

Des Plaines Public Library

Monthly Financial Report

For the Month Ended  
July 31, 2022

Prepared by:

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# Des Plaines Public Library

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# Financial Statements

Des Plaines Public Library  
 Governmental Funds Balance Sheet  
 As of July 31, 2022

	Library Fund	Capital Projects Fund	Total
<b>ASSETS</b>			
Cash and Investments	\$ 3,229,236.82	\$ 1,763,819.86	\$ 4,993,056.68
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	6,156,840.50	-	6,156,840.50
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
<b>Total Assets</b>	<b>\$ 9,386,077.32</b>	<b>\$ 1,763,819.86</b>	<b>\$ 11,149,897.18</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 160,832.06	\$ 6,922.24	\$ 167,754.30
Accrued Payroll	71,958.20	-	71,958.20
Due to other funds	82,846.73	-	82,846.73
<b>Total Liabilities</b>	<b>315,636.99</b>	<b>6,922.24</b>	<b>322,559.23</b>
<b>Deferred Inflows of Resources</b>			
Property Taxes	6,069,500.00	-	6,069,500.00
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>6,385,136.99</b>	<b>6,922.24</b>	<b>6,392,059.23</b>
<b>FUND BALANCE</b>			
Fund Balance - Unreserved	2,501,534.89	1,756,897.62	4,258,432.51
Fund Balance - Reserved for Prepays	499,405.44	-	499,405.44
<b>Total Fund Balance</b>	<b>3,000,940.33</b>	<b>1,756,897.62</b>	<b>4,757,837.95</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 9,386,077.32</b>	<b>\$ 1,763,819.86</b>	<b>\$ 11,149,897.18</b>

## Des Plaines Public Library

Governmental Funds Statement of Revenues,  
Expenditures, and Changes In Fund Balances

For the 7 Months Ended July 31, 2022

	General Fund	Capital Improvements Fund	Total
	<hr/>	<hr/>	<hr/>
REVENUES			
Taxes	\$ 3,473,565.95	\$ -	\$ 3,473,565.95
Intergovernmental	36,544.00	-	36,544.00
Fines & Fees	16,647.02	-	16,647.02
Interest	10,864.71	6,598.94	17,463.65
Special Events and Programs	1,833.85	-	1,833.85
Miscellaneous	215,154.27	-	215,154.27
	<hr/>	<hr/>	<hr/>
Total Revenues	3,754,609.80	6,598.94	3,761,208.74
EXPENDITURES			
Personnel	\$ 1,726,958.53	\$ -	\$ 1,726,958.53
Operating	1,113,822.02	-	1,113,822.02
Library Materails	538,264.52	-	538,264.52
Capital Outlay	41,748.09	146,636.58	188,384.67
Other Expenditures	17,159.95	-	17,159.95
	<hr/>	<hr/>	<hr/>
Total Expenditures	3,437,953.11	146,636.58	3,584,589.69
Net Change in Fund Balances	316,656.69	(140,037.64)	176,619.05
FUND BALANCES			
Beginning of the year	2,684,283.64	1,896,935.26	4,581,218.90
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End of the period	\$ 3,000,940.33	\$ 1,756,897.62	\$ 4,757,837.95

## Supplementary Information

Des Plaines Public Library

Treasurer's Report as of July 31, 2022

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - Old Second Operating # 92260	642,905.56
202-1102015 - Old Second Operating # 92260	<u>28,670.82</u>
	<u>671,576.38</u>
201-1102028 - Old Second Donations #96300	<u>215,291.44</u>
201-1102079 - Illinois Funds # 2591	2,370,539.82
202-1102079 - Illinois Funds # 2591	<u>1,735,149.04</u>
	<u>4,105,688.86</u>
201-1104006 - Investments - Certificates of Deposit	<u>0.00</u>
Total Invested	<u><u>4,993,056.68</u></u>

Des Plaines Public Library  
Balance Sheet as of July 31, 2022

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old Second Operating # 92260	386,095.26	256,810.30	642,905.56
1102028 - Old Second Donations #96300	215,284.13	7.31	215,291.44
1102079 - Illinois Funds # 2591	2,859,768.63	(489,228.81)	2,370,539.82
1118000 - Receivable - Property Taxes	6,156,840.50	0.00	6,156,840.50
1119301 - Prepaid Expense	<u>111,226.30</u>	<u>(111,226.30)</u>	<u>0.00</u>
	<u>9,729,714.82</u>	<u>(343,637.50)</u>	<u>9,386,077.32</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	21,134.41	108,608.02	129,742.43
2401002 - Payroll Liabilities	0.00	31,089.63	31,089.63
2430707 - Due to Library Comp Abs	82,846.73	0.00	82,846.73
2450040 - Accrued Payroll	48,089.06	0.00	48,089.06
2470000 - Deferred Revenue - Property Tax	6,069,500.00	0.00	6,069,500.00
2471000 - Deferred Revenue - Other	<u>23,869.14</u>	<u>0.00</u>	<u>23,869.14</u>
	<u>6,245,439.34</u>	<u>139,697.65</u>	<u>6,385,136.99</u>
 <u>Fund Balance</u>			
3720010 - Fund Balance - Reserved for Prepaid Items	499,405.44	0.00	499,405.44
3730000 - Fund Balance - Unreserved	<u>2,184,878.20</u>	<u>0.00</u>	<u>2,184,878.20</u>
	<u>2,684,283.64</u>	<u>0.00</u>	<u>2,684,283.64</u>
 Total Liabilities and Fund Balance	 <u>8,929,722.98</u>	 <u>139,697.65</u>	 <u>9,069,420.63</u>
 Excess Revenues Over Expenses	 <u>799,991.84</u>	 <u>(483,335.15)</u>	 <u>316,656.69</u>



