Monthly Financial Report

For the Month Ended May 31, 2021

> Prepared by: Lauterbach & Amen, LLP

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Monthly Compilation Opinion

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June 10, 2021

Members of the Board of Trustees: Des Plaines Public Library 1501 Ellinwood Street Des Plaines, IL 60016

Management is responsible for the accompanying modified cash basis balance sheet of the Des Plaines Public Library as of May 31, 2021 and the related modified cash basis statements of revenues and expenditures and changes in fund balance for the one month and the Five Months then ended, and the accompanying other supplementary information as referred to in the table of contents. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements and other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements.

Other Matter

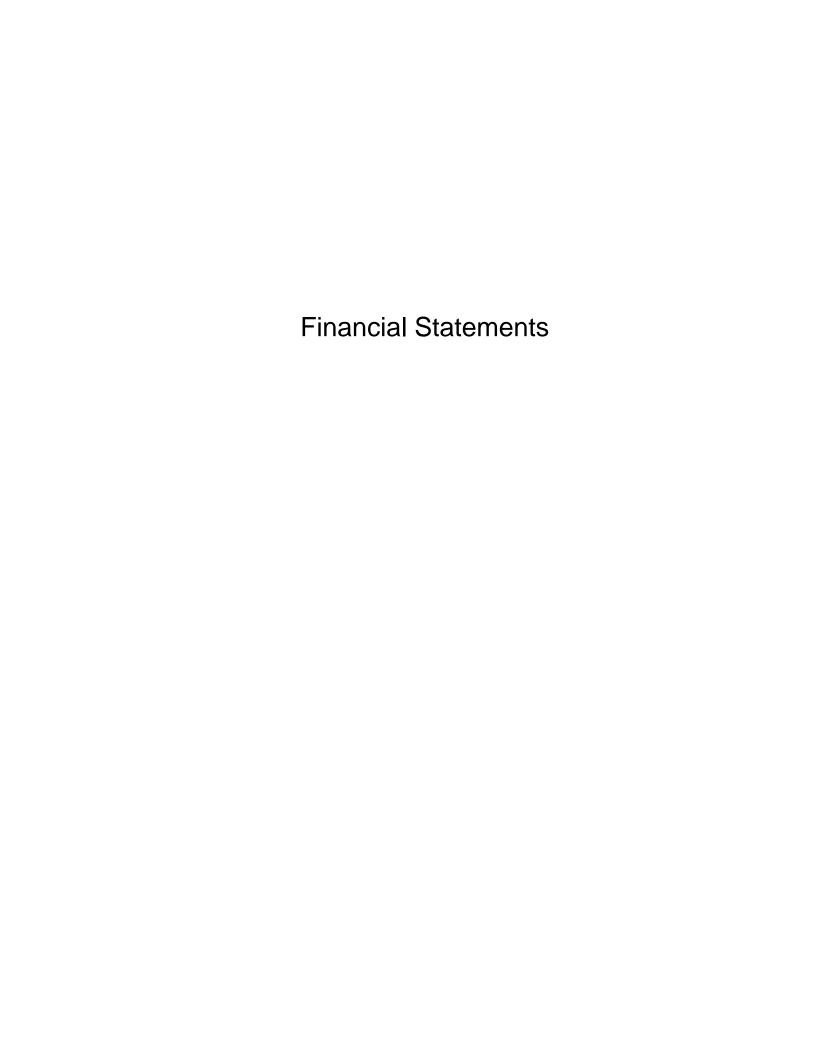
The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement. We have not audited or reviewed the other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the other supplementary information.

Management has elected to omit substantially all of the disclosures, Management Discussion and Analysis (MD&A), and Required Supplementary Information (RSI) required by the modified cash basis of accounting. If the omitted disclosures were included in the financial statements and other supplementary information, they might influence the user's conclusions about the Library's assets, liabilities, fund balances, revenues and expenditures. Accordingly, these financial statements and other supplementary information are not designed for those who are not informed about such matters.

