



## **NOTICE**

**DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**REGULAR BOARD MEETING  
THURSDAY JULY 27, 2023  
5:00 p.m. in MEETING ROOM B**

### **AGENDA**

- **Approve Payment of Vendor Checks Report and ACH Payments.**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2789 to allow the Library to make reasonable accommodations.



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Agenda for the Regular Meeting July 27, 2023 5:00 p.m. in DPPL Meeting Room B**

- I. Call to Order. (7:00 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to allow trustees participating remotely to Vote on action items. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. Consent Agenda. [Action Item] (5:15 p.m.)
  - A. Approval of the Minutes of the Regular Board Meeting - June 15, 2023.
  - B. Acceptance of Financial Reports for June, 2023.
  - C. Acceptance of Reports.
    1. Statistics Report for June, 2023.
    2. Director's Report for June, 2023.
- VIII. New Business. (5:25 p.m.)
  - A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$390,982.13. [Action item]
- IX. Other. (5:30 p.m.)
- X. Announcements.
- XI. Correspondence.
- XII. Adjournment. (5:35 p.m.)

**This meeting will be video recorded, and available on the Library's website.**



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Minutes of the Regular Meeting on June 15, 2023**

I. Call to Order.

The meeting was called to order at 7:05 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Lisa DuBrock, Kristen Graack, Nick Harkovich, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison. ABSENT: Christine Halblander, Bruce Lester. ALSO PRESENT: DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley. Friends of Library president John Leach.

III. Pledge of Allegiance.

IV. Vote to allow trustees participating remotely to Vote on action items.

N/A

V. Consideration of the Agenda.

MOTION by Hudec, seconded by Shimon-Hutchison to approve the Agenda.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None;  
MOTION CARRIED

VI. Public Comments and Questions.

None

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting -May 19, 2023.
- B. Approval of the Minutes of the Management Committee Meeting - May 19, 2023.
- C. Acceptance of Financial Reports for May, 2023.
- D. Acceptance of Reports.
  - 1. Statistics Report for May, 2023.
  - 2. Director's Report for May, 2023

MOTION by Graack, seconded by Harkovich to approve the Consent Agenda.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments \$256,361.94.

MOTION by DuBrock, seconded by Hudec to approve payment of vendor checks and ACH Payments in the amount of \$256,361.94 as listed on the vendor checks report of May 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- B. Approval of OverDrive Invoice in the amount of \$15,165.36.

MOTION by Graack, seconded by Harkovich to approve the payment to OverDrive in the amount of \$15,165.36.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- C. Approve 2023/2024 Library Board Meeting Dates.

MOTION by DuBrock, seconded by Graack to approve the 2023/2024 Meeting Dates as proposed.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- D. Approve 2023/2024 Non-Resident Fee - \$226.

MOTION by Graack, seconded by Shimon-Hutchison to approve a 2023/2024 non-resident fee in the amount of \$226.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

IX. Other.

Trustee Hudec complimented the library team on the 2023 SRC theme and materials, Read, Roar, Repeat.

X. Announcements.

- A. July 20, 2023 Board of Trustees Meeting - 4:00 p.m.

- B. Semi-Annual Board Dinner, July 20, 2023.

- C. State of Illinois Per Capita Grant.

Director Bonell reports that we have received notice from the Secretary of State the

DPPL will be receiving a per capita grant in the amount of \$89,000 this year.

XI. Correspondence.

MOTION by Harkovich, seconded by Hudec, to adjourn. VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

The meeting adjourned at 7:20 p.m.



## Des Plaines Public Library

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### Monthly Financial Report For the Month Ended June 30, 2023

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Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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# Des Plaines Public Library

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# Financial Statements



Des Plaines Public Library  
 Governmental Funds Balance Sheet  
 As of June 30, 2023

	Library Fund	Capital Projects Fund	Total
<b>ASSETS</b>			
Cash and Investments	\$ 4,208,114.20	\$ 1,772,218.30	\$ 5,980,332.50
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	7,498,802.58	-	7,498,802.58
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
<b>Total Assets</b>	<b>\$ 11,706,916.78</b>	<b>\$ 1,772,218.30</b>	<b>\$ 13,479,135.08</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 287,659.44	\$ 30,318.00	\$ 317,977.44
Accrued Payroll	80,300.45	-	80,300.45
Due to other funds	87,236.09	-	87,236.09
<b>Total Liabilities</b>	<b>455,195.98</b>	<b>30,318.00</b>	<b>485,513.98</b>
<b>Deferred Inflows of Resources</b>			
Property Taxes	6,252,500.00	-	6,252,500.00
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>6,707,695.98</b>	<b>30,318.00</b>	<b>6,738,013.98</b>
<b>FUND BALANCE</b>			
Fund Balance - Unreserved	4,999,220.80	1,741,900.30	6,741,121.10
<b>Total Fund Balance</b>	<b>4,999,220.80</b>	<b>1,741,900.30</b>	<b>6,741,121.10</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 11,706,916.78</b>	<b>\$ 1,772,218.30</b>	<b>\$ 13,479,135.08</b>

Des Plaines Public Library

Governmental Funds Statement of Revenues,  
Expenditures, and Changes In Fund Balances

For the 6 Months Ended June 30, 2023

	General Fund	Capital Improvements Fund	Total
<b>REVENUES</b>			
Taxes	\$ 4,579,833.84	\$ -	\$ 4,579,833.84
Intergovernmental	27,237.24	-	27,237.24
Fines & Fees	17,624.17	-	17,624.17
Interest	81,397.79	48,065.56	129,463.35
Special Events and Programs	9,028.58	-	9,028.58
Miscellaneous	21,270.26	-	21,270.26
Total Revenues	<u>4,736,391.88</u>	<u>48,065.56</u>	<u>4,784,457.44</u>
<b>EXPENDITURES</b>			
Personnel	\$ 1,587,024.20	\$ -	\$ 1,587,024.20
Operating	1,143,158.96	-	1,143,158.96
Library Materails	496,126.45	-	496,126.45
Capital Outlay	52,779.97	118,033.32	170,813.29
Other Expenditures	<u>15,187.47</u>	<u>-</u>	<u>15,187.47</u>
Total Expenditures	<u>3,294,277.05</u>	<u>118,033.32</u>	<u>3,412,310.37</u>
Net Change in Fund Balances	<u>1,442,114.83</u>	<u>(69,967.76)</u>	<u>1,372,147.07</u>
<b>FUND BALANCES</b>			
Beginning of the year	<u>3,557,105.97</u>	<u>1,811,868.06</u>	<u>5,368,974.03</u>
End of the period	<u>\$ 4,999,220.80</u>	<u>\$ 1,741,900.30</u>	<u>\$ 6,741,121.10</u>

## Supplementary Information

# Des Plaines Public Library

## Treasurer's Report as of June 30, 2023

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - Old National Operating # 92260	369,058.77
202-1102015 - Old National Operating # 92260	<u>21,748.58</u>
	<u>390,807.35</u>
201-1102030 - Village B&T Donation #6718	<u>50,907.63</u>
201-1102040 - Village B&T Donation #9878	<u>217,171.60</u>
201-1102060 - Village B&T Checking #0289	224,464.37
202-1102060 - Village B&T Checking #0289	<u>30,318.00</u>
	<u>254,782.37</u>
201-1102050 - Wintrust Brokerage	<u>167,385.40</u>
201-1102079 - Illinois Funds # 2591	3,178,626.43
202-1102079 - Illinois Funds # 2591	<u>1,720,151.72</u>
	<u>3,178,626.43</u>
<b>Total Invested</b>	<u><u>5,980,332.50</u></u>

Des Plaines Public Library  
Balance Sheet as of June 30, 2023

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old National Operating # 92260	928,747.92	(559,689.15)	369,058.77
1102030 - Village B&T Donation #6718	64,907.63	(14,000.00)	50,907.63
1102040 - Village B&T Donation #9878	216,240.36	931.24	217,171.60
1102050 - Wintrust Brokerage	167,385.40	0.00	167,385.40
1102060 - Village B&T Checking #0289	500,050.00	(275,585.63)	224,464.37
1102079 - Illinois Funds # 2591	2,836,388.12	342,238.31	3,178,626.43
1118000 - Receivable - Property Taxes	<u>7,498,802.58</u>	<u>0.00</u>	<u>7,498,802.58</u>
	<u>12,213,022.01</u>	<u>(506,105.23)</u>	<u>11,706,916.78</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	186,602.17	101,057.27	287,659.44
2430707 - Due to Library Comp Abs	87,236.09	0.00	87,236.09
2450040 - Accrued Payroll	56,434.06	0.00	56,434.06
2470000 - Deferred Revenue - Property Tax	6,252,500.00	0.00	6,252,500.00
2471000 - Deferred Revenue - Other	<u>23,866.39</u>	<u>0.00</u>	<u>23,866.39</u>
	<u>6,606,638.71</u>	<u>101,057.27</u>	<u>6,707,695.98</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
Total Liabilities and Fund Balance	<u>10,163,744.68</u>	<u>101,057.27</u>	<u>10,264,801.95</u>
Excess Revenues Over Expenses	<u>2,049,277.33</u>	<u>(607,162.50)</u>	<u>1,442,114.83</u>

Des Plaines Public Library  
Balance Sheet as of June 30, 2023

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - Old National Operating # 92260	31,672.04	(9,923.46)	21,748.58
1102060 - Village B&T Checking #0289	0.00	30,318.00	30,318.00
1102079 - Illinois Funds # 2591	1,792,489.68	(72,337.96)	1,720,151.72
	<u>1,824,161.72</u>	<u>(51,943.42)</u>	<u>1,772,218.30</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	9,923.46	20,394.54	30,318.00
	<u>9,923.46</u>	<u>20,394.54</u>	<u>30,318.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,811,868.06	0.00	1,811,868.06
Total Liabilities and Fund Balance	<u>1,821,791.52</u>	<u>20,394.54</u>	<u>1,842,186.06</u>
Excess Revenues Over Expenses	<u>2,370.20</u>	<u>(72,337.96)</u>	<u>(69,967.76)</u>

Compensated Absences Fund

<u>Assets</u>			
1120201 - Due From Library	87,236.09	0.00	87,236.09
	<u>87,236.09</u>	<u>0.00</u>	<u>87,236.09</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	87,236.09	0.00	87,236.09
	<u>87,236.09</u>	<u>0.00</u>	<u>87,236.09</u>
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	<u>87,236.09</u>	<u>0.00</u>	<u>87,236.09</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library  
Balance Sheet as of June 30, 2023

