Ebooks/Books	Invoice #2037485861	611.85			
201-5960990	Misc. Contractual Services	Invoice #2037477704	58.56			
201-5970600	Ebooks/Books	Invoice #2037477703	556.15			
201-5960990	Misc. Contractual Services	Invoice #2037484125	34.63			
201-5970600	Ebooks/Books	Invoice #2037484124	295.41			
CHERYL BROWN				19690	06/15/23	<u>275.00</u>
201-5960210	Special Event Programming	Riverview Remembered	275.00			
CHILDREN'S PLUS, INC.				19691	06/15/23	<u>9,567.02</u>
201-5970600	Ebooks/Books	Inv 229692	1,207.15			
201-5970600	Ebooks/Books	Inv 228759	239.57			
201-5970600	Ebooks/Books	Inv 229218	53.99			
201-5970600	Ebooks/Books	Inv 228781	632.04			
201-5970600	Ebooks/Books	Inv 228791	23.41			
201-5970600	Ebooks/Books	Inv 228367	167.01			
201-5970600	Ebooks/Books	Inv 228747	386.18			
201-5970600	Ebooks/Books	Inv 228633	113.11			
201-5970600	Ebooks/Books	Inv 228622	290.35			
201-5970600	Ebooks/Books	Inv 228241	623.38			
201-5970600	Ebooks/Books	Inv 228367	167.01			
201-5970600	Ebooks/Books	Inv 228232	523.26			
201-5970600	Ebooks/Books	Inv 228371	167.98			
201-5970600	Ebooks/Books	Inv 228231	804.72			
201-5970600	Ebooks/Books	Inv 228240	793.66			
201-5970600	Ebooks/Books	Inv 230033	453.65			
201-5970600	Ebooks/Books	Inv 229907	22.39			
201-5970600	Ebooks/Books	Inv 229639	230.28			
201-5970600	Ebooks/Books	Inv 229506	1,282.83			
201-5970600	Ebooks/Books	Inv 229505	1,266.79			
201-5970600	Ebooks/Books	Inv 229066	118.26			
CHIPPEWA MIDDLE SCHOOL				19692	06/15/23	<u>40.00</u>
201-5970100	Supplies	Middle School Yearbooks	40.00			
CITY OF DES PLAINES				19693	06/15/23	<u>50.00</u>
201-5920210	Marketing	Fourth of July Parade Entry	50.00			
CITY OF DES PLAINES				19694	06/15/23	<u>6,260.00</u>
201-5920110	Professional Services	Inv 2023-00000010	5,000.00			
201-5920110	Professional Services	Inv 2023-00000008	650.00			
201-5920110	Professional Services	Inv 2023-00000009	610.00			
COLLEY ELEVATOR COMPANY				19695	06/15/23	<u>3,024.00</u>
201-5930020	R&M Buildings & Structures	Inv 242371	870.00			
201-5930020	R&M Buildings & Structures	Inv 242631	228.00			
201-5930020	R&M Buildings & Structures	Inv 243073	642.00			
201-5930020	R&M Buildings & Structures	Inv 239042	642.00			
201-5930020	R&M Buildings & Structures	Inv 241817	642.00			
Continental Resources, Inc.				19696	06/15/23	<u>10,297.71</u>
202-5980410	Computer Hardware	Inv 91141747	9,309.46			
201-5970100	Supplies	Inv 91141549	988.25			
CRYSTAL MAINTENANCE SERVICES CORP				19697	06/15/23	<u>4,892.50</u>

# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
May 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5930320	Cleaning/Custodial Services	Inv 31032	4,892.50			
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				19698	06/15/23	<u>575.36</u>
201-5930490	Refuse Contract	Inv 6790485	575.36			
Francis Michelle Decenteceo				19699	06/15/23	<u>6.99</u>
201-5970600	Ebooks/Books	Refund for returned lost item	6.99			
Gabriel Kuchan				19700	06/15/23	<u>240.00</u>
201-5960210	Special Event Programming	Teen Summer Concert	240.00			
GARVEY'S OFFICE PRODUCTS				19701	06/15/23	<u>6,661.07</u>
201-5960210	Special Event Programming	Invoice # PINV2427024	5,278.58			
202-5980600	Furniture and Fixtures	Inv PINV2421738	614.00			
201-5970100	Supplies	Inv PINV2422661	768.49			
HR SOURCE				19702	06/15/23	<u>150.00</u>
201-5920220	Membership Dues	Inv 18059	150.00			
IMPACT NETWORKING, LLC.				19703	06/15/23	<u>527.06</u>
201-5930010	R&M Equipment	Inv 2953030	527.06			
Infinity Transportation				19704	06/15/23	<u>1,022.42</u>
201-5990900	Per Capita Grant Expenditures	05.31.2023	1,022.42			
IROQUOIS COMMUNITY SCHOOL				19705	06/15/23	<u>40.00</u>
201-5970100	Supplies	Middle School Yearbooks	40.00			
ITSAVVY LLC				19706	06/15/23	<u>242.00</u>
201-5980420	Computer Software	Inv 01423177	242.00			
John G. Donahue				19707	06/15/23	<u>150.00</u>
201-5960210	Special Event Programming	One-on-one job counseling appointments	150.00			
Larry Huffman				19708	06/15/23	<u>60.00</u>
201-5960210	Special Event Programming	Life Drawing Model: Larry	60.00			
LAUTERBACH & AMEN, LLP.				19709	06/15/23	<u>6,760.00</u>
201-5920110	Professional Services	Invoice No.78159	1,575.00			
201-5920110	Professional Services	Invoice #75643	460.00			
201-5920110	Professional Services	Invoice #76139	1,575.00			
201-5920110	Professional Services	Invoice #77264	1,575.00			
201-5920110	Professional Services	Invoice #79017	1,575.00			
LIBRARY IDEAS LLC				19710	06/15/23	<u>138.79</u>
201-5970610	E-audio/Audio	Inv 99148	138.79			
Luka Vodopic				19711	06/15/23	<u>240.00</u>
201-5960210	Special Event Programming	Teen Summer Concert	240.00			
MENARDS				19712	06/15/23	<u>1.69</u>
201-5970100	Supplies	Inv 16244	1.69			
MIDWEST TAPE				19713	06/15/23	<u>13,405.13</u>
201-5960990	Misc. Contractual Services	Invoice #503594603	127.15			
201-5970630	Visual Materials	Invoice #503594603	613.28			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
May 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Invoice #503630981	27.20			
201-5970610	E-audio/Audio	Invoice #503630981	83.93			
201-5960990	Misc. Contractual Services	Invoice #503630983	45.50			
201-5970630	Visual Materials	Invoice #503630983	298.40			
201-5960990	Misc. Contractual Services	Invoice #503630984	84.60			
201-5970630	Visual Materials	Invoice #503630984	595.25			
201-5960990	Misc. Contractual Services	Invoice #503594604	11.10			
201-5970610	E-audio/Audio	Invoice #503594604	257.94			
201-5960990	Misc. Contractual Services	Invoice #503594605	11.55			
201-5970610	E-audio/Audio	Invoice #503594605	41.07			
201-5960990	Misc. Contractual Services	Invoice #503630985	22.20			
201-5970610	E-audio/Audio	Invoice #503630985	439.88			
201-5970630	Visual Materials	Invoice #503630955	78.72			
201-5970630	Visual Materials	Invoice #503630957	104.96			
201-5970610	E-audio/Audio	Invoice #503609854	511.92			
201-5960990	Misc. Contractual Services	Invoice #503664891	6.70			
201-5970630	Visual Materials	Invoice #503664891	68.98			
201-5970630	Visual Materials	Invoice #503609855	21.59			
201-5960990	Misc. Contractual Services	Invoice #503664890	22.20			
201-5970610	E-audio/Audio	Invoice #503664890	526.88			
201-5960990	Misc. Contractual Services	Invoice #503664893	7.70			
201-5970610	E-audio/Audio	Invoice #503664893	34.18			
201-5960990	Misc. Contractual Services	Invoice #503664892	132.95			
201-5970630	Visual Materials	Invoice #503664892	658.88			
201-5970610	E-audio/Audio	Invoice #503578069	663.89			
201-5970610	E-audio/Audio	Invoice #503582620	19.98			
201-5960990	Misc. Contractual Services	Invoice #503594607	9.75			
201-5970630	Visual Materials	Invoice #503594607	70.37			
201-5970630	Visual Materials	Invoice #503582622	37.49			
201-5970630	Visual Materials	Invoice #503690788	20.24			
201-5970630	Visual Materials	Invoice #503690789	29.99			
201-5970630	Visual Materials	Invoice #503657055	119.96			
201-5970610	E-audio/Audio	Invoice #503690787	115.98			
201-5960990	Misc. Contractual Services	Invoice #503760969	187.90			
201-5970630	Visual Materials	Invoice #503760969	1,025.52			
201-5960990	Misc. Contractual Services	Invoice #503735478	11.80			
201-5970610	E-audio/Audio	Invoice #503735478	59.81			
201-5960990	Misc. Contractual Services	Invoice #503735477	5.55			
201-5970610	E-audio/Audio	Invoice #503735477	99.97			
201-5970610	E-audio/Audio	Invoice #503724518	9.99			
201-5970630	Visual Materials	Invoice #503724892	67.48			
201-5960990	Misc. Contractual Services	Invoice #503765460	1.85			
201-5970610	E-audio/Audio	Invoice #503765460	74.99			
201-5960990	Misc. Contractual Services	Invoice #503765461	48.75			
201-5970630	Visual Materials	Invoice #503765461	392.60			
201-5960990	Misc. Contractual Services	Invoice #503765462	42.60			
201-5970610	E-audio/Audio	Invoice #503765462	133.69			
201-5970630	Visual Materials	Invoice #503754321	64.48			
201-5970630	Visual Materials	Invoice #503754217	112.47			
201-5970610	E-audio/Audio	Invoice #503754214	375.94			
201-5960990	Misc. Contractual Services	Invoice #503736550	67.25			
201-5970630	Visual Materials	Invoice #503736550	433.83			
201-5970630	Visual Materials	Invoice #503754219	284.92			
201-5970630	Visual Materials	Invoice #503754320	59.98			
201-5970610	E-audio/Audio	Invoice #503754215	46.49			
201-5970630	Visual Materials	Invoice #503724890	20.24			

# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
May 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970630	Visual Materials	Invoice #503724891	37.49			
201-5960990	Misc. Contractual Services	Invoice #503702390	85.85			
201-5970630	Visual Materials	Invoice #503702390	512.03			
201-5960990	Misc. Contractual Services	Invoice #503702309	26.20			
201-5970630	Visual Materials	Invoice #503702309	178.67			
201-5960990	Misc. Contractual Services	Invoice #503702391	3.70			
201-5970610	E-audio/Audio	Invoice #503702391	79.98			
201-5960990	Misc. Contractual Services	Invoice #503702307	11.80			
201-5970610	E-audio/Audio	Invoice #503702307	32.97			
201-5960990	Misc. Contractual Services	Invoice #503799008	70.33			
201-5970610	E-audio/Audio	Invoice #503799008	258.12			
201-5960990	Misc. Contractual Services	Invoice #503799007	116.35			
201-5970630	Visual Materials	Invoice #503799007	656.66			
201-5960990	Misc. Contractual Services	Invoice #503799006	8.63			
201-5970610	E-audio/Audio	Invoice #503799006	169.96			
201-5970630	Visual Materials	Invoice #503780642	119.96			
201-5970630	Visual Materials	Invoice #503780643	61.48			
201-5970610	E-audio/Audio	Invoice #503780439	127.48			
201-5970630	Visual Materials	Invoice #503780641	179.94			
201-5960990	Misc. Contractual Services	Invoice #503735476	136.45			
201-5970630	Visual Materials	Invoice #503735476	920.64			
201-5970630	Visual Materials	Invoice #503754218	59.98			
MIDWEST TAPE				19714	06/15/23	<u>9,000.00</u>
201-5970630	Visual Materials	Hoopla Inv 503776276	9,000.00			
NEWSBANK				19715	06/15/23	<u>6,664.00</u>
201-5970640	Databases	Inv RN1077119	6,664.00			
OUTSOURCE SOLUTIONS GROUP, INC.				19716	06/15/23	<u>45,272.55</u>
201-5920110	Professional Services	Inv 74604	34,422.91			
201-5930010	R&M Equipment	Inv 74604	350.00			
201-5960990	Misc. Contractual Services	Inv 74604	1,980.00			
201-5980420	Computer Software	Inv 74604	1,477.22			
201-5980420	Computer Software	Inv 74524	66.00			
201-5980410	Computer Hardware	Inv 74562	6,976.42			
Playaway Products LLC				19717	06/15/23	<u>3,480.35</u>
201-5970600	Ebooks/Books	Inv 427910	2,967.44			
201-5970600	Ebooks/Books	Inv 427889	512.91			
PROQUEST LLC				19718	06/15/23	<u>2,202.31</u>
201-5970640	Databases	Inv 70788241	2,202.31			
Rachel Woodall				19719	06/15/23	<u>27.95</u>
201-5970600	Ebooks/Books	Refund for returned lost item	27.95			
RAILS				19720	06/15/23	<u>28,908.36</u>
201-5970640	Databases	Inv 10591	13,743.00			
201-5970600	Ebooks/Books	Inv 10705	15,165.36			
THOMAS KLISE/CRIMSON MULTIMEDIA				19721	06/15/23	<u>1,162.46</u>
201-5970630	Visual Materials	Inv 010231	393.18			
201-5970630	Visual Materials	Inv 010232	627.21			
201-5970630	Visual Materials	Inv 010233	40.00			
201-5970630	Visual Materials	Inv 010234	102.07			

# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
May 2023

<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
VISOGRAPHIC 201-5920210	Marketing	Inv 236888	6,536.10	19722	06/15/23	<u>6,536.10</u>
Wepa Libros LLC 201-5970600	Ebooks/Books	Inv 1079	601.29	19723	06/15/23	<u>601.29</u>
Ximena Veraza 201-5970600	Ebooks/Books	Refund for returned lost item	16.95	19724	06/15/23	<u>16.95</u>
LIBRARY IDEAS LLC 201-5970610	E-audio/Audio	Inv 96234	7,250.00	19725	06/15/23	<u>7,250.00</u>
<b>Check List Total</b>						<u><u>196,525.63</u></u>

**Des Plaines Public Library**  
**ACH Register**

All Bank Accounts  
May 1, 2023 - May 31, 2023

ACH Number	ACH Date	Payee	Amount
<b>Vendor Checks</b>			
51959	05/19/23	Lohan Architecture	15,000.00
51960	05/31/23	BANKCARD SERVICES	20,425.43
51961	05/31/23	IMRF	18,419.72
51962	05/31/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	933.10
51963	05/31/23	NEOFUNDS BY NEOPOST	1,000.00
51964	05/31/23	VERIZON WIRELESS	883.90
51965	05/31/23	COMCAST CABLE	11.56
51966	05/31/23	COMCAST CABLE	1,217.31
51967	05/31/23	NICOR GAS	1,645.29
51968	05/31/23	NATIONWIDE RETIREMENT SOLUTIONS	300.00
<b>Vendor Check Total</b>			59,836.31
<b>Check List Total</b>			59,836.31

Check count = 10

**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY  
For the Year Ended December 31, 2023**

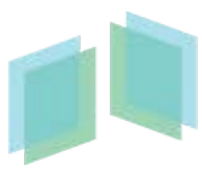
	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 5,101,587	4,724,431	5,890,856	6,996,454	6,538,381							
<b>Revenue (M-T-D)</b>												
Property Taxes	1,224,801	21,502	1,641,098	1,644,862	-							
Other Revenue	23,901	23,185	21,551	58,732	42,677							
	1,248,702	44,687	1,662,649	1,703,594	42,677							
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	268,640	364,909	376,182	322,261	257,776							
Other Expense	285,650	136,716	252,001	166,666	235,697							
Change in A/P & AJE's	2,144	(79,781)	(131,959)	109,070	7,276							
	556,434	421,843	496,224	597,996	500,749							
Net Increase/(Decrease)	692,268	(377,157)	1,166,425	1,105,598	(458,073)							