Respectfully Submitted,

Lauterbach & amen, LLP

Lauterbach & Amen, LLP



Governmental Funds Balance Sheet

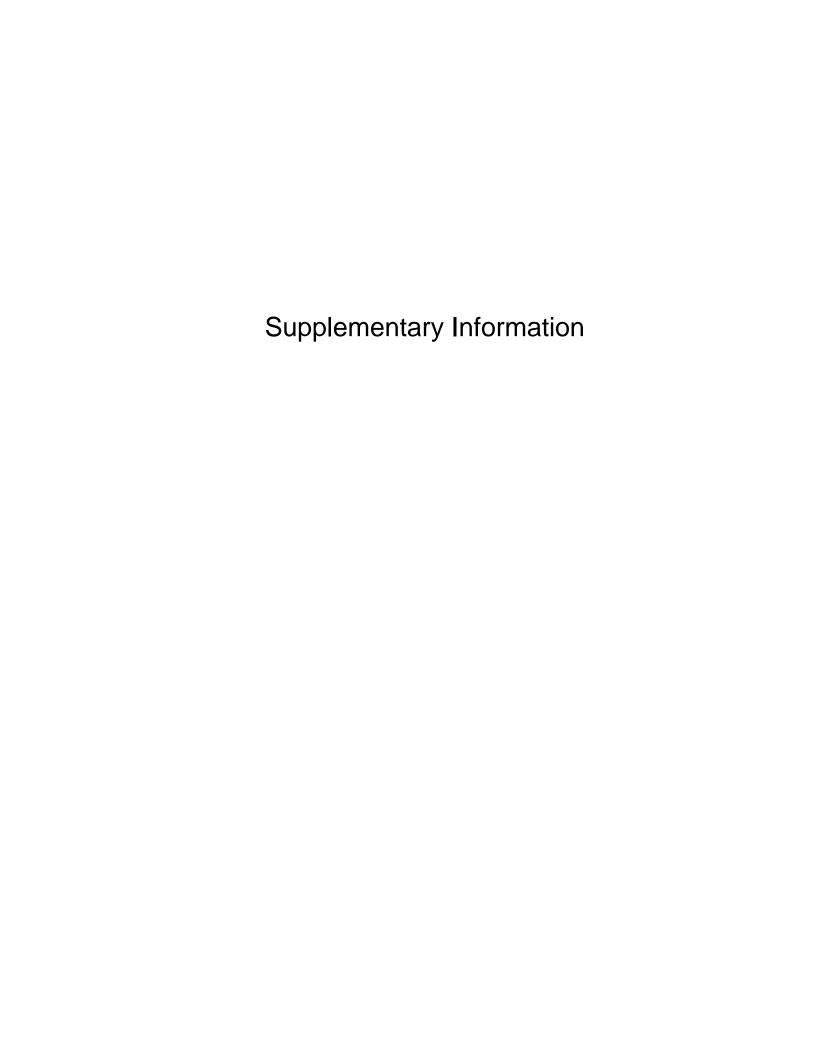
As of May 31, 2021

	Library		Capital		
	Fund	Pr	ojects Fund		Total
ASSETS		_			
Cash and Investments	\$ 3,406,939.19	\$	2,064,158.91	\$	5,471,098.10
Prepaids	-		0.00		-
Receivables	0.004.400.00				0.004.400.00
Receivable - Property Taxes	6,081,490.69		-		6,081,490.69
Receivable - Grants	-		-		-
Receivable - Miscellaneous	-		-		-
Total Assets	\$ 9,488,429.88	\$	2,064,158.91	<u>\$</u>	11,552,588.79
LIABILITIES					
Accounts Payable	\$ 217,488.74	\$	16,589.98	\$	234,078.72
Accrued Payroll	40,371.49		-		40,371.49
Due to other funds	 302,744.80		-		302,744.80
Total Liabilities	 560,605.03		16,589.98		577,195.01
Deferred Inflows of Resources					
Property Taxes	 6,069,500.00		-		6,069,500.00
Total Liabilities and Deferred Inflows of Resources	 6,630,105.03		16,589.98		6,646,695.01
FUND BALANCE					
Fund Balance - Unreserved	2,823,574.05		2,047,568.93		4,871,142.98
Fund Balance - Reserved for Prepaids	34,750.80		-		34,750.80
Total Fund Balance	 2,858,324.85		2,047,568.93		4,905,893.78
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 9,488,429.88	\$	2,064,158.91	\$	11,552,588.79