Des Plaines Public Library  
Balance Sheet as of July 31, 2022

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - Old Second Operating # 92260	247,639.33	(218,968.51)	28,670.82
1102079 - Illinois Funds # 2591	1,739,729.78	(4,580.74)	1,735,149.04
	<u>1,987,369.11</u>	<u>(223,549.25)</u>	<u>1,763,819.86</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	225,890.75	(218,968.51)	6,922.24
	<u>225,890.75</u>	<u>(218,968.51)</u>	<u>6,922.24</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,896,935.26	0.00	1,896,935.26
Total Liabilities and Fund Balance	<u>2,122,826.01</u>	<u>(218,968.51)</u>	<u>1,903,857.50</u>
Excess Revenues Over Expenses	<u>(135,456.90)</u>	<u>(4,580.74)</u>	<u>(140,037.64)</u>
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1120201 - Due From Library	82,846.73	0.00	82,846.73
	<u>82,846.73</u>	<u>0.00</u>	<u>82,846.73</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	82,846.73	0.00	82,846.73
	<u>82,846.73</u>	<u>0.00</u>	<u>82,846.73</u>
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	<u>82,846.73</u>	<u>0.00</u>	<u>82,846.73</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library  
Balance Sheet as of July 31, 2022

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,624,611.65	0.00	1,624,611.65
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,528,509.00)</u>	<u>0.00</u>	<u>(1,528,509.00)</u>
	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
Total Liabilities and Net Capital Assets	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library  
Revenue Report  
For the 7 Months Ended July 31, 2022

_____ Library Fund _____	Received <u>this Month</u>	Received <u>this Year</u>	Budgeted <u>Receipts</u>	Uncollected <u>Receipts</u>	Prct. <u>Collected</u>
<u>Taxes</u>					
201-4810025 - Property Taxes 2012	0.00	0.00	0.00	0.00	0.00
201-4810026 - Property Taxes 2013	0.00	0.00	0.00	0.00	0.00
201-4810027 - Property Taxes 2014	0.00	0.00	0.00	0.00	0.00
201-4810028 - Property Taxes 2015	0.00	0.00	0.00	0.00	0.00
201-4810029 - Property Taxes 2016	0.00	0.00	0.00	0.00	0.00
201-4810030 - Property Taxes 2017	0.00	0.00	0.00	0.00	0.00
201-4810031 - Property Taxes 2018	0.00	0.00	0.00	0.00	0.00
201-4810032 - Property Taxes 2020	0.00	0.00	0.00	0.00	0.00
201-4810033 - Property Taxes 2021	<u>24,601.94</u>	<u>3,473,565.95</u>	<u>6,100,000.00</u>	<u>2,626,434.05</u>	<u>56.94</u>
	<u>24,601.94</u>	<u>3,473,565.95</u>	<u>6,100,000.00</u>	<u>2,626,434.05</u>	<u>56.94</u>
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
201-4822040 - State Grant - Per Capita	0.00	0.00	75,000.00	75,000.00	0.00
201-4822090 - Grant Revenue	0.00	5,373.00	0.00	(5,373.00)	0.00
201-4822095 - State Grant - Library	<u>0.00</u>	<u>7,924.00</u>	<u>10,000.00</u>	<u>2,076.00</u>	<u>79.24</u>
	<u>0.00</u>	<u>36,544.00</u>	<u>177,988.00</u>	<u>141,444.00</u>	<u>20.53</u>
<u>Fines &amp; Fees</u>					
201-4850101 - Library Fees	1,688.59	6,516.14	3,000.00	(3,516.14)	217.20
201-4850102 - Library Fines	39.00	39.00	0.00	(39.00)	0.00
201-4850201 - Copying Fees	986.43	8,607.23	20,000.00	11,392.77	43.04
201-4850207 - Non-Res Cards	0.00	69.50	0.00	(69.50)	0.00
201-4850208 - Meeting Room Fees	<u>785.00</u>	<u>1,415.15</u>	<u>1,500.00</u>	<u>84.85</u>	<u>94.34</u>
	<u>3,499.02</u>	<u>16,647.02</u>	<u>24,500.00</u>	<u>7,852.98</u>	<u>67.95</u>
<u>Special Programs &amp; Events</u>					
201-4850215 - Friends of the Library Reimbursements	<u>0.00</u>	<u>1,833.85</u>	<u>20,000.00</u>	<u>18,166.15</u>	<u>9.17</u>
	<u>0.00</u>	<u>1,833.85</u>	<u>20,000.00</u>	<u>18,166.15</u>	<u>9.17</u>
<u>Interest</u>					
201-4890010 - Interest Income	<u>3,865.93</u>	<u>10,864.71</u>	<u>1,330.00</u>	<u>(9,534.71)</u>	<u>816.90</u>
	<u>3,865.93</u>	<u>10,864.71</u>	<u>1,330.00</u>	<u>(9,534.71)</u>	<u>816.90</u>
<u>Other Revenue</u>					
201-4899900 - Miscellaneous Revenue	0.00	25,257.20	70,000.00	44,742.80	36.08
201-4899910 - Vending Machine Revenue	0.00	165.57	1,000.00	834.43	16.56
201-4899920 - Library Donations	50.00	181,775.00	190,000.00	8,225.00	95.67
201-4899940 - Friends Book Sale	<u>1,019.52</u>	<u>7,956.50</u>	<u>5,000.00</u>	<u>(2,956.50)</u>	<u>159.13</u>
	<u>1,069.52</u>	<u>215,154.27</u>	<u>266,000.00</u>	<u>50,845.73</u>	<u>80.89</u>
Total Library Fund	<u><u>33,036.41</u></u>	<u><u>3,754,609.80</u></u>	<u><u>6,589,818.00</u></u>	<u><u>2,835,208.20</u></u>	<u><u>56.98</u></u>