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,624,611.65	0.00	1,624,611.65
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,687,478.00)</u>	<u>0.00</u>	<u>(1,687,478.00)</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>

Liabilities and Fund Balance

Liabilities

Fund Balance

3730000 - Fund Balance - Unreserved	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
 Total Liabilities and Net Capital Assets	 <u>2,424,000.04</u>	 <u>0.00</u>	 <u>2,424,000.04</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>

Long Term Liability Fund

Assets

1805920 - Deferred Outflows - IMRF	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>

Liabilities and Fund Balance

Liabilities

2812092 - OPEB Liability	405,203.00	0.00	405,203.00
2815192 - Net Pension Liability	(4,117,207.00)	0.00	(4,117,207.00)
2973920 - Deferred Inflows - IMRF	<u>3,424,019.00</u>	<u>0.00</u>	<u>3,424,019.00</u>
	<u>(287,985.00)</u>	<u>0.00</u>	<u>(287,985.00)</u>

Fund Balance

3730000 - Fund Balance - Unreserved	<u>359,313.00</u>	<u>0.00</u>	<u>359,313.00</u>
	<u>359,313.00</u>	<u>0.00</u>	<u>359,313.00</u>
 Total Liabilities and Net LT Liabilities	 <u>71,328.00</u>	 <u>0.00</u>	 <u>71,328.00</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>

**Des Plaines Public Library  
Revenue Report  
For the 6 Months Ended June 30, 2023**

_____Library Fund_____	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<b><u>Taxes</u></b>					
201-4810034 - Property Taxes 2022	<u>47,571.28</u>	<u>4,579,833.84</u>	<u>8,751,036.00</u>	<u>4,171,202.16</u>	<u>52.33</u>
	<u>47,571.28</u>	<u>4,579,833.84</u>	<u>8,751,036.00</u>	<u>4,171,202.16</u>	<u>52.33</u>
<b><u>Intergovernmental</u></b>					
201-4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
201-4822040 - State Grant - Per Capita	0.00	0.00	89,495.00	89,495.00	0.00
201-4822090 - Grant Revenue	0.00	3,990.24	10,000.00	6,009.76	39.90
201-4822095 - State Grant - Library	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>27,237.24</u>	<u>192,483.00</u>	<u>165,245.76</u>	<u>14.15</u>
<b><u>Fines &amp; Fees</u></b>					
201-4850101 - Library Fees	1,278.28	10,172.37	8,000.00	(2,172.37)	127.15
201-4850201 - Copying Fees	1,656.52	6,266.60	20,000.00	13,733.40	31.33
201-4850203 - Lost Materials	0.00	19.95	0.00	(19.95)	0.00
201-4850207 - Non-Res Cards	131.50	460.25	200.00	(260.25)	230.13
201-4850208 - Meeting Room Fees	<u>225.00</u>	<u>705.00</u>	<u>1,500.00</u>	<u>795.00</u>	<u>47.00</u>
	<u>3,291.30</u>	<u>17,624.17</u>	<u>29,700.00</u>	<u>12,075.83</u>	<u>59.34</u>
<b><u>Special Programs &amp; Events</u></b>					
201-4850215 - Friends of the Library Reimbursements	<u>0.00</u>	<u>9,028.58</u>	<u>20,000.00</u>	<u>10,971.42</u>	<u>45.14</u>
	<u>0.00</u>	<u>9,028.58</u>	<u>20,000.00</u>	<u>10,971.42</u>	<u>45.14</u>
<b><u>Interest</u></b>					
201-4830010 - Gain/Loss on Investments	0.00	19,808.60	0.00	(19,808.60)	0.00
201-4890010 - Interest Income	<u>13,128.59</u>	<u>61,589.19</u>	<u>17,000.00</u>	<u>(44,589.19)</u>	<u>362.29</u>
	<u>13,128.59</u>	<u>81,397.79</u>	<u>17,000.00</u>	<u>(64,397.79)</u>	<u>478.81</u>
<b><u>Other Revenue</u></b>					
201-4899900 - Miscellaneous Revenue	30.00	12,840.03	70,000.00	57,159.97	18.34
201-4899910 - Vending Machine Revenue	125.86	549.32	1,000.00	450.68	54.93
201-4899920 - Library Donations	0.00	750.00	600,000.00	599,250.00	0.13
201-4899940 - Friends Book Sale	<u>1,317.14</u>	<u>7,130.91</u>	<u>14,000.00</u>	<u>6,869.09</u>	<u>50.94</u>
	<u>1,473.00</u>	<u>21,270.26</u>	<u>685,000.00</u>	<u>663,729.74</u>	<u>3.11</u>
<b>Total Library Fund</b>	<u><u>65,464.17</u></u>	<u><u>4,736,391.88</u></u>	<u><u>9,695,219.00</u></u>	<u><u>4,958,827.12</u></u>	<u><u>48.85</u></u>



Des Plaines Public Library  
 Revenue Report  
 For the 6 Months Ended June 30, 2023

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>7,706.22</u>	<u>48,065.56</u>	<u>11,500.00</u>	<u>(36,565.56)</u>	<u>417.96</u>
	<u>7,706.22</u>	<u>48,065.56</u>	<u>11,500.00</u>	<u>(36,565.56)</u>	<u>417.96</u>
<u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
Total Capital Projects Fund	<u><u>7,706.22</u></u>	<u><u>48,065.56</u></u>	<u><u>1,011,500.00</u></u>	<u><u>963,434.44</u></u>	<u><u>4.75</u></u>
Total of All Funds	<u><u>73,170.39</u></u>	<u><u>4,784,457.44</u></u>	<u><u>10,706,719.00</u></u>	<u><u>5,922,261.56</u></u>	<u><u>44.69</u></u>

# Des Plaines Public Library

## Expense Report

### For the 6 Months Ended June 30, 2023

Library Fund	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	276,769.84	1,207,119.68	2,498,588.00	1,291,468.32	48.31
5910200 - Part-time Salaries	<u>92,547.39</u>	<u>379,904.52</u>	<u>899,000.00</u>	<u>519,095.48</u>	<u>42.26</u>
	<u>369,317.23</u>	<u>1,587,024.20</u>	<u>3,397,588.00</u>	<u>1,810,563.80</u>	<u>46.71</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	27,043.50	116,148.24	258,634.00	142,485.76	44.91
5918021 - Employer Contribution - IMRF	18,763.88	60,058.32	194,564.00	134,505.68	30.87
5918040 - Life Insurance Premiums	0.00	0.00	1,932.00	1,932.00	0.00
5918050 - PPO Insurance Premiums	58,718.00	216,674.30	459,518.00	242,843.70	47.15
5918051 - HMO Insurance Premiums	29,322.73	103,602.41	177,307.00	73,704.59	58.43
5918055 - Dental Insurance Premiums	0.00	0.00	31,649.00	31,649.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>9,426.00</u>	<u>14,000.00</u>	<u>4,574.00</u>	<u>67.33</u>
	<u>133,848.11</u>	<u>505,909.27</u>	<u>1,152,604.00</u>	<u>646,694.73</u>	<u>43.89</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	192.00	742.00	10,000.00	9,258.00	7.42
5920110 - Professional Services	32,030.59	258,163.05	468,838.00	210,674.95	55.06
5920120 - Communication Services	843.02	17,495.26	32,900.00	15,404.74	53.18
5920140 - Integrated Library System	0.00	44,315.58	89,000.00	44,684.42	49.79
5920202 - Conferences	0.00	180.00	0.00	(180.00)	0.00
5920210 - Marketing	6,215.89	34,139.79	60,000.00	25,860.21	56.90
5920220 - Membership Dues	0.00	4,536.83	8,000.00	3,463.17	56.71
5920990 - Property/Liability Insurance	3,149.00	45,755.92	65,000.00	19,244.08	70.39
5930010 - R&M Equipment	189.00	36,094.01	88,460.00	52,365.99	40.80
5930020 - R&M Buildings & Structures	8,562.81	47,252.39	112,364.00	65,111.61	42.05
5930030 - R&M Vehicles	0.00	0.00	1,500.00	1,500.00	0.00
5930210 - Rental of Equipment	2,795.00	3,238.34	26,090.00	22,851.66	12.41
5930320 - Cleaning/Custodial Services	5,917.50	35,447.50	88,900.00	53,452.50	39.87
5930490 - Refuse Contract	0.00	2,770.16	6,000.00	3,229.84	46.17
5960040 - Pre-Employment Testing	329.00	393.00	3,500.00	3,107.00	11.23
5960065 - Bank Fees	228.03	504.02	300.00	(204.02)	168.01
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	6,395.78	46,210.48	61,500.00	15,289.52	75.14
5960990 - Misc. Contractual Services	<u>7,487.32</u>	<u>60,011.36</u>	<u>126,560.00</u>	<u>66,548.64</u>	<u>47.42</u>
	<u>74,334.94</u>	<u>637,249.69</u>	<u>1,249,412.00</u>	<u>612,162.31</u>	<u>51.00</u>
<u>Commodities</u>					
5970100 - Supplies	12,795.03	42,685.85	87,150.00	44,464.15	48.98
5970110 - Meals	56.66	952.68	2,000.00	1,047.32	47.63
5970170 - Janitorial	1,458.22	2,426.41	17,900.00	15,473.59	13.56
5970260 - Postage & Parcel	1,000.00	7,191.21	11,000.00	3,808.79	65.37
5970500 - Water Bill	1,048.65	2,770.95	8,000.00	5,229.05	34.64
5970600 - Ebooks/Books	24,243.85	154,742.30	381,900.00	227,157.70	40.52
5970610 - E-audio/Audio	4,747.58	23,527.85	74,500.00	50,972.15	31.58