Governmental Funds Statement of Revenues, Expenditures, and Changes In Fund Balances

For the 5 Months Ended May 31, 2021

	General Fund		Capital Improvements Fund		 Total
REVENUES					
Taxes	\$	3,310,430.12	\$	-	\$ 3,310,430.12
Intergovernmental		5,000.00		-	5,000.00
Fines & Fees		5,574.48		-	5,574.48
Interest		599.43		462.62	1,062.05
Miscellaneous		8,509.61		-	8,509.61
Total Revenues		3,330,113.64		462.62	 3,330,576.26
EXPENDITURES					
Personnel	\$	1,089,357.30	\$	-	\$ 1,089,357.30
Operating		915,329.23		-	915,329.23
Library Materails		384,826.32		-	384,826.32
Capital Outlay		33,402.01		56,643.76	90,045.77
Other Expenditures		61,642.93		<u>-</u>	 61,642.93
Total Expenditures		2,485,757.79		56,643.76	 2,542,401.55
Net Change in Fund Balances		844,355.85		(56,181.14)	 788,174.71
FUND BALANCES					
Beginning of the year		2,013,969.00		2,103,750.07	 4,117,719.07
End of the period	\$	2,858,324.85	\$	2,047,568.93	\$ 4,905,893.78



Treasurer's Report as of May 31, 2021

<u>Institution</u>	Invested
201-1101000 - Petty Cash	500.00
201-1102015 - First Midwest Operating #8100292260 202-1102015 - First Midwest Operating #8100292260	730,519.49 38,338.56
	768,858.05
201-1102028 - Cash Library Donations	213,998.59
201-1102079 - IL Funds - 151600222591 202-1102079 - IL Funds - 151600222591	2,461,921.11 2,025,820.35 4,487,741.46
201-1104006 - Investments - Certificates of Deposit	0.00
Total Invested	5,471,098.10

Des Plaines Public Library Balance Sheet as of May 31, 2021

	Beginning	M.T.D.	Ending
	<u>Balance</u>	<u>Changes</u>	<u>Balance</u>
Library Fund			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - First Midwest Operating #8100292260	448,787.88	281,731.61	730,519.49
1102028 - Cash Library Donations	213,942.03	56.56	213,998.59
1102079 - IL Funds - 151600222591	2,945,247.81	(483,326.70)	2,461,921.11
1118000 - Receivable - Property Taxes	6,081,490.69	0.00	6,081,490.69
	9,689,968.41	(201,538.53)	9,488,429.88
Liabilities and Fund Balance			
<u>Liabilities</u>			
2401000 - Accounts Payable	310,007.38	(92,518.64)	217,488.74
2430707 - Due to Library Comp Abs	302,744.80	0.00	302,744.80
2450040 - Accrued Payroll	40,371.49	0.00	40,371.49
2470000 - Deferred Revenue - Property Tax	6,069,500.00	0.00	6,069,500.00
	6,722,623.67	(92,518.64)	6,630,105.03
Fund Balance			
3720010 - Fund Balance - Reserved for Prepaid Items	34,750.80	0.00	34,750.80
3730000 - Fund Balance - Unreserved	1,979,218.20	0.00	1,979,218.20
	2,013,969.00	0.00	2,013,969.00
Total Liabilities and Fund Balance	<u>8,736,592.67</u>	(92,518.64)	8,644,074.03
Excess Revenues Over Expenses	953,375.74	(109,019.89)	844,355.85