Des Plaines Public Library  
 Revenue Report  
 For the 7 Months Ended July 31, 2022

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>2,341.50</u>	<u>6,598.94</u>	<u>2,000.00</u>	<u>(4,598.94)</u>	<u>329.95</u>
	<u>2,341.50</u>	<u>6,598.94</u>	<u>2,000.00</u>	<u>(4,598.94)</u>	<u>329.95</u>
<u>Other Financing Sources</u>					
Total Capital Projects Fund	<u>2,341.50</u>	<u>6,598.94</u>	<u>2,000.00</u>	<u>(4,598.94)</u>	<u>329.95</u>
Total of All Funds	<u>35,377.91</u>	<u>3,761,208.74</u>	<u>6,591,818.00</u>	<u>2,830,609.26</u>	<u>57.06</u>

Des Plaines Public Library  
Expense Report  
For the 7 Months Ended July 31, 2022

Library Fund	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	261,072.18	1,308,084.06	2,430,951.00	1,122,866.94	53.81
5910200 - Part-time Salaries	<u>82,123.03</u>	<u>418,874.47</u>	<u>838,279.00</u>	<u>419,404.53</u>	<u>49.97</u>
	<u>343,195.21</u>	<u>1,726,958.53</u>	<u>3,269,230.00</u>	<u>1,542,271.47</u>	<u>52.82</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	25,133.25	126,942.29	248,109.00	121,166.71	51.16
5918021 - Employer Contribution - IMRF	0.00	100,269.61	223,448.00	123,178.39	44.87
5918040 - Life Insurance Premiums	0.00	0.00	1,886.00	1,886.00	0.00
5918050 - PPO Insurance Premiums	0.00	209,353.93	425,000.00	215,646.07	49.26
5918051 - HMO Insurance Premiums	0.00	100,832.92	190,000.00	89,167.08	53.07
5918055 - Dental Insurance Premiums	0.00	0.00	20,000.00	20,000.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>0.00</u>	<u>14,000.00</u>	<u>14,000.00</u>	<u>0.00</u>
	<u>25,133.25</u>	<u>537,398.75</u>	<u>1,137,443.00</u>	<u>600,044.25</u>	<u>47.25</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	0.00	5,702.98	20,000.00	14,297.02	28.51
5920110 - Professional Services	1,575.00	176,322.63	445,348.00	269,025.37	39.59
5920120 - Communication Services	1,714.88	10,510.66	48,840.00	38,329.34	21.52
5920140 - Integrated Library System	22,453.41	66,709.47	88,450.00	21,740.53	75.42
5920202 - Conferences	973.32	1,431.32	0.00	(1,431.32)	0.00
5920204 - Training	0.00	12.99	0.00	(12.99)	0.00
5920210 - Marketing	3,535.42	24,736.40	53,000.00	28,263.60	46.67
5920220 - Membership Dues	0.00	3,719.00	6,400.00	2,681.00	58.11
5920990 - Property/Liability Insurance	0.00	42,182.00	57,000.00	14,818.00	74.00
5930010 - R&M Equipment	8,254.36	39,210.11	77,316.00	38,105.89	50.71
5930020 - R&M Buildings & Structures	12,108.94	53,327.86	110,960.00	57,632.14	48.06
5930030 - R&M Vehicles	0.00	202.25	2,000.00	1,797.75	10.11
5930210 - Rental of Equipment	0.00	221.67	890.00	668.33	24.91
5930320 - Cleaning/Custodial Services	5,290.50	40,022.00	87,575.00	47,553.00	45.70
5930490 - Refuse Contract	464.00	2,624.00	6,000.00	3,376.00	43.73
5960040 - Pre-Employment Testing	623.92	2,592.52	3,000.00	407.48	86.42
5960065 - Bank Fees	0.00	0.00	300.00	300.00	0.00
5960070 - Mileage	4.68	16.38	500.00	483.62	3.28
5960210 - Special Event Programming	2,014.29	40,138.75	51,850.00	11,711.25	77.41
5960990 - Misc. Contractual Services	<u>4,691.64</u>	<u>66,740.28</u>	<u>114,835.00</u>	<u>48,094.72</u>	<u>58.12</u>
	<u>63,704.36</u>	<u>576,423.27</u>	<u>1,174,264.00</u>	<u>597,840.73</u>	<u>49.09</u>
<u>Commodities</u>					
5970100 - Supplies	4,522.07	33,191.34	94,600.00	61,408.66	35.09
5970110 - Meals	0.00	851.33	2,000.00	1,148.67	42.57
5970115 - Supplies - Dept/Other	0.00	52.90	0.00	(52.90)	0.00
5970170 - Janitorial	0.00	4,702.34	18,600.00	13,897.66	25.28
5970260 - Postage & Parcel	1,086.95	11,777.60	11,000.00	(777.60)	107.07
5970270 - Printing	0.00	1,022.63	0.00	(1,022.63)	0.00

Des Plaines Public Library  
Expense Report  
For the 7 Months Ended July 31, 2022