**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY  
For the Year Ended December 31, 2022**

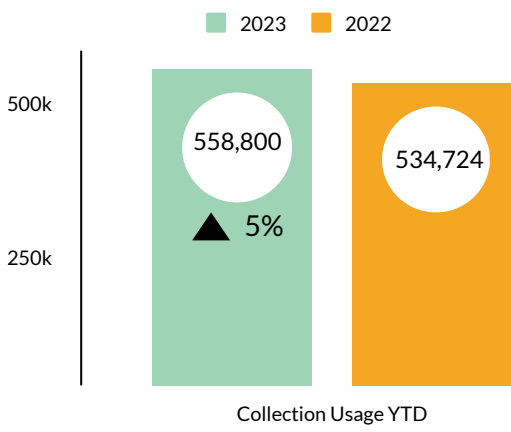
	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 4,450,754	4,843,285	6,856,066	6,397,901	5,929,489	5,449,017	4,993,057	4,601,161	4,088,484	3,509,264	3,075,050	4,409,320
<b>Revenue (M-T-D)</b>												
Property Taxes	43,444	811,138	2,380,007	152,939	10,674	50,762	24,602	-	103,776	39,087	10,064	1,544,349
Other Revenue	186,683	31,886	14,195	8,672	42,120	16,557	8,434	32,421	103,776	39,087	10,064	270,674
	230,127	843,025	2,394,202	161,611	52,794	67,320	33,036	32,421	103,776	39,087	10,064	1,815,023
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	280,990	307,004	359,906	307,329	252,199	388,601	368,328	290,612	233,762	241,499	264,810	425,879
Other Expense	266,523	171,057	153,034	214,193	179,051	143,096	154,965	273,946	349,165	244,375	90,218	120,218
Change in A/P & AJE's	(62,298)	(27,567)	(131,519)	98,254	89,955	16,094	(34,297)	(140,241)	33,526	132,434	89,249	(65,344)
	485,215	450,494	381,421	619,776	521,205	547,791	488,997	424,317	616,452	618,308	444,277	480,753
Net Increase/(Decrease)	(255,088)	392,531	2,012,782	(458,165)	(468,412)	(480,472)	(455,960)	(391,896)	(512,676)	(579,221)	(434,213)	1,334,269



