



NOTICE

DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

**REGULAR MEETING
Thursday, July 17, 2025
5:00 p.m. in Meeting Room B**

AGENDA

- Review of 2025 Virtual Server Hosts Replacement Proposals, and selection of vendor. [ACTION ITEM]
- Approval of 2025/2026 Meeting Dates. [ACTION ITEM]

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2776 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Agenda for the Regular Meeting Thursday, July 17, 2025 5:00 p.m. in Meeting Room B

- I. Call to Order. (5:00 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to invoke the Remote Participation Policy. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. Consent Agenda. [Action Item] (5:15 p.m.)
 - A. Approval of the Minutes of the Regular Board Meeting – June 2025.
 - B. Acceptance of Financial Reports for June 2025.
 - Acceptance of Reports.
 - 1. Statistics Report for June 2025.
 - 2. Director’s Report for June 2025.
- VIII. New Business. (5:25 p.m.)
 - A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$276,080.40 [Action Item]
 - B. Review of 2025 Virtual Server Hosts Replacement proposals, and selection of a vendor. [Action Item]
 - C. 2025/2026 Committee Assignments.
 - D. Approval of 2025/2026 Board Meeting Dates. [Action Item]
- IX. Other.
- X. Announcements and Correspondence.
- XI. Adjournment. (6:00 p.m.)

This meeting will be video recorded, and available on the Library’s website.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, June 12, 2025

I. Call to Order.

The meeting was called to order at 7:00 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Kristen Graack, Denise Hudec, Lisa DuBrock, Robert Flinn, Christine Halblander, Nick Harkovich, Rachel Rice. ABSENT: Michelle Shimon-Hutchison. ALSO PRESENT: DPPL Staff Laurie Papadourakis, Joanie Sebastian, Heather Imhoff, Michelle Meyer-Edley, Lauren Wolf. Friends of the Library President John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Rice, seconded by Halblander, to invoke the Remote Participation Policy. AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED..

V. Consideration of the Agenda.

MOTION by Halblander, seconded by Rice, to accept the Agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – May 2025.
- B. Acceptance of Financial Reports for May 2025.
Acceptance of Reports.

1. Statistics Report for May 2025.
2. Director's Report for May 2025.

MOTION by Graack, seconded by Halblander, to accept the consent agenda, minus section B. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

Treasurer Hudec asked if that section B be pulled and asked if spending was on track with planned projections. Director Papadourakis replied that it was. Of concern, however, is an anticipated delay in the Cook County Tax payment. She stated that the Library is spending money wisely as we wait for that payment and a LOC will again be extended to DPPL by the City of Des Plaines if the payments do not come by the end of 2025. Papadourakis also informed the Board that DPPL has received an additional \$250K from donors who funded the building of The Canvas, and that the creation of a 501c Foundation is being explored.

MOTION by Hudec, seconded by Graack, to accept section B of the consent agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$458,322.35.

MOTION by Hudec, seconded by Graack to Approve Payment of Vendor Checks and ACH Payments in the amount of \$458,322.35 as listed on the vendor checks report of April 2025 and authorize Director Papadourakis to transfer the amount required to the Library's operating account. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

- B. Approval of 2025/2026 non-resident fee.

MOTION by Graack, seconded by Hudec, to approve a 2025/2026 non-resident fee in the amount of \$264. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

- C. Report out from Nominating Committee on the recommended slate of 2025/2026 Board of Trustee officers, and election of Officers.

The Committee recommended a slate as follows: President, Dr. Gregory Sarlo; Vice-President, Kris Graack; Treasurer, Lisa DuBrock; and Secretary, Rachel Rice.

MOTION out of committee, seconded by Sarlo, to approve the recommended slate of officers as presented. AYES: DuBrock, Flinn, Graack, Halblander,

Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

IX. Other.

2025/2026 proposed meeting dates were provided and will be approved at the July meeting.

Treasurer Denise Hudec is retiring from the Board after ten years of service. She was thanked for her outstanding service.

Director Papadourakis welcomed Lynne Rubio as the Library's new Head of Adult Services. She informed the Board that Narcan is now stocked at all service desks and staff has been trained to administer it in emergencies. DPPL is in the process of hiring a part-time social services coordinator to assist in connecting patrons in need with city and human services. The Library will be closed in observance of Juneteenth. Prior to that it will be celebrated through live events, in Library displays, social media posts and blog posts with materials recommendations for all ages. And she reported that Summer Reading has started strong with over 500 children signing up over the kick-off weekend.

Trustee Harkovich thanked DPPL for participating in the annual Pride Fest in Des Plaines.

X. Announcements and Correspondence.

None

XI. Adjournment.

MOTION by Harkovich, seconded by Rice, to adjourn. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

The meeting was adjourned at 7:42 p.m.



Des Plaines Public Library

Monthly Financial Report For the Month Ended June 30, 2025

Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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Des Plaines Public Library

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Financial Statements

Des Plaines Public Library
Governmental Funds Balance Sheet
As of June 30, 2025

	General Fund	Capital Projects Fund	Total
ASSETS			
Cash and Investments	\$ 6,224,849.33	\$ 685,627.31	\$ 6,910,476.64
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	6,251,585.00	-	6,251,585.00
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
Total Assets	<u>\$ 12,476,434.33</u>	<u>\$ 685,627.31</u>	<u>\$ 13,162,061.64</u>
LIABILITIES			
Accounts Payable	\$ 201,736.71	\$ 6,558.33	\$ 208,295.04
Accrued Payroll	86,765.97	-	86,765.97
Due to other funds	<u>95,082.67</u>	<u>-</u>	<u>95,082.67</u>
Total Liabilities	<u>383,585.35</u>	<u>6,558.33</u>	<u>390,143.68</u>
Deferred Inflows of Resources			
Property Taxes	<u>6,251,585.00</u>	<u>-</u>	<u>6,251,585.00</u>
Total Liabilities and Deferred Inflows of Resources	<u>6,635,170.35</u>	<u>6,558.33</u>	<u>6,641,728.68</u>
FUND BALANCE			
Fund Balance - Unreserved	5,841,263.98	679,068.98	6,520,332.96
Total Fund Balance	<u>5,841,263.98</u>	<u>679,068.98</u>	<u>6,520,332.96</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 12,476,434.33</u>	<u>\$ 685,627.31</u>	<u>\$ 13,162,061.64</u>

Des Plaines Public Library

Governmental Funds Statement of Revenues,
Expenditures, and Changes In Fund Balances

For the 6 Months Ended June 30, 2025

	General Fund	Capital Projects Fund	Total
REVENUES			
Taxes	\$ 3,027,550.52	\$ -	\$ 3,027,550.52
Intergovernmental	76,181.43	-	76,181.43
Fines & Fees	21,913.48	-	21,913.48
Interest	122,009.96	15,703.59	137,713.55
Special Events and Programs	2,656.00	-	2,656.00
Miscellaneous	167,385.63	-	167,385.63
Total Revenues	3,417,697.02	15,703.59	3,433,400.61
EXPENDITURES			
Personnel	\$ 1,711,035.44	\$ -	\$ 1,711,035.44
Operating	1,299,226.30	-	1,299,226.30
Library Materials	434,341.68	-	434,341.68
Capital Outlay	73,634.33	45,447.15	119,081.48
Other Expenditures	45,668.38	-	45,668.38
Total Expenditures	3,563,906.13	45,447.15	3,609,353.28
Net Change in Fund Balances	(146,209.11)	(29,743.56)	(175,952.67)
FUND BALANCES			
Beginning of the year	5,987,473.09	708,812.54	6,696,285.63
End of the period	\$ 5,841,263.98	\$ 679,068.98	\$ 6,520,332.96

Supplementary Information

Des Plaines Public Library

Treasurer's Report as of June 30, 2025

<u>Cash Account</u>	<u>Invested</u>
201-1101000 - Petty Cash	500.00
201-1101100 - Cash in Registers	150.00
201-1102030 - Village B&T Donation #6718	53,682.24
201-1102040 - Village B&T Donation #9878	240,493.13
201-1102060 - Village B&T Checking #0289	334,522.48
201-1102050 - Wintrust Brokerage	130,198.57
201-1102079 - Illinois Funds # 2591	5,464,302.91
202-1102079 - Illinois Funds # 2591	<u>685,627.31</u>
	6,149,930.22
201-1102070 - INB E-Pay	1,000.00
Total Invested	<u>\$ 6,910,476.64</u>

Des Plaines Public Library
Balance Sheet as of June 30, 2025

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
General Fund			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1101100 - Cash in Registers	150.00	0.00	150.00
1102030 - Village B&T Donation #6718	55,274.23	(1,591.99)	53,682.24
1102040 - Village B&T Donation #9878	239,620.61	872.52	240,493.13
1102050 - Wintrust Brokerage	139,032.32	(8,833.75)	130,198.57
1102060 - Village B&T Checking #0289	347,696.73	(13,174.25)	334,522.48
1102070 - INB E-Pay	1,000.00	0.00	1,000.00
1102079 - Illinois Funds # 2591	6,137,412.29	(673,109.38)	5,464,302.91
1118000 - Receivable - Property Taxes	<u>6,251,585.00</u>	<u>0.00</u>	<u>6,251,585.00</u>
	<u>13,172,271.18</u>	<u>(695,836.85)</u>	<u>12,476,434.33</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	392,141.61	(190,404.90)	201,736.71
2430707 - Due to Library Comp Abs	95,082.67	0.00	95,082.67
2450040 - Accrued Payroll	86,765.97	0.00	86,765.97
2470000 - Deferred Revenue - Property Tax	<u>6,251,585.00</u>	<u>0.00</u>	<u>6,251,585.00</u>
	<u>6,825,575.25</u>	<u>(190,404.90)</u>	<u>6,635,170.35</u>
 <u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>5,987,473.09</u>	<u>0.00</u>	<u>5,987,473.09</u>
	<u>5,987,473.09</u>	<u>0.00</u>	<u>5,987,473.09</u>
 Total Liabilities and Fund Balance	 <u>12,813,048.34</u>	 <u>(190,404.90)</u>	 <u>12,622,643.44</u>
 Excess Revenues Over Expenses	 <u>359,222.84</u>	 <u>(505,431.95)</u>	 <u>(146,209.11)</u>

Des Plaines Public Library
Balance Sheet as of June 30, 2025

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
Capital Projects Fund			
<u>Assets</u>			
1102079 - Illinois Funds # 2591	689,173.98	(3,546.67)	685,627.31
	<u>689,173.98</u>	<u>(3,546.67)</u>	<u>685,627.31</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	0.00	6,558.33	6,558.33
	<u>0.00</u>	<u>6,558.33</u>	<u>6,558.33</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	708,812.54	0.00	708,812.54
	<u>708,812.54</u>	<u>0.00</u>	<u>708,812.54</u>
Total Liabilities and Fund Balance	<u>708,812.54</u>	<u>6,558.33</u>	<u>715,370.87</u>
Excess Revenues Over Expenses	<u>(19,638.56)</u>	<u>(10,105.00)</u>	<u>(29,743.56)</u>
Compensated Absences Fund			
<u>Assets</u>			
1120201 - Due From Library	95,082.67	0.00	95,082.67
	<u>95,082.67</u>	<u>0.00</u>	<u>95,082.67</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	95,082.67	0.00	95,082.67
	<u>95,082.67</u>	<u>0.00</u>	<u>95,082.67</u>
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	<u>95,082.67</u>	<u>0.00</u>	<u>95,082.67</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library
Balance Sheet as of June 30, 2025