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970500 - Water Bill	0.00	2,811.05	10,000.00	7,188.95	28.11
5970600 - Ebooks/Books	17,731.08	183,923.77	369,850.00	185,926.23	49.73
5970610 - E-audio/Audio	4,127.91	38,412.31	72,500.00	34,087.69	52.98
5970620 - E-Subscriptions/Subscriptions	22,615.86	42,178.08	58,430.00	16,251.92	72.19
5970630 - Visual Materials	15,160.13	84,706.98	185,100.00	100,393.02	45.76
5970640 - Databases	13,739.19	111,347.54	178,000.00	66,652.46	62.55
5970810 - Natural Gas	1,243.14	22,857.29	22,000.00	(857.29)	103.90
5970850 - Gasoline	0.00	0.00	300.00	300.00	0.00
5970900 - Equipment < \$10,000	<u>429.36</u>	<u>429.36</u>	<u>2,200.00</u>	<u>1,770.64</u>	<u>19.52</u>
	<u>80,655.69</u>	<u>538,264.52</u>	<u>1,024,580.00</u>	<u>486,315.48</u>	<u>52.54</u>
 <u>Capital Expenditures</u>					
5980400 - Equipment	0.00	7,473.00	6,310.00	(1,163.00)	118.43
5980410 - Computer Hardware	320.31	9,571.97	8,450.00	(1,121.97)	113.28
5980420 - Computer Software	2,039.66	22,114.66	45,170.00	23,055.34	48.96
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>2,588.46</u>	<u>6,500.00</u>	<u>3,911.54</u>	<u>39.82</u>
	<u>2,359.97</u>	<u>41,748.09</u>	<u>66,430.00</u>	<u>24,681.91</u>	<u>62.85</u>
 <u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	0.00	10,222.97	75,000.00	64,777.03	13.63
5993000 - Contingency Reserve	0.00	0.00	70,000.00	70,000.00	0.00
5999940 - Friends Books Sale	<u>1,323.08</u>	<u>6,936.98</u>	<u>5,000.00</u>	<u>(1,936.98)</u>	<u>138.74</u>
	<u>1,323.08</u>	<u>17,159.95</u>	<u>150,000.00</u>	<u>132,840.05</u>	<u>11.44</u>
 Total Library Fund Expenditures	 <u>516,371.56</u>	 <u>3,437,953.11</u>	 <u>6,821,947.00</u>	 <u>3,383,993.89</u>	 <u>50.40</u>
 _____Capital Projects Fund_____					
 <u>Contractual Services</u>					
 <u>Capital Expenditures</u>					
5980300 - Improvements	0.00	47,089.13	218,000.00	170,910.87	21.60
5980400 - Equipment	6,349.25	41,311.60	309,940.00	268,628.40	13.33
5980410 - Computer Hardware	572.99	57,678.74	209,500.00	151,821.26	27.53
5980420 - Computer Software	0.00	475.68	10,500.00	10,024.32	4.53
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>81.43</u>	<u>3,000.00</u>	<u>2,918.57</u>	<u>2.71</u>
	<u>6,922.24</u>	<u>146,636.58</u>	<u>750,940.00</u>	<u>604,303.42</u>	<u>19.53</u>
 Total Capital Projects Fund Expenditures	 <u>6,922.24</u>	 <u>146,636.58</u>	 <u>750,940.00</u>	 <u>604,303.42</u>	 <u>19.53</u>
 <b>Total of All Funds</b>	 <u>523,293.80</u>	 <u>3,584,589.69</u>	 <u>7,572,887.00</u>	 <u>3,988,297.31</u>	 <u>47.33</u>

# Des Plaines Public Library

## Check List

All Bank Accounts

July 31, 2022 - August 18, 2022

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
19278	08/18/22	ABT ELECTRONIC	572.99
19279	08/18/22	AGE OF LEARNING, INC.	2,280.00
19280	08/18/22	ANDERSON LOCK CO LTD	396.44
19281	08/18/22	ASI	204.00
19282	08/18/22	AUTOMATED LOGIC, INC.	4,876.00
19283	08/18/22	BACKGROUND SCREENING CONSULTANTS LLC	623.92
19284	08/18/22	BAKER & TAYLOR	13,921.17
19285	08/18/22	BLACKSTONE PUBLISHING	192.48
19286	08/18/22	CHILDREN'S PLUS, INC.	2,756.05
19287	08/18/22	COLLEY ELEVATOR COMPANY	606.00
19288	08/18/22	CONSUMERS CHECKBOOK	375.00
19289	08/18/22	COOPERATIVE COMPUTER SERVICES	22,453.41
19290	08/18/22	CRYSTAL MAINTENANCE SERVICES CORP	5,290.50
19291	08/18/22	D&Z HOUSE OF BOOKS	2,439.16
19292	08/18/22	EBSCO INFORMATION SERVICES	22,501.87
19293	08/18/22	FINDAWAY WORLD LLC	99.98
19294	08/18/22	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	464.00
19295	08/18/22	IMPACT NETWORKING, LLC.	13,675.61
19296	08/18/22	InfoUSA Marketing, Inc.,	7,000.00
19297	08/18/22	JOANN STORES LLC	1,500.00
19298	08/18/22	John G. Donahue	120.00
19299	08/18/22	LAUTERBACH & AMEN, LLP.	1,575.00
19300	08/18/22	LYDIA HANCHETT	4.68
19301	08/18/22	MATTHEW BENDER & CO, INC	220.10
19302	08/18/22	MIDWEST TAPE	9,000.00
19303	08/18/22	MIDWEST TAPE	9,569.54
19304	08/18/22	OAKBROOK MECHANICAL SERVICES	6,026.50
19305	08/18/22	OUTSOURCE SOLUTIONS GROUP, INC.	1,204.03
19306	08/18/22	OVERDRIVE, INC.	396.36
19307	08/18/22	PROQUEST LLC	2,127.84
19308	08/18/22	SIDECAR PUBLICATIONS LLC	348.00
19309	08/18/22	THOMAS KLISE/CRIMSON MULTIMEDIA	680.65
19310	08/18/22	THOMSON REUTERS-WEST	23.39
19311	08/18/22	UNITED STATES POSTAL SERVICE	3,000.00
19312	08/18/22	VAHE GHAZARIAN	140.00
51882	07/31/22	BANKCARD SERVICES	12,081.74
51883	07/31/22	NICOR GAS	1,243.14
51884	07/31/22	COMCAST CABLE	1,714.88
51885	07/31/22	NEOFUNDS BY NEOPOST	1,000.00
51886	07/31/22	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,323.08
<b>Vendor Check Total</b>			<b>154,027.51</b>
<b>Check List Total</b>			<b>154,027.51</b>