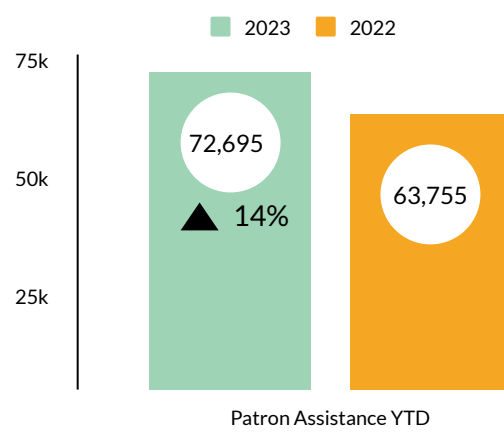
# STATISTICS REPORT

On May 2023

## Collection Usage YTD

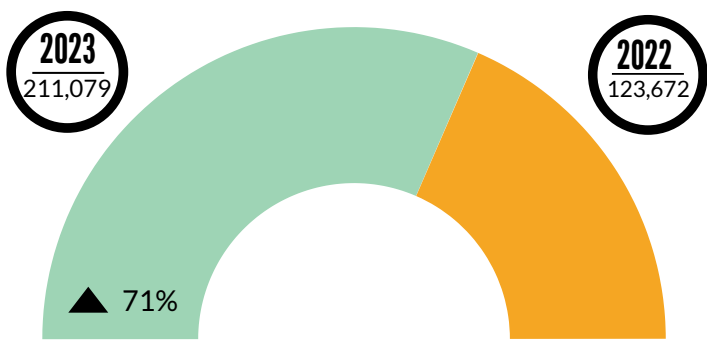


## Patron Assistance YTD



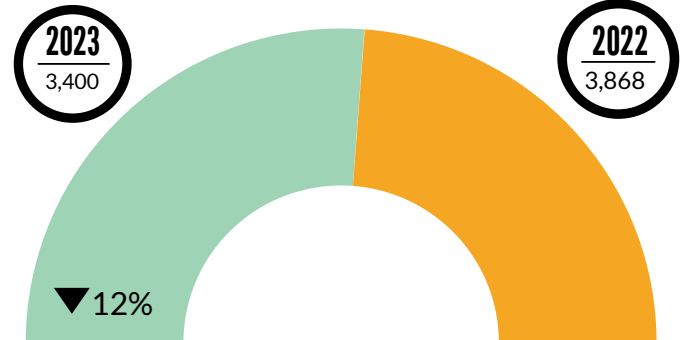
## Attendance All - YTD

Events, Programs, Outreach & Classes



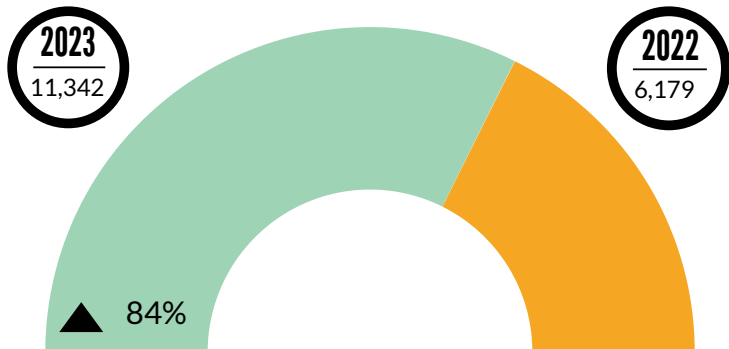
## Bookings All - YTD

Events, Programs & Classes



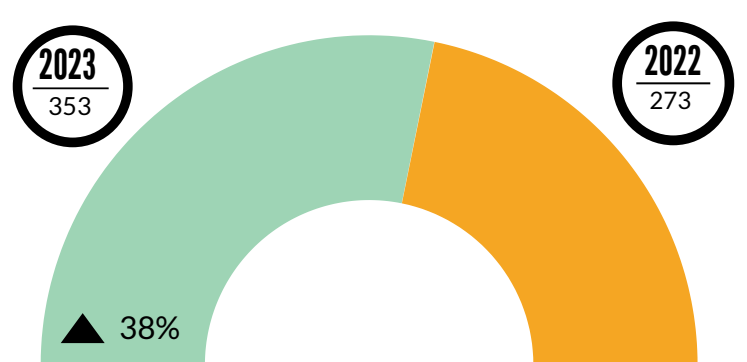
## Attendance In Person - YTD

Events, Programs & Classes



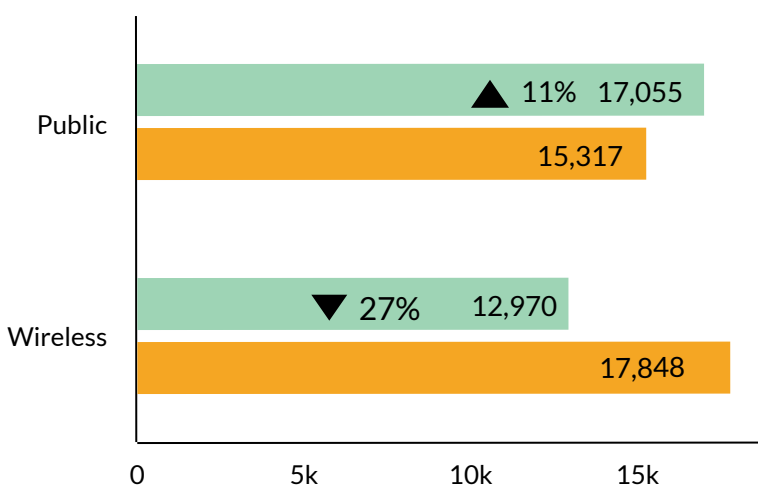
## Bookings In Person - YTD

Events, Programs & Classes



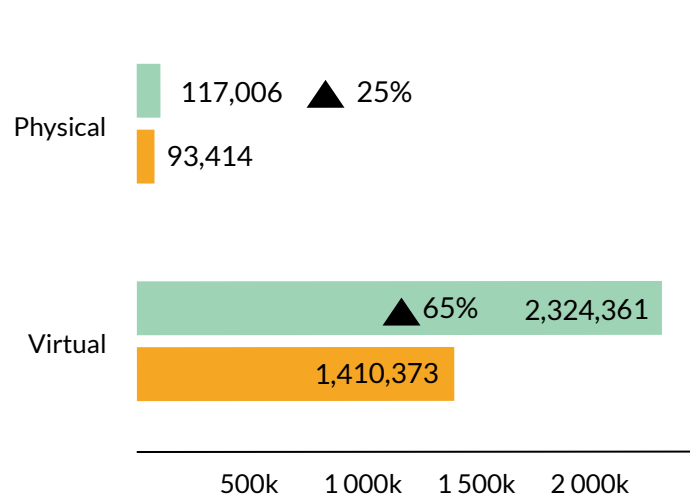
## Computer Usage YTD

2023 2022



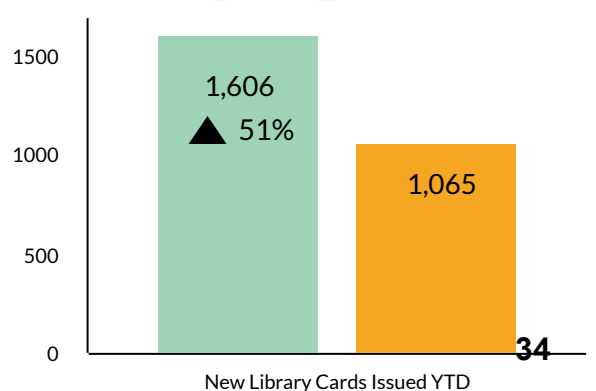
## Traffic YTD

2023 2022



## New Library Cards Issued YTD

2023 2022

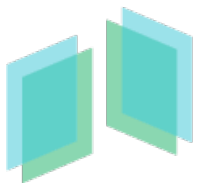


## 2023 Year to Date Statistics

**MAY 2023**

<b>COLLECTION USAGE</b>		
	Year to Date 2023	<b>558,800</b>
	Year to Date 2022	<b>534,724</b>
	<b>% Change</b>	<b>5%</b>
<b>PATRON ASSISTANCE</b>		
	Year to Date 2023	<b>72,695</b>
	Year to Date 2022	<b>63,755</b>
	<b>% Change</b>	<b>14%</b>
<b>EVENTS, PROGRAMS, AND CLASSES- BOOKINGS</b>		
	Year to Date 2023	<b>3,400</b>
	Year to Date 2022	<b>3,868</b>
	<b>% Change</b>	<b>-12%</b>
<b>EVENTS, PROGRAMS, OUTREACH, AND CLASSES-ATTENDANCE</b>		
	Year to Date 2023	<b>211,079</b>
	Year to Date 2022	<b>123,672</b>
	<b>% Change</b>	<b>71%</b>
<b>IN PERSON EVENTS</b>		
	<b>Bookings</b>	
	Year to Date 2023	<b>436</b>
	Year to Date 2022	<b>317</b>
	<b>% Change</b>	<b>38%</b>
	<b>Attendance</b>	
	Year to Date 2023	<b>11,342</b>
	Year to Date 2022	<b>6,179</b>
	<b>% Change</b>	<b>84%</b>
<b>TRAFFIC</b>		
	<b>Physical Visits (gate count)</b>	
	Year to Date 2023	<b>117,006</b>
	Year to Date 2022	<b>93,414</b>
	<b>% Change</b>	<b>25%</b>
	<b>Virtual Visits (catalog, website, mobile app)</b>	
	Year to Date 2023	<b>2,324,361</b>
	Year to Date 2022	<b>1,410,373</b>
	<b>% Change</b>	<b>65%</b>
<b>LIBRARY CARD OWNERSHIP</b>		
	Year to Date new library cards 2023	<b>1,606</b>
	Year to Date new library cards 2022	<b>1,065</b>
	<b>% Change</b>	<b>51%</b>
<b>COMPUTER USAGE</b>		
	<b>Public Computers</b>	
	Year to Date 2023	<b>17,055</b>
	Year to Date 2022	<b>15,317</b>
	<b>% Change</b>	<b>11%</b>
	<b>Wireless</b>	
	Year to Date 2023	<b>12,970</b>
	Year to Date 2022	<b>17,848</b>
	<b>% Change</b>	<b>-27%</b>

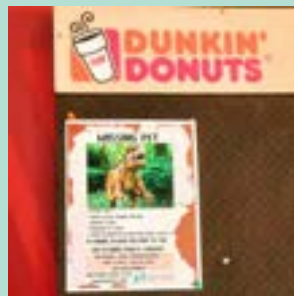
2023 STATISTICS REPORT													
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
<b>COLLECTION USAGE</b>													
Physical materials	52,685	54,026	62,878	55,995	53,687								279,271
Emeralds	14,973	13,013	14,338	14,579	16,404								73,307
ILL	639	639	764	631	573								3,246
Databases	38,413	35,695	45,784	39,713	43,571								202,976
<b>2023 Total</b>	<b>106,710</b>	<b>103,173</b>	<b>123,764</b>	<b>110,918</b>	<b>114,235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>558,800</b>
Physical materials	56,638	50,882	58,763	57,598	54,599								276,488
Emeralds	13,641	12,033	14,579	13,959	14,080								68,792
Databases	41,228	36,840	36,252	36,858	33,463								184,643
<b>2022 Total</b>	<b>112,197</b>	<b>100,363</b>	<b>110,294</b>	<b>109,113</b>	<b>102,757</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>534,724</b>
<b>PATRON ASSISTANCE</b>													
Youth Services	1,272	1,906	2,086	1,914	1,794								8,972
Adult Services	6,546	6,066	7,195	6,151	6,248								32,206
Patron Accounts	5,950	5,433	7,743	6,188	5,616								30,930
Security	154	143	96	110	84								587
<b>2023 Total</b>	<b>13,922</b>	<b>13,548</b>	<b>17,120</b>	<b>14,363</b>	<b>13,742</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72,695</b>
Youth Services	403	688	815	919	655								3,490
Adult Services	5,779	6,505	7,573	7,150	6,375								33,032
Patron Accounts	5,212	4,768	5,615	6,065	5,573								27,233
Security	235	236	305	302	307								1,385