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
Fixed Assets Fund			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,444,605.00	0.00	2,444,605.00
1204201 - Fixed Assets - Library Equipment	2,132,156.60	0.00	2,132,156.60
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1207000 - Fixed Assets - Construction In Progress	810,577.37	0.00	810,577.37
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,784,364.00)</u>	<u>0.00</u>	<u>(1,784,364.00)</u>
	<u>3,627,929.36</u>	<u>0.00</u>	<u>3,627,929.36</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>3,627,929.36</u>	<u>0.00</u>	<u>3,627,929.36</u>
	<u>3,627,929.36</u>	<u>0.00</u>	<u>3,627,929.36</u>
 Total Liabilities and Net Capital Assets	 <u>3,627,929.36</u>	 <u>0.00</u>	 <u>3,627,929.36</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>
 Long Term Liability Fund			
<u>Assets</u>			
1805920 - Deferred Outflows - IMRF	<u>1,779,032.00</u>	<u>0.00</u>	<u>1,779,032.00</u>
	<u>1,779,032.00</u>	<u>0.00</u>	<u>1,779,032.00</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2812092 - OPEB Liability	761,735.00	0.00	761,735.00
2973920 - Deferred Inflows - IMRF	<u>66,424.00</u>	<u>0.00</u>	<u>66,424.00</u>
	<u>828,159.00</u>	<u>0.00</u>	<u>828,159.00</u>
 <u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>950,873.00</u>	<u>0.00</u>	<u>950,873.00</u>
	<u>950,873.00</u>	<u>0.00</u>	<u>950,873.00</u>
 Total Liabilities and Net LT Liabilities	 <u>1,779,032.00</u>	 <u>0.00</u>	 <u>1,779,032.00</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>

Des Plaines Public Library

Revenue Report

For the 6 Months Ended June 30, 2025

	<u>M.T.D.</u> <u>Collected</u>	<u>Y.T.D.</u> <u>Collected</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remaining</u>	<u>Prct.</u> <u>Collected</u>
<u>General Fund</u>					
<u>Taxes</u>					
201-4810036 - Property Taxes 2024	<u>0.00</u>	<u>3,027,550.52</u>	<u>6,100,000.00</u>	<u>3,072,449.48</u>	<u>49.63</u>
	<u>0.00</u>	<u>3,027,550.52</u>	<u>6,100,000.00</u>	<u>3,072,449.48</u>	<u>49.63</u>
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	0.00	71,181.43	800,000.00	728,818.57	8.90
201-4822040 - State Grant - Per Capita	0.00	0.00	90,102.00	90,102.00	0.00
201-4822090 - Grant Revenue	0.00	0.00	0.00	0.00	0.00
201-4822095 - State Grant - Library	<u>0.00</u>	<u>5,000.00</u>	<u>10,000.00</u>	<u>5,000.00</u>	<u>50.00</u>
	<u>0.00</u>	<u>76,181.43</u>	<u>900,102.00</u>	<u>823,920.57</u>	<u>8.46</u>
<u>Fines & Fees</u>					
201-4850101 - Library Fees	343.20	12,265.71	15,000.00	2,734.29	81.77
201-4850201 - Copying Fees	199.23	6,926.44	15,000.00	8,073.56	46.18
201-4850203 - Lost Materials	59.31	498.33	0.00	(498.33)	0.00
201-4850207 - Non-Res Cards	163.50	1,308.00	1,400.00	92.00	93.43
201-4850208 - Meeting Room Fees	<u>30.00</u>	<u>915.00</u>	<u>1,500.00</u>	<u>585.00</u>	<u>61.00</u>
	<u>795.24</u>	<u>21,913.48</u>	<u>32,900.00</u>	<u>10,986.52</u>	<u>66.61</u>
<u>Special Programs & Events</u>					
201-4850215 - Friends of the Library Reimbursements	<u>0.00</u>	<u>2,656.00</u>	<u>5,000.00</u>	<u>2,344.00</u>	<u>53.12</u>
	<u>0.00</u>	<u>2,656.00</u>	<u>5,000.00</u>	<u>2,344.00</u>	<u>53.12</u>
<u>Interest</u>					
201-4830010 - Gain/Loss on Investments	(8,833.75)	(7,734.63)	0.00	7,734.63	0.00
201-4890010 - Interest Income	<u>21,795.25</u>	<u>129,744.59</u>	<u>150,000.00</u>	<u>20,255.41</u>	<u>86.50</u>
	<u>12,961.50</u>	<u>122,009.96</u>	<u>150,000.00</u>	<u>27,990.04</u>	<u>81.34</u>
<u>Other Revenue</u>					
201-4830020 - Makerspace Donation	0.00	156,552.48	0.00	(156,552.48)	0.00
201-4830025 - Makerspace Revenue	22.95	42.81	0.00	(42.81)	0.00
201-4899900 - Miscellaneous Revenue	0.00	244.20	70,000.00	69,755.80	0.35
201-4899910 - Vending Machine Revenue	0.00	513.49	500.00	(13.49)	102.70
201-4899920 - Library Donations	0.00	3,727.24	125,000.00	121,272.76	2.98
201-4899940 - Friends Book Sale	<u>953.21</u>	<u>6,305.41</u>	<u>14,000.00</u>	<u>7,694.59</u>	<u>45.04</u>
	<u>976.16</u>	<u>167,385.63</u>	<u>209,500.00</u>	<u>42,114.37</u>	<u>79.90</u>
 Total General Fund	 <u>14,732.90</u>	 <u>3,417,697.02</u>	 <u>7,397,502.00</u>	 <u>3,979,804.98</u>	 <u>46.20</u>

Des Plaines Public Library
Revenue Report
For the 6 Months Ended June 30, 2025

	M.T.D. <u>Collected</u>	Y.T.D. <u>Collected</u>	Budgeted <u>Amount</u>	Budgeted <u>Remaining</u>	Prct. <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>2,349.43</u>	<u>15,703.59</u>	<u>75,000.00</u>	<u>59,296.41</u>	<u>20.94</u>
	<u>2,349.43</u>	<u>15,703.59</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>0.00</u>
 <u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
 Total Capital Projects Fund	 <u><u>2,349.43</u></u>	 <u><u>15,703.59</u></u>	 <u><u>575,000.00</u></u>	 <u><u>559,296.41</u></u>	 <u><u>2.73</u></u>
 Total of All Funds	 <u><u>17,082.33</u></u>	 <u><u>3,433,400.61</u></u>	 <u><u>7,972,502.00</u></u>	 <u><u>4,539,101.39</u></u>	 <u><u>43.07</u></u>

Des Plaines Public Library

Expense Report

For the 6 Months Ended June 30, 2025

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remaining</u>	Prct. <u>Expend.</u>
General Fund					
<u>Salaries</u>					
5910100 - Full-time Salaries	194,313.24	1,283,515.83	2,922,134.00	1,638,618.17	43.92
5910200 - Part-time Salaries	<u>67,281.66</u>	<u>427,519.61</u>	<u>1,042,061.00</u>	<u>614,541.39</u>	<u>41.03</u>
	<u>261,594.90</u>	<u>1,711,035.44</u>	<u>3,964,195.00</u>	<u>2,253,159.56</u>	<u>43.16</u>
 <u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	19,241.17	125,053.27	287,498.00	162,444.73	43.50
5918021 - Employer Contribution - IMRF	17,806.32	75,286.82	165,761.00	90,474.18	45.42
5918040 - Life Insurance Premiums	146.47	944.54	2,000.00	1,055.46	47.23
5918050 - PPO Insurance Premiums	44,057.49	284,104.79	624,436.00	340,331.21	45.50
5918051 - HMO Insurance Premiums	14,488.50	93,429.13	230,993.00	137,563.87	40.45
5918055 - Dental Insurance Premiums	2,337.45	15,073.03	33,161.00	18,087.97	45.45
5918070 - Workers Compensation	0.00	12,214.00	16,000.00	3,786.00	76.34
5920205 - Tuition Reimbursements	<u>2,000.00</u>	<u>2,000.00</u>	<u>5,000.00</u>	<u>3,000.00</u>	<u>40.00</u>
	<u>100,077.40</u>	<u>608,105.58</u>	<u>1,379,849.00</u>	<u>771,743.42</u>	<u>44.07</u>
 <u>Contractual Services</u>					
5920100 - Legal Fees	229.02	604.02	10,000.00	9,395.98	6.04
5920110 - Professional Services	44,007.87	274,779.81	492,775.00	217,995.19	55.76
5920120 - Communication Services	3,095.30	18,644.15	47,500.00	28,855.85	39.25
5920140 - Integrated Library System	0.00	41,802.50	89,000.00	47,197.50	46.97
5920202 - Conferences	1,650.40	9,348.34	20,000.00	10,651.66	46.74
5920204 - Training	51.96	2,496.96	8,000.00	5,503.04	31.21
5920210 - Marketing	1,252.48	37,723.18	61,900.00	24,176.82	60.94
5920220 - Membership Dues	305.00	3,330.00	7,500.00	4,170.00	44.40
5920230 - Publication of Notices	0.00	0.00	200.00	200.00	0.00
5920990 - Property/Liability Insurance	0.00	53,816.72	70,000.00	16,183.28	76.88
5930010 - R&M Equipment	1,793.63	19,274.37	63,460.00	44,185.63	30.37
5930020 - R&M Buildings & Structures	3,928.00	55,654.88	119,849.00	64,194.12	46.44
5930030 - R&M Vehicles	0.00	1,891.69	4,500.00	2,608.31	42.04
5930210 - Rental of Equipment	4,080.00	16,259.97	22,820.00	6,560.03	71.25
5930320 - Cleaning/Custodial Services	5,317.50	34,672.50	78,500.00	43,827.50	44.17
5930490 - Refuse Contract	0.00	3,827.00	8,300.00	4,473.00	46.11
5930491 - Hazard Materials Disposal	0.00	0.00	1,000.00	1,000.00	0.00
5960040 - Pre-Employment Testing	37.00	200.70	3,500.00	3,299.30	5.73
5960065 - Bank Fees	10.47	51.61	300.00	248.39	17.20
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	6,797.67	45,880.24	66,000.00	20,119.76	69.52
5960990 - Misc. Contractual Services	<u>6,070.33</u>	<u>70,862.08</u>	<u>136,405.00</u>	<u>65,542.92</u>	<u>51.95</u>
	<u>78,626.63</u>	<u>691,120.72</u>	<u>1,312,009.00</u>	<u>620,888.28</u>	<u>52.68</u>