**Des Plaines Public Library  
Expense Report  
For the 6 Months Ended June 30, 2023**

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970620 - E-Subscriptions/Subscriptions	27,283.17	41,157.31	51,430.00	10,272.69	80.03
5970630 - Visual Materials	19,720.50	85,602.84	190,200.00	104,597.16	45.01
5970640 - Databases	11,323.31	115,025.35	170,000.00	54,974.65	67.66
5970810 - Natural Gas	0.00	17,830.02	27,000.00	9,169.98	66.04
5970850 - Gasoline	0.00	0.00	600.00	600.00	0.00
5970900 - Equipment < \$10,000	<u>0.00</u>	<u>2,213.68</u>	<u>6,900.00</u>	<u>4,686.32</u>	<u>32.08</u>
	<u>103,676.97</u>	<u>496,126.45</u>	<u>1,028,580.00</u>	<u>532,453.55</u>	<u>48.23</u>
 <u>Capital Expenditures</u>					
5980400 - Equipment	1,007.59	1,007.59	1,000.00	(7.59)	100.76
5980410 - Computer Hardware	2,337.65	19,579.56	12,800.00	(6,779.56)	152.97
5980420 - Computer Software	14,894.20	32,192.82	91,402.00	59,209.18	35.22
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>
	<u>18,239.44</u>	<u>52,779.97</u>	<u>110,202.00</u>	<u>57,422.03</u>	<u>47.89</u>
 <u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	1,985.21	8,056.56	89,495.00	81,438.44	9.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	1,000,000.00	1,000,000.00	0.00
5999940 - Friends Books Sale	<u>1,317.14</u>	<u>7,130.91</u>	<u>0.00</u>	<u>(7,130.91)</u>	<u>0.00</u>
	<u>3,302.35</u>	<u>15,187.47</u>	<u>1,089,495.00</u>	<u>1,074,307.53</u>	<u>1.39</u>
 Total Library Fund Expenditures	 <u>672,626.67</u>	 <u>3,294,277.05</u>	 <u>8,027,881.00</u>	 <u>4,733,603.95</u>	 <u>41.04</u>
 _____ Capital Projects Fund _____					
 <u>Contractual Services</u>					
 <u>Capital Expenditures</u>					
5980300 - Improvements	0.00	4,521.44	801,000.00	796,478.56	0.56
5980400 - Equipment	0.00	0.00	271,000.00	271,000.00	0.00
5980410 - Computer Hardware	30,951.81	61,885.51	341,100.00	279,214.49	18.14
5980420 - Computer Software	0.00	0.00	0.00	0.00	0.00
5980430 - Makerspace Donation Expenses	49,092.37	49,092.37	0.00	(49,092.37)	0.00
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>2,534.00</u>	<u>2,000.00</u>	<u>(534.00)</u>	<u>126.70</u>
	<u>80,044.18</u>	<u>118,033.32</u>	<u>1,415,100.00</u>	<u>1,297,066.68</u>	<u>8.34</u>
 Total Capital Projects Fund Expenditures	 <u>80,044.18</u>	 <u>118,033.32</u>	 <u>1,415,100.00</u>	 <u>1,297,066.68</u>	 <u>8.34</u>
 <b>Total of All Funds</b>	 <u>752,670.85</u>	 <u>3,412,310.37</u>	 <u>9,442,981.00</u>	 <u>6,030,670.63</u>	 <u>36.14</u>

# Des Plaines Public Library

## Check List

All Bank Accounts

June 16, 2023 - July 20, 2023

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
19267	07/20/23	PRONUNCIATOR	(1,850.00)
19726	07/20/23	ABLE CARD, LLC	1,792.22
19727	07/20/23	ABT ELECTRONIC	189.00
19728	07/20/23	AGE OF LEARNING, INC.	2,280.00
19729	07/20/23	ANDERSON LOCK CO LTD	77.30
19730	07/20/23	AQUARIUM ADVENTURE HOFFMAN ESTATES	480.00
19731	07/20/23	BAKER & TAYLOR	14,354.86
19732	07/20/23	BOOKPAGE	1,080.00
19733	07/20/23	BRENDA MURPHY	40.53
19734	07/20/23	CENGAGE LEARNING/GALE	3,590.25
19735	07/20/23	CHIEF, CDS, LIBRARY OF CONGRESS	513.00
19736	07/20/23	CHILDREN'S PLUS, INC.	1,108.14
19737	07/20/23	CITY OF DES PLAINES	1,048.65
19738	07/20/23	COLLEY ELEVATOR COMPANY	2,043.00
19739	07/20/23	CRYSTAL MAINTENANCE SERVICES CORP	5,290.50
19740	07/20/23	D & Z HOUSE OF BOOKS INCORPORATED	878.56
19741	07/20/23	D.E.S. Painting, Inc.	3,078.00
19742	07/20/23	DAvid Carreno	175.00
19743	07/20/23	Des Plaines Art Guild	800.00
19744	07/20/23	EBSCO INFORMATION SERVICES	24,076.73
19745	07/20/23	Educational Development Corporation	36.98
19746	07/20/23	ENVISIONWARE, INC	1,007.59
19747	07/20/23	FITTLE, LLC	2,795.00
19748	07/20/23	GARVEY'S OFFICE PRODUCTS	1,105.92
19749	07/20/23	GOVCONNECTION INC	2,337.65
19750	07/20/23	GRAINGER	250.32
19751	07/20/23	IL Secretary of State	3.00
19752	07/20/23	INDIA FOR EVERYONE	1,158.34
19753	07/20/23	INSIGHT PUBLIC SECTOR, INC.	30,318.00
19754	07/20/23	Jacqueline MacCartie Bryce	30.00
19755	07/20/23	JEssica Kuczynski	60.00
19756	07/20/23	John G. Donahue	150.00
19757	07/20/23	JOURNAL AND TOPICS NEWSPAPERS	479.00
19758	07/20/23	JULIE GOLDBERG	600.00
19759	07/20/23	JULIE JURGENS	450.00
19760	07/20/23	LAUTERBACH & AMEN, LLP.	1,575.00
19761	07/20/23	LESLIE GODDARD	400.00
19762	07/20/23	LIMRICC	107,488.52
19763	07/20/23	Midwest Folding Products	243.68
19764	07/20/23	MIDWEST TAPE	9,000.00
19765	07/20/23	MIDWEST TAPE	13,851.06
19766	07/20/23	Monica Marvin	30.00
19767	07/20/23	Nicole Burns	6.99
19768	07/20/23	OAKBROOK MECHANICAL SERVICES	3,073.50
19769	07/20/23	Oakridge Online Stores	195.16
19770	07/20/23	OUTSOURCE SOLUTIONS GROUP, INC.	50,610.85
19771	07/20/23	OVERDRIVE, INC.	7,785.85
19772	07/20/23	PHYSICIANS IMMEDIATE CARE CHICAGO	329.00
19773	07/20/23	PROQUEST LLC	5,767.41
19774	07/20/23	RAILS	760.00
19775	07/20/23	Risk Program Administrators	3,149.00
19776	07/20/23	RIVERSHORE READING STORE	282.00
19777	07/20/23	SHERWIN WILLIAMS	368.31
19778	07/20/23	SIDECAR PUBLICATIONS LLC	348.00
19779	07/20/23	SPEED-E-KLEEN, INC.	627.00
19780	07/20/23	THOMAS KLISE/CRIMSON MULTIMEDIA	2,213.57
19781	07/20/23	THOMSON REUTERS-WEST	153.00

# Des Plaines Public Library

## Check List

All Bank Accounts

June 16, 2023 - July 20, 2023

Check Number	Check Date	Payee	Amount
19782	07/20/23	UNITED STATES POSTAL SERVICE	4,000.00
19783	07/20/23	UNITED STATES TREASURY	192.00
19784	07/20/23	PRONUNCIATOR	1,850.00
51969	06/30/23	Lohan Architecture	14,000.00
51970	06/30/23	NATIONWIDE RETIREMENT	150.00
51971	06/30/23	NATIONWIDE RETIREMENT	300.00
51972	06/30/23	VERIZON WIRELESS	747.56
51973	06/30/23	COMCAST CABLE	995.46
51974	06/30/23	IMRF	2,530.58
51975	06/30/23	IMRF	31,272.81
51976	06/30/23	NEOFUNDS BY NEOPOST	1,000.00
51977	06/30/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,317.14
51978	06/30/23	BANKCARD SERVICES	22,541.14
<b>Vendor Check Total</b>			<u>390,982.13</u>
<b>Check List Total</b>			<u><u>390,982.13</u></u>

Check count = 70

# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>Vendor Checks</b>						
PRONUNCIATOR				19267	07/20/23	<u>(1,850.00)</u>
201-5970640	Databases	To void check #19267 from 7/21/2022	-1,850.00			
ABLE CARD, LLC				19726	07/20/23	<u>1,792.22</u>
201-5970100	Supplies	Inv 0054121-IN	1,792.22			
ABT ELECTRONIC				19727	07/20/23	<u>189.00</u>
201-5930010	R&M Equipment	Inv 0613301WVUA	189.00			
AGE OF LEARNING, INC.				19728	07/20/23	<u>2,280.00</u>
201-5970640	Databases	Inv 1520	2,280.00			
ANDERSON LOCK CO LTD				19729	07/20/23	<u>77.30</u>
201-5970100	Supplies	Inv 1122184	77.30			
AQUARIUM ADVENTURE HOFFMAN ESTATES				19730	07/20/23	<u>480.00</u>
201-5960990	Misc. Contractual Services	Inv 15341	160.00			
201-5960990	Misc. Contractual Services	Inv 15180	320.00			
BAKER & TAYLOR				19731	07/20/23	<u>14,354.86</u>
201-5960990	Misc. Contractual Services	Inv 2037586789	1.49			
201-5970600	Ebooks/Books	Inv 2037586789	12.96			
201-5970600	Ebooks/Books	Inv 2037592228	807.72			
201-5960990	Misc. Contractual Services	Inv 2037592229	83.82			
201-5970600	Ebooks/Books	Inv 2037595371	263.33			
201-5960990	Misc. Contractual Services	Inv 2037595372	23.84			
201-5960990	Misc. Contractual Services	Inv 2037569057	41.88			
201-5970600	Ebooks/Books	Inv 2037569057	182.19			
201-5960990	Misc. Contractual Services	Inv 2037596984	15.87			
201-5970600	Ebooks/Books	Inv 2037596984	97.17			
201-5960990	Misc. Contractual Services	Inv 2037560643	79.70			
201-5970600	Ebooks/Books	Inv 2037560643	731.45			
201-5960990	Misc. Contractual Services	Inv 2037586970	22.98			
201-5970600	Ebooks/Books	Inv 2037586970	96.86			
201-5960990	Misc. Contractual Services	Inv 2037591721	7.75			
201-5970600	Ebooks/Books	Inv 2037591721	46.36			
201-5960990	Misc. Contractual Services	Inv 2037583948	4.01			
201-5970600	Ebooks/Books	Inv 2037583948	11.36			
201-5960990	Misc. Contractual Services	Inv 2037583971	8.24			
201-5970600	Ebooks/Books	Inv 2037583971	20.87			
201-5960990	Misc. Contractual Services	Inv 2037593556	33.75			
201-5970600	Ebooks/Books	Inv 2037593556	205.28			
201-5960990	Misc. Contractual Services	Inv 2037584141	2.82			
201-5970600	Ebooks/Books	Inv 2037584141	15.90			
201-5960990	Misc. Contractual Services	Inv 2037574247	67.97			
201-5970600	Ebooks/Books	Inv 2037574247	435.67			
201-5960990	Misc. Contractual Services	Inv 2037576904	25.38			
201-5970600	Ebooks/Books	Inv 2037576904	142.39			
201-5960990	Misc. Contractual Services	Inv 2037587345	44.02			
201-5970600	Ebooks/Books	Inv 2037587345	291.90			
201-5960990	Misc. Contractual Services	Inv 2037594644	16.48			
201-5970600	Ebooks/Books	Inv 2037594644	42.42			
201-5960990	Misc. Contractual Services	Inv 2037594819	19.15			
201-5970600	Ebooks/Books	Inv 2037594819	78.93			
201-5960990	Misc. Contractual Services	Inv 2037582600	13.88			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
June 2023