<b>2022 Total</b>	<b>11,579</b>	<b>11,907</b>	<b>14,308</b>	<b>14,436</b>	<b>12,910</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>63,755</b>
<b>EVENTS, PROGRAMS AND CLASSES-BOOKINGS</b>													
Youth Services In Person	18	29	19	30	21								117
Youth Services Virtual	8	1	1	1	0								11
Adult Services In Person	43	77	69	68	62								319
Adult Services Virtual	15	14	16	14	14								73
Outside groups	10	16	35	27	20								108
Public study rooms	686	795	795	710	694								3,679
<b>2023 Total</b>	<b>780</b>	<b>881</b>	<b>935</b>	<b>850</b>	<b>811</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,257</b>
Youth Services In Person	4	20	21	28	10								83
Youth Services Virtual	9	13	11	13	7								53
Adult Services In Person	43	51	50	50	34								234
Adult Services Virtual	2	4	12	18	16								52
Outside groups	0	8	16	10	12								46
Public study rooms	569	705	732	731	663								3,400
<b>2022 Total</b>	<b>627</b>	<b>806</b>	<b>843</b>	<b>850</b>	<b>742</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,868</b>
<b>EVENTS, PROGRAMS, OUTREACH &amp; CLASSES-ATTENDANCE</b>													
Youth Services In Person	989	1,314	1,698	1,559	492								6,052
Youth Services Virtual	29,089	11,189	13,750	13,183	8,933								76,144
Adult Services In Person	370	766	766	2,068	702								5,290
Adult Services Virtual	20,187	22,786	20,733	18,918	16,257								98,881
Outside groups	1,300	240	464	1,320	412								3,580
Public study rooms	1,195	1,315	1,407	1,209	1,164								6,290
Outreach-Youth Services	1,652	2,547	2,031	2,098	4,284								12,612
Outreach-Adult Services	134	219	1,388	323	166								2,230
<b>2023 Total</b>	<b>53,746</b>	<b>40,378</b>	<b>43,855</b>	<b>40,690</b>	<b>32,410</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>211,079</b>
Youth Services In Person	37	741	723	889	398								2,788
Youth Services Virtual	5,918	3,808	4,583	5,520	3,494								54,786
Adult Services In Person	618	613	1,085	662	413								3,391
Adult Services Virtual	9,763	10,331	15,294	8,692	8,095								52,175
Outside groups	0	189	238	159	209								795
Public study rooms	833	991	1,101	1,164	1,022								5,111
Outreach-Youth Services	236	298	507	693	2,104								3,838
Outreach-Adult Services	70	109	336	196	77								788
<b>2022 Total</b>	<b>17,475</b>	<b>17,080</b>	<b>23,867</b>	<b>17,987</b>	<b>47,263</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,672</b>
<b>TRAFFIC</b>													
Physical Visits (gate count)	21,659	22,365	27,032	24,328	21,622								117,006
Physical Visits (gate count)	14,897	16,385	19,562	20,482	22,088								93,414
Virtual visits (catalog, website, mobile app)	480,735	444,598	473,767	454,869	448,392								2,324,361
Virtual visits (catalog, website, mobile app)	282,242	282,108	277,368	277,357	291,295								1,410,373
<b>LIBRARY CARDS ISSUED-support the latest month</b>													
Number of new library cards	259	222	501	313	311								1,606
Number of new library cards	157	201	219	277	211								1,065
<b>COMPUTER USAGE</b>													
Public computers-Youth Services	253	248	393	365	286								1,546
Public computers-Adult	2,688	2,903	3,340	3,270	3,309								15,510
<b>2023 Total</b>	<b>2,941</b>	<b>3,151</b>	<b>3,733</b>	<b>3,635</b>	<b>3,595</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,055</b>
Public computers-Youth Services	0	0	0	0	0								0
Public computers-Adult	2,135	2,326	5,761	2,513	2,592								15,317
<b>2022 Total</b>	<b>2,135</b>	<b>2,326</b>	<b>5,761</b>	<b>2,513</b>	<b>2,592</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,317</b>
Wireless	2,360	2,619	2,734	2,715	2,542								12,970
<b>2023 Total</b>	<b>2,360</b>	<b>2,619</b>	<b>2,734</b>	<b>2,715</b>	<b>2,542</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,970</b>
Wireless	4,988	1,850	2,184	2,243	6,583								17,848
<b>2022 Total</b>	<b>4,988</b>	<b>1,850</b>	<b>2,184</b>	<b>2,243</b>	<b>6,583</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,848</b>