Des Plaines Public Library Expense Report For the 6 Months Ended June 30, 2025

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remaining</u>	Prct. <u>Expend.</u>
<u>Commodities</u>					
5970100 - Supplies	3,400.38	38,084.81	105,770.00	67,685.19	36.01
5970110 - Meals	236.33	556.42	3,000.00	2,443.58	18.55
5970170 - Janitorial	461.28	5,532.10	18,800.00	13,267.90	29.43
5970260 - Postage & Parcel	2,012.60	8,393.82	16,500.00	8,106.18	50.87
5970500 - Water Bill	1,686.31	4,656.98	8,400.00	3,743.02	55.44
5970600 - Ebooks/Books	14,124.40	111,821.99	304,898.00	193,076.01	36.68
5970610 - E-audio/Audio	1,479.09	17,556.30	57,800.00	40,243.70	30.37
5970620 - E-Subscriptions/Subscriptions	1,911.36	43,663.71	53,930.00	10,266.29	80.96
5970630 - Visual Materials	12,073.86	88,642.02	200,900.00	112,257.98	44.12
5970640 - Databases	21,861.47	99,236.85	160,000.00	60,763.15	62.02
5970810 - Natural Gas	1,227.93	16,196.68	28,000.00	11,803.32	57.85
5970850 - Gasoline	0.00	0.00	600.00	600.00	0.00
5970900 - Equipment < \$10,000	<u>0.00</u>	<u>0.00</u>	<u>4,800.00</u>	<u>4,800.00</u>	<u>0.00</u>
	<u>60,475.01</u>	<u>434,341.68</u>	<u>963,398.00</u>	<u>529,056.32</u>	<u>45.08</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	1,271.48	12,000.00	10,728.52	10.60
5980400 - Equipment	2,176.19	4,783.67	14,400.00	9,616.33	33.22
5980410 - Computer Hardware	0.00	13,944.52	16,200.00	2,255.48	86.08
5980420 - Computer Software	6,384.75	50,933.65	92,250.00	41,316.35	55.21
5980600 - Furniture & Fixtures	<u>792.30</u>	<u>2,701.01</u>	<u>76,800.00</u>	<u>74,098.99</u>	<u>3.52</u>
	<u>9,353.24</u>	<u>73,634.33</u>	<u>211,650.00</u>	<u>138,015.67</u>	<u>34.79</u>
<u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	10,205.27	40,483.78	90,102.00	49,618.22	44.93
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	500,000.00	500,000.00	0.00
5999940 - Friends Books Sale	<u>(167.60)</u>	<u>5,184.60</u>	<u>0.00</u>	<u>(5,184.60)</u>	<u>0.00</u>
	<u>10,037.67</u>	<u>45,668.38</u>	<u>590,102.00</u>	<u>544,433.62</u>	<u>7.74</u>
Total General Fund Expenditures	<u>520,164.85</u>	<u>3,563,906.13</u>	<u>8,496,203.00</u>	<u>4,932,296.87</u>	<u>41.95</u>
Capital Projects Fund					
<u>Capital Expenditures</u>					
5980300 - Improvements	6,558.33	6,983.33	310,000.00	303,016.67	2.25
5980400 - Equipment	5,896.10	6,782.98	171,000.00	164,217.02	3.97
5980410 - Computer Hardware	0.00	0.00	0.00	0.00	0.00
5980420 - Computer Software	0.00	0.00	0.00	0.00	0.00
5980430 - Makerspace Donation Expenses	0.00	31,680.84	0.00	(31,680.84)	0.00
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>12,454.43</u>	<u>45,447.15</u>	<u>481,000.00</u>	<u>(45,447.15)</u>	<u>0.00</u>
Total Capital Projects Fund Expenditures	<u>12,454.43</u>	<u>45,447.15</u>	<u>481,000.00</u>	<u>435,552.85</u>	<u>9.45</u>
Total of All Funds	<u>532,619.28</u>	<u>3,609,353.28</u>	<u>8,977,203.00</u>	<u>5,367,849.72</u>	<u>40.21</u>

Des Plaines Public Library

Check List

All Bank Accounts

June 20, 2025 - July 17, 2025

Check Number	Check Date	Payee	Amount
Vendor Checks			
4006	07/17/25	LIBRARY FURNITURE INTERNATIONAL	6,558.33
20815	07/17/25	ABT ELECTRONIC	889.63
20816	07/17/25	Ann Torralba	550.00
20817	07/17/25	AQUARIUM ADVENTURE	320.00
20818	07/17/25	BACKGROUND SCREENING CONSULTANTS LLC	37.00
20819	07/17/25	BAKER & TAYLOR	14,761.94
20820	07/17/25	CHILDREN'S PLUS, INC.	4,362.56
20821	07/17/25	CITY OF DES PLAINES -	1,686.31
20822	07/17/25	COLLEY ELEVATOR COMPANY	698.00
20823	07/17/25	Continental Resources, Inc.	1,884.56
20824	07/17/25	COOPERATIVE COMPUTER SERVICES	198.01
20825	07/17/25	CRYSTAL MAINTENANCE SERVICES CORP	5,317.50
20826	07/17/25	D&Z HOUSE OF BOOKS	1,051.52
20827	07/17/25	Data-Axle	7,000.00
20828	07/17/25	EBSCO INFORMATION SERVICES	3,274.05
20829	07/17/25	Flying Fox Conservation Fund	400.00
20830	07/17/25	GARVEY'S OFFICE PRODUCTS	519.64
20831	07/17/25	GRAINGER	535.38
20832	07/17/25	HILARY ANN FELDMAN	500.00
20833	07/17/25	HOME TO ROOST, LLC	328.00
20834	07/17/25	ILLINOIS LIBRARY ASSOCIATION	1,900.00
20835	07/17/25	IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.	1,195.63
20836	07/17/25	JOHN G DONAHUE	200.00
20837	07/17/25	Kerfuffle	500.00
20838	07/17/25	Larry Huffman	60.00
20839	07/17/25	Lauterbach & Amen, LLP	3,980.00
20840	07/17/25	LIMRICC	66,951.97
20841	07/17/25	MIDWEST TAPE	6,361.68
20842	07/17/25	MIDWEST TAPE	7,389.92
20843	07/17/25	Nina Garzon	798.03
20844	07/17/25	OAKBROOK MECHANICAL SERVICES	3,230.00
20845	07/17/25	OAKBROOK MECHANICAL SERVICES	3,846.00
20846	07/17/25	OUTSOURCE SOLUTIONS GROUP, INC.	44,834.35
20847	07/17/25	OVERDRIVE, INC.	4,791.19
20848	07/17/25	PEAC Solutions	4,080.00
20849	07/17/25	PROQUEST LLC	6,237.45
20850	07/17/25	Sarah Szeszol	500.00
20851	07/17/25	THOMAS KLISE/CRIMSON MULTIMEDIA	307.07
20852	07/17/25	THOMSON REUTERS-WEST	30.30
20853	07/17/25	UNITED STATES TREASURY	229.02
50231	06/30/25	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	(1,120.81)
50232	06/30/25	CITY OF DES PLAINES	1,660.00
50233	06/30/25	IMRF	38,602.33
50234	06/30/25	ADP	1,139.53
50235	06/30/25	COMCAST CABLE	2,134.21
50236	06/30/25	VERIZON WIRELESS	961.09
50237	06/30/25	NICOR GAS	1,227.93
50238	06/30/25	NEOFUNDS BY NEOPOST	2,000.00
50239	06/30/25	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	953.21
50240	06/30/25	BANKCARD SERVICES	20,227.87
Vendor Check Total			<u>276,080.40</u>
Check List Total			<u><u>276,080.40</u></u>