Check count = 40

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
July 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>Vendor Checks</b>						
ABT ELECTRONIC				19278	08/18/22	<u>572.99</u>
202-5980410	Computer Hardware	Invoice #0713201FYUH	572.99			
AGE OF LEARNING, INC.				19279	08/18/22	<u>2,280.00</u>
201-5970640	Databases	Inv #1246	2,280.00			
ANDERSON LOCK CO LTD				19280	08/18/22	<u>396.44</u>
201-5930020	R&M Buildings & Structures	Invoice #7100193	215.00			
201-5930020	R&M Buildings & Structures	Invoice #1096479	181.44			
ASI				19281	08/18/22	<u>204.00</u>
201-5930020	R&M Buildings & Structures	Invoice #15044	204.00			
AUTOMATED LOGIC, INC.				19282	08/18/22	<u>4,876.00</u>
201-5930020	R&M Buildings & Structures	Invoice #400322	4,876.00			
BACKGROUND SCREENING CONSULTANTS LLC				19283	08/18/22	<u>623.92</u>
201-5960040	Pre-Employment Testing	Invoice #20522	185.53			
201-5960040	Pre-Employment Testing	Invoice #19929	438.39			
BAKER & TAYLOR				19284	08/18/22	<u>13,921.17</u>
201-5970640	Databases	Inv #2036875911	149.99			
201-5960990	Misc. Contractual Services	Inv #2036877598	19.15			
201-5960990	Misc. Contractual Services	Inv #2036871666	20.82			
201-5960990	Misc. Contractual Services	Inv #2036869115	39.80			
201-5960990	Misc. Contractual Services	Inv #2036875911	3.77			
201-5960990	Misc. Contractual Services	Inv #2036863128	43.51			
201-5960990	Misc. Contractual Services	Inv #2036870852	4.12			
201-5960990	Misc. Contractual Services	Inv #2036870909	7.99			
201-5960990	Misc. Contractual Services	Inv #2036881595	3.47			
201-5960990	Misc. Contractual Services	Inv #2036878758	4.14			
201-5960990	Misc. Contractual Services	Inv #2036844868	1.49			
201-5960990	Misc. Contractual Services	Inv #2036851226	12.11			
201-5960990	Misc. Contractual Services	Inv #2036843284	50.47			
201-5960990	Misc. Contractual Services	Inv #2036851115	4.12			
201-5960990	Misc. Contractual Services	Inv #2036847229	31.74			
201-5960990	Misc. Contractual Services	Inv #2036849584	24.90			
201-5960990	Misc. Contractual Services	Inv #2036851084	40.88			
201-5960990	Misc. Contractual Services	Inv #2036851057	10.12			
201-5960990	Misc. Contractual Services	Inv #2036850900	19.80			
201-5960990	Misc. Contractual Services	Inv #2036849624	82.67			
201-5960990	Misc. Contractual Services	Inv #2036857462	83.49			
201-5960990	Misc. Contractual Services	Inv #2036870823	25.13			
201-5960990	Misc. Contractual Services	Inv #2036861275	15.32			
201-5960990	Misc. Contractual Services	Inv #2036858694	13.96			
201-5960990	Misc. Contractual Services	Inv #2036870830	19.20			
201-5960990	Misc. Contractual Services	Inv #2036843401	50.50			
201-5960990	Misc. Contractual Services	Inv #2036857475	38.22			
201-5960990	Misc. Contractual Services	Inv #2036857461	739.71			
201-5960990	Misc. Contractual Services	Inv #2036877639	69.53			
201-5960990	Misc. Contractual Services	Inv #2036851246	8.46			
201-5960990	Misc. Contractual Services	Inv #2036864325	69.21			
201-5960990	Misc. Contractual Services	Inv #2036864163	1.49			
201-5960990	Misc. Contractual Services	Inv #2036858633	74.77			
201-5960990	Misc. Contractual Services	Inv #2036870943	31.02			



# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
July 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv #2036892205	19.45			
201-5960990	Misc. Contractual Services	Inv #2036884957	4.27			
201-5960990	Misc. Contractual Services	Inv #2036885112	8.46			
201-5960990	Misc. Contractual Services	Inv #2036892235	8.24			
201-5960990	Misc. Contractual Services	Inv #2036885039	3.23			
201-5960990	Misc. Contractual Services	Inv #2036887935	7.99			
201-5960990	Misc. Contractual Services	Inv #2036878033	44.45			
201-5960990	Misc. Contractual Services	Inv #2036870933	4.97			
201-5960990	Misc. Contractual Services	Inv #2036885145	41.88			
201-5960990	Misc. Contractual Services	Inv #2036892271	15.32			
201-5960990	Misc. Contractual Services	Inv #2036895855	88.02			
201-5960990	Misc. Contractual Services	Inv #2036874708	28.58			
201-5960990	Misc. Contractual Services	Inv #2036870854	8.02			
201-5960990	Misc. Contractual Services	Inv #2036897601	57.51			
201-5960990	Misc. Contractual Services	Inv #2036898126	44.63			
201-5960990	Misc. Contractual Services	Inv #2036900157	33.84			
201-5960990	Misc. Contractual Services	Inv #2036905262	24.29			
201-5960990	Misc. Contractual Services	Inv #2036881581	45.42			
201-5960990	Misc. Contractual Services	Inv #2036894744	4.27			
201-5960990	Misc. Contractual Services	Inv #2036870853	13.06			
201-5960990	Misc. Contractual Services	Inv #2036885130	11.28			
201-5960990	Misc. Contractual Services	Inv #2036888086	74.07			
201-5960990	Misc. Contractual Services	Inv #2036885188	28.35			
201-5960990	Misc. Contractual Services	Inv #2036843400	45.11			
201-5960990	Misc. Contractual Services	Inv #2036851118	37.70			
201-5960990	Misc. Contractual Services	Inv #2036840741	40.13			
201-5960990	Misc. Contractual Services	Inv #2036849588	22.20			
201-5960990	Misc. Contractual Services	Inv #2036838447	5.26			
201-5960990	Misc. Contractual Services	Inv #2036844855	6.96			
201-5960990	Misc. Contractual Services	Inv #2036842373	52.88			
201-5960990	Misc. Contractual Services	Inv #2036850960	52.04			
201-5960990	Misc. Contractual Services	Inv #2036851302	69.55			
201-5970600	Ebooks/Books	Inv #2036885188	178.22			
201-5970600	Ebooks/Books	Inv #2036888086	482.80			
201-5970600	Ebooks/Books	Inv #2036885130	59.59			
201-5970600	Ebooks/Books	Inv #2036870853	72.63			
201-5970600	Ebooks/Books	Inv #2036894744	20.42			
201-5970600	Ebooks/Books	Inv #2036881581	255.17			
201-5970600	Ebooks/Books	Inv #2036905262	58.26			
201-5970600	Ebooks/Books	Inv #2036900157	192.35			
201-5970600	Ebooks/Books	Inv #2036898126	249.77			
201-5970600	Ebooks/Books	Inv #2036897601	516.46			
201-5970600	Ebooks/Books	Inv #2036895854	659.61			
201-5970600	Ebooks/Books	Inv #2036870854	20.33			
201-5970600	Ebooks/Books	Inv #2036892271	34.66			
201-5970600	Ebooks/Books	Inv #2036885145	138.04			
201-5970600	Ebooks/Books	Inv #2036870933	39.16			
201-5970600	Ebooks/Books	Inv #2036878033	331.56			
201-5970600	Ebooks/Books	Inv #2036887935	20.30			
201-5970600	Ebooks/Books	Inv #2036885039	10.53			
201-5970600	Ebooks/Books	Inv #2036892235	19.07			
201-5970600	Ebooks/Books	Inv #2036885112	51.09			
201-5970600	Ebooks/Books	Inv #2036884957	30.28			
201-5970600	Ebooks/Books	Inv #2036892205	75.69			
201-5970600	Ebooks/Books	Inv #2036870943	170.53			
201-5970600	Ebooks/Books	Inv #2036858633	570.12			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
July 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv #2036864163	7.50			
201-5970600	Ebooks/Books	Inv #2036864325	545.55			
201-5970600	Ebooks/Books	Inv #2036851246	47.12			
201-5970600	Ebooks/Books	Inv #2036877639	687.04			
201-5970600	Ebooks/Books	Inv #2036857475	228.34			
201-5970600	Ebooks/Books	Inv #2036843401	388.91			
201-5970600	Ebooks/Books	Inv #2036870830	92.71			
201-5970600	Ebooks/Books	Inv #2036858694	112.84			
201-5970600	Ebooks/Books	Inv #2036861275	51.93			
201-5970600	Ebooks/Books	Inv #2036870823	138.52			
201-5970600	Ebooks/Books	Inv #2036849623	720.96			
201-5970600	Ebooks/Books	Inv #2036863127	217.25			
201-5970600	Ebooks/Books	Inv #2036869114	330.35			
201-5970600	Ebooks/Books	Inv #2036875911	17.35			
201-5970600	Ebooks/Books	Inv #2036877598	91.48			
201-5970600	Ebooks/Books	Inv #2036871666	43.09			
201-5970600	Ebooks/Books	Inv #2036878758	29.11			
201-5970600	Ebooks/Books	Inv #2036881595	10.16			
201-5970600	Ebooks/Books	Inv #2036870909	20.91			
201-5970600	Ebooks/Books	Inv #2036870852	10.73			
201-5970600	Ebooks/Books	Inv #2036850900	51.39			
201-5970600	Ebooks/Books	Inv #2036851057	40.28			
201-5970600	Ebooks/Books	Inv #2036851084	165.59			
201-5970600	Ebooks/Books	Inv #2036849584	168.75			
201-5970600	Ebooks/Books	Inv #2036843283	531.02			
201-5970600	Ebooks/Books	Inv #2036847228	254.98			
201-5970600	Ebooks/Books	Inv #2036851115	10.14			
201-5970600	Ebooks/Books	Inv #2036851226	30.45			
201-5970600	Ebooks/Books	Inv #2036844868	7.50			
201-5970600	Ebooks/Books	Inv #2036851302	464.64			
201-5970600	Ebooks/Books	Inv #2036850960	296.23			
201-5970600	Ebooks/Books	Inv #2036842373	332.66			
201-5970600	Ebooks/Books	Inv #2036844855	48.20			
201-5970600	Ebooks/Books	Inv #2036838447	40.16			
201-5970600	Ebooks/Books	Inv #2036849588	99.87			
201-5970600	Ebooks/Books	Inv #2036840741	239.04			
201-5970600	Ebooks/Books	Inv #2036851118	220.84			
201-5970600	Ebooks/Books	Inv #2036843400	104.44			
BLACKSTONE PUBLISHING				19285	08/18/22	<u>192.48</u>
201-5970610	E-audio/Audio	Invoice #964112	124.80			
201-5970610	E-audio/Audio	Invoice #INV2008893	23.74			
201-5970610	E-audio/Audio	Invoice #1122838	43.94			
CHILDREN'S PLUS, INC.				19286	08/18/22	<u>2,756.05</u>
201-5970600	Ebooks/Books	Inv #216331	42.81			
201-5970600	Ebooks/Books	Inv #215755	115.18			
201-5970600	Ebooks/Books	Inv #215601	49.95			
