



## **NOTICE**

**DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**MANAGEMENT COMMITTEE MEETING  
THURSDAY JANUARY 18, 2024  
6:30 p.m. in MEETING ROOM B**

### **AGENDA**

- **Review of proposed changes to DPPL's Personnel and General Policies. [Action Item]**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2789 to allow the Library to make reasonable accommodations.



**DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**Agenda for the Management Committee  
Thursday January 18, 2024  
6:30 p.m. in Meeting Room B**

- I. Call to Order.
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to invoke the Remote Participation Policy. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. New Business.
  - A. Review of proposed changes to DPPL's Personnel and General Policies. [Action Item]
- VIII. Adjournment.

This meeting will be video recorded, and available on the Library's website.

## GENERAL POLICIES

A - 18

### EMERGENCY CLOSINGS

*In case of emergency, for example, extreme weather conditions, serious building malfunctions, criminal activity, or by order of law, the Director shall notify the Board President and the Board President will decide whether to close the library and for what duration. If it is impracticable for the Director to notify the Board President because time is of the essence, for example, for an impending tornado, the Director shall make this decision.*

*If the emergency is continuing, the Director and the Board President shall notify the other Board of Trustees who will take appropriate action.*

## PERSONNEL POLICIES

### D-5 (F) EMERGENCY CLOSINGS

When the library has an emergency closing, all employees who were scheduled to work during the closing will be compensated for their scheduled hours.