Check count = 50

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
June 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
LIBRARY FURNITURE INTERNATIONAL				4006	07/17/25	<u>6,558.33</u>
202-5980300	Improvements	Invoice #2024-178; 5/15/25	6,558.33			
ABT ELECTRONIC				20815	07/17/25	<u>889.63</u>
201-5930010	R&M Equipment	Invoice #0627501REWY; 6/27/25	598.00			
201-5980400	Equipment	Invoice #0627501RFCG; 6/27/25	291.63			
Ann Torralba				20816	07/17/25	<u>550.00</u>
201-5960210	Special Event Programming	Event Presentation; 3/5/25	550.00			
AQUARIUM ADVENTURE				20817	07/17/25	<u>320.00</u>
201-5960990	Misc. Contractual Services	Invoice #18377; 5/20/25	160.00			
201-5960990	Misc. Contractual Services	Invoice #18437; 6/30/25	160.00			
BACKGROUND SCREENING CONSULTANTS LLC				20818	07/17/25	<u>37.00</u>
201-5960040	Pre-Employment Testing	Inovice #25900; 7/1/25	37.00			
BAKER & TAYLOR				20819	07/17/25	<u>14,761.94</u>
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	18.72			
201-5970600	Ebooks/Books	BAKER & TAYLOR	936.07			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	65.79			
201-5970600	Ebooks/Books	BAKER & TAYLOR	188.60			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	14.13			
201-5970600	Ebooks/Books	BAKER & TAYLOR	55.46			
201-5970600	Ebooks/Books	BAKER & TAYLOR	1,034.69			
201-5970600	Ebooks/Books	BAKER & TAYLOR	719.53			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	51.52			
201-5970600	Ebooks/Books	BAKER & TAYLOR	231.08			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	7.36			
201-5970600	Ebooks/Books	BAKER & TAYLOR	38.03			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	17.72			
201-5970600	Ebooks/Books	BAKER & TAYLOR	91.83			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	9.56			
201-5970600	Ebooks/Books	BAKER & TAYLOR	38.74			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	9.56			
201-5970600	Ebooks/Books	BAKER & TAYLOR	23.66			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	24.18			
201-5970600	Ebooks/Books	BAKER & TAYLOR	116.73			
201-5970600	Ebooks/Books	BAKER & TAYLOR	570.51			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	71.71			
201-5970600	Ebooks/Books	BAKER & TAYLOR	81.47			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	37.38			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	32.82			
201-5970600	Ebooks/Books	BAKER & TAYLOR	128.44			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	1.88			
201-5970600	Ebooks/Books	BAKER & TAYLOR	17.28			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	66.12			
201-5970600	Ebooks/Books	BAKER & TAYLOR	320.11			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	8.17			
201-5970600	Ebooks/Books	BAKER & TAYLOR	408.65			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	50.27			
201-5970600	Ebooks/Books	BAKER & TAYLOR	124.40			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	73.82			
201-5970600	Ebooks/Books	BAKER & TAYLOR	410.51			
201-5970600	Ebooks/Books	BAKER & TAYLOR	57.79			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
June 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	26.74			
201-5970600	Ebooks/Books	BAKER & TAYLOR	89.01			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	30.59			
201-5970600	Ebooks/Books	BAKER & TAYLOR	125.01			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	114.45			
201-5970600	Ebooks/Books	BAKER & TAYLOR	611.57			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	49.68			
201-5970600	Ebooks/Books	BAKER & TAYLOR	229.98			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	23.91			
201-5970600	Ebooks/Books	BAKER & TAYLOR	542.52			
201-5970600	Ebooks/Books	BAKER & TAYLOR	1,052.29			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	151.60			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	58.88			
201-5970600	Ebooks/Books	BAKER & TAYLOR	288.56			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	5.43			
201-5970600	Ebooks/Books	BAKER & TAYLOR	271.60			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	84.04			
201-5970600	Ebooks/Books	BAKER & TAYLOR	197.34			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	139.10			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	52.23			
201-5970600	Ebooks/Books	BAKER & TAYLOR	333.96			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	4.44			
201-5970600	Ebooks/Books	BAKER & TAYLOR	32.62			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	22.23			
201-5970600	Ebooks/Books	BAKER & TAYLOR	84.09			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	22.08			
201-5970600	Ebooks/Books	BAKER & TAYLOR	103.11			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	7.36			
201-5970600	Ebooks/Books	BAKER & TAYLOR	42.86			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	5.64			
201-5970600	Ebooks/Books	BAKER & TAYLOR	39.57			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	17.52			
201-5970600	Ebooks/Books	BAKER & TAYLOR	81.95			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	10.45			
201-5970600	Ebooks/Books	BAKER & TAYLOR	73.08			
201-5970600	Ebooks/Books	BAKER & TAYLOR	1,232.94			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	49.66			
201-5970600	Ebooks/Books	BAKER & TAYLOR	185.00			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	24.71			
201-5970600	Ebooks/Books	BAKER & TAYLOR	113.51			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	92.22			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	21.51			
201-5970600	Ebooks/Books	BAKER & TAYLOR	98.93			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	7.64			
201-5970600	Ebooks/Books	BAKER & TAYLOR	15.74			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	4.78			
201-5970600	Ebooks/Books	BAKER & TAYLOR	18.40			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	9.56			
201-5970600	Ebooks/Books	BAKER & TAYLOR	24.26			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	24.77			
201-5970600	Ebooks/Books	BAKER & TAYLOR	156.96			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	73.60			
201-5970600	Ebooks/Books	BAKER & TAYLOR	334.75			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	21.49			
201-5970600	Ebooks/Books	BAKER & TAYLOR	50.96			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	119.08			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
June 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	BAKER & TAYLOR	506.88			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	19.62			
201-5970600	Ebooks/Books	BAKER & TAYLOR	61.61			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	40.48			
201-5970600	Ebooks/Books	BAKER & TAYLOR	187.81			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	2.22			
201-5970600	Ebooks/Books	BAKER & TAYLOR	15.49			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	9.22			
201-5970600	Ebooks/Books	BAKER & TAYLOR	17.58			
201-5960990	Misc. Contractual Services	BAKER & TAYLOR	7.36			
201-5970600	Ebooks/Books	BAKER & TAYLOR	33.42			
CHILDREN'S PLUS, INC.				20820	07/17/25	<u>4,362.56</u>
201-5990900	Per Capita Grant Expenditures	Invoice #262795; 6/26/25	454.79			
201-5990900	Per Capita Grant Expenditures	Invoice #262788; 6/26/25	360.27			
201-5990900	Per Capita Grant Expenditures	Invoice #262250; 6/16/25	1,397.25			
201-5990900	Per Capita Grant Expenditures	Invoice #262542; 6/20/25	28.27			
201-5990900	Per Capita Grant Expenditures	Invoice #262101; 6/10/25	14.84			
201-5990900	Per Capita Grant Expenditures	Invoice #262102; 6/10/25	30.43			
201-5990900	Per Capita Grant Expenditures	Invoice #262103; 6/10/25	18.71			
201-5990900	Per Capita Grant Expenditures	Invoice #261827; 6/5/25	22.48			
201-5990900	Per Capita Grant Expenditures	Invoice #261814; 6/5/25	167.82			
201-5990900	Per Capita Grant Expenditures	Invoice #261813; 6/5/25	53.85			
201-5990900	Per Capita Grant Expenditures	Invoice #261815; 6/5/25	73.35			
201-5990900	Per Capita Grant Expenditures	Invoice #262025; 6/9/25	337.61			
201-5990900	Per Capita Grant Expenditures	Invoice #262024; 6/9/25	237.99			
201-5990900	Per Capita Grant Expenditures	Invoice #261732; 6/3/25	1,090.94			
201-5990900	Per Capita Grant Expenditures	Invoice #261116; 5/22/25	37.06			
201-5990900	Per Capita Grant Expenditures	Invoice #261211; 5/27/25	36.90			
CITY OF DES PLAINES -				20821	07/17/25	<u>1,686.31</u>
201-5970500	Water Bill	Service from 3/30/25-6/1/25	1,686.31			
COLLEY ELEVATOR COMPANY				20822	07/17/25	<u>698.00</u>
201-5930020	R&M Buildings & Structures	Invoice #282288; 7/1/25	698.00			
Continental Resources, Inc.				20823	07/17/25	<u>1,884.56</u>
201-5980400	Equipment	Invoice #91178049; 5/30/25	1,884.56			
COOPERATIVE COMPUTER SERVICES				20824	07/17/25	<u>198.01</u>
201-5960990	Misc. Contractual Services	June 2025 charges	198.01			
CRYSTAL MAINTENANCE SERVICES CORP				20825	07/17/25	<u>5,317.50</u>
201-5930320	Cleaning/Custodial Services	Invoice #32868; 6/16/25	425.00			
201-5930320	Cleaning/Custodial Services	Invoice #32886; 6/16/25	4,892.50			
D&Z HOUSE OF BOOKS				20826	07/17/25	<u>1,051.52</u>
201-5990900	Per Capita Grant Expenditures	Invoice #2025/I002211; 6/8/25	1,051.52			
Data-Axle				20827	07/17/25	<u>7,000.00</u>
201-5970640	Databases	Invoice #10004329392; 7/1/25	7,000.00			
EBSCO INFORMATION SERVICES				20828	07/17/25	<u>3,274.05</u>
201-5970620	E-Subscriptions/Subscriptions	Invoice #1760666; 4/23/25	129.95			
201-5970600	Ebooks/Books	Remaining balance	0.67			
201-5970640	Databases	Invoice #91011023184; 6/9/25	3,688.00			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
June 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970620	E-Subscriptions/Subscriptions	Credit; 6/13/25	-30.00			
201-5970620	E-Subscriptions/Subscriptions	Credit; 6/18/25	-514.57			
Flying Fox Conservation Fund				20829	07/17/25	<u>400.00</u>
201-5960210	Special Event Programming	Event Presentation; 7/25/25	400.00			
GARVEY'S OFFICE PRODUCTS				20830	07/17/25	<u>519.64</u>
201-5970100	Supplies	Invoice #WO-716317-1; 6/18/25	519.64			
GRAINGER				20831	07/17/25	<u>535.38</u>
201-5970170	Janitorial	Invoice #9531135789; 6/5/25	461.28			
201-5970100	Supplies	Invoice #9554658857; 6/26/25	74.10			
HILARY ANN FELDMAN				20832	07/17/25	<u>500.00</u>
201-5960210	Special Event Programming	Event Presentation; 8/3/25	500.00			
HOME TO ROOST, LLC				20833	07/17/25	<u>328.00</u>
201-5960210	Special Event Programming	Event Presentation; 7/31/25	328.00			
ILLINOIS LIBRARY ASSOCIATION				20834	07/17/25	<u>1,900.00</u>
201-5960210	Special Event Programming	Membership; 9/2025-5/2026	1,900.00			
IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.				20835	07/17/25	<u>1,195.63</u>
201-5930010	R&M Equipment	Invoice #422015; 6/5/25	1,195.63			
JOHN G DONAHUE				20836	07/17/25	<u>200.00</u>
201-5960210	Special Event Programming	Event Presentation; 6/9/25 & 6/24/25	200.00			
Kerfuffle				20837	07/17/25	<u>500.00</u>
201-5960210	Special Event Programming	Event Presentation; 7/26/25	500.00			
Larry Huffman				20838	07/17/25	<u>60.00</u>
201-5960210	Special Event Programming	Event Presentation; 6/7/25	60.00			
Lauterbach & Amen, LLP				20839	07/17/25	<u>3,980.00</u>
201-5920110	Professional Services	Invoice #105620; 7/1/25	1,655.00			
201-5920110	Professional Services	Invoice #105567; 6/26/25	2,325.00			
LIMRICC				20840	07/17/25	<u>66,951.97</u>
201-2401002	Payroll Liabilities	July billing	66,951.97			
MIDWEST TAPE				20841	07/17/25	<u>6,361.68</u>
201-5970610	E-audio/Audio	MIDWEST TAPE	411.14			
201-5970630	Visual Materials	MIDWEST TAPE	137.56			
201-5970630	Visual Materials	MIDWEST TAPE	74.98			
201-5970630	Visual Materials	MIDWEST TAPE	237.62			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	22.20			
201-5970630	Visual Materials	MIDWEST TAPE	134.96			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	2.26			
201-5970610	E-audio/Audio	MIDWEST TAPE	44.99			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	49.56			
201-5970610	E-audio/Audio	MIDWEST TAPE	143.28			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	41.30			
201-5970610	E-audio/Audio	MIDWEST TAPE	136.70			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	11.30			
201-5970610	E-audio/Audio	MIDWEST TAPE	217.95			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
June 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	MIDWEST TAPE	63.83			
201-5970630	Visual Materials	MIDWEST TAPE	275.16			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	130.32			
201-5970630	Visual Materials	MIDWEST TAPE	615.50			
201-5970630	Visual Materials	MIDWEST TAPE	199.44			
201-5970630	Visual Materials	MIDWEST TAPE	37.49			
201-5970630	Visual Materials	MIDWEST TAPE	67.48			
201-5970630	Visual Materials	MIDWEST TAPE	37.49			
201-5970630	Visual Materials	MIDWEST TAPE	71.98			
201-5970630	Visual Materials	MIDWEST TAPE	36.79			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	11.63			
201-5970610	E-audio/Audio	MIDWEST TAPE	52.92			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	56.28			
201-5970630	Visual Materials	MIDWEST TAPE	260.15			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	49.95			
201-5970630	Visual Materials	MIDWEST TAPE	254.91			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	4.52			
201-5970610	E-audio/Audio	MIDWEST TAPE	103.98			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	53.69			
201-5970610	E-audio/Audio	MIDWEST TAPE	197.87			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	99.90			
201-5970630	Visual Materials	MIDWEST TAPE	462.67			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	33.60			
201-5970630	Visual Materials	MIDWEST TAPE	123.68			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	15.82			
201-5970630	Visual Materials	MIDWEST TAPE	342.93			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	72.72			
201-5970630	Visual Materials	MIDWEST TAPE	272.86			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	109.51			
201-5970630	Visual Materials	MIDWEST TAPE	427.33			
201-5960990	Misc. Contractual Services	MIDWEST TAPE	37.17			
201-5970610	E-audio/Audio	MIDWEST TAPE	116.31			
MIDWEST TAPE				20842	07/17/25	<u>7,389.92</u>
201-5970630	Visual Materials	Invoice #507396571; 6/30/25	7,389.92			
Nina Garzon				20843	07/17/25	<u>798.03</u>
201-5920202	Conferences	Nina Garzon	773.03			
201-5920220	Membership Dues	Nina Garzon	25.00			
OAKBROOK MECHANICAL SERVICES				20844	07/17/25	<u>3,230.00</u>
201-5930020	R&M Buildings & Structures	Invoice #43454; 7/1/25	3,230.00			
OAKBROOK MECHANICAL SERVICES				20845	07/17/25	<u>3,846.00</u>
202-5980400	Equipment	Invoice #43176; 6/5/25	350.00			
202-5980400	Equipment	Invoice #43229; 6/12/25	3,496.00			
OUTSOURCE SOLUTIONS GROUP, INC.				20846	07/17/25	<u>44,834.35</u>
201-5960990	Misc. Contractual Services	OUTSOURCE SOLUTIONS GROUP, INC.	2,341.40			
201-5980420	Computer Software	OUTSOURCE SOLUTIONS GROUP, INC.	4,611.21			
201-5980420	Computer Software	OUTSOURCE SOLUTIONS GROUP, INC.	653.40			
201-5920110	Professional Services	OUTSOURCE SOLUTIONS GROUP, INC.	37,228.34			

Des Plaines Public Library Vendor Checks Report

All Bank Accounts
June 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
OVERDRIVE, INC.				20847	07/17/25	<u>4,791.19</u>
201-5990900	Per Capita Grant Expenditures	Invoice #01018CP25171665; 5/31/25	184.02			
201-5990900	Per Capita Grant Expenditures	Invoice #01018MA25170531; 5/31/25	1,021.17			
201-5990900	Per Capita Grant Expenditures	Invoice #01018MA25175151; 5/31/25	3,421.67			
201-5990900	Per Capita Grant Expenditures	Invoice #01018CP25172164; 5/31/25	164.33			
PEAC Solutions				20848	07/17/25	<u>4,080.00</u>
201-5930210	Rental of Equipment	Invoice #40659163; 6/27/25	4,080.00			
PROQUEST LLC				20849	07/17/25	<u>6,237.45</u>
201-5970640	Databases	Invoice #70897790; 6/4/25	6,237.45			
Sarah Szeszol				20850	07/17/25	<u>500.00</u>
201-5920210	Marketing	Contract work; 7/4/25	500.00			
THOMAS KLISE/CRIMSON MULTIMEDIA				20851	07/17/25	<u>307.07</u>
201-5970630	Visual Materials	Invoice #021566; 6/9/25	226.03			
201-5970630	Visual Materials	Invoice # 021567; 6/9/25	81.04			
THOMSON REUTERS-WEST				20852	07/17/25	<u>30.30</u>
201-5970640	Databases	Invoice #852087295; 6/1/25	30.30			
UNITED STATES TREASURY				20853	07/17/25	<u>229.02</u>
201-5920100	Legal Fees	2nd Qtr PCORI Fee	229.02			
Check List Total						<u><u>208,295.04</u></u>