<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
201-5970600	Ebooks/Books	Inv 2037582600	49.01			
201-5960990	Misc. Contractual Services	Inv 2037586908	10.12			
201-5970600	Ebooks/Books	Inv 2037586908	45.18			
201-5960990	Misc. Contractual Services	Inv 2037593886	56.19			
201-5970600	Ebooks/Books	Inv 2037593885	581.18			
201-5960990	Misc. Contractual Services	Inv 2037581815	4.20			
201-5970600	Ebooks/Books	Inv 2037581815	91.36			
201-5960990	Misc. Contractual Services	Inv 2037577110	4.12			
201-5970600	Ebooks/Books	Inv 2037577110	11.36			
201-5960990	Misc. Contractual Services	Inv 2037569098	13.60			
201-5970600	Ebooks/Books	Inv 2037569098	97.76			
201-5960990	Misc. Contractual Services	Inv 2037569135	5.76			
201-5970600	Ebooks/Books	Inv 2037569135	34.31			
201-5960990	Misc. Contractual Services	Inv 2037586694	19.74			
201-5970600	Ebooks/Books	Inv 2037586694	119.24			
201-5960990	Misc. Contractual Services	Inv 2037549384	109.31			
201-5970600	Ebooks/Books	Inv 2037549384	880.03			
201-5960990	Misc. Contractual Services	Inv 2037567774	34.70			
201-5970600	Ebooks/Books	Inv 2037567774	106.94			
201-5970600	Ebooks/Books	Inv 2037578286	752.76			
201-5960990	Misc. Contractual Services	Inv 2037578287	80.14			
201-5970600	Ebooks/Books	Inv 2037595411	42.51			
201-5970600	Ebooks/Books	Inv 2037551013	106.16			
201-5960990	Misc. Contractual Services	Inv 2037551014	10.43			
201-5960990	Misc. Contractual Services	Inv 2037562891	5.06			
201-5970600	Ebooks/Books	Inv 2037562891	27.11			
201-5960990	Misc. Contractual Services	Inv 2037572951	58.31			
201-5970600	Ebooks/Books	Inv 2037572951	362.12			
201-5960990	Misc. Contractual Services	Inv 2037562778	11.28			
201-5970600	Ebooks/Books	Inv 2037562778	65.87			
201-5970600	Ebooks/Books	Inv 2037578007	690.03			
201-5960990	Misc. Contractual Services	Inv 2037578008	66.01			
201-5960990	Misc. Contractual Services	Inv 2037537372	59.14			
201-5970600	Ebooks/Books	Inv 2037537372	436.42			
201-5960990	Misc. Contractual Services	Inv 2037554007	11.28			
201-5970600	Ebooks/Books	Inv 2037554007	68.14			
201-5960990	Misc. Contractual Services	Inv 2037554061	8.46			
201-5970600	Ebooks/Books	Inv 2037554061	49.41			
201-5960990	Misc. Contractual Services	Inv 2037562877	16.04			
201-5970600	Ebooks/Books	Inv 2037562877	36.43			
201-5960990	Misc. Contractual Services	Inv 2037562796	16.48			
201-5970600	Ebooks/Books	Inv 2037562796	43.01			
201-5960990	Misc. Contractual Services	Inv 2037536998	15.66			
201-5970600	Ebooks/Books	Inv 2037536998	85.84			
201-5970600	Ebooks/Books	Inv 2037571938	889.88			
201-5960990	Misc. Contractual Services	Inv 2037571939	99.69			
201-5960990	Misc. Contractual Services	Inv 2037542955	11.49			
201-5970600	Ebooks/Books	Inv 2037542955	58.01			
201-5960990	Misc. Contractual Services	Inv 2037527176	64.86			
201-5970600	Ebooks/Books	Inv 2037527176	383.39			
201-5960990	Misc. Contractual Services	Inv 2037540093	2.53			
201-5970600	Ebooks/Books	Inv 2037540093	10.21			
201-5960990	Misc. Contractual Services	Inv 2037537083	16.13			
201-5970600	Ebooks/Books	Inv 2037537083	108.65			
201-5960990	Misc. Contractual Services	Inv 2037537388	4.12			
201-5970600	Ebooks/Books	Inv 2037537388	10.75			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv 2037545711	11.07			
201-5970600	Ebooks/Books	Inv 2037545711	51.06			
201-5960990	Misc. Contractual Services	Inv 2037541782	6.94			
201-5970600	Ebooks/Books	Inv 2037541782	16.13			
201-5970600	Ebooks/Books	Inv 2037555066	426.52			
201-5960990	Misc. Contractual Services	Inv 2037555067	55.76			
201-5970600	Ebooks/Books	Inv 2037558867	493.86			
201-5960990	Misc. Contractual Services	Inv 2037558868	53.39			
201-5970600	Ebooks/Books	Inv 2037550170	444.41			
201-5960990	Misc. Contractual Services	Inv 2037550171	48.13			
201-5960990	Misc. Contractual Services	Inv 2037513589	16.45			
201-5970600	Ebooks/Books	Inv 2037513589	104.34			
201-5960990	Misc. Contractual Services	Inv 2037533207	3.48			
201-5970600	Ebooks/Books	Inv 2037533207	11.29			
201-5960990	Misc. Contractual Services	Inv 2037530077	8.21			
201-5970600	Ebooks/Books	Inv 2037530077	62.90			
201-5960990	Misc. Contractual Services	Inv 2037521224	7.59			
201-5970600	Ebooks/Books	Inv 2037521224	32.35			
201-5960990	Misc. Contractual Services	Inv 2037527288	40.48			
201-5970600	Ebooks/Books	Inv 2037527288	258.93			
201-5960990	Misc. Contractual Services	Inv 2037537167	8.24			
201-5970600	Ebooks/Books	Inv 2037537167	20.30			
201-5960990	Misc. Contractual Services	Inv 2037537686	20.82			
201-5970600	Ebooks/Books	Inv 2037537686	70.48			
201-5960990	Misc. Contractual Services	Inv 2037537015	24.06			
201-5970600	Ebooks/Books	Inv 2037537015	55.01			
201-5960990	Misc. Contractual Services	Inv 2037552023	46.25			
201-5970600	Ebooks/Books	Inv 2037552023	287.06			
201-5960990	Misc. Contractual Services	Inv 2037580226	82.24			
201-5970600	Ebooks/Books	Inv 2037580226	533.40			
BOOKPAGE				19732	07/20/23	<u>1,080.00</u>
201-5970620	E-Subscriptions/Subscriptions	Inv S79956	1,080.00			
BRENDA MURPHY				19733	07/20/23	<u>40.53</u>
201-5990900	Per Capita Grant Expenditures	ALA Conference Expense Reimbursements	40.53			
CENGAGE LEARNING/GALE				19734	07/20/23	<u>3,590.25</u>
201-5970640	Databases	Inv 81491216	2,301.00			
201-5970620	E-Subscriptions/Subscriptions	Inv 81457824	1,289.25			
CHIEF, CDS, LIBRARY OF CONGRESS				19735	07/20/23	<u>513.00</u>
201-5980420	Computer Software	Inv O-100495	513.00			
CHILDREN'S PLUS, INC.				19736	07/20/23	<u>1,108.14</u>
201-5970600	Ebooks/Books	Inv 231172	16.31			
201-5970600	Ebooks/Books	Inv 230386	39.76			
201-5970600	Ebooks/Books	Inv 230838	81.81			
201-5970600	Ebooks/Books	Inv 230836	457.52			
201-5970600	Ebooks/Books	Inv 230812	19.37			
201-5970600	Ebooks/Books	Inv 230835	493.37			
CITY OF DES PLAINES				19737	07/20/23	<u>1,048.65</u>
201-5970500	Water Bill	03.31-23 - 05.31.23	1,048.65			
COLLEY ELEVATOR COMPANY				19738	07/20/23	<u>2,043.00</u>



# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5930020	R&M Buildings & Structures	Inv 243936	945.00			
201-5930020	R&M Buildings & Structures	Inv 243709	456.00			
201-5930020	R&M Buildings & Structures	Inv 244458	642.00			
CRYSTAL MAINTENANCE SERVICES CORP				19739	07/20/23	<u>5,290.50</u>
201-5930320	Cleaning/Custodial Services	Inv 31099	4,892.50			
201-5930320	Cleaning/Custodial Services	Inv 31079	398.00			
D & Z HOUSE OF BOOKS INCORPORATED				19740	07/20/23	<u>878.56</u>
201-5970600	Ebooks/Books	Inv 2023/I159437	878.56			
D.E.S. Painting, Inc.				19741	07/20/23	<u>3,078.00</u>
201-5930020	R&M Buildings & Structures	D.E.S. Painting, Inc.	3,078.00			
DAvid Carreno				19742	07/20/23	<u>175.00</u>
201-5960990	Misc. Contractual Services	06.15.23 Board Meeting Recording	175.00			
Des Plaines Art Guild				19743	07/20/23	<u>800.00</u>
201-5960210	Special Event Programming	Des Plaines Art Guild	800.00			
EBSCO INFORMATION SERVICES				19744	07/20/23	<u>24,076.73</u>
201-5970620	E-Subscriptions/Subscriptions	EBSCO CG16193-00 Renewal 2023	23,363.82			
201-5970620	E-Subscriptions/Subscriptions	Inv 2306699	769.91			
201-5970620	E-Subscriptions/Subscriptions	Inv 1694035	26.96			
201-5970620	E-Subscriptions/Subscriptions	Credit Memo 2305886	-25.00			
201-5970620	E-Subscriptions/Subscriptions	Credit Memo 2306960	-58.96			
Educational Development Corporation				19745	07/20/23	<u>36.98</u>
201-5970600	Ebooks/Books	Inv DIR10811998	36.98			
ENVISIONWARE, INC				19746	07/20/23	<u>1,007.59</u>
201-5980400	Equipment	Inv US-65575	1,007.59			
FITTLE, LLC				19747	07/20/23	<u>2,795.00</u>
201-5930210	Rental of Equipment	Inv 4329596	2,795.00			
GARVEY'S OFFICE PRODUCTS				19748	07/20/23	<u>1,105.92</u>
201-5970170	Janitorial	Inv PINV2434620	597.52			
201-5970170	Janitorial	Inv PINV2435095	23.96			
201-5970170	Janitorial	Inv PINV2440527	484.44			
GOVCONNECTION INC				19749	07/20/23	<u>2,337.65</u>
201-5980410	Computer Hardware	Invoice # 74201756	2,089.75			
201-5980410	Computer Hardware	Invoice # 74206378	247.90			
GRAINGER				19750	07/20/23	<u>250.32</u>
201-5970170	Janitorial	Inv 9736508244	250.32			
IL Secretary of State				19751	07/20/23	<u>3.00</u>
201-5970100	Supplies	Van Registration Card	3.00			
INDIA FOR EVERYONE				19752	07/20/23	<u>1,158.34</u>
201-5970600	Ebooks/Books	Inv 2A-2774	1,158.34			
INSIGHT PUBLIC SECTOR, INC.				19753	07/20/23	<u>30,318.00</u>

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
202-5980410	Computer Hardware	Inv 1101056584	30,318.00			
Jacqueline MacCartie Bryce				19754	07/20/23	<u>30.00</u>
201-5960210	Special Event Programming	Tarot Reader	30.00			
JESSICA KUCZYNSKI				19755	07/20/23	<u>60.00</u>
201-5960210	Special Event Programming	Life Drawing at the Library Event	60.00			
John G. Donahue				19756	07/20/23	<u>150.00</u>
201-5960210	Special Event Programming	Career Coaching - One-on-One appointments	150.00			
JOURNAL AND TOPICS NEWSPAPERS				19757	07/20/23	<u>479.00</u>
201-5920210	Marketing	Inv 190476	479.00			
JULIE GOLDBERG				19758	07/20/23	<u>600.00</u>
201-5960210	Special Event Programming	08.20.23; Event performance	600.00			
JULIE JURGENS				19759	07/20/23	<u>450.00</u>
201-5960210	Special Event Programming	08.12.23 - Event Performance	450.00			
LAUTERBACH & AMEN, LLP.				19760	07/20/23	<u>1,575.00</u>
201-5920110	Professional Services	Invoice No.80014	1,575.00			
LESLIE GODDARD				19761	07/20/23	<u>400.00</u>
201-5960210	Special Event Programming	08.23.23; Event Performance	400.00			
LIMRICC				19762	07/20/23	<u>107,488.52</u>
201-2401002	Payroll Liabilities	June & July	107,488.52			
Midwest Folding Products				19763	07/20/23	<u>243.68</u>
201-5990900	Per Capita Grant Expenditures	Inv 213779	243.68			
MIDWEST TAPE				19764	07/20/23	<u>9,000.00</u>
201-5970630	Visual Materials	INV #503990602	9,000.00			
MIDWEST TAPE				19765	07/20/23	<u>13,851.06</u>
201-5960990	Misc. Contractual Services	Inv 503993585	36.89			
201-5970610	E-audio/Audio	Inv 503993585	109.41			
201-5960990	Misc. Contractual Services	Inv 503993584	38.42			
201-5970610	E-audio/Audio	Inv 503993584	746.83			
201-5960990	Misc. Contractual Services	Inv 503993583	63.13			
201-5970630	Visual Materials	Inv 503993583	248.87			
201-5960990	Misc. Contractual Services	Inv 503962307	23.38			
201-5970610	E-audio/Audio	Inv 503962307	69.99			
201-5960990	Misc. Contractual Services	Inv 503962940	164.20			
201-5970630	Visual Materials	Inv 503962940	650.68			
201-5960990	Misc. Contractual Services	Inv 503962309	9.04			
201-5970630	Visual Materials	Inv 503962309	173.96			
201-5960990	Misc. Contractual Services	Inv 503930691	89.60			
201-5970630	Visual Materials	Inv 503930691	440.58			
201-5970610	E-audio/Audio	Inv 503967979	451.93			
201-5970630	Visual Materials	Inv 503972570	37.49			
201-5970630	Visual Materials	Inv 503972572	52.48			
201-5970630	Visual Materials	Inv 503940139	248.16			
201-5960990	Misc. Contractual Services	Inv 503962941	11.10			
201-5970630	Visual Materials	Inv 503962941	44.98			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv 503930690	203.12			
201-5970630	Visual Materials	Inv 503930690	876.33			
201-5960990	Misc. Contractual Services	Inv 503930428	35.49			
201-5970610	E-audio/Audio	Inv 503930428	111.66			
201-5960990	Misc. Contractual Services	Inv 503930427	9.04			
201-5970610	E-audio/Audio	Inv 503930427	177.96			
201-5960990	Misc. Contractual Services	Inv 503901617	6.37			
201-5970610	E-audio/Audio	Inv 503901617	122.97			
201-5970610	E-audio/Audio	Inv 503919748	263.96			
201-5970630	Visual Materials	Inv 503919763	75.73			
201-5970630	Visual Materials	Inv 503919762	156.70			
201-5970630	Visual Materials	Inv 503919749	211.44			
201-5970630	Visual Materials	Inv 503919761	107.96			
201-5960990	Misc. Contractual Services	Inv 503901618	222.53			
201-5970630	Visual Materials	Inv 503901618	1,258.76			
201-5960990	Misc. Contractual Services	Inv 503868077	175.60			
201-5970610	E-audio/Audio	Inv 503868077	515.87			
201-5960990	Misc. Contractual Services	Inv 503868074	9.25			
201-5970630	Visual Materials	Inv 503868074	52.48			
201-5970630	Visual Materials	Inv 503856824	74.98			
201-5960990	Misc. Contractual Services	Inv 503868075	24.86			
201-5970610	E-audio/Audio	Inv 503868075	433.89			
201-5960990	Misc. Contractual Services	Inv 503868076	96.19			
201-5970630	Visual Materials	Inv 503868076	419.05			
201-5970630	Visual Materials	Inv 503825244	52.48			
201-5970630	Visual Materials	Inv 503825243	58.48			
201-5970630	Visual Materials	Inv 503825246	131.96			
201-5960990	Misc. Contractual Services	Inv 503830388	26.20			
201-5970630	Visual Materials	Inv 503830388	116.93			
201-5960990	Misc. Contractual Services	Inv 503830387	88.85			
201-5970630	Visual Materials	Inv 503830387	439.65			
201-5970630	Visual Materials	Inv 503825242	119.96			
201-5970630	Visual Materials	Inv 503825240	137.96			
201-5970630	Visual Materials	Inv 503825109	149.96			
201-5970630	Visual Materials	Inv 503825108	187.45			
201-5970630	Visual Materials	Inv 503825245	179.94			
201-5960990	Misc. Contractual Services	Inv 503830530	30.00			
201-5970610	E-audio/Audio	Inv 503830530	609.86			
201-5960990	Misc. Contractual Services	Inv 503830418	69.37			
201-5970610	E-audio/Audio	Inv 503830418	210.28			
201-5960990	Misc. Contractual Services	Inv 503901619	65.14			
201-5970610	E-audio/Audio	Inv 503901619	200.09			
201-5960990	Misc. Contractual Services	Inv 503901851	14.35			
201-5970630	Visual Materials	Inv 503901851	82.47			
201-5970630	Visual Materials	Inv 503886100	59.98			
201-5970630	Visual Materials	Inv 503874215	353.12			
201-5970630	Visual Materials	Inv 503874219	128.96			
201-5970610	E-audio/Audio	Inv 503874214	335.95			
201-5970610	E-audio/Audio	Inv 503856821	355.95			
201-5970630	Visual Materials	Inv 503856825	48.74			
201-5970630	Visual Materials	Inv 503874217	179.94			
201-5970630	Visual Materials	Inv 503874216	48.74			
201-5970610	E-audio/Audio	Inv 503856822	14.99			
Monica Marvin				19766	07/20/23	<u>30.00</u>
201-5960210	Special Event Programming	Tarot Reading	30.00			

# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
June 2023

<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
Nicole Burns 201-5970600	Ebooks/Books	Refund for returned lost item	6.99	19767	07/20/23	<u>6.99</u>
OAKBROOK MECHANICAL SERVICES 201-5930020	R&M Buildings & Structures	Inv 34483	3,073.50	19768	07/20/23	<u>3,073.50</u>
Oakridge Online Stores 201-5960210	Special Event Programming	Oakridge Online Stores	195.16	19769	07/20/23	<u>195.16</u>
OUTSOURCE SOLUTIONS GROUP, INC. 201-5980420	Computer Software	Inv 75117	1,200.00	19770	07/20/23	<u>50,610.85</u>
201-5980420	Computer Software	Inv 75118	10,363.87			
201-5920110	Professional Services	Inv 75124	35,455.59			
201-5960990	Misc. Contractual Services	Inv 75124	1,980.00			
201-5980420	Computer Software	Inv 75124	1,485.59			
201-5980420	Computer Software	Inv 74820	66.00			
201-5980420	Computer Software	Inv 74725	59.80			
OVERDRIVE, INC. 201-5970600	Ebooks/Books	Inv 01018CP23206313	330.97	19771	07/20/23	<u>7,785.85</u>
201-5970600	Ebooks/Books	Inv 01018MA23207706	3,269.66			
201-5970600	Ebooks/Books	Inv 01018MA23205351	195.50			
201-5970600	Ebooks/Books	Inv 01018MA23175850	3,734.96			
201-5970600	Ebooks/Books	Inv 01018CP23173428	254.76			
PHYSICIANS IMMEDIATE CARE CHICAGO 201-5960040	Pre-Employment Testing	PHYSICIANS IMMEDIATE CARE CHICAGO	329.00	19772	07/20/23	<u>329.00</u>
PROQUEST LLC 201-5970640	Databases	Inv 70794292	5,767.41	19773	07/20/23	<u>5,767.41</u>
RAILS 201-5970640	Databases	Inv 10754	760.00	19774	07/20/23	<u>760.00</u>
Risk Program Administrators 201-5920990	Property/Liability Insurance	Inv 4367506	3,149.00	19775	07/20/23	<u>3,149.00</u>
RIVERSHORE READING STORE 201-5970100	Supplies	Inv 23-7031	282.00	19776	07/20/23	<u>282.00</u>
SHERWIN WILLIAMS 201-5930020	R&M Buildings & Structures	SHERWIN WILLIAMS	368.31	19777	07/20/23	<u>368.31</u>
SIDECAR PUBLICATIONS LLC 201-5980420	Computer Software	Inv 3218	348.00	19778	07/20/23	<u>348.00</u>
SPEED-E-KLEEN, INC. 201-5930320	Cleaning/Custodial Services	Inv 4485	627.00	19779	07/20/23	<u>627.00</u>
THOMAS KLISE/CRIMSON MULTIMEDIA 201-5970630	Visual Materials	Inv 010569	122.31	19780	07/20/23	<u>2,213.57</u>
201-5970630	Visual Materials	Inv 010568	537.11			
201-5970630	Visual Materials	Inv 010654	136.03			
201-5970630	Visual Materials	Inv 010795	435.47			
201-5970630	Visual Materials	Inv 010777	90.00			