201-5970600	Ebooks/Books	Inv #215720	484.18			
201-5970600	Ebooks/Books	Inv #215922	86.65			
201-5970600	Ebooks/Books	Inv #215740	591.29			
201-5970600	Ebooks/Books	Inv #216213	137.55			
201-5970600	Ebooks/Books	Inv #216005	55.05			
201-5970600	Ebooks/Books	Inv #215992	102.95			
201-5970600	Ebooks/Books	Inv #215802	420.98			
201-5970600	Ebooks/Books	Inv #215607	36.60			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
July 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv #215600	69.32			
201-5970600	Ebooks/Books	Inv #215323	401.49			
201-5970600	Ebooks/Books	Inv #215325	162.05			
COLLEY ELEVATOR COMPANY				19287	08/18/22	<u>606.00</u>
201-5930020	R&M Buildings & Structures	Inv #228133	606.00			
CONSUMERS CHECKBOOK				19288	08/18/22	<u>375.00</u>
201-5970640	Databases	Inv #CHI1170172E2022	375.00			
COOPERATIVE COMPUTER SERVICES				19289	08/18/22	<u>22,453.41</u>
201-5920140	Integrated Library System	Inv #1988	22,157.79			
201-5920140	Integrated Library System	Inv #2013	295.62			
CRYSTAL MAINTENANCE SERVICES CORP				19290	08/18/22	<u>5,290.50</u>
201-5930320	Cleaning/Custodial Services	Inv #30351	398.00			
201-5930320	Cleaning/Custodial Services	Inv #30364	4,892.50			
D&Z HOUSE OF BOOKS				19291	08/18/22	<u>2,439.16</u>
201-5970600	Ebooks/Books	Inv #2022/I154146	2,439.16			
EBSCO INFORMATION SERVICES				19292	08/18/22	<u>22,501.87</u>
201-5970620	E-Subscriptions/Subscriptions	Account #CF-F-16193-00	24,608.84			
201-5970620	E-Subscriptions/Subscriptions	Credit Memo #2204794	-295.99			
201-5970620	E-Subscriptions/Subscriptions	Credit Memo #2204100	-383.98			
201-5970620	E-Subscriptions/Subscriptions	Invoice #1657717	-1,212.57			
201-5970620	E-Subscriptions/Subscriptions	Credit Memo #2205571	-214.43			
FINDAWAY WORLD LLC				19293	08/18/22	<u>99.98</u>
201-5970610	E-audio/Audio	Inv #397872	99.98			
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				19294	08/18/22	<u>464.00</u>
201-5930490	Refuse Contract	Inv #6247979	464.00			
IMPACT NETWORKING, LLC.				19295	08/18/22	<u>13,675.61</u>
202-5980400	Equipment	Inv #SO567785	6,349.25			
201-5930010	R&M Equipment	Inv #2600612	7,326.36			
InfoUSA Marketing, Inc.,				19296	08/18/22	<u>7,000.00</u>
201-5970640	Databases	Inv #10004000713	7,000.00			
JOANN STORES LLC				19297	08/18/22	<u>1,500.00</u>
201-5970640	Databases	Inv #DMARVA23-663	1,500.00			
John G. Donahue				19298	08/18/22	<u>120.00</u>
201-5960210	Special Event Programming	one-on-one job counseling appointments	120.00			
LAUTERBACH & AMEN, LLP.				19299	08/18/22	<u>1,575.00</u>
201-5920110	Professional Services	Invoice No.68006	1,575.00			
LYDIA HANCHETT				19300	08/18/22	<u>4.68</u>
201-5960070	Mileage	LYDIA HANCHETT	4.68			
MATTHEW BENDER & CO, INC				19301	08/18/22	<u>220.10</u>
201-5970640	Databases	Inv #32373198	220.10			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts  
July 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
MIDWEST TAPE				19302	08/18/22	<u>9,000.00</u>
201-5970630	Visual Materials	Document #502382730	9,000.00			
MIDWEST TAPE				19303	08/18/22	<u>9,569.54</u>
201-5970610	E-audio/Audio	Inv #502325130	73.74			
201-5970610	E-audio/Audio	Inv #502322067	561.87			
201-5970610	E-audio/Audio	Inv #502351132	564.84			
201-5970610	E-audio/Audio	Inv #502378929	95.77			
201-5970610	E-audio/Audio	Inv #502367516	127.98			
201-5970610	E-audio/Audio	Inv #502387290	80.18			
201-5970610	E-audio/Audio	Inv #502351134	135.63			
201-5970610	E-audio/Audio	Inv #502387218	2,179.45			
201-5960990	Misc. Contractual Services	Inv #502418991	65.75			
201-5960990	Misc. Contractual Services	Inv #502418993	103.20			
201-5960990	Misc. Contractual Services	Inv #502351131	71.70			
201-5960990	Misc. Contractual Services	Inv #502322069	222.30			
201-5960990	Misc. Contractual Services	Inv #502322067	24.05			
201-5960990	Misc. Contractual Services	Inv #502325130	23.10			
201-5960990	Misc. Contractual Services	Inv #502378929	30.80			
201-5960990	Misc. Contractual Services	Inv #502351132	29.60			
201-5960990	Misc. Contractual Services	Inv #502351133	114.15			
201-5960990	Misc. Contractual Services	Inv #502387219	39.20			
201-5960990	Misc. Contractual Services	Inv #502387292	83.30			
201-5960990	Misc. Contractual Services	Inv #502387290	26.95			
201-5960990	Misc. Contractual Services	Inv #502387218	101.75			
201-5960990	Misc. Contractual Services	Inv #502351134	46.45			
201-5970630	Visual Materials	Inv #502418993	647.72			
201-5970630	Visual Materials	Inv #502418991	491.74			
201-5970630	Visual Materials	Inv #502393996	37.49			
201-5970630	Visual Materials	Inv #502387292	507.53			
201-5970630	Visual Materials	Inv #502387219	160.19			
201-5970630	Visual Materials	Inv #502351133	710.07			
201-5970630	Visual Materials	Inv #502322069	1,166.37			
201-5970630	Visual Materials	Inv #502351131	507.29			
201-5970630	Visual Materials	Inv #502345744	119.96			
201-5970630	Visual Materials	Inv #502345742	419.42			
OAKBROOK MECHANICAL SERVICES				19304	08/18/22	<u>6,026.50</u>
201-5930020	R&M Buildings & Structures	Inv #29602	3,013.25			
201-5930020	R&M Buildings & Structures	Inv #30987	3,013.25			
OUTSOURCE SOLUTIONS GROUP, INC.				19305	08/18/22	<u>1,204.03</u>
201-5980420	Computer Software	Inv #70203	66.00			
201-5980420	Computer Software	Inv #70527	117.72			
201-5930010	R&M Equipment	Inv #70232	350.00			
201-5930010	R&M Equipment	Inv #70492	350.00			
201-5980410	Computer Hardware	Inv #70481	320.31			
OVERDRIVE, INC.				19306	08/18/22	<u>396.36</u>
201-5970600	Ebooks/Books	Inv #01018CP22291284	396.36			
PROQUEST LLC				19307	08/18/22	<u>2,127.84</u>
201-5970640	Databases	Inv #70740030	2,127.84			
SIDECAR PUBLICATIONS LLC				19308	08/18/22	<u>348.00</u>
201-5980420	Computer Software	Inv #Inv-2856	348.00			

