Monthly Financial Report

For the Month Ended July 31, 2021

> Prepared by: Lauterbach & Amen, LLP

Monthly Compilation Opinion

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August 12, 2021

Members of the Board of Trustees: Des Plaines Public Library 1501 Ellinwood Street Des Plaines, IL 60016

Management is responsible for the accompanying modified cash basis balance sheet of the Des Plaines Public Library as of July 31, 2021 and the related modified cash basis statements of revenues and expenditures and changes in fund balance for the one month and the Seven Months then ended, and the accompanying other supplementary information as referred to in the table of contents. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements and other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements.

Other Matter

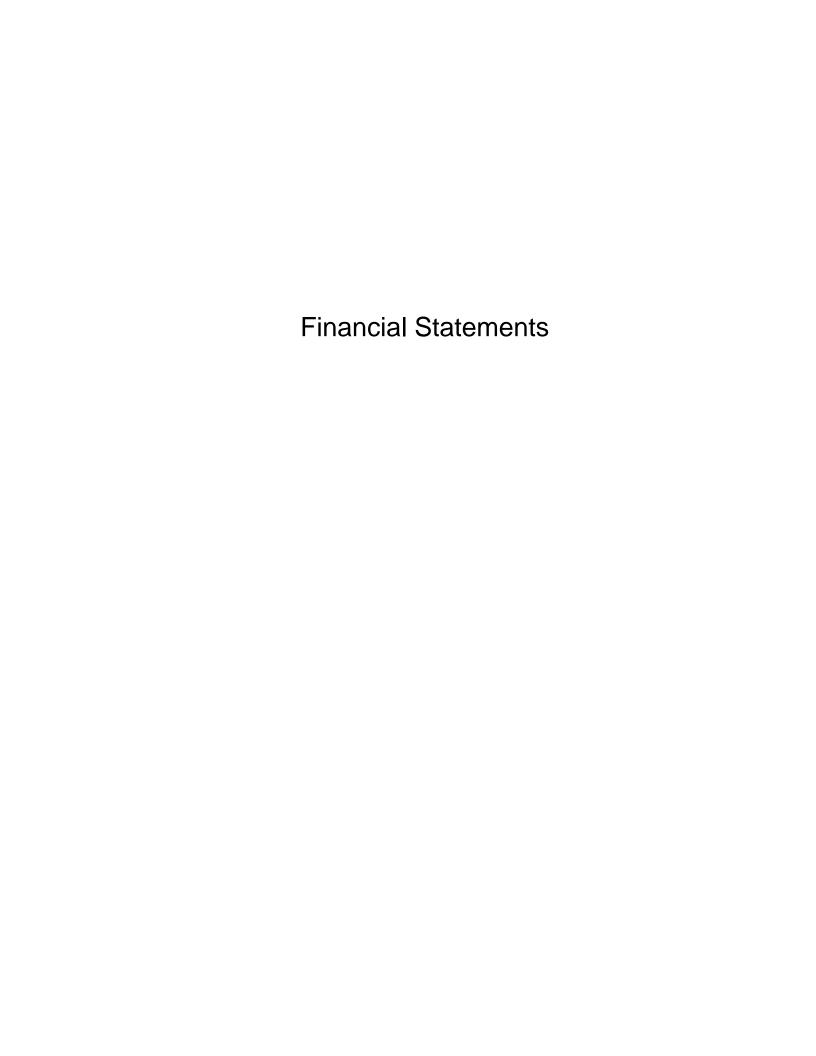
The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement. We have not audited or reviewed the other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the other supplementary information.

Management has elected to omit substantially all of the disclosures, Management Discussion and Analysis (MD&A), and Required Supplementary Information (RSI) required by the modified cash basis of accounting. If the omitted disclosures were included in the financial statements and other supplementary information, they might influence the user's conclusions about the Library's assets, liabilities, fund balances, revenues and expenditures. Accordingly, these financial statements and other supplementary information are not designed for those who are not informed about such matters.