# Des Plaines Public Library Vendor Checks Report

All Bank Accounts  
June 2023

<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
201-5970630	Visual Materials	Inv 010774	70.00			
201-5970630	Visual Materials	Inv 010775	70.00			
201-5970630	Visual Materials	Inv 010843	60.00			
201-5970630	Visual Materials	Inv 010844	167.03			
201-5970630	Visual Materials	Inv 010845	160.00			
201-5970630	Visual Materials	Inv 010776	365.62			
THOMSON REUTERS-WEST				19781	07/20/23	<u>153.00</u>
201-5970640	Databases	Inv 848477674	25.50			
201-5970640	Databases	Inv 848321649	25.50			
201-5970640	Databases	Inv 848162194	25.50			
201-5970640	Databases	Inv 848477674	25.50			
201-5970640	Databases	Inv 847847591	25.50			
201-5970640	Databases	Inv 848004377	25.50			
UNITED STATES POSTAL SERVICE				19782	07/20/23	<u>4,000.00</u>
201-5920210	Marketing	Fail Mailing	4,000.00			
UNITED STATES TREASURY				19783	07/20/23	<u>192.00</u>
201-5920100	Legal Fees	PICORI Fee - IRS	192.00			
PRONUNCIATOR				19784	07/20/23	<u>1,850.00</u>
201-5970640	Databases	Invoice #25982	1,850.00			
<b>Check List Total</b>						<u><u>316,127.44</u></u>

**Des Plaines Public Library**  
**ACH Register**

All Bank Accounts

June 1, 2023 - June 30, 2023

ACH Number	ACH Date	Payee	Amount
<b>Vendor Checks</b>			
51969	06/30/23	Lohan Architecture	14,000.00
51970	06/30/23	NATIONWIDE RETIREMENT	150.00
51971	06/30/23	NATIONWIDE RETIREMENT	300.00
51972	06/30/23	VERIZON WIRELESS	747.56
51973	06/30/23	COMCAST CABLE	995.46
51974	06/30/23	IMRF	2,530.58
51975	06/30/23	IMRF	31,272.81
51976	06/30/23	NEOFUNDS BY NEOPOST	1,000.00
51977	06/30/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,317.14
51978	06/30/23	BANKCARD SERVICES	22,541.14
		<b>Vendor Check Total</b>	<u>74,854.69</u>
		<b>Check List Total</b>	<u><u>74,854.69</u></u>

Check count = 10

**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY  
For the Year Ended December 31, 2023**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 5,101,587	4,724,431	5,890,856	6,996,454	6,538,381	5,980,333						
<b>Revenue (M-T-D)</b>												
Property Taxes	1,224,801	21,502	1,641,098	1,644,862	-	47,571						
Other Revenue	23,901	23,185	21,551	58,732	42,677	25,599						
	1,248,702	44,687	1,662,649	1,703,594	42,677	73,170						
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	268,640	364,909	376,182	322,261	257,776	503,165						
Other Expense	285,650	136,716	252,001	166,666	235,697	249,506						
Change in A/P & AJE's	2,144	(79,781)	(131,959)	109,070	7,276	(121,452)						
	556,434	421,843	496,224	597,996	500,749	631,219						
Net Increase/(Decrease)	692,268	(377,157)	1,166,425	1,105,598	(458,073)	(558,048)						

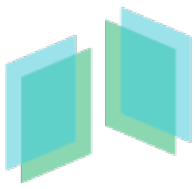
**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY**

**For the Year Ended December 31, 2022**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 4,450,754	4,843,285	6,856,066	6,397,901	5,929,489	5,449,017	4,993,057	4,601,161	4,088,484	3,509,264	3,075,050	4,409,320
<b>Revenue (M-T-D)</b>												
Property Taxes	43,444	811,138	2,380,007	152,939	10,674	50,762	24,602	-	103,776	39,087	10,064	1,544,349
Other Revenue	186,683	31,886	14,195	8,672	42,120	16,557	8,434	32,421	103,776	39,087	10,064	270,674
	230,127	843,025	2,394,202	161,611	52,794	67,320	33,036	32,421	103,776	39,087	10,064	1,815,023
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	280,990	307,004	359,906	307,329	252,199	388,601	368,328	290,612	233,762	241,499	264,810	425,879
Other Expense	266,523	171,057	153,034	214,193	179,051	143,096	154,965	273,946	349,165	244,375	90,218	120,218
Change in A/P & AJE's	(62,298)	(27,567)	(131,519)	98,254	89,955	16,094	(34,297)	(140,241)	33,526	132,434	89,249	(65,344)
	485,215	450,494	381,421	619,776	521,205	547,791	488,997	424,317	616,452	618,308	444,277	480,753
Net Increase/(Decrease)	(255,088)	392,531	2,012,782	(458,165)	(468,412)	(480,472)	(455,960)	(391,896)	(512,676)	(579,221)	(434,213)	1,334,269





# DIRECTOR'S REPORT

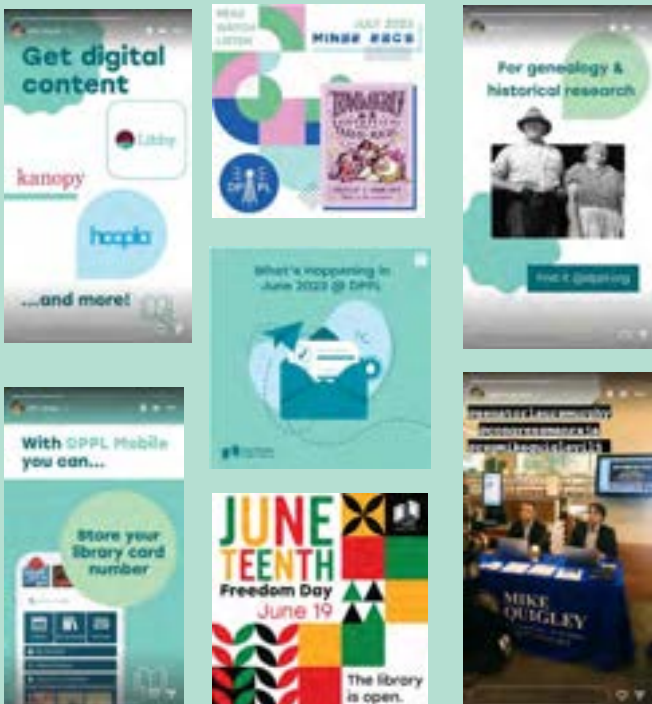
On June 2023

## DPPL CELEBRATES PRIDE

## AROUND THE LIBRARY



## DPPL ON SOCIAL



## COMINGS & GOINGS

### COMING

Peter Freville, PT Materials Services Page

### GOING

Angela McCarver, PT Readers Services Assistant

### CHANGES & PROMOTIONS

Alicia Perez from PT to FT Readers Services Assistant

Christa Sullivan from Seasonal Intern to PT Readers Services Assistant

Ethan Webb from Page to PT Material Services Clerk



# KIDS PROGRAMS





# TEEN PROGRAMS



- Attend a program
- Download/use one of our digital resources
- Read a book
- Say hello to a librarian
- Follow us on Tiktok



Des Plaines Public Library • DPPL.ORG

Read a book, attend a program, or write a book review to be entered into a drawing to win a PS5!

- The more books you read and programs you attend, the more entries you get.
- Complete a punch card and receive a \$5 gift card to Starbucks.
- Submit your entries in person or online.

**For teens in grades 7-12.**



## TEEN PROGRAMS

JUNE 2021

Events are virtual and require registration, unless otherwise noted. Visit [dppl.org](http://dppl.org) or follow us on Facebook for all the latest offerings and information.

