

Des Plaines Public Library

Monthly Financial Report

For the Month Ended  
May 31, 2022

Prepared by:

Lauterbach & Amen, LLP

# Des Plaines Public Library

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# Financial Statements

Des Plaines Public Library  
 Governmental Funds Balance Sheet  
 As of May 31, 2022

	Library Fund	Capital Projects Fund	Total
<b>ASSETS</b>			
Cash and Investments	\$ 4,104,401.65	\$ 1,832,863.67	\$ 5,937,265.32
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	6,156,840.50	-	6,156,840.50
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
<b>Total Assets</b>	<b>\$ 10,261,242.15</b>	<b>\$ 1,832,863.67</b>	<b>\$ 12,094,105.82</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 103,986.67	\$ 50,790.13	\$ 154,776.80
Accrued Payroll	48,089.06	-	48,089.06
Due to other funds	82,846.73	-	82,846.73
<b>Total Liabilities</b>	<b>234,922.46</b>	<b>50,790.13</b>	<b>285,712.59</b>
<b>Deferred Inflows of Resources</b>			
Property Taxes	6,069,500.00	-	6,069,500.00
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>6,304,422.46</b>	<b>50,790.13</b>	<b>6,355,212.59</b>
<b>FUND BALANCE</b>			
Fund Balance - Unreserved	3,433,545.11	1,782,073.54	5,215,618.65
Fund Balance - Reserved for Prepays	499,405.44	-	499,405.44
<b>Total Fund Balance</b>	<b>3,932,950.55</b>	<b>1,782,073.54</b>	<b>5,715,024.09</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 10,237,373.01</b>	<b>\$ 1,832,863.67</b>	<b>\$ 12,070,236.68</b>



## Supplementary Information

Des Plaines Public Library

Treasurer's Report as of May 31, 2022

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - First Midwest Operating #8100292260	353,872.62
202-1102015 - First Midwest Operating #8100292260	<u>72,538.71</u>
	<u>426,411.33</u>
201-1102028 - Cash Library Donations	<u>215,277.05</u>
201-1102079 - IL Funds - 151600222591	3,534,751.98
202-1102079 - IL Funds - 151600222591	<u>1,760,324.96</u>
	<u>5,295,076.94</u>
201-1104006 - Investments - Certificates of Deposit	<u>0.00</u>
Total Invested	<u><u>5,937,265.32</u></u>

Des Plaines Public Library  
Balance Sheet as of May 31, 2022

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - First Midwest Operating #8100292260	868,893.41	(515,020.79)	353,872.62
1102028 - Cash Library Donations	215,269.50	7.55	215,277.05
1102079 - IL Funds - 151600222591	3,438,288.12	96,463.86	3,534,751.98
1118000 - Receivable - Property Taxes	<u>6,156,840.50</u>	<u>0.00</u>	<u>6,156,840.50</u>
	<u>10,679,791.53</u>	<u>(418,549.38)</u>	<u>10,261,242.15</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	193,613.11	(89,626.44)	103,986.67
2430707 - Due to Library Comp Abs	82,846.73	0.00	82,846.73
2450040 - Accrued Payroll	48,089.06	0.00	48,089.06
2470000 - Deferred Revenue - Property Tax	6,069,500.00	0.00	6,069,500.00
2471000 - Deferred Revenue - Other	<u>23,869.14</u>	<u>0.00</u>	<u>23,869.14</u>
	<u>6,417,918.04</u>	<u>(89,626.44)</u>	<u>6,328,291.60</u>
<u>Fund Balance</u>			
3720010 - Fund Balance - Reserved for Prepaid Items	499,405.44	0.00	499,405.44
3730000 - Fund Balance - Unreserved	<u>2,184,878.20</u>	<u>0.00</u>	<u>2,184,878.20</u>
	<u>2,684,283.64</u>	<u>0.00</u>	<u>2,684,283.64</u>
 Total Liabilities and Fund Balance	 <u>9,102,201.68</u>	 <u>(89,626.44)</u>	 <u>9,012,575.24</u>
 Excess Revenues Over Expenses	 <u>1,577,589.85</u>	 <u>(328,922.94)</u>	 <u>1,248,666.91</u>



Des Plaines Public Library  
Balance Sheet as of May 31, 2022

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - First Midwest Operating #8100292260	21,748.58	50,790.13	72,538.71
1102079 - IL Funds - 151600222591	1,853,201.21	(92,876.25)	1,760,324.96
	1,874,949.79	(42,086.12)	1,832,863.67
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	43,342.58	7,447.55	50,790.13
	43,342.58	7,447.55	50,790.13
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,896,935.26	0.00	1,896,935.26
Total Liabilities and Fund Balance	1,940,277.84	7,447.55	1,947,725.39
Excess Revenues Over Expenses	(65,328.05)	(49,533.67)	(114,861.72)
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1120201 - Due From Library	82,846.73	0.00	82,846.73
	82,846.73	0.00	82,846.73
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	82,847.17	(0.44)	82,846.73
2490010 - Compensated Absences Payable	(0.44)	0.44	0.00
	82,846.73	0.00	82,846.73
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	82,846.73	0.00	82,846.73
Excess Revenues Over Expenses	0.00	0.00	0.00