Respectfully Submitted,

Lauterbach & amen, LLP

Lauterbach & Amen, LLP



Governmental Funds Balance Sheet

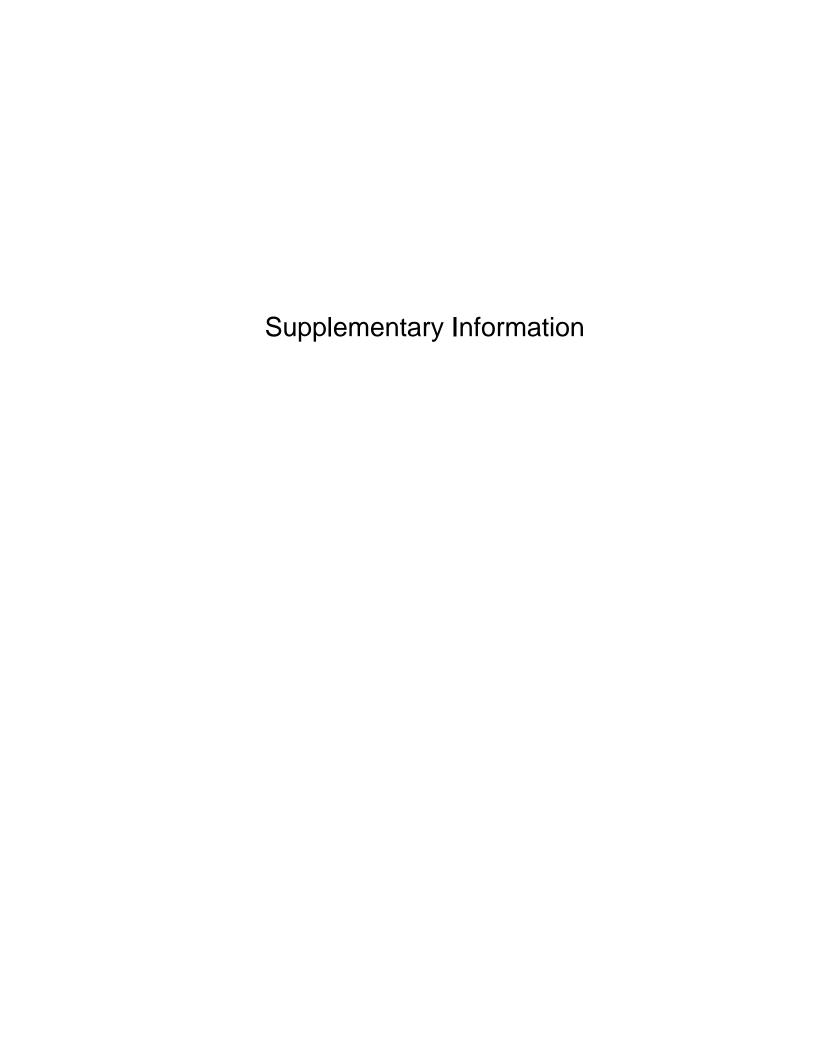
As of July 31, 2021

	Library			Capital		
		Fund		Projects Fund		Total
ASSETS						
Cash and Investments	\$	2,577,141.36	\$	2,045,013.60	\$	4,622,154.96
Prepaids		-		0.00		-
Receivables Receivable - Property Taxes		6,081,490.69		-		6,081,490.69
Receivable - Grants		-		-		-
Receivable - Miscellaneous		-		-		-
Total Assets	\$	8,658,632.05	<u>\$</u>	2,045,013.60	<u>\$</u>	10,703,645.65
LIABILITIES						
Accounts Payable	\$	346,341.94	\$	52,383.59	\$	398,725.53
Accrued Payroll		40,371.49		-		40,371.49
Due to other funds		302,744.80		_		302,744.80
Total Liabilities	-	689,458.23		52,383.59		741,841.82
Deferred Inflows of Resources						
Property Taxes		6,069,500.00		<u>-</u>		6,069,500.00
Total Liabilities and Deferred Inflows of Resources		6,758,958.23		52,383.59		6,811,341.82
FUND BALANCE						
Fund Balance - Unreserved		1,864,923.02		1,992,630.01		3,857,553.03
Fund Balance - Reserved for Prepaids		34,750.80		-		34,750.80
Total Fund Balance		1,899,673.82		1,992,630.01		3,892,303.83
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$	8,658,632.05	\$	2,045,013.60	\$	10,703,645.65

Governmental Funds Statement of Revenues, Expenditures, and Changes In Fund Balances