- |           |           |   |
|-----------|-----------|---|
| Tuesday   | <b>1</b>  | Anime Club • 4 - 5 p.m.   |
| Saturday  | <b>5</b>  | Reading is Art-Rageous! • Design a bookmark, read, attend fun programs, win prizes • 6/5 - 8/1  |
| Saturday  | <b>5</b>  | Teen Book Boxes • Pickup begins p.m.  |
| Monday    | <b>7</b>  | Take & Make: Macrame Rainbow • Pickup all month • While supplies last   |
| Monday    | <b>7</b>  | Teen Photoshop Battle • Submit your entries to <a href="mailto:teen@dppl.org">teen@dppl.org</a>   |
| Wednesday | <b>9</b>  | Teen Book Cafe • 4 - 5 p.m.   |
| Friday    | <b>11</b> | Clean Up Give Back • Outside the Library • 11 - 12 p.m.   |
| Monday    | <b>14</b> | Teen Nailed It! Competition starts • Submit entries to <a href="mailto:teen@dppl.org">teen@dppl.org</a> • 6/14 - 6/21 • While supplies last |
| Monday    | <b>23</b> | Let's Play Games Online! • 4 - 5 p.m.   |
| Thursday  | <b>24</b> | Teen Advisory Board • 4 - 5 p.m.  |
| Saturday  | <b>24</b> | Dungeons and Dragons • 2 - 3:30 p.m.  |
| Tuesday   | <b>29</b> | Yoga in the park • 3 - 4 p.m.   |
| Tuesday   | <b>29</b> | Code Q • 4 - 5 p.m.   |
| Wednesday | <b>30</b> | Last day to submit an entry for Reading is Art-Rageous! Design-a-Bookmark contest!  |

## Teen CRAFTERNOONS

WEDNESDAY, JUNE 28TH



## Teen Film Thursday

June 22nd, 6pm - 8pm  
Black Panther: Wakanda Forever





# ADULT PROGRAMS

**FILM SCREENING**

**80 for Brady**  
Wednesday June 21, 2023 | 1:30pm




**Creating Characters**  
Wednesday, June 14 at 7pm



**BRAIDING SWEETGRASS**  
A Conversation with Robin Wolf Kimmerer  
Wednesday, June 21 at 7pm




Please register **Virtual Via Zoom**

**Craftivism Plarn Party**  
June 24 | 12pm - 2pm




**65,000,000 TRIVIA B.C.**  
FRIDAY, JUNE 23RD | 7PM - 8:30PM




**FILM TALK TUESDAYS**

**CATCH-22**



CATCH 22 (1970) | 2HR 1 MIN  
TUESDAY, JUNE 6TH | 7PM

**The Nature and History of West and Northwest Iceland**  
Monday, July 17 | 7pm



**Craftivism 101**



Tuesday, June 13  
5:30 - 7:30pm



**PCs for People**  
Pop-Up Shop



Eligible customers can purchase a low-cost computer and internet.



**Cards for Hospitalized Kids**



Thursday, June 15th  
6pm - 7pm



**Computer & Internet Basics**

Thursday  
July 20  
2pm - 3pm



**WHAT ARE YOUR OLD COIN & PAPER MONEY COLLECTIONS WORTH?**

FREE APPRAISALS BY APPOINTMENT

MONDAY, JUNE 5  
2:00 - 7:00PM

How do you know what your collections are worth? Dave Estroff, a 30-year coin collector will appraise your coin and currency collections for free.

Please call the Reference Desk at 847-235-2841 to register for a 15-minute time slot from 2pm - 5pm. Registration fee \$5.



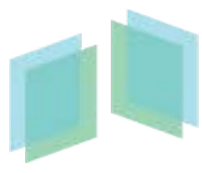
LEARN MORE AT [OPPL.ORG](http://OPPL.ORG)