Des Plaines Public Library

ACH Register

All Bank Accounts

June 1, 2025 - June 30, 2025

ACH Number	ACH Date	Payee	Amount
Vendor Checks			
50231	06/30/25	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	(1,120.81)
50232	06/30/25	CITY OF DES PLAINES	1,660.00
50233	06/30/25	IMRF	38,602.33
50234	06/30/25	ADP	1,139.53
50235	06/30/25	COMCAST CABLE	2,134.21
50236	06/30/25	VERIZON WIRELESS	961.09
50237	06/30/25	NICOR GAS	1,227.93
50238	06/30/25	NEOFUNDS BY NEOPOST	2,000.00
50239	06/30/25	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	953.21
50240	06/30/25	BANKCARD SERVICES	20,227.87
Vendor Check Total			<u>67,785.36</u>
Check List Total			<u><u>67,785.36</u></u>

Check count = 10

DES PLAINES PUBLIC LIBRARY

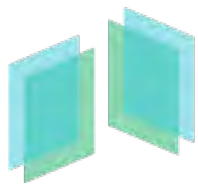
**CASH FLOW SUMMARY
For the Year Ended December 31, 2025**

Balance Sheet	January	February	March	April	May	June	July	August	September	October	November	December
Cash & Investments	\$ 7,032,435	6,645,357	8,170,668	8,098,240	7,609,580	6,910,477						
Revenue (M-T-D)												
Property Taxes	-	853,437	1,862,114	232,301	-	-						
Other Revenue	30,770	107,162	33,648	191,493	109,112	17,082						
	30,770	960,599	1,895,762	423,794	109,112	17,082	-	-	-	-	-	-
Expenses (M-T-D)												
Payroll & Benefits	260,380	300,348	338,439	275,555	621,420	361,672						
Other Expense	341,121	208,246	153,738	174,174	224,447	170,947						
Change in A/P & AJE's	(1,732,867)	839,083	(121,725)	46,493	(248,095)	183,567						
	(1,131,366)	1,347,677	370,452	496,222	597,772	716,186	-	-	-	-	-	-
Net Increase/(Decrease)	1,162,136	(387,078)	1,525,310	(72,427)	(488,660)	(699,104)	-	-	-	-	-	-

DES PLAINES PUBLIC LIBRARY

**CASH FLOW SUMMARY
For the Year Ended December 31, 2024**

Balance Sheet	January	February	March	April	May	June	July	August	September	October	November	December
Cash & Investments	\$ 5,407,213	5,753,298	7,730,714	7,205,561	6,723,973	6,667,006	7,571,885	8,668,375	7,875,969	8,007,405	7,612,254	7,032,435
Revenue (M-T-D)												
Property Taxes	-	792,110	2,521,449		(22,984)	10,054	1,211,645	1,415,061		854,843	-	-
Other Revenue	121,322	23,764	89,466	26,800	102,120	529,002	137,671	338,265	38,878	38,359	231,431	30,770
	121,322	815,874	2,610,915	26,800	79,136	539,057	1,349,316	1,753,327	38,878	893,202	231,431	30,770
Expenses (M-T-D)												
Payroll & Benefits	342,607	403,253	262,943	340,863	520,400	340,976	272,926	405,050	272,083	277,587	508,258	354,020
Other Expense	477,947	247,204	260,935	236,783	187,805	114,016	260,701	452,278	371,199	452,150	236,024	247,481
Change in A/P & AJE's	(236,146)	(180,668)	109,621	(25,693)	(147,481)	141,032	(89,190)	(200,491)	188,002	32,029	(117,699)	9,087
	584,408	469,790	633,499	551,953	560,724	596,024	444,437	656,837	831,284	761,766	626,583	610,588
Net Increase/(Decrease)	(463,086)	346,084	1,977,416	(525,153)	(481,588)	(56,967)	904,880	1,096,490	(792,406)	131,436	(395,152)	(579,818)



DIRECTOR'S REPORT

On June 2025

DONATIONS



\$318.00 for a program titled "An Introduction to Traditional Chinese Medicine" followed by a tea tasting.

"Thank You"

\$250,000 in restricted donations for the continued support of The Canvas makerspace.

HEARD IN THE STACKS

"Well, yeah, but that's why we have a library. We don't have to buy new games. That way we can buy other things and not waste our money if we don't like the game."

9 y.o. to parents regarding video games and the value of a library card.

COMINGS & GOINGS

PROMOTION

Dana Jenkins to Readers' Services Manager, from Materials Services Manager.

Fernando Martin to Materials Services Manager, from Page Supervisor.

COMING

Nuvia Morales to PT Page.

GOING

Annie Li, FT Reference Librarian.

Valerie Clark, PT Page.

DPPL CELEBRATES



AROUND THE LIBRARY



JUNE PROGRAM HIGHLIGHTS

ADULT

KIDS

TEEN

JUNETEENTH KEYCHAIN KIT

While supplies last

Starting June 2nd

This Juneteenth mini craft kit will provide you with the materials needed to craft one keychain in honor of Juneteenth! You can start picking up your kit at the 3rd Floor Desk.

Learn more at [DPPL.ORG](https://dppl.org)

King Lear

Monday, June 16th | 6:15 pm

Join The Shakespeare Project of Chicago for a theatrical reading of Shakespeare's towering tragedy King Lear. Performers are members of Actor's Equity Association. Directed by Michelle Shupe. The performance will be preceded by an introduction to the play by The Shakespeare Project's dramaturge.

Please Register
Sponsored by the Friends of the Library

Learn more at [DPPL.ORG](https://dppl.org)

Foodies Unite

IN CELEBRATION WITH DIRECTOR OF THE MONTH JUNE 2024

MYSTERY RED INGREDIENT

Ingredient pick-up starts Wednesday, 6/12/25 12:00 pm

Event date: Thursday, 6/12/25 12:00 pm

Pick up this ingredient from the 4th floor Information desk, and borrow a non-perishable cookbook, recipe to recipe, color some placemats, and share the experience with others on campus.

Learn more at [DPPL.ORG](https://dppl.org)

An Afternoon with the Chris Greene Quartet

Sunday, June 1st at 2:00 pm

Enjoy a performance from The Chris Greene Quartet. While honoring jazz tradition, the band incorporates elements of funk, hip-hop, rock, Afro-Cuban, the blues and reggae, reflecting their diverse backgrounds.

Chris Greene - saxophone
Damian Espinoza - keyboard
Marc Plante - double and electric bass
Steve Corley - drums and percussion

Please Register
Sponsored by Friends of the Library

Learn more at [DPPL.ORG](https://dppl.org)

Walk & Talk: Animal Tracks & Habitats

Wednesday, June 18th
4:00 - 5:00 pm

Join us for a walk and talk about animal tracks and habitats in the Forest Preserves.

PINK PONY CLUB Karaoke Night

June 4th 6:30 - 8:30 pm

A 20's and 30's event. Don't want the world but you can say "Goodbye, love, come here to cause a little bit of trouble."

Learn more at [DPPL.ORG](https://dppl.org)

Wild Times

Drop by a Des Plaines park for this energetic storytime! In June, Wild Times will be at Apache Park, and in July, Wild Times will be at Central Park.

THURSDAYS AT 10 A.M.
June 12, 26 • July 3, 10, 17, 24, 31

Best for birth - 5, with adult

Craftily Ever After Drop-in Craft

Wednesdays
June 11, 18, 25
July 9, 16, 23
at 10:00am-11:30am and 4:30pm-5:30pm

2nd floor Program Room

Learn more at [DPPL.ORG](https://dppl.org)

CRITTER KITS PICKUP

June 14 and 28
July 12 and 26

All ages. While supplies last. Stop by the YS desk to get your take-home kit! May contain small parts, supervision encouraged.

Learn more at [DPPL.ORG](https://dppl.org)

Tails and Tales SRC KICKOFF PARTY!

JUNE 9 1-4 PM
LIBRARY PLAZA

Join us in celebrating the start of our 2025 Summer Reading Challenge!

1-3: Bubble Stations, provided by Absolute Science
3:30-4:00: Face or Arm Painting, provided by A Hardy Party
4:00-4:30: Kona Ice Truck, while supplies last
4:30-5:00: Games and a Craft

Learn more at [DPPL.ORG](https://dppl.org)

Musical Mondays presents...

DAN + CLAUDIA ZANES

June 23, 2025 @ 5:00pm
Meeting Room B/C

All ages. Drop by Meeting Room B/C for a fun, family-friendly concert!

Sponsored by Friends of the Library

Learn more at [DPPL.ORG](https://dppl.org)

Ever After Sing-Along

Friday, June 20 at 3:00pm

Are you a Disney connoisseur? Do you love holding private concerts singing Disney songs at the top of your lungs? Come join us for a fun fairy tale sing-along topped with a round of Name That Tune!

For ages 5 and up.
Registration required beginning June 13.

Learn more at [DPPL.ORG](https://dppl.org)

TEEN PRIDE PIRATE PARTY

June 25th, 3 - 5pm

Join us in the Commons for a teen pride month celebration, snacks, and pirate vibes!

For teens in grades 7-12.

Pirate costumes are strongly encouraged and queer allies are welcome.

Learn more at [DPPL.ORG](https://dppl.org)

Take Make & Macramé Rainbow

BEGINNING JUNE 7

TAKE A MAKE KIT ARE FUN CRAFTS YOU CAN TAKE HOME AND MAKE ON YOUR OWN TIME. PICKUP YOUR KIT FROM THE 3RD FLOOR AT THE BEGINNING OF THE MONTH.

WHILE SUPPLIES LAST

Learn more at [DPPL.ORG](https://dppl.org)

TEEN Mailed It! COMPETITION

Monday, June 16th - Sunday, June 21st

Test your decorating skills with our take home Mailed It! kit. We will give you the supplies and instructions to make your own Pokémon Mailed It! kit. Send your kit to the library for a chance to win a prize. Prizes will be awarded to the winners. Prizes will be awarded to the winners. Prizes will be awarded to the winners.

Learn more at [DPPL.ORG](https://dppl.org)

TEEN SUMMER CONCERT

POST OFFICE WINTER AND THIRD STEP ON THE MOON

DPPL is teaming up with the bands of Des Plaines to host two amazing teen bands: Post Office Winter and Third Step on the Moon. They will play on the main stage of the Theater of Des Plaines in the library plaza.

Learn more at [DPPL.ORG](https://dppl.org)

TEEN PHOTOSHOP BATTLE

JUNE 7TH-13TH

Learn more at [DPPL.ORG](https://dppl.org)

STEAMPUNK JEWELRY FOR TEENS

Tuesday, June 21st, 3pm

Steam Punk jewelry combines vintage hardware, imagination, gadgetry, and science fiction. Join us as we make steam punk pendants out of resin, keys, and watch gears.

For teens in grades 7-12.
Registration Required.