Des Plaines Public Library  
Balance Sheet as of May 31, 2022

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,624,611.65	0.00	1,624,611.65
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,528,509.00)</u>	<u>0.00</u>	<u>(1,528,509.00)</u>
	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
Total Liabilities and Net Capital Assets	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library  
Revenue Report  
For the 5 Months Ended May 31, 2022

_____ Library Fund _____	Received <u>this Month</u>	Received <u>this Year</u>	Budgeted <u>Receipts</u>	Uncollected <u>Receipts</u>	Prct. <u>Collected</u>
<u>Taxes</u>					
201-4810025 - Property Taxes 2012	0.00	0.00	0.00	0.00	0.00
201-4810026 - Property Taxes 2013	0.00	0.00	0.00	0.00	0.00
201-4810027 - Property Taxes 2014	0.00	0.00	0.00	0.00	0.00
201-4810028 - Property Taxes 2015	0.00	0.00	0.00	0.00	0.00
201-4810029 - Property Taxes 2016	0.00	0.00	0.00	0.00	0.00
201-4810030 - Property Taxes 2017	0.00	0.00	0.00	0.00	0.00
201-4810031 - Property Taxes 2018	0.00	0.00	0.00	0.00	0.00
201-4810032 - Property Taxes 2020	0.00	0.00	0.00	0.00	0.00
201-4810033 - Property Taxes 2021	<u>10,674.03</u>	<u>3,398,201.83</u>	<u>6,100,000.00</u>	<u>2,701,798.17</u>	<u>55.71</u>
	<u>10,674.03</u>	<u>3,398,201.83</u>	<u>6,100,000.00</u>	<u>2,701,798.17</u>	<u>55.71</u>
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	23,247.00	23,247.00	92,988.00	69,741.00	25.00
201-4822040 - State Grant - Per Capita	0.00	0.00	75,000.00	75,000.00	0.00
201-4822090 - Grant Revenue	0.00	0.00	0.00	0.00	0.00
201-4822095 - State Grant - Library	<u>0.00</u>	<u>7,924.00</u>	<u>10,000.00</u>	<u>2,076.00</u>	<u>79.24</u>
	<u>23,247.00</u>	<u>31,171.00</u>	<u>177,988.00</u>	<u>146,817.00</u>	<u>17.51</u>
<u>Fines &amp; Fees</u>					
201-4850101 - Library Fees	974.30	3,563.57	3,000.00	(563.57)	118.79
201-4850201 - Copying Fees	1,469.44	6,346.85	20,000.00	13,653.15	31.73
201-4850207 - Non-Res Cards	0.00	69.50	0.00	(69.50)	0.00
201-4850208 - Meeting Room Fees	<u>210.00</u>	<u>570.15</u>	<u>1,500.00</u>	<u>929.85</u>	<u>38.01</u>
	<u>2,653.74</u>	<u>10,550.07</u>	<u>24,500.00</u>	<u>13,949.93</u>	<u>43.06</u>
<u>Special Programs &amp; Events</u>					
201-4850215 - Friends of the Library Reimbursements	<u>0.00</u>	<u>1,833.85</u>	<u>20,000.00</u>	<u>18,166.15</u>	<u>9.17</u>
	<u>0.00</u>	<u>1,833.85</u>	<u>20,000.00</u>	<u>18,166.15</u>	<u>9.17</u>
<u>Interest</u>					
201-4890010 - Interest Income	<u>2,351.94</u>	<u>4,029.26</u>	<u>1,330.00</u>	<u>(2,699.26)</u>	<u>302.95</u>
	<u>2,351.94</u>	<u>4,029.26</u>	<u>1,330.00</u>	<u>(2,699.26)</u>	<u>302.95</u>
<u>Other Revenue</u>					
201-4899900 - Miscellaneous Revenue	11,346.59	22,508.20	70,000.00	47,491.80	32.15
201-4899910 - Vending Machine Revenue	0.00	165.57	1,000.00	834.43	16.56
201-4899920 - Library Donations	150.00	181,650.00	190,000.00	8,350.00	95.61
201-4899940 - Friends Book Sale	<u>1,114.01</u>	<u>5,613.90</u>	<u>5,000.00</u>	<u>(613.90)</u>	<u>112.28</u>
	<u>12,610.60</u>	<u>209,937.67</u>	<u>266,000.00</u>	<u>56,062.33</u>	<u>78.92</u>
Total Library Fund	<u>51,537.31</u>	<u>3,655,723.68</u>	<u>6,589,818.00</u>	<u>2,934,094.32</u>	<u>55.48</u>

Des Plaines Public Library  
 Revenue Report  
 For the 5 Months Ended May 31, 2022