For the 7 Months Ended July 31, 2021

		General Fund	Capital Improvements Fund		Total
REVENUES					
Taxes	\$	3,310,430.12	\$	-	\$ 3,310,430.12
Intergovernmental		51,494.00		-	51,494.00
Fines & Fees		7,673.98		-	7,673.98
Interest		719.22		534.36	1,253.58
Miscellaneous		26,755.29		-	26,755.29
Total Revenues		3,397,072.61		534.36	 3,397,606.97
EXPENDITURES					
Personnel	\$	1,603,910.13	\$	-	\$ 1,603,910.13
Operating		1,211,027.74		-	1,211,027.74
Library Materails		562,807.12		-	562,807.12
Capital Outlay		67,922.48		111,654.42	179,576.90
Other Expenditures		64,500.32		<u>-</u>	 64,500.32
Total Expenditures		3,511,367.79		111,654.42	 3,623,022.21
Net Change in Fund Balances		(114,295.18)		(111,120.06)	 (225,415.24)
FUND BALANCES					
Beginning of the year		2,013,969.00		2,103,750.07	 4,117,719.07
End of the period	<u>\$</u>	1,899,673.82	\$	1,992,630.01	\$ 3,892,303.83



Treasurer's Report as of July 31, 2021

<u>Institution</u>	Invested
201-1101000 - Petty Cash	500.00
201-1102015 - First Midwest Operating #8100292260 202-1102015 - First Midwest Operating #8100292260	545,557.13 74,132.17 619,689.30
201-1102028 - Cash Library Donations	214,068.37
201-1102079 - IL Funds - 151600222591 202-1102079 - IL Funds - 151600222591	1,817,015.86 1,970,881.43 3,787,897.29
201-1104006 - Investments - Certificates of Deposit	0.00
Total Invested	4,622,154.96

Des Plaines Public Library Balance Sheet as of July 31, 2021

	Beginning	M.T.D.	Ending
	<u>Balance</u>	<u>Changes</u>	<u>Balance</u>
Library Fund			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - First Midwest Operating #8100292260	470,720.85	74,836.28	545,557.13
1102028 - Cash Library Donations	214,011.33	57.04	214,068.37
1102079 - IL Funds - 151600222591	2,267,222.13	(450,206.27)	1,817,015.86
1118000 - Receivable - Property Taxes	6,081,490.69	0.00	6,081,490.69
	9,033,945.00	(375,312.95)	8,658,632.05
Liabilities and Fund Balance			
<u>Liabilities</u>			
2401000 - Accounts Payable	89,212.93	257,129.01	346,341.94
2430707 - Due to Library Comp Abs	302,744.80	0.00	302,744.80
2450040 - Accrued Payroll	40,371.49	0.00	40,371.49
2470000 - Deferred Revenue - Property Tax	6,069,500.00	0.00	6,069,500.00
	6,501,829.22	257,129.01	6,758,958.23
Fund Balance			
3720010 - Fund Balance - Reserved for Prepaid Items	34,750.80	0.00	34,750.80
3730000 - Fund Balance - Unreserved	1,979,218.20	0.00	1,979,218.20
	2,013,969.00	0.00	2,013,969.00
Total Liabilities and Fund Balance	8,515,798.22	257,129.01	8,772,927.23
Excess Revenues Over Expenses	518,146.78	(632,441.96)	(114,295.18)

Des Plaines Public Library Balance Sheet as of July 31, 2021

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
Capital Projects Fund			
<u>Assets</u>			
1102015 - First Midwest Operating #8100292260	24,375.65	49,756.52	74,132.17
1102079 - IL Funds - 151600222591	2,020,604.78	(49,723.35)	1,970,881.43
	2,044,980.43_	33.17	2,045,013.60
Liabilities and Fund Balance			
<u>Liabilities</u>			
2401000 - Accounts Payable	0.00	52,383.59	52,383.59
	0.00	52,383.59	52,383.59
Fund Balance			
3730000 - Fund Balance - Unreserved	2,103,750.07	0.00	2,103,750.07
Total Liabilities and Fund Balance	2,103,750.07	52,383.59	2,156,133.66
Excess Revenues Over Expenses	(58,769.64)	(52,350.42)	(111,120.06)
Compensated Absences Fund			
<u>Assets</u>			
1120201 - Due From Library	302,744.80	0.00	302,744.80
	302,744.80	0.00	302,744.80
Liabilities and Fund Balance			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	97,084.56	0.00	97,084.56
2490010 - Compensated Absences Payable	205,660.24	0.00	205,660.24
	302,744.80	0.00	302,744.80
Fund Balance			
3720010 - Fund Balance - Reserved for Prepaid Items	0.00	0.00	0.00
3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
3740000 - Fund Balance - Unrestricted	0.00	0.00	0.00
3750000 - Fund Balance - Temporarily Restricted	0.00	0.00	0.00
Total Liabilities and Fund Balance	302,744.80	0.00	302,744.80