Des Plaines Public Library Balance Sheet as of May 31, 2021

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending Balance
Capital Projects Fund			
<u>Assets</u>			
1102015 - First Midwest Operating #8100292260	52,832.02	(14,493.46)	38,338.56
1102079 - IL Funds - 151600222591	2,042,352.55	(16,532.20)	2,025,820.35
	2,095,184.57	(31,025.66)	2,064,158.91
Liabilities and Fund Balance			
<u>Liabilities</u>			
2401000 - Accounts Payable	31,083.44	(14,493.46)	16,589.98
	31,083.44	(14,493.46)	16,589.98
Fund Balance			
3730000 - Fund Balance - Unreserved	2,103,750.07	0.00	2,103,750.07
Total Liabilities and Fund Balance	2,134,833.51	(14,493.46)	2,120,340.05
Excess Revenues Over Expenses	(39,648.94)	(16,532.20)	(56,181.14)
Compensated Absences Fund			
<u>Assets</u>			
1120201 - Due From Library	302,744.80	0.00	302,744.80
	302,744.80	0.00	302,744.80
Liabilities and Fund Balance			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	97,084.56	0.00	97,084.56
2490010 - Compensated Absences Payable	205,660.24	0.00	205,660.24
	302,744.80	0.00	302,744.80
Fund Balance			
3720010 - Fund Balance - Reserved for Prepaid Items	0.00	0.00	0.00
3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
3740000 - Fund Balance - Unrestricted	0.00	0.00	0.00
3750000 - Fund Balance - Temporarily Restricted	0.00	0.00	0.00
Total Liabilities and Fund Balance	302,744.80	0.00	302,744.80

Des Plaines Public Library Revenue Report For the 5 Months Ended May 31, 2021

	Received	Received	Budgeted	Uncollected	Prct.
	this Month	this Year	<u>Receipts</u>	Receipts	Collected
Library Fund					
<u>Taxes</u>					
201-4810025 - Property Taxes 2012	0.00	0.00	0.00	0.00	0.00
201-4810026 - Property Taxes 2013	0.00	0.00	0.00	0.00	0.00
201-4810027 - Property Taxes 2014	0.00	0.00	0.00	0.00	0.00
201-4810028 - Property Taxes 2015	0.00	0.00	0.00	0.00	0.00
201-4810029 - Property Taxes 2016	0.00	0.00	0.00	0.00	0.00
201-4810030 - Property Taxes 2017	0.00	0.00	0.00	0.00	0.00
201-4810031 - Property Taxes 2018	0.00	0.00	0.00	0.00	0.00
201-4810032 - Property Taxes 2020	343,511.28	3,310,430.12	6,100,000.00	2,789,569.88	54.27
	343,511.28	3,310,430.12	6,100,000.00	2,789,569.88	54.27
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	0.00	0.00	92,988.00	92,988.00	0.00
201-4822040 - State Grant - Per Capita	0.00	0.00	73,000.00	73,000.00	0.00
201-4822090 - Grant Revenue	5,000.00	5,000.00	0.00	(5,000.00)	0.00
201-4822095 - State Grant - Library	0.00	0.00	3,000.00	3,000.00	0.00
	5,000.00	5,000.00	168,988.00	163,988.00	2.96
Fines & Fees					
201-4850101 - Library Fees	153.13	1,646.85	9,000.00	7,353.15	18.30
201-4850201 - Copying Fees	1,748.06	3,927.63	12,500.00	8,572.37	31.42
201-4850207 - Non-Res Cards	0.00	0.00	1,000.00	1,000.00	0.00
201-4850208 - Meeting Room Fees	0.00	0.00	1,500.00	1,500.00	0.00
	1,901.19	5,574.48	24,000.00	18,425.52	23.23
Special Programs & Events 201-4850215 - Friends of the Library					
Reimbursements	0.00	0.00	10,000.00	10,000.00	0.00
	0.00	0.00	10,000.00	10,000.00	0.00
<u>Interest</u>					
201-4890010 - Interest Income	101.80	599.43	28,000.00	27,400.57	2.14
	101.80	599.43	28,000.00	27,400.57	2.14
Other Revenue					
201-4899900 - Miscellaneous Revenue	812.00	5,327.25	50,000.00	44,672.75	10.65
201-4899910 - Vending Machine Revenue	80.17	140.32	500.00	359.68	28.06
201-4899920 - Library Donations	50.00	300.00	5,000.00	4,700.00	6.00
201-4899940 - Friends Book Sale	<u>561.50</u>	2,742.04	0.00	(2,742.04)	0.00
	1,503.67	<u>8,509.61</u>	55,500.00	46,990.39	15.33
Total Library Fund	352,017.94	3,330,113.64	6,386,488.00	3,056,374.36	<u>52.14</u>