# DIRECTOR'S REPORT

On May 2023

## SRC 2023 RAMP UP



DPPL's YS team pitched SRC 52 times at area schools in May, to more than 3,400 kids! Plus four zoom presentations.



## DONATIONS & GRANTS



\$250 for T-shirts for the Adult Summer Reading Program.

## AROUND THE LIBRARY



### OVERHEARD

Two girls in Commons doing their nails (at the DIY Nails teen event) and one said, "This is awesome they have this" and the other said, "yeah, this would cost like 60 bucks!"

A patron and his wife were celebrating their 53rd wedding anniversary and were trying to remember what the temperature was on the day there were married. They tried Siri first, but it didn't work. So they called the reference desk!" (High: lower 60, Low: 40-45, partly cloudy.)

"This is the best day ever!" said a first grader from Plainfield school while on their class tour.

## COMINGS & GOINGS

### COMING

Christa Sullivan, PT SRC Associate  
Soren Rubio, PT Materials Services Page  
Zil Patel, PT Building & Security Services Monitor

### GOING

Stephanie Spetter, Head of Youth Services  
Lydia Hanchett, FT Readers' Services Assistant  
Glenn Olafson, PT Materials Services Page  
Caroline Grandt, PT Patron Accounts & Materials Services Clerk



# ADULT PROGRAMS

## Ain't Wii Got Fun!

10:00 - 12:00pm  
April 14, April 28, May 12, May 26

## On Being Fabulous

with instructor Vanessa & Brian Hameguchi



Wednesday, May 17

Virtual Via Zoom Please Register

## Ikebana

Japanese Flower Arranging

Saturday, May 13 | 10:30am & 1:30pm



## Microsoft Powerpoint

Series of 3 Classes

Fridays  
May 12, 19, 26  
2pm - 3pm



## Fall in Love With Libby (app)


Tuesday  
May 23  
10:00 - 11:00am



## 20s & 30s Book Club

May 10 @ 7:00pm

The Sandman, Vol.1: Preludes & Nocturnes by Neil Gaiman




## AFTERNOON BOARD GAMES

SATURDAY, MAY 6 | 11am - 1pm

Whether you're a seasoned gamer or are new to the board game scene, we have a game for you. Our collection of board games, which include games like Ticket to Ride, Risk, and Trivial Pursuit, will be available to play or you can bring your own game to enjoy.



## Professional Headshot for LinkedIn and Work Profiles



Tuesday, May 16 | 6pm - 8pm  
Meeting Room A

## Non-Fiction Hour

Tuesday, May 9 | 7:00pm - 8:00pm  
Thursday, May 11 | 10:30am - 11:30am

Join us to discuss all things non-fiction, from books to movies to podcasts, and more. We'll share some of our favorites and also welcome you to do the same. Please Register.