Des Plaines Public Library Balance Sheet as of July 31, 2021

	Beginning	M.T.D.	Ending
	<u>Balance</u>	<u>Changes</u>	<u>Balance</u>
Fixed Assets Fund			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,427,309.02	0.00	1,427,309.02
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	(1,353,391.00)	0.00	(1,353,391.00)
	2,560,784.41	0.00	2,560,784.41
<u>Liabilities</u> <u>Liabilities</u>			
Fund Balance			
3730000 - Fund Balance - Unreserved	2,560,784.41 2,560,784.41	0.00	2,560,784.41 2,560,784.41
Total Liabilities and Net Capital Assets	2,560,784.41	0.00	2,560,784.41
Excess Revenues Over Expenses	0.00	0.00	0.00

Des Plaines Public Library Revenue Report For the 7 Months Ended July 31, 2021

	Received	Received	Budgeted	Uncollected	Prct.
	this Month	this Year	<u>Receipts</u>	Receipts	Collected
Library Fund					
<u>Taxes</u>					
201-4810025 - Property Taxes 2012	0.00	0.00	0.00	0.00	0.00
201-4810026 - Property Taxes 2013	0.00	0.00	0.00	0.00	0.00
201-4810027 - Property Taxes 2014	0.00	0.00	0.00	0.00	0.00
201-4810028 - Property Taxes 2015	0.00	0.00	0.00	0.00	0.00
201-4810029 - Property Taxes 2016	0.00	0.00	0.00	0.00	0.00
201-4810030 - Property Taxes 2017	0.00	0.00	0.00	0.00	0.00
201-4810031 - Property Taxes 2018	0.00	0.00	0.00	0.00	0.00
201-4810032 - Property Taxes 2020	0.00	3,310,430.12	6,100,000.00	2,789,569.88	54.27
	0.00	3,310,430.12	6,100,000.00	2,789,569.88	54.27
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	46,494.00	46,494.00	92,988.00	46,494.00	50.00
201-4822040 - State Grant - Per Capita	0.00	0.00	73,000.00	73,000.00	0.00
201-4822090 - Grant Revenue	0.00	5,000.00	0.00	(5,000.00)	0.00
201-4822095 - State Grant - Library	0.00	0.00	3,000.00	3,000.00	0.00
	46,494.00	51,494.00	168,988.00	117,494.00	30.47
Fines & Fees					
201-4850101 - Library Fees	0.00	1,788.51	9,000.00	7,211.49	19.87
201-4850201 - Copying Fees	1,149.69	5,885.47	12,500.00	6,614.53	47.08
201-4850207 - Non-Res Cards	0.00	0.00	1,000.00	1,000.00	0.00
201-4850208 - Meeting Room Fees	0.00	0.00	1,500.00	1,500.00	0.00
	1,149.69	7,673.98	24,000.00	16,326.02	31.97
Special Programs & Events 201-4850215 - Friends of the Library					
Reimbursements	0.00	0.00	10,000.00	10,000.00	0.00
	0.00	0.00	10,000.00	10,000.00	0.00
Interest					
201-4890010 - Interest Income	53.14	719.22	28,000.00	27,280.78	2.57
	53.14	719.22	28,000.00	27,280.78	2.57
Other Revenue	0.46.20	22 022 45	E0 000 00	27.046.55	44.47
201-4899900 - Miscellaneous Revenue	846.29 84.10	22,083.45	50,000.00 500.00	27,916.55	44.17
201-4899910 - Vending Machine Revenue 201-4899920 - Library Donations	50.00	250.45 355.00	5,000.00	249.55 4,645.00	50.09 7.10
201-4699920 - Library Donations 201-4899940 - Friends Book Sale	722.25	4,066.39	0.00	(4,066.39)	0.00
201 4035340 - Hierius Duuk Sale	1,702.64	26,755.29	55,500.00	28,744.71	48.21
Total Library Fund	49,399.47	3,397,072.61	6,386,488.00	2,989,415.39	53.19