**DIG DEEPER**  
ADULT SUMMER READING  
JUNE 3 - JULY 30

SPONSORED BY **FRIENDS**  
OF THE DELAWARE PUBLIC LIBRARY

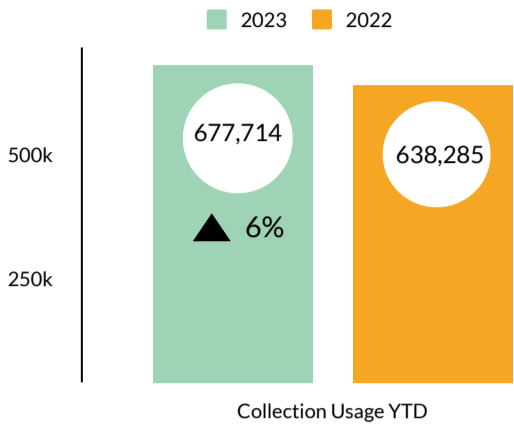


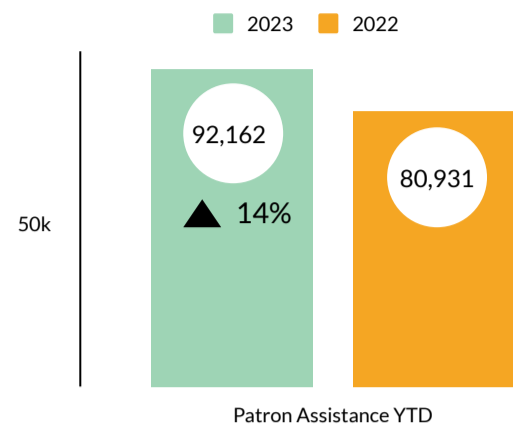
# STATISTICS REPORT

On June 2023

## Collection Usage YTD

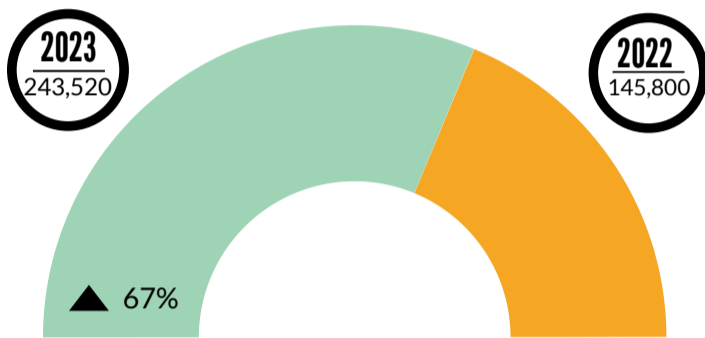


## Patron Assistance YTD



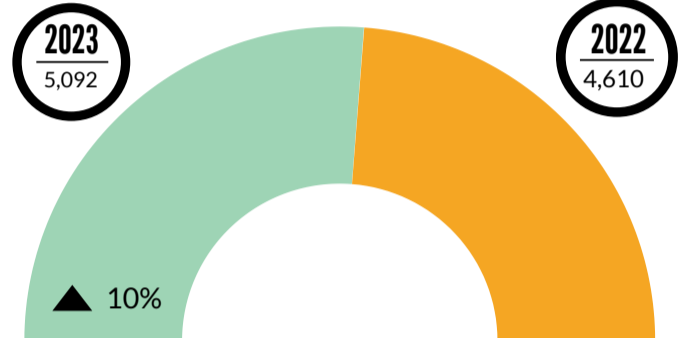
## Attendance All - YTD

Events, Programs, Outreach & Classes



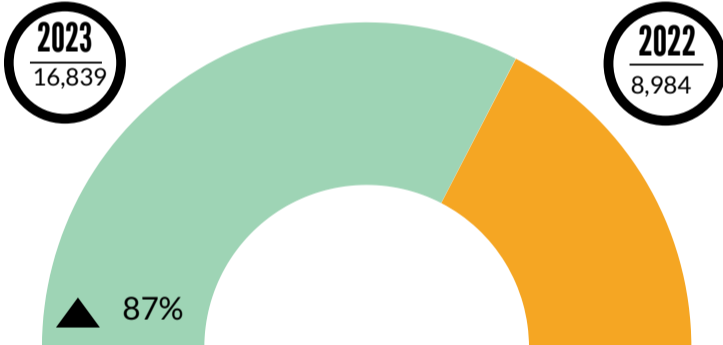
## Bookings All - YTD

Events, Programs & Classes



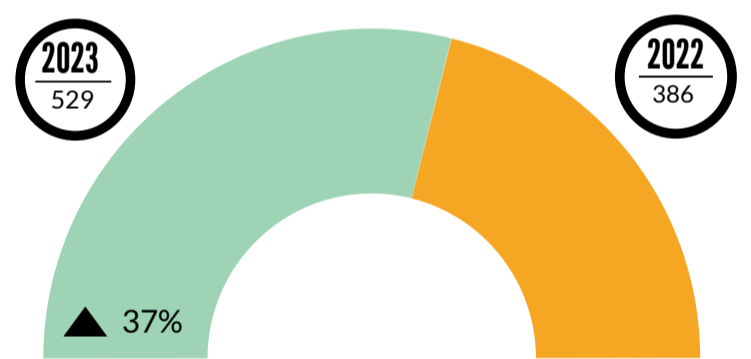
## Attendance In Person - YTD

Events, Programs & Classes

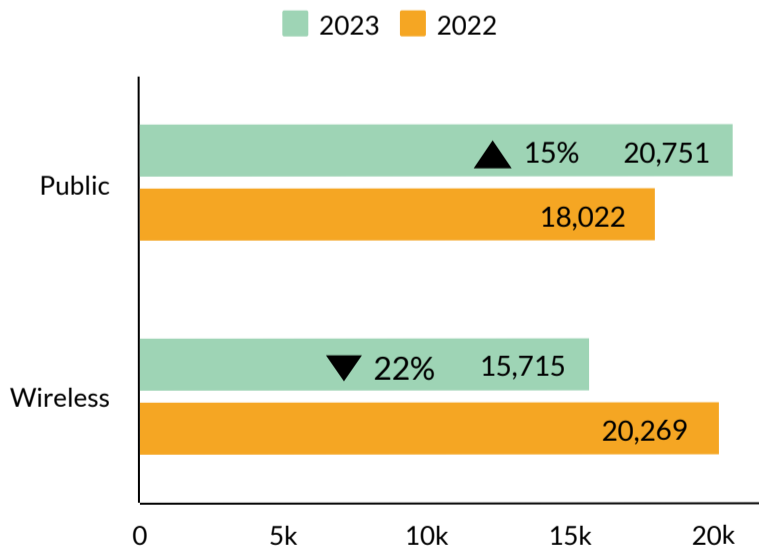


## Bookings In Person - YTD

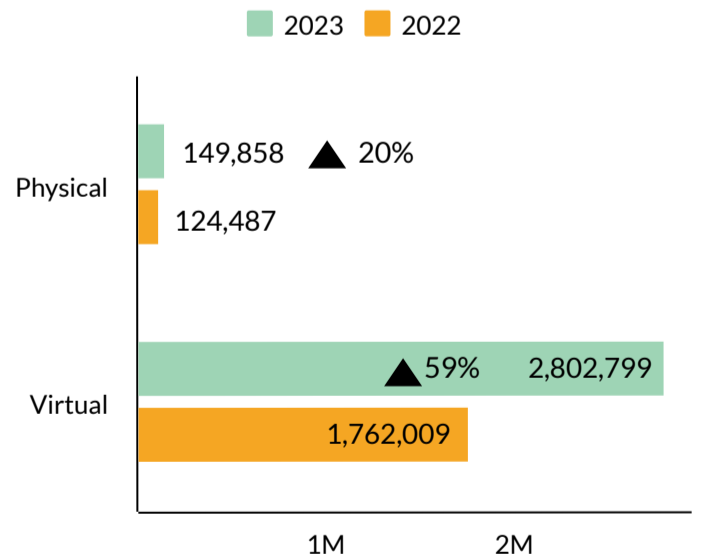
Events, Programs & Classes



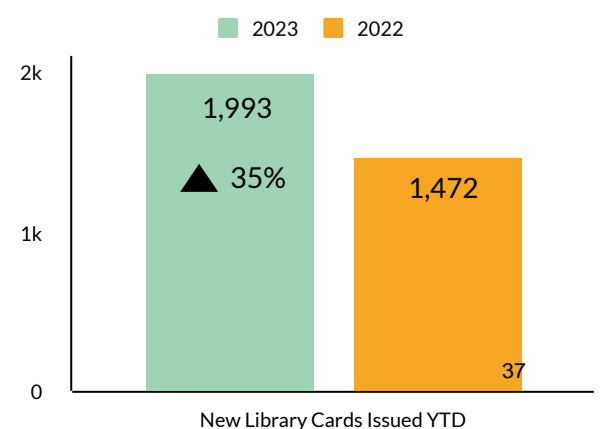
## Computer Usage YTD



## Traffic YTD



## New Library Cards Issued YTD



## 2023 Year to Date Statistics

**JUNE 2023**

<b>COLLECTION USAGE</b>		
	Year to Date 2023	<b>677,714</b>
	Year to Date 2022	<b>638,285</b>
	<b>% Change</b>	<b>6%</b>
<b>PATRON ASSISTANCE</b>		
	Year to Date 2023	<b>92,162</b>
	Year to Date 2022	<b>80,931</b>
	<b>% Change</b>	<b>14%</b>
<b>EVENTS, PROGRAMS, AND CLASSES- BOOKINGS</b>		
	Year to Date 2023	<b>5,092</b>
	Year to Date 2022	<b>4,610</b>
	<b>% Change</b>	<b>10%</b>
<b>EVENTS, PROGRAMS, OUTREACH, AND CLASSES-ATTENDANCE</b>		
	Year to Date 2023	<b>243,520</b>
	Year to Date 2022	<b>145,800</b>
	<b>% Change</b>	<b>67%</b>
<b>IN PERSON EVENTS</b>		
	<b>Bookings</b>	
	Year to Date 2023	<b>529</b>
	Year to Date 2022	<b>386</b>
	<b>% Change</b>	<b>37%</b>
	<b>Attendance</b>	
	Year to Date 2023	<b>16,839</b>
	Year to Date 2022	<b>8,984</b>
	<b>% Change</b>	<b>87%</b>
<b>TRAFFIC</b>		
	<b>Physical Visits (gate count)</b>	
	Year to Date 2023	<b>149,858</b>
	Year to Date 2022	<b>124,487</b>
	<b>% Change</b>	<b>20%</b>
	<b>Virtual Visits (catalog, website, mobile app)</b>	
	Year to Date 2023	<b>2,802,799</b>
	Year to Date 2022	<b>1,762,009</b>
	<b>% Change</b>	<b>59%</b>
<b>LIBRARY CARD OWNERSHIP</b>		
	Year to Date new library cards 2023	<b>1,993</b>
	Year to Date new library cards 2022	<b>1,472</b>
	<b>% Change</b>	<b>35%</b>
<b>COMPUTER USAGE</b>		
	<b>Public Computers</b>	
	Year to Date 2023	<b>20,751</b>
	Year to Date 2022	<b>18,022</b>
	<b>% Change</b>	<b>15%</b>
	<b>Wireless</b>	
	Year to Date 2023	<b>15,715</b>
	Year to Date 2022	<b>20,269</b>
	<b>% Change</b>	<b>-22%</b>



2023 STATISTICS REPORT													
COLLECTION USAGE	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
Physical materials	52,685	54,026	62,878	55,995	53,687	56,660							335,931
E-materials	14,973	13,013	14,338	14,579	16,404	16,632							89,939
ILL	639	639	764	631	573	637							3,883
Databases	38,413	35,495	45,784	39,713	43,571	44,985							247,961
<b>2023 Total</b>	<b>106,710</b>	<b>103,173</b>	<b>123,764</b>	<b>110,918</b>	<b>114,235</b>	<b>118,914</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>677,714</b>
Physical materials	56,638	50,882	58,763	57,598	54,599	57,312							335,792
E-materials	13,641	12,033	14,579	13,959	14,080	12,809							81,101
ILL	690	606	700	698	615	595							3,904
Databases	41,278	36,842	36,252	36,858	33,443	32,845							217,488
<b>2022 Total</b>	<b>112,197</b>	<b>100,363</b>	<b>110,294</b>	<b>109,113</b>	<b>102,757</b>	<b>103,561</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>638,285</b>
<b>PATRON ASSISTANCE</b>													
Youth Services	1,272	1,906	2,086	1,914	1,794	6,269							15,241
Adult Services	6,546	6,066	7,195	6,151	6,248	6,802							39,008
Patron Accounts	5,950	5,433	7,743	6,188	5,616	6,307							37,237
Security	154	143	96	110	84	89							676
<b>2023 Total</b>	<b>13,922</b>	<b>13,548</b>	<b>17,120</b>	<b>14,363</b>	<b>13,742</b>	<b>19,467</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>92,162</b>
Youth Services	403	698	815	919	655	3,485							6,975
Adult Services	5,729	6,205	7,573	7,150	6,375	6,881							39,913
Patron Accounts	5,212	4,768	5,615	6,065	5,573	6,810							34,043
Security	235	236	305	302	307	295							1,680
<b>2022 Total</b>	<b>11,579</b>	<b>11,907</b>	<b>14,308</b>	<b>14,436</b>	<b>12,910</b>	<b>17,471</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,931</b>
<b>EVENTS, PROGRAMS AND CLASSES-BOOKINGS</b>													
Youth Services In Person	18	29	19	30	21	27							144
Youth Services Virtual	8	1	1	1	0	2							13
Adult Services In Person	43	77	69	68	62	66							385
Adult Services Virtual	15	14	16	14	14	13							86
Outside groups	10	16	35	27	20	18							126
Public study rooms	686	744	795	710	694	709							4,338
<b>2023 Total</b>	<b>780</b>	<b>881</b>	<b>935</b>	<b>850</b>	<b>811</b>	<b>835</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,092</b>
Youth Services In Person	4	20	21	28	10	20							103
Youth Services Virtual	9	13	11	13	7	7							60
Adult Services In Person	43	56	51	50	34	49							283
Adult Services Virtual	2	4	12	18	16	20							72
Outside groups	0	8	16	10	12	26							72
Public study rooms	569	705	732	731	663	620							4,020
<b>2022 Total</b>	<b>627</b>	<b>806</b>	<b>843</b>	<b>850</b>	<b>742</b>	<b>742</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,610</b>
<b>EVENTS, PROGRAMS, OUTREACH &amp; CLASSES-ATTENDANCE</b>													
Youth Services In Person	989	1,314	1,698	1,559	492	4,595							10,647
Youth Services Virtual	29,089	11,189	13,750	13,183	8,933	8,437							84,581
Adult Services In Person	370	766	1,384	2,068	702	902							6,192
Adult Services Virtual	20,187	22,786	20,733	18,918	16,257	15,056							113,937
Outside groups	130	242	1,464	1,332	412	258							3,838
Public study rooms	1,195	1,315	1,407	1,209	1,164	1,093							7,383
Outreach-Youth Services	1,652	2,547	2,031	2,098	4,284	1,400							14,012
Outreach-Adult Services	134	219	1,388	323	166	700							2,930
<b>2023 Total</b>	<b>53,746</b>	<b>40,378</b>	<b>43,855</b>	<b>40,690</b>	<b>32,410</b>	<b>32,441</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>243,520</b>
Youth Services In Person	37	741	723	889	398	1,779							4,567
Youth Services Virtual	5,918	3,808	4,583	5,532	34,945	3,885							58,671
Adult Services In Person	618	613	1,085	662	413	1,026							4,417
Adult Services Virtual	9,763	10,331	15,294	8,692	8,095	10,777							62,952
Outside groups	0	189	238	159	209	2,037							2,832
Public study rooms	833	991	1,101	1,164	1,022	933							6,044
Outreach-Youth Services	236	298	507	693	2,104	1,489							5,327
Outreach-Adult Services	70	109	336	196	77	202							990
<b>2022 Total</b>	<b>17,475</b>	<b>17,080</b>	<b>23,867</b>	<b>17,987</b>	<b>47,263</b>	<b>22,128</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>145,800</b>

<b>TRAFFIC</b>												
<b>2023</b>	Physical Visits (gate count)	21,659	22,365	27,032	24,328	21,622	32,852					<b>149,858</b>
<b>2022</b>	Physical Visits (gate count)	14,897	16,385	19,562	20,482	22,088	31,073					<b>124,487</b>
<b>2023</b>	Virtual visits (catalog, website, mobile app)	480,735	444,598	473,767	456,869	468,392	478,438					<b>2,802,799</b>
<b>2022</b>	Virtual visits (catalog, website, mobile app)	282,242	282,108	277,368	277,357	291,298	351,636					<b>1,762,009</b>
<b>LIBRARY CARDS ISSUED-report the latest month</b>												
<b>2023</b>	Number of new library cards	259	222	501	313	311	387					<b>1,993</b>
<b>2022</b>	Number of new library cards	157	201	219	277	211	407					<b>1,472</b>
<b>COMPUTER USAGE</b>												
	Public computers-Youth Services	253	248	393	365	286	605					2,150
	Public computers Adult	2,688	2,903	3,340	3,270	3,309	3,091					18,601
<b>2023</b>	<b>Total</b>	<b>2,941</b>	<b>3,151</b>	<b>3,733</b>	<b>3,635</b>	<b>3,595</b>	<b>3,696</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,751</b>
	Public computers-Youth Services	0	0	0	0	0	0					0
	Public computers-Adult	2,135	2,326	5,761	2,513	2,582	2,705					18,022
<b>2022</b>	<b>Total</b>	<b>2,135</b>	<b>2,326</b>	<b>5,761</b>	<b>2,513</b>	<b>2,582</b>	<b>2,705</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,022</b>
	Wireless	2,360	2,619	2,734	2,715	2,542	2,745					15,715
<b>2023</b>	<b>Total</b>	<b>2,360</b>	<b>2,619</b>	<b>2,734</b>	<b>2,715</b>	<b>2,542</b>	<b>2,745</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,715</b>
	Wireless	4,988	1,850	2,184	2,243	6,583	2,421					20,269
<b>2022</b>	<b>Total</b>	<b>4,988</b>	<b>1,850</b>	<b>2,184</b>	<b>2,243</b>	<b>6,583</b>	<b>2,421</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,269</b>