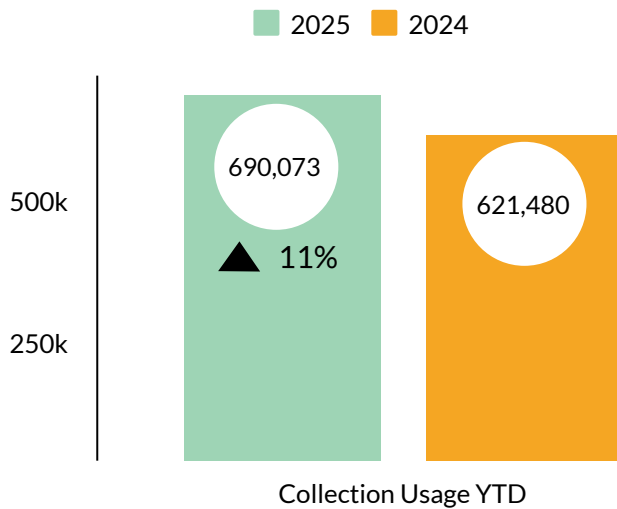
Learn more at [DPPL.ORG](https://dppl.org)



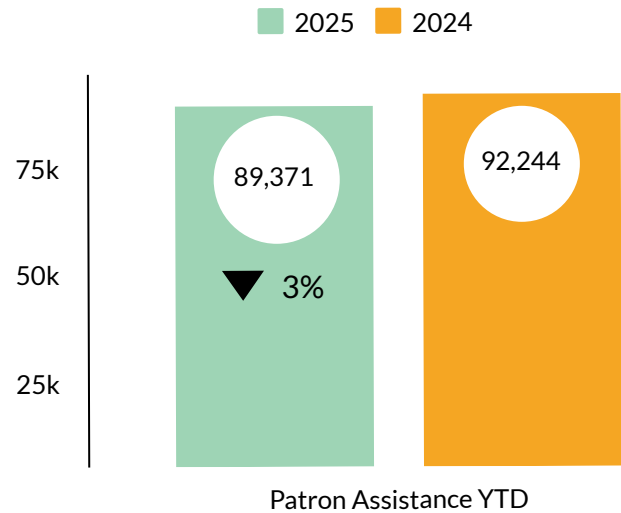
STATISTICS REPORT

On June 2025

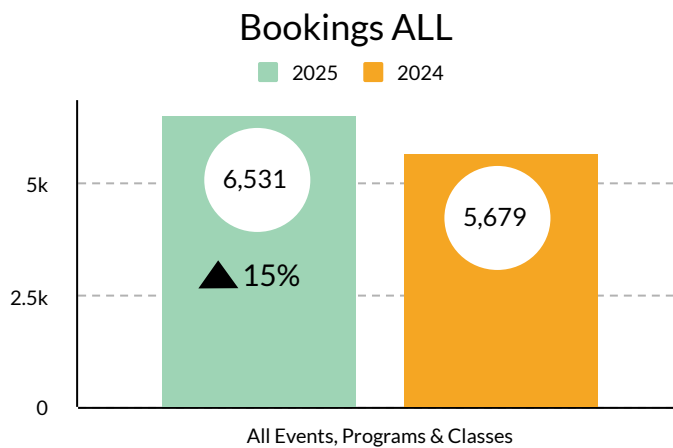
Collection Usage YTD



Patron Assistance YTD

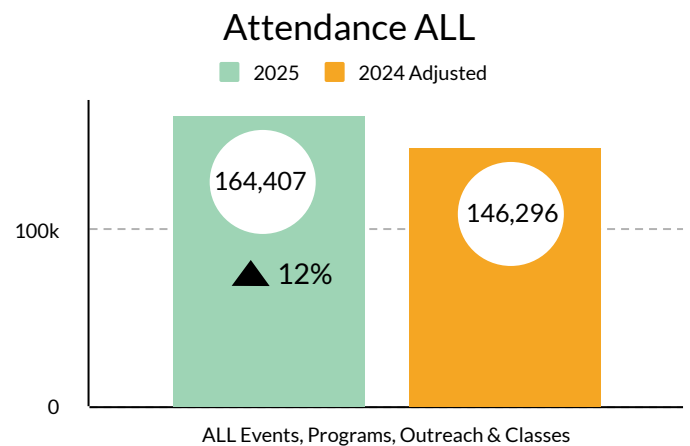


Bookings YTD

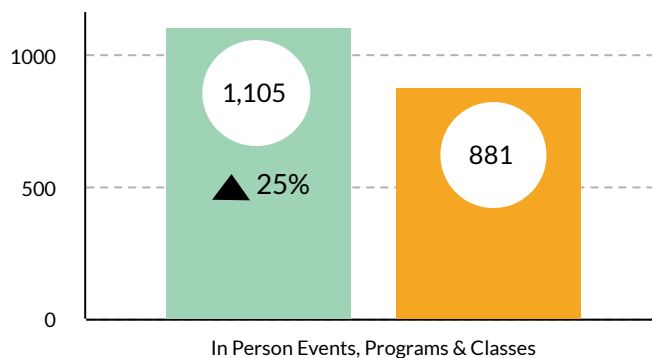


Attendance YTD

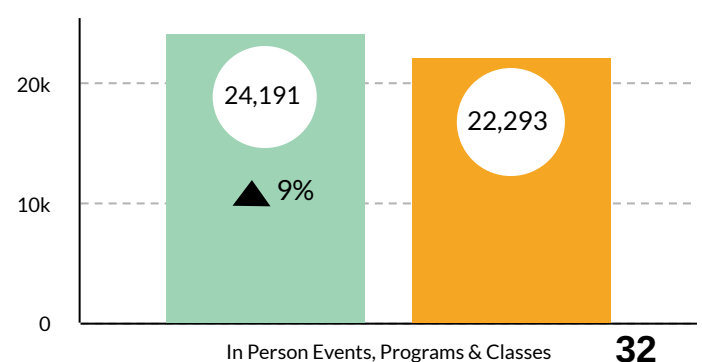
NOTE: "Passive" social media stats for "Attendance ALL" have been removed from the count, beginning January 2025 and a 2024 Adjusted column has been added to the chart. Both the Bookings and Attendance ALL stats DO still include Zoom based virtual programs.



Bookings IN PERSON

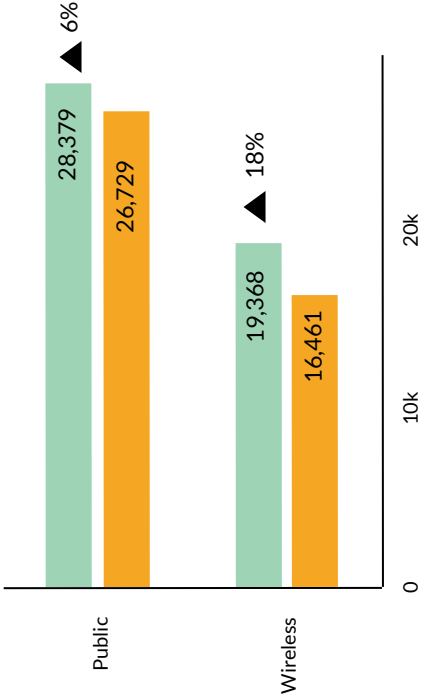


Attendance IN PERSON



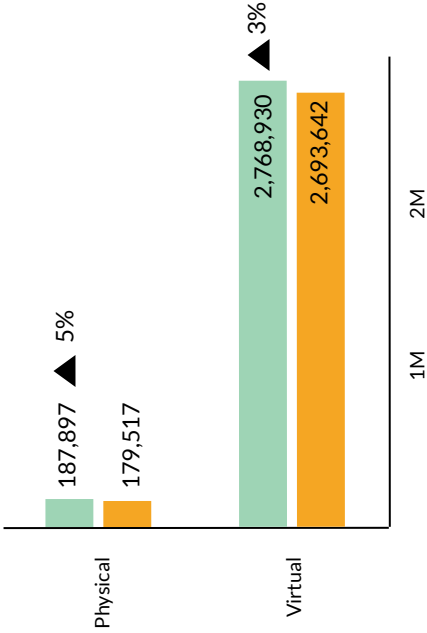
Computer Usage YTD

2025 2024



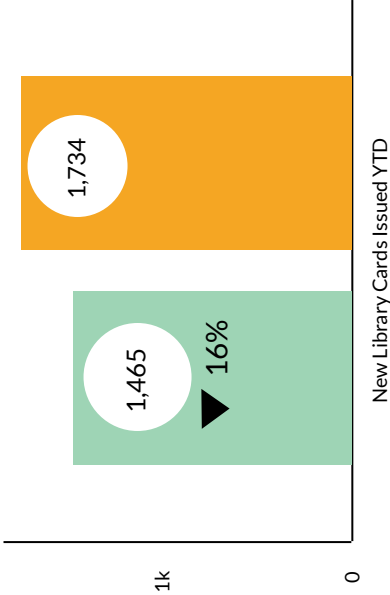
Traffic YTD

2025 2024



New Library Cards Issued YTD

2025 2024



2025 STATISTICS REPORT												
COLLECTION USAGE												
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
	54,110	45,793	57,980	42,517	47,965	55,756						
Physical materials	18,048	16,261	17,324	17,143	18,460	17,521						
Ematerials	605	509	488	539	479	572						
ILL	50,334	51,932	47,953	43,731	44,342	39,711						
Databases												
2025 Total	123,097	114,495	123,745	103,930	111,246	113,560						
	54,066	51,947	55,057	56,336	46,243	53,411						
Physical materials	17,525	16,447	17,646	16,165	17,400	16,757						
Ematerials	775	666	663	510	510	419						
ILL	49,697	46,993	38,909	0	35,171	28,167						
Databases												
2024 Total	122,063	116,053	112,275	73,011	99,324	98,754						
PATRON ASSISTANCE												
	1,934	2,402	2,205	1,968	1,655	5,009						
Youth Services	6,160	6,132	7,352	6,674	6,124	6,260						
Adult Services	6,042	5,518	6,659	5,802	5,035	5,889						
Patron Accounts	88	97	82	128	67	89						
Security												
2025 Total	14,224	14,149	16,298	14,572	12,881	17,336						
	2,132	2,700	2,504	1,861	1,573	3,370						
Youth Services	6,099	7,200	6,805	6,988	6,468	6,977						
Adult Services	6,263	6,267	6,553	6,099	5,214	6,971						
Patron Accounts	136	100	140	82	42	0						
Security												
2024 Total	14,830	16,267	16,002	15,030	13,297	17,318						
EVENTS, PROGRAMS AND CLASSES-BOOKINGS												
	92	95	96	126	63	82						
Youth Services In Person		2	2	2	1	1						
Youth Services Virtual	83	80	107	104	98	79						
Adult Services In Person	6	15	11	8	16	12						
Adult Services Virtual	16	15	15	18	12	13						
Outside groups												
Public study rooms	744	816	957	983	909	851						
2025 Total	942	1,023	1,188	1,241	1,099	1,038	0	0	0	0	0	0
	4	133	72	48	84	86						
Youth Services In Person	9	0	-	0	-	3						
Youth Services Virtual	43	85	74	88	85	79						
Adult Services In Person	2	16	11	10	9	11						
Adult Services Virtual	0	13	18	23	19	20						
Outside groups	569	872	806	893	747	727						
Public study rooms												
2024 Total	627	1,119	1,001	1,062	944	926	0	0	0	0	0	0
EVENTS, PROGRAMS, OUTREACH & CLASSES-ATTENDANCE												
	905	1,284	1,540	1,669	837	3,753						
Youth Services In Person	4,171	4,780	5,831	3,426	5,719	4,831						
Youth Services Virtual	1,629	2,356	4,623	1,979	1,637	1,977						
Adult Services In Person	15,388	15,842	17,377	9,792	18,230	14,611						
Adult Services Virtual	260	179	184	261	194	137						
Outside groups	1,201	1,319	1,602	1,608	1,424	1,257						
Public study rooms	907	1,271	1,025	1,355	2,753	1,431						
Ourreach-Youth Services	113	64	541	267	455	390						
Ourreach-Adult Services												
2025 Total	24,574	27,095	32,745	20,357	31,249	28,387	0	0	0	0	0	0
	320	1,284	1,035	1,057	313	6,086						
Youth Services In Person	3,526	4,252	4,419	3,920	4,085	3,302						
Youth Services Virtual ADJUSTED	1,085	1,375	4,005	1,982	1,175	2,626						
Adult Services In Person	14,392	13,235	13,266	11,994	12,732	11,784						
Adult Services Virtual ADJUSTED	237	134	229	1,257	251	406						
Outside groups	1,265	1,455	1,348	1,425	1,190	1,122						
Public study rooms	941	1,542	1,116	2,268	3,842	1,127						
Ourreach-Youth Services	162	229	670	289	237	354						
Ourreach-Adult Services												
2024 Total	21,928	23,506	26,088	24,192	23,775	26,807	0	0	0	0	0	0
YTD	304,121	104,757	3,192	278,003	690,073	317,060	101,940	3,543	198,937	621,480		