Des Plaines Public Library Revenue Report For the 7 Months Ended July 31, 2021

	Received	Received	Budgeted	Uncollected	Prct.
	this Month	this Year	Receipts	<u>Receipts</u>	Collected
Capital Projects Fund					
<u>Interest</u>					
202-4890010 - Interest Income	33.17	534.36	17,000.00	16,465.64	3.14
	33.17	534.36	17,000.00	16,465.64	3.14
Other Financing Sources					
202-4898902 - Transfer from Library Fund	0.00	0.00	500,000.00	500,000.00	0.00
	0.00	0.00	500,000.00	500,000.00	0.00
Total Capital Projects Fund	33.17	534.36	517,000.00	516,465.64	0.10
Total of All Funds	49,432.64	3,397,606.97	6,903,488.00	3,505,881.03	49.22

Des Plaines Public Library Expense Report For the 7 Months Ended July 31, 2021

	M.T.D.	Y.T.D.	Budgeted	Budgeted	Prct.
	<u>Expended</u>	Expended	<u>Amount</u>	Remain.	Expend.
Library Fund					
Salaries					
5910100 - Full-time Salaries	217,606.10	1,257,084.01	2,483,313.00	1,226,228.99	50.62
5910200 - Part-time Salaries	76,856.97	346,826.12	830,211.00	483,384.88	41.78
	294,463.07	1,603,910.13	3,313,524.00	1,709,613.87	48.40
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	1,056.45	15,000.00	13,943.55	7.04
5918020 - Employer Contribution - FICA	21,590.31	118,051.27	240,329.00	122,277.73	49.12
5918021 - Employer Contribution - IMRF	11,440.49	116,232.85	290,885.00	174,652.15	39.96
5918040 - Life Insurance Premiums	0.00	620.80	1,886.00	1,265.20	32.92
5918050 - PPO Insurance Premiums	54,340.31	206,003.81	410,610.00	204,606.19	50.17
5918051 - HMO Insurance Premiums	27,993.50	84,778.16	208,034.00	123,255.84	40.75
5918055 - Dental Insurance Premiums	0.00	6,649.40	20,000.00	13,350.60	33.25
5918070 - Workers Compensation	0.00	11,940.00 _	14,000.00	2,060.00	85.29
	<u>115,364.61</u>	545,332.74	1,200,744.00	655,411.26	45.42
Contractual Services					
5920100 - Legal Fees	0.00	690.00	30,000.00	29,310.00	2.30
5920110 - Professional Services	75,720.60	288,089.69	464,296.00	176,206.31	62.05
5920120 - Communication Services	585.77	7,476.74	19,100.00	11,623.26	39.15
5920140 - Integrated Library System	22,128.03	66,131.43	88,010.00	21,878.57	75.14
5920202 - Conferences	0.00	1,158.88	5,000.00	3,841.12	23.18
5920204 - Training	0.00	300.00	750.00	450.00	40.00
5920210 - Marketing	0.00	29,182.44	51,000.00	21,817.56	57.22
5920220 - Membership Dues	360.00	6,251.09	6,400.00	148.91	97.67
5920230 - Publication of Notices	0.00	72.90	0.00	(72.90)	0.00
5920990 - Property/Liability Insurance	0.00 7,797.77	46,314.58	57,000.00	10,685.42 (1,397.15)	81.25
5930010 - R&M Equipment 5930020 - R&M Buildings & Structures	13,602.81	60,032.15 52,380.80	58,635.00 131,325.00	78,944.20	102.38 39.89
5930030 - R&M Vehicles	0.00	251.89	1,500.00	1,248.11	16.79
5930210 - Rental of Equipment	0.00	9,925.33	25,600.00	15,674.67	38.77
5930320 - Cleaning/Custodial Services	0.00	11,670.00	73,175.00	61,505.00	15.95
5930490 - Refuse Contract	360.00	2,520.00	7,000.00	4,480.00	36.00
5960040 - Pre-Employment Testing	205.00	497.00	3,000.00	2,503.00	16.57
5960065 - Bank Fees	0.00	0.00	300.00	300.00	0.00
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	1,663.30	36,355.18	51,500.00	15,144.82	70.59
5960990 - Misc. Contractual Services	7,769.02	46,394.90	101,025.00	54,630.10	45.92
	130,192.30	665,695.00	1,175,116.00	509,421.00	56.65
<u>Commodities</u>					
5970100 - Supplies	382.97	5,884.32	41,000.00	35,115.68	14.35
5970110 - Meals	173.97	792.13	1,500.00	707.87	52.81
5970115 - Supplies - Dept/Other	1,937.33	14,140.75	66,100.00	51,959.25	21.39
5970170 - Janitorial	7,053.85	22,098.47	18,600.00	(3,498.47)	118.81
5970260 - Postage & Parcel	0.00	5,420.49	6,000.00	579.51	90.34
See Accou	ıntants' Comp	ilation Report			