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>1,256.46</u>	<u>2,787.54</u>	<u>2,000.00</u>	<u>(787.54)</u>	<u>139.38</u>
	<u>1,256.46</u>	<u>2,787.54</u>	<u>2,000.00</u>	<u>(787.54)</u>	<u>139.38</u>
<u>Other Financing Sources</u>					
Total Capital Projects Fund	<u>1,256.46</u>	<u>2,787.54</u>	<u>2,000.00</u>	<u>(787.54)</u>	<u>139.38</u>
Total of All Funds	<u>52,793.77</u>	<u>3,658,511.22</u>	<u>6,591,818.00</u>	<u>2,933,306.78</u>	<u>55.50</u>

Des Plaines Public Library  
Expense Report  
For the 5 Months Ended May 31, 2022

Library Fund	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	171,250.12	873,447.37	2,430,951.00	1,557,503.63	35.93
5910200 - Part-time Salaries	<u>56,891.75</u>	<u>280,413.80</u>	<u>838,279.00</u>	<u>557,865.20</u>	<u>33.45</u>
	<u>228,141.87</u>	<u>1,153,861.17</u>	<u>3,269,230.00</u>	<u>2,115,368.83</u>	<u>35.29</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	16,759.88	84,904.52	248,109.00	163,204.48	34.22
5918021 - Employer Contribution - IMRF	16,355.15	65,605.39	223,448.00	157,842.61	29.36
5918040 - Life Insurance Premiums	0.00	0.00	1,886.00	1,886.00	0.00
5918050 - PPO Insurance Premiums	(5,977.95)	134,353.93	425,000.00	290,646.07	31.61
5918051 - HMO Insurance Premiums	(3,079.55)	68,702.49	190,000.00	121,297.51	36.16
5918055 - Dental Insurance Premiums	0.00	0.00	20,000.00	20,000.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>0.00</u>	<u>14,000.00</u>	<u>14,000.00</u>	<u>0.00</u>
	<u>24,057.53</u>	<u>353,566.33</u>	<u>1,137,443.00</u>	<u>783,876.67</u>	<u>31.08</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	4,942.50	5,057.50	20,000.00	14,942.50	25.29
5920110 - Professional Services	1,575.00	174,747.63	445,348.00	270,600.37	39.24
5920120 - Communication Services	2,242.33	7,736.34	48,840.00	41,103.66	15.84
5920140 - Integrated Library System	0.00	44,256.06	88,450.00	44,193.94	50.04
5920202 - Conferences	49.00	49.00	0.00	(49.00)	0.00
5920210 - Marketing	6,140.11	20,689.98	53,000.00	32,310.02	39.04
5920220 - Membership Dues	0.00	3,719.00	6,400.00	2,681.00	58.11
5920990 - Property/Liability Insurance	0.00	42,182.00	57,000.00	14,818.00	74.00
5930010 - R&M Equipment	14,195.39	36,708.75	77,316.00	40,607.25	47.48
5930020 - R&M Buildings & Structures	4,631.01	38,024.23	110,960.00	72,935.77	34.27
5930030 - R&M Vehicles	0.00	202.25	2,000.00	1,797.75	10.11
5930210 - Rental of Equipment	0.00	221.67	890.00	668.33	24.91
5930320 - Cleaning/Custodial Services	4,892.50	29,839.00	87,575.00	57,736.00	34.07
5930490 - Refuse Contract	360.00	1,800.00	6,000.00	4,200.00	30.00
5960040 - Pre-Employment Testing	261.00	1,921.60	3,000.00	1,078.40	64.05
5960065 - Bank Fees	0.00	0.00	300.00	300.00	0.00
5960070 - Mileage	11.70	11.70	500.00	488.30	2.34
5960210 - Special Event Programming	13,675.87	33,758.33	51,850.00	18,091.67	65.11
5960990 - Misc. Contractual Services	<u>7,760.93</u>	<u>54,855.35</u>	<u>114,835.00</u>	<u>59,979.65</u>	<u>47.77</u>
	<u>60,737.34</u>	<u>495,780.39</u>	<u>1,174,264.00</u>	<u>678,483.61</u>	<u>42.22</u>
<u>Commodities</u>					
5970100 - Supplies	5,065.38	25,196.02	94,600.00	69,403.98	26.63
5970110 - Meals	20.44	851.33	2,000.00	1,148.67	42.57
5970115 - Supplies - Dept/Other	0.00	52.90	0.00	(52.90)	0.00
5970170 - Janitorial	1,187.10	(190.16)	18,600.00	18,790.16	(1.02)
5970260 - Postage & Parcel	1,000.00	9,690.65	11,000.00	1,309.35	88.10
5970270 - Printing	0.00	237.38	0.00	(237.38)	0.00
5970500 - Water Bill	0.00	1,795.99	10,000.00	8,204.01	17.96

Des Plaines Public Library  
Expense Report  
For the 5 Months Ended May 31, 2022

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970600 - Ebooks/Books