TRAFFIC													
2023	Physical Visits (gate count)	29,049	28,126	38,784	30,035	28,317	33,586						187,897
2024	Physical Visits (gate count)	25,115	28,401	31,015	33,655	27,826	33,505						179,517
2023	Virtual visits (catalog, website, mobile app)	436,270	435,076	469,298	464,225	497,000	467,061						2,768,930
2024	Virtual visits (catalog, website, mobile app)	440,017	464,763	464,802	436,429	439,954	447,677						2,693,642
LIBRARY CARDS ISSUED													
2023	Number of new library cards	240	191	298	227	231	278						1,465
2024	Number of new library cards	277	316	249	313	251	328						1,734
COMPUTER USAGE													
	Public computers>Youth Services	1,311	1,092	1,577	1,285	1,017	1,925						8,207
	Public computersAdult	3,476	2,937	3,576	3,231	3,659	3,323						20,172
2023	Total	4,787	4,029	5,153	4,516	4,646	5,248	0	0	0	0	0	28,379
	Public computers>Youth Services	787	1,196	1,619	1,206	1,221	2,196						8,225
2024	Total	2,545	3,355	2,957	3,329	3,233	3,085						18,504
	Wireless	3,332	4,551	4,576	4,535	4,454	5,281	0	0	0	0	0	26,729
2023	Total	2,823	3,072	3,439	3,504	3,309	3,221						19,368
	Wireless	2,518	2,904	2,904	2,827	2,630	2,678						16,461
2024	Total	2,518	2,904	2,904	2,827	2,630	2,678	0	0	0	0	0	16,461

2025 Year to Date Statistics

As of June 2025

COLLECTION USAGE		
	Year to Date 2025	690,073
	Year to Date 2024	621,480
	% Change	11%
PATRON ASSISTANCE		
	Year to Date 2025	89,371
	Year to Date 2024	92,244
	% Change	-3%
BOOKINGS YTD - ALL		
	Year to Date 2025	6,531
	Year to Date 2024	5,679
	% Change	15%
ATTENDANCE YTD - ALL		
	Year to Date 2025	164,407
	Year to Date 2024	146,296
	% Change	12%
IN PERSON EVENTS		
	Bookings	
	Year to Date 2025	1,105
	Year to Date 2024	881
	% Change	25%
	Attendance	
	Year to Date 2025	24,191
	Year to Date 2024	22,293
	% Change	9%
TRAFFIC		
	Physical Visits (gate count)	
	Year to Date 2025	187,897
	Year to Date 2024	179,517
	% Change	5%
	Virtual Visits (catalog, website, mobile app)	
	Year to Date 2025	2,768,930
	Year to Date 2024	2,693,642
	% Change	3%
LIBRARY CARDS ISSUED		
	Year to Date new library cards 2025	1,465
	Year to Date new library cards 2024	1,734
	% Change	-16%
COMPUTER USAGE		
	Public Computers	
	Year to Date 2025	28,379
	Year to Date 2024	26,729
	% Change	6%
	Wireless	
	Year to Date 2025	19,368
	Year to Date 2024	16,461
	% Change	18%



DPPL 2025 Virtual Server Hosts Lifecycle Replacement

The Des Plaines Public Library's dual on-premises virtual server hosts are scheduled for lifecycle replacement this year and are the primary computing resources for both the Patron and Staff networks – enabling critical library functions including Internet access, Patron time and print software, and Staff file sharing. We recommend replacing both hosts including an updated 5-year warranty.

The quotes provided are for two HPE ProLiant DL380 Gen11 hosts, set up as redundant replicas for high availability, each with the following specs:

- 256 GB of memory; Two 480 GB SSDs mirrored (Hyper-V OS); four 3.4 TB Hard Drives (Data); Two Xeon Silver 4514Y CPU (3.4 GHz at 16 cores); and HPE 5-year extended service agreement with 24x7x4 hour support.

The computing resources the hosts provide run 13 Virtual Machines (VMs) that deliver the following essential library & network functions:

- Domain Controllers – Patron and Staff DCs for network access (DHCP/DNS) and user centralized management (AD/Group Policy).
- File Server VM – serving up all Staff network and shared drives.
- Applications Server VMs – used for RFID software and managing the Patron reservation login and printing system.
- Internet Information Services – for hosting internal resource websites.
- Windows Deployment Services (WDS) & Windows Update Services (WSUS) – for efficient imaging & updating of new computers.
- HVAC (Virtualized) – managing and interfacing with the HVAC system
- SIEM (Security Information and Event Management) cybersecurity software logging.

The following quotes deliver the same parts and features and are equivalent in function:

<u>Vendor</u>	<u>Quote</u>
SHI	\$36,780.66
OSG	\$43,977.95
ConRes	\$44,267.26
CDW-G	\$46,303.38



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QUOTE CONFIRMATION

BHRU PATEL,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PMPZ944	7/9/2025	HPE PROLIANT	0372665	\$46,303.38

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HPE ProLiant DL380 Gen11 Network Choice - rack-mountable - Xeon Silver 4514 Mfg. Part#: P72982-005 Contract: MARKET	2	7931767	\$5,960.79	\$11,921.58
Intel Xeon Silver 4514Y 2 GHz processor Mfg. Part#: P67092-B21 Contract: MARKET	2	7950474	\$1,651.36	\$3,302.72
HPE - processor heatsink kit - standard Mfg. Part#: P49145-B21 Contract: MARKET	2	8290035	\$112.63	\$225.26
HPE Standard - system fan kit Mfg. Part#: P49146-B21 Contract: MARKET	2	7566119	\$71.42	\$142.84
HPE SmartMemory - DDR5 - module - 32 GB - DIMM 288-pin - 5600 MHz PC5-448 Mfg. Part#: P64706-B21 Contract: MARKET	8	7893962	\$549.24	\$4,393.92
HPE - power cable - power IEC 60320 C13 to NEMA 5-15 - 6 ft Mfg. Part#: AF556A Contract: Sourcewell-State of IL R-257160 (25-448DOIT-TELEC-P-80070)	4	6424237	\$10.55	\$42.20
Broadcom BCM5719 - network adapter - PCIe 2.0 x4 - Gigabit Ethernet x 4 Mfg. Part#: P51178-B21 Contract: MARKET	4	7071661	\$109.53	\$438.12
HPE - SSD - 3.84 TB - SATA 6Gb/s Mfg. Part#: P40505-B21	8	7582446	\$2,666.37	\$21,330.96

QUOTE DETAILS (CONT.)

Contract: Sourcewell-State of IL R-257160
(25-448DOIT-TELEC-P-80070)

HPE Integrated Lights-Out Advanced - license + 3 Years 24x7 Support - 1 ser 2 6426516 \$262.28 \$524.56

Mfg. Part#: E6U64ABE

Electronic distribution - NO MEDIA

Contract: Sourcewell-State of IL R-257160
(25-448DOIT-TELEC-P-80070)

HPE Tech Care Essential Service - technical support - for HPE Integrated Li 2 6623132 \$34.04 \$68.08

Mfg. Part#: HW2P7E

Electronic distribution - NO MEDIA

Contract: Sourcewell-State of IL R-257160
(25-448DOIT-TELEC-P-80070)

HPE 5 Year Tech Care Essential DL38x Gen11 - HPE Smart Choice Extended Serv 2 8034708 \$1,956.57 \$3,913.14

Mfg. Part#: H44ZNE

Electronic distribution - NO MEDIA

Contract: Sourcewell-State of IL R-257160
(25-448DOIT-TELEC-P-80070)

SUBTOTAL	\$46,303.38
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$46,303.38

PURCHASER BILLING INFO**Billing Address:**

DES PLAINES PUBLIC LIBRARY
ACCTS PAYABLE
1501 ELLINWOOD AVE
DES PLAINES, IL 60016-4553
Phone: (847) 827-5551

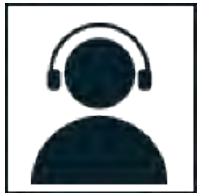
Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO**Shipping Address:**

DES PLAINES PUBLIC LIBRARY
BHRU PATEL
1501 ELLINWOOD AVE
DES PLAINES, IL 60016-4553
Phone: (847) 827-5551
Shipping Method: DROP SHIP-GROUND

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

**Sales Contact Info**

Sam Raes | (877) 465-3134 | sam.raes@cdwg.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$46,303.38	\$1,338.17/Month	\$46,303.38	\$1,527.55/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

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- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
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CONTINENTAL RESOURCES, INC. Conres IT SOLUTIONS			Prepared For Customer: Des Plaines Public Library 1501 Ellinwood St Des Plaines, IL 60016 Bhru Patel Email: bpatel@dppl.org Ph#(847)376-2930			ConRes Contact: Jim McKeveitt Office: 773-304-3229 Cell: 847-208-5429 Email: jmckeveitt@conres.com		
Quote Ref: Des Plaines Public Library 07.02.25-1c HPE Rack Servers						Dated: 7/2/2025		
Local Office: 1900 East Golf Road Suite 400 Schaumburg, IL 60173						Validity Period: Expires 7/18/25		
Corporate Office: Continental Resources, Inc. - 175 Middlesex Turnpike, Bedford MA 01730						Quote Number: 07.02.25-1c		
CONFIDENTIAL						Terms: NET 30		
This Quotation is the sole property of ConRes and may not be reproduced in any capacity without proper authorization.								
Item #	Product	QTY	Description	List Price	Unit Price	Extended		
10	P72982-005	2	HPE ProLiant DL380 Gen11 - 2U - Intel - Xeon - 4514Y - 2GHz - 16-Core - 3.4GHz - DDR5 - 128GB RAM - 5600MHz - 2X480GB SSD - Power Supply - 1KW - Broadcom BCM5719 Ethernet 1Gb 4-port BASE-T OCP3 Adapter - Gigabit Ethernet - 3-year parts, 3-year labor, 3-year onsite support with next business day response	\$6,616.00	\$5,298.00	\$10,596.00		
20	H44ZNE	2	Promo Pricing expires 7/18/25 HPE SYTCESS DL38X G11 SMART CHOICE SVC	\$2,166.00	\$1,817.00	\$3,634.00		
30	P67092-B21	2	HPE Intel XeonSilver 4514Y - Processor speed2.0 GHz - Processor core available16 core - Power consumption150W - Processor for HPE - Processor cache30 MB L3 - P67092-B21 - Maximum memory speed4400 MT/s	\$1,950.00	\$1,827.00	\$3,654.00		
40	P49145-B21	2	HPE ProLiant DL380 Gen11 Standard Heat Sink Kit, Dimensions16.7 x 20.4 x 16.1 cm (6.58 x 8.03 x 6.34 in), Weight0.64 kg (1.411 lb)	\$133.00	\$125.00	\$250.00		
50	P49146-B21	2	HPE ProLiant DL380 Gen11 Standard Fan Kit	\$115.00	\$90.00	\$180.00		
60	P64706-B21	8	HPE 32GB (1x32GB) Dual Rank x8 DDR5-5600 CAS-46-45-45 EC8 Registered Smart Memory Kit	\$2,498.00	\$478.00	\$3,824.00		
70	AF556A	4	HP 6 foot, 10 AMP, Nema 5-15P to IEC320-C13 US Power Cord (Plugs Server to Wall - NEMA)	\$11.00	\$10.00	\$40.00		
80	P51178-B21	4	Broadcom BCM5719 Ethernet 1Gb 4port BASET Adapter for HPE	\$485.00	\$210.00	\$840.00		
90	P40505-B21	8	HPE 3.84TB SATA 6G Mixed Use SFF BC Multi Vendor SSD - HPE 3.84 TB, SATA, mixed use, solid state, small form factor drive in a Basic Carrier with a 3-year warranty	\$8,460.00	\$2,445.00	\$19,560.00		
100	E6U64ABE	2	HPE iLO Advanced Electronic License with 3yr Support on iLO Licensed Features	\$469.00	\$391.00	\$782.00		
110	HW2P7E	2	HPE 5 Year Tech Care Essential iLO Advance Non Blade Service - HPE Tech Care Essential Service - Software Support - 5 Year(s) - In Warranty	\$67.00	\$55.00	\$110.00		
Promo Pricing expires 7/18/25						Subtotal:	\$43,470.00	