## MEET WITH YOUR GOVERNMENT REPRESENTATIVES

IN THE DES PLAINES PUBLIC LIBRARY LOBBY

2023	FEB 14	APR 11	JUN 13
	AUG 15	OCT 10	DEC 12

TUESDAYS  
9:30-11:30  
IN THE MORNING



## May 2023 Craftivism Craft Kit

# Paracord Bracelets



Craftivism at DPPL

## TOWN HALL MEETING

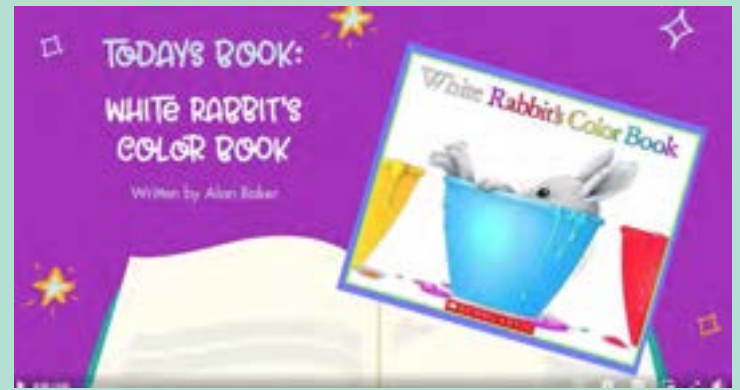
with State Representative Michelle Mussman

Wednesday, May 31st  
6pm - 8pm

# MEETING ROOM A







# KIDS PROGRAMS



# SCHOOL VISITS



North Elementary School





# TEEN PROGRAMS

**Cafecito y Libritos**

May 6th, 2023  
10:30am - 11:30am

Teens

**As Seen on TikTok:**  
**Lip - Gloss**

FRIDAY, MAY 12  
7PM - 8:30PM

Teens



**FINAL FRIDAY 13 FILMS**

*Featured Movie:*  
*Spiderman: Into the Spidaverse*

Friday, May 26  
4:00pm - 6:00pm

Teens

**HAPPY NOTES**

cards for hospitalized kids

Wednesdays  
March 8th, April 12th,  
and May 10th at 4pm

Saturday, March 25th  
at 11am

Teens

**SAT & ACT PRACTICE TESTS**

SATURDAYS | 9:00a - 1:00p

MEETS IN ROOM C, 1ST FLOOR

**ACT Practice Test**  
June 10 | July 8

**SAT Practice Test**  
June 24 | July 22

Teens

**Teen CRAFTERNOONS**

WEDNESDAY, MAY 24TH

MAY SPOTLIGHT:  
FAUX STAINED GLASS

Teens

**happy tails**

Wednesdays  
March 15th, and April 26th, May 17th at 4pm

Teens

**Clean Up Give Back**

**Girls Coding Club**

Mondays, April 24th and May 22nd  
The Commons, 4:30 - 5:30pm

**DPPL & DRAGONS**  
ONE SHOT CLUB

4:00pm - 7:00pm  
March 7 • April 18 • May 16

REGISTRATION  
REQUIRED

**VIDEO GAME MEETUP**

SATURDAYS, MARCH 18TH,  
APRIL 15TH, MAY 13TH





# Invoice

Invoice Number    Date  
 10705                    6/1/2023

**\*NOTE INVOICE NUMBER ON CHECK\***

Des Plaines Public Library  
 1501 Ellinwood St  
 Des Plaines, IL 60016

Remit To: **RAILS**  
 P.O. Box 6118  
 Carol Stream, IL 60197-6118

Jo Bonell

FEIN: 45-2063614

Phone: 630-734-5115

Renewal Member Fees: Annual  
 Electronic Content Consortium (ECC)  
 Digital Library of Illinois (DLIL)

Charge Date	Description	Amount
6/1/2023	OverDrive: July 1, 2023 to June 30, 2024	\$15,165.36

2110	ACCT 970600
2130	RECEIVED RK
202	AMOUNT 15,165.36
APPROVED BY	YEAR 5/31/23

JUN 01 2023  
 JO BONELL

Payment Terms: Due On Receipt

**Total:                    \$15,165.36**

Des Plaines PL

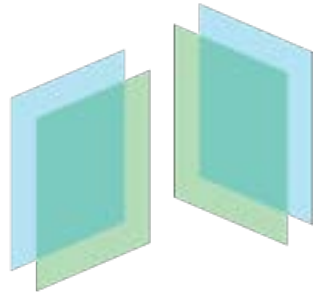
970600



The Board of Library Trustees of the Des Plaines Library will hold its regular monthly meeting for the period of August 2023 through July 2024 on **the third Thursday of each month at 7:00 PM** in the second floor Conference Room. Exceptions are February 15, 2024 when the meeting is at 5:00 PM. and July 18, 2024 when the meeting is at 4:00 PM.

MONTH	DAY	YEAR
August	17	2023
September	21	2023
October	19	2023
November	16	2023
December	21	2023
January	18	2024
February	15	2024
March	21	2024
April	18	2024
May	16	2024
June	20	2024
July	18	2024

Jo Bonell  
Library Director



# Des Plaines Public Library

## FORMULA FOR DETERMINING NON-RESIDENT FEE\*

1. = Library income from local government sources [\$5,017,915]
2. = Population [58,594]
3. = Size of average household [2.64]

$(1/2) \times 3 = \text{Fee}$

[Income divided by population multiplied by average household size]

### Non-Resident Fees 2021

Arlington Heights	\$447
Mount Prospect	**
Niles	\$293
Park Ridge	\$280
Des Plaines	\$278

### Non-Resident Fees 2022

Arlington Heights	\$442
Mount Prospect	\$470
Niles	\$251.13
Park Ridge	\$264
Des Plaines	<u>\$226</u>

\*Provided by Illinois State Library

\*\*The cost of the library card is based on the amount of taxes paid by the resident.