Des Plaines Public Library Revenue Report For the 5 Months Ended May 31, 2021

	Received	Received	Budgeted	Uncollected	Prct.
	this Month	this Year	Receipts	<u>Receipts</u>	Collected
Capital Projects Fund					
<u>Interest</u>					
202-4890010 - Interest Income	57.78	462.62	17,000.00	16,537.38	2.72
	<u>57.78</u>	462.62	17,000.00	16,537.38	2.72
Other Financing Sources					
202-4898902 - Transfer from Library Fund	0.00	0.00	500,000.00	500,000.00	0.00
	0.00	0.00	500,000.00	500,000.00	0.00
Total Capital Projects Fund	<u>57.78</u>	462.62	517,000.00	516,537.38	0.09
Total of All Funds	352,075.72	3,330,576.26	6,903,488.00	3,572,911.74	48.24

Des Plaines Public Library Expense Report For the 5 Months Ended May 31, 2021

	M.T.D.	Y.T.D.	Budgeted	Budgeted	Prct.
	Expended	Expended	<u>Amount</u>	Remain.	Expend.
Library Fund					
<u>Salaries</u>					
5910100 - Full-time Salaries	171,784.15	865,030.35	2,483,313.00	1,618,282.65	34.83
5910200 - Part-time Salaries	46,735.10	224,326.95	830,211.00	605,884.05	27.02
	<u>218,519.25</u>	1,089,357.30	3,313,524.00	2,224,166.70	32.88
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	16,111.79	80,250.04	240,329.00	160,078.96	33.39
5918021 - Employer Contribution - IMRF	0.00	84,073.33	290,885.00	206,811.67	28.90
5918040 - Life Insurance Premiums	124.16	620.80	1,886.00	1,265.20	32.92
5918050 - PPO Insurance Premiums	19,715.57	155,552.45	410,610.00	255,057.55	37.88
5918051 - HMO Insurance Premiums	5,566.61	56,784.66	208,034.00	151,249.34	27.30
5918055 - Dental Insurance Premiums	1,329.88	6,649.40	20,000.00	13,350.60	33.25
5918070 - Workers Compensation	0.00	11,940.00	14,000.00	2,060.00	85.29
	42,848.01	395,870.68	1,200,744.00	804,873.32	32.97
Contractual Services					
5920100 - Legal Fees	0.00	690.00	30,000.00	29,310.00	2.30
5920110 - Professional Services	32,735.23	212,369.09	464,296.00	251,926.91	45.74
5920120 - Communication Services	702.31	6,244.93	19,100.00	12,855.07	32.70
5920140 - Integrated Library System	0.00	44,003.40	88,010.00	44,006.60	50.00
5920202 - Conferences	0.00	1,158.88	5,000.00	3,841.12	23.18
5920204 - Training	0.00	300.00	750.00	450.00	40.00
5920210 - Marketing	6,702.51	29,182.44	51,000.00	21,817.56	57.22
5920220 - Membership Dues	219.00	5,741.09	6,400.00	658.91	89.70
5920230 - Publication of Notices	0.00	72.90	0.00	(72.90)	0.00
5920990 - Property/Liability Insurance	0.00	43,169.58	57,000.00	13,830.42	75.74
5930010 - R&M Equipment	7,330.82	52,234.38	58,635.00	6,400.62	89.08
5930020 - R&M Buildings & Structures	4,354.17	37,652.99	131,325.00	93,672.01	28.67
5930030 - R&M Vehicles	37.50	251.89	1,500.00	1,248.11	16.79
5930210 - Rental of Equipment	4,602.20	8,113.42	25,600.00	17,486.58	31.69
5930320 - Cleaning/Custodial Services	0.00	11,670.00	73,175.00	61,505.00	15.95
5930490 - Refuse Contract	360.00	1,800.00	7,000.00	5,200.00	25.7
5960040 - Pre-Employment Testing	77.00	77.00	3,000.00	2,923.00	2.57
5960065 - Bank Fees	0.00	0.00	300.00	300.00	0.00
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	11,182.31	30,630.37	51,500.00	20,869.63	59.48
5960990 - Misc. Contractual Services	6,508.85	34,096.19 _	101,025.00	66,928.81	33.75
	74,811.90	519,458.55	1,175,116.00	655,657.45	44.20
Commodities					
5970100 - Supplies	6,263.33	9,522.14	41,000.00	31,477.86	23.22
5970110 - Meals	0.00	610.00	1,500.00	890.00	40.67
5970115 - Supplies - Dept/Other	817.54	8,913.56	66,100.00	57,186.44	13.48
5970170 - Janitorial	4,881.98	14,826.49	18,600.00	3,773.51	79.71
5970260 - Postage & Parcel	1,000.00	4,420.49	6,000.00	1,579.51	73.67