120	Freight Ins	1	Freight Insurance	\$535.48
130	Freight	1	Freight Charges assuming FedEx Ground	\$261.78

Total: **\$44,267.26**

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We have prepared a quote for you

Virtual Host Server and a Replica Server

Quote # 005071
Version 1

Prepared for:

Des Plaines Public Library

Laurie Papadourakis
lpapadourakis@dppl.org

Hardware

Description	Price	Qty	Ext. Price
HPE Rack Virtual Host Server hosting 13 VMs and Replica Server Includes (2) 16 core processors, 480GB of usable space in Raid 1 for the OS using SSDs, 7.68TB usable space in Raid 10 for data using SSDs, 256GB total memory, (16) 1gig NIC ports, redundant power and fan, 5 Year iLO Advanced and 5 Year 24 x7 x 4 Hour Onsite Warranty **Installation hours will be estimated in a separate Statement of Work (SOW) and are not included in this quote total**			
HPE SMART CHOICE ProLiant DL380 G11 2U Rack Server - 1 x Intel Xeon Silver 4514Y 2 GHz - 128 GB RAM - 960 GB SSD - (2 x 480GB) SSD Configuration - Serial ATA/600, 12Gb/s SAS Controller - Intel C741 Chip - 2 Processor Support - 8 TB RAM Support - DDR5	\$5,771.86	2	\$11,543.72
HPE Intel Xeon Silver (5th Gen) 4514Y Hexadeca-core (16 Core) 2 GHz Processor Upgrade - 30 MB L3 Cache - 64-bit Processing - 3.40 GHz Overclocking Speed - Socket LGA-4677 - 150 W - 32 Threads	\$1,590.30	2	\$3,180.60
HPE ProLiant DL380 Gen11 Standard Heat Sink Kit	\$79.53	2	\$159.06
HPE Fan Kit	\$68.77	2	\$137.54
HPE SmartMemory 32GB DDR5 SDRAM Memory Module - For Server - 32 GB (1 x 32GB) - DDR5-5600/PC5-44800 DDR5 SDRAM - 5600 MHz Dual-rank Memory - CL46 - 1.10 V - ECC - Registered - 288-pin - DIMM	\$494.11	8	\$3,952.88
HPE Standard Power Cord - 6ft	\$10.77	4	\$43.08
HPE Broadcom BCM5719 Ethernet 1Gb 4-port Base-T Adapter for HPE - PCI Express 2.0 - 1 Gbit/s Data Transfer Rate - 4 Port(s) - 4 - Twisted Pair - 1000Base-T - Plug-in Card	\$105.48	4	\$421.92
HPE 3.84 TB Solid State Drive - 2.5" Internal - SATA (SATA/600) - Mixed Use - Server Device Supported - 3 DWPD - Hot Pluggable	\$2,496.55	8	\$19,972.40
HPE iLO Advanced Electronic License with 3yr Support on iLO Licensed Features	\$261.25	2	\$522.50
HPE iLO Advanced Electronic License upgrade to 5yr Support on iLO Licensed Features	\$36.13	2	\$72.26
HPE Tech Care Essential Service - Extended Warranty - 5 Year - Warranty - 24 x 7 x 4 Hour - On-site - Maintenance - Parts & Labor	\$1,924.16	2	\$3,848.32
Shipping and Handling	\$123.67	1	\$123.67

Subtotal: \$43,977.95

Virtual Host Server and a Replica Server

Prepared by:

Headquarters

Melissa Anderson
630-236-6625
manderson@osgusa.com

Prepared for:

Des Plaines Public Library

1501 Ellinwood Street
Des Plaines, IL 60016
Laurie Papadourakis
(847) 376-2776
lpapadourakis@dppl.org

Quote Information:

Quote #: 005071

Version: 1
Delivery Date: 06/06/2025
Expiration Date: 06/30/2025

Quote Summary

Description	Amount
Hardware	\$43,977.95
Total: \$43,977.95	

THIS IS NOT AN INVOICE. PLEASE PAY FROM AN INVOICE ONLY.

Actual cost of item at time of purchase may be higher or lower. If the actual cost increases by more than 10%, OSG will contact you with the updated purchase amount prior to executing the order.

All credit card payments will be automatically charged a 3% processing fee. OSG will make an effort to honor the prices quoted for as long as possible, but be advised that our suppliers change prices daily and as a result our price may change at any time. All installation times are estimates. Clients will be billed the actual time incurred. Tax & Freight to be applied when applicable. Work scheduled M-F, 8a-5p (Unless Otherwise Noted).

Return Policy: Defective Product Returns: Customer may return most defective products directly to Outsource Solutions Group, Inc. within (15) days of invoice date and or receipt of product. OSG's option, credit, replacement exchange and or repair. After fifteen (15) days, only the manufacturer warranty applies. **Non- Defective Product Returns:** Customer may return most unopened, factory sealed non-defective products to OSG within fifteen (15) days of invoice. Customer is responsible for all shipping charges of the returned product. Restocking fees may apply. **Special orders and restricted products:** Special order products and Manufacturer restricted products may be non -returnable or may have unique return restrictions provided at the time of sale. All returnable products must be returned complete, including all original boxes, packing materials, manuals, blank warranty cards and any other accessories that were provided by the manufacturer. Open box products are returnable on a case by case basis subjected to the manufacturers return policies and restocking fees may apply. Customer is strongly advised to purchase full insurance to cover loss and damage for shipments of returned items and to use a carrier and shipping method that provide proof of delivery. OSG is not responsible for loss during such shipment. If a package containing items purchased from OSG arrives at customer's address damaged, customer should refuse to accept delivery from carrier.

Headquarters

Signature: Melissa Anderson

Name: Melissa Anderson

Title: Operations Manager

Date: 06/06/2025

Des Plaines Public Library

Signature: _____

Name: _____

Date: _____



Pricing Proposal
Quotation #: 26351766
Created On: 6/26/2025
Valid Until: 7/31/2025

IL-City of Des Plaines Public Library

Bhru Patel

1501 Ellinwood Street
Des Plaines, IL 60016
United States
Phone: (847) 827-5551
Fax:
Email: bpatel@dppl.org

Inside Account Executive

Thomas Feeney

290 Davidson Ave.

Somerset, NJ 08873
Phone: 732-667-2787
Fax:
Email: thomas_feeney@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Retail	Your Price	Total
1 HPE ProLiant DL380 Gen11 Network Choice - Server - rack-mountable 2U - 2-way - 1 x Xeon Silver 4514Y / up to 3.4 GHz - RAM 128 GB - SATA/SAS/NVMe - hot-swap 2.5" bay(s) - SSD 2 x 480 GB - Gigabit Ethernet - no OS - monitor: none - Smart Choice Hewlett Packard Enterprise - Part#: P72982-005 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	2	\$6,616.00	\$5,716.22	\$11,432.44
2 Intel Xeon Silver 4514Y - 2 GHz - 16-core - 30 MB cache Hewlett Packard Enterprise - Part#: P67092-B21 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	2	\$1,950.00	\$1,443.35	\$2,886.70
3 HPE SmartMemory - DDR5 - module - 32 GB - DIMM 288-pin - 5600 MHz / PC5-44800 - CL46 - 1.1 V - registered - ECC Hewlett Packard Enterprise - Part#: P64706-B21 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	8	\$2,498.00	\$325.47	\$2,603.76
4 HPE - SSD - 3.84 TB - hot-swap - 2.5" SFF - SATA 6Gb/s - Multi Vendor - for ProLiant DL20 Gen10 Plus, DL325 Gen10 Plus, DL360 Gen10 Plus, DL385 Gen10 Plus, ML30 Gen10 Plus Hewlett Packard Enterprise - Part#: P40505-B21 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	8	\$8,460.00	\$1,812.55	\$14,500.40
5 Broadcom BCM5719 - Network adapter - PCIe 2.0 x4 - Gigabit Ethernet x 4 - for Apollo 4200 Gen10; ProLiant DL20 Gen10, DL325 Gen10, DL360 Gen10, DL380 Gen10, ML30 Gen10 Hewlett Packard Enterprise - Part#: P51178-B21 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	4	\$485.00	\$106.70	\$426.80
6 HPE - Power cable - power IEC 60320 C13 straight to NEMA 5-15 (P) - AC 110 V - 10 A - 1.83 m - black - United States, Canada - for HPE MSL4048, SN6610C 32; Apollo 4510 Gen9; ProLiant DL180 Gen10, DL380 G6, XL290n Gen10	4	\$11.00	\$10.64	\$42.56

7	HPE - Processor heatsink kit - standard Hewlett Packard Enterprise - Part#: P49145-B21 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	2	\$133.00	\$93.59	\$187.18
8	HPE Standard - System fan kit - for ProLiant DL380 Gen11 Hewlett Packard Enterprise - Part#: P49146-B21 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	2	\$115.00	\$72.74	\$145.48
9	HPE Integrated Lights-Out Advanced - License + 3 Years 24x7 Support - 1 server - electronic - for ProLiant DL160 Gen10, DL180 Gen10, DL20 Gen10, XL170r Gen9, XL190r Gen9, XL2x260 Hewlett Packard Enterprise - Part#: E6U64ABE Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	2	\$469.00	\$269.67	\$539.34
10	HPE Tech Care Essential Service - Extended service agreement - parts and labor - 5 years - on-site - 24x7 - response time: 4 h - for ProLiant DL380 Gen11, DL380 Gen11 Network Choice Hewlett Packard Enterprise - Part#: H44ZNE Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	2	\$2,166.00	\$1,971.27	\$3,942.54
11	HPE Pointnext Tech Care Essential Service - technical support Hewlett Packard Enterprise - Part#: HW2P7E Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	2	\$67.00	\$36.73	\$73.46
				Total	\$36,780.66

Additional Comments

Please Note: Hewlett Packard Enterprise has a zero returns policy on custom build machines. For these products, orders are non-cancellable and non-returnable from point of order.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

2025 / 2026 BOARD MEETING DATES

August 21

September 18

October 16

November 20

December 18

January 15

February 19, meeting at 5pm

March 12*

April 16

May 21

June 18

July 16, meeting at 5 pm

Possible Issues:

*One week early to avoid conflict with the beginning of Eid, which begins at sundown on March 19th.