Des Plaines Public Library Expense Report For the 7 Months Ended July 31, 2021

	M.T.D.	Y.T.D.	Budgeted	Budgeted	Prct.
	<u>Expended</u>	<u>Expended</u>	<u>Amount</u>	Remain.	Expend.
5970500 - Water Bill	0.00	1,854.99	10,000.00	8,145.01	18.55
5970600 - Ebooks/Books	40,692.10	189,410.43	368,000.00	178,589.57	51.47
5970610 - E-audio/Audio	14,124.70	42,093.42	80,000.00	37,906.58	52.62
5970620 - E-Subscriptions/Subscriptions	5,168.74	42,242.74	68,430.00	26,187.26	61.73
5970630 - Visual Materials	18,294.96	78,424.10	167,000.00	88,575.90	46.96
5970640 - Databases	18,173.01	147,474.31	185,000.00	37,525.69	79.72
5970810 - Natural Gas	1,784.95	9,428.68	22,000.00	12,571.32	42.86
5970850 - Gasoline	0.00	0.00	300.00	300.00	0.00
5970900 - Equipment < \$10,000	0.00	3,542.29	5,900.00	2,357.71	60.04
	107,786.58	562,807.12	1,039,830.00	477,022.88	<u>54.12</u>
Capital Expenditures					
5980400 - Equipment	269.12	6,556.87	6,310.00	(246.87)	103.91
5980410 - Computer Hardware	0.00	8,280.44	6,800.00	(1,480.44)	121.77
5980420 - Computer Software	31,059.00	51,802.77	44,495.00	(7,307.77)	116.42
5980600 - Furniture & Fixtures	1,282.40	1,282.40	2,700.00	1,417.60	<u>47.50</u>
	<u>32,610.52</u>	67,922.48	60,305.00	<u>(7,617.48)</u>	112.63
Other Funding Activities					
5990900 - Per Capita Grant Expenditures	702.10	60,433.93	73,000.00	12,566.07	82.79
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	500,000.00	500,000.00	0.00
5993000 - Contingency Reserve	0.00	0.00	60,000.00	60,000.00	0.00
5999940 - Friends Books Sale	<u>722.25</u>	4,066.39	0.00	(4,066.39)	0.00
	1,424.35	64,500.32	633,000.00	568,499.68	10.19
Total Library Fund Expenditures	<u>681,841.43</u>	3,511,367.79 _	7,422,519.00	3,911,151.21	<u>47.31</u>
Capital Projects Fund					
Contractual Services					
5920110 - Professional Services	0.00	0.00	40,000.00	40,000.00	0.00
	0.00	0.00	40,000.00	40,000.00	0.00
Capital Expenditures					
5980300 - Improvements	0.00	0.00	36,500.00	36,500.00	0.00
5980400 - Equipment	51,181.25	82,557.95	157,420.00	74,862.05	52.44
5980410 - Computer Hardware	1,202.34	23,842.34	30,900.00	7,057.66	77.16
5980420 - Computer Software	0.00	0.00	11,000.00	11,000.00	0.00
5980600 - Furniture and Fixtures	0.00	5,254.13	4,160.00	(1,094.13)	126.30
	52,383.59	111,654.42	239,980.00	128,325.58	46.53
Total Capital Projects Fund Expenditures	52,383.59	111,654.42	279,980.00	168,325.58	39.88
Total of All Funds	734,225.02	3,623,022.21	7,702,499.00	4,079,476.79	47.04
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