Des Plaines Public Library Expense Report For the 5 Months Ended May 31, 2021

	M.T.D.	Y.T.D.	Budgeted	Budgeted	Prct.
	Expended	Expended	<u>Amount</u>	Remain.	Expend.
5970500 - Water Bill	0.00	1,148.54	10,000.00	8,851.46	11.49
5970600 - Ebooks/Books	37,553.70	132,060.04	368,000.00	235,939.96	35.89
5970610 - E-audio/Audio	3,744.01	25,166.25	80,000.00	54,833.75	31.46
5970620 - E-Subscriptions/Subscriptions	71.72	12,073.72	68,430.00	56,356.28	17.64
5970630 - Visual Materials	6,723.74	46,223.63	167,000.00	120,776.37	27.68
5970640 - Databases	7,023.95	122,217.73	185,000.00	62,782.27	66.06
5970810 - Natural Gas	0.00	7,643.73	22,000.00	14,356.27	34.74
5970850 - Gasoline	0.00	0.00	300.00	300.00	0.00
5970900 - Equipment < \$10,000	0.00	0.00	5,900.00	5,900.00	0.00
	68,079.97	384,826.32 _	1,039,830.00	655,003.68	37.01
Capital Expenditures					
5980400 - Equipment	124.75	6,287.75	6,310.00	22.25	99.65
5980410 - Computer Hardware	0.00	7,901.35	6,800.00	(1,101.35)	116.20
5980420 - Computer Software	2,943.81	19,212.91	44,495.00	25,282.09	43.18
5980600 - Furniture & Fixtures	0.00	0.00 _	2,700.00	2,700.00	0.00
	<u>3,068.56</u>	33,402.01	60,305.00	26,902.99	<u>55.39</u>
Other Funding Activities	50.057.04	50,000,00	70,000,00	44,000,44	00.00
5990900 - Per Capita Grant Expenditures	53,657.34	58,900.89	73,000.00	14,099.11	80.69
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	500,000.00	500,000.00	0.00
5993000 - Contingency Reserve	0.00	0.00 2,742.04	60,000.00	60,000.00	0.00
5999940 - Friends Books Sale	<u>52.80</u> 53,710.14	61,642.93	0.00 633,000.00	(2,742.04) 571,357.07	<u>0.00</u> <u>9.74</u>
Total Library Fund Expenditures	461,037.83	2,485,757.79	7,422,519.00	4,936,761.21	33.49
Capital Projects Fund					
Contractual Services					
5920110 - Professional Services	0.00	0.00	40,000.00	40,000.00	0.00
	0.00	0.00	40,000.00	40,000.00	0.00
Capital Expenditures					
5980300 - Improvements	0.00	0.00	36,500.00	36,500.00	0.00
5980400 - Equipment	1,099.98	31,376.70	157,420.00	126,043.30	19.93
5980410 - Computer Hardware	15,490.00	22,640.00	30,900.00	8,260.00	73.27
5980420 - Computer Software	0.00	0.00	11,000.00	11,000.00	0.00
5980600 - Furniture and Fixtures	0.00	2,627.06	4,160.00	1,532.94	63.15
	<u>16,589.98</u>	<u>56,643.76</u>	239,980.00	<u>183,336.24</u>	23.60
Total Capital Projects Fund Expenditures	16,589.98	56,643.76	279,980.00	223,336.24	20.23
Total of All Funds	477,627.81	2,542,401.55	7,702,499.00	5,160,097.45	33.01