**Des Plaines Public Library**  
**Vendor Checks Report**

All Bank Accounts  
July 2022

<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
THOMAS KLISE/CRIMSON MULTIMEDIA				19309	08/18/22	<u>680.65</u>
201-5970630	Visual Materials	Inv #008201	30.00			
201-5970630	Visual Materials	Inv #008202	306.18			
201-5970630	Visual Materials	Inv #008203	202.44			
201-5970630	Visual Materials	Inv #008204	142.03			
THOMSON REUTERS-WEST				19310	08/18/22	<u>23.39</u>
201-5970640	Databases	Inv #846694484	23.39			
UNITED STATES POSTAL SERVICE				19311	08/18/22	<u>3,000.00</u>
201-5920210	Marketing	Postage for Fall Mailing	3,000.00			
VAHE GHAZARIAN				19312	08/18/22	<u>140.00</u>
201-5960990	Misc. Contractual Services	Inv #173745	140.00			
					<b>Check List Total</b>	<u><u>136,664.67</u></u>

# Des Plaines Public Library

## ACH Register

All Bank Accounts

July 1, 2022 - July 31, 2022

ACH Number	ACH Date	Payee	Amount
<b>Vendor Checks</b>			
51882	07/31/22	BANKCARD SERVICES	12,081.74
51883	07/31/22	NICOR GAS	1,243.14
51884	07/31/22	COMCAST CABLE	1,714.88
51885	07/31/22	NEOFUNDS BY NEOPOST	1,000.00
51886	07/31/22	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,323.08
<b>Vendor Check Total</b>			<u>17,362.84</u>
<b>Check List Total</b>			<u><u>17,362.84</u></u>

Check count = 5

**DES PLAINES PUBLIC LIBRARY**  
**CASH FLOW SUMMARY**  
**For the Year Ended December 31, 2022**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 4,450,754	4,843,285	6,856,066	6,397,901	5,929,489	5,449,017	4,993,057					
<b>Revenue (M-T-D)</b>												
Property Taxes	43,444	811,138	2,380,007	152,939	10,674	50,762	24,602					
Other Revenue	186,683	31,886	14,195	8,672	42,120	16,557	8,434					
	230,127	843,025	2,394,202	161,611	52,794	67,320	33,036	-	-	-	-	-
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	280,990	307,004	359,906	307,329	252,199	388,601	368,328					
Other Expense	266,523	171,057	153,034	214,193	179,051	143,096	154,965					
Change in A/P & AJE's	(62,298)	(27,567)	(131,519)	98,254	89,955	16,094	(34,297)					
	485,215	450,494	381,421	619,776	521,205	547,791	488,997	-	-	-	-	-
Net Increase/(Decrease)	(255,088)	392,531	2,012,782	(458,165)	(468,412)	(480,472)	(455,960)	-	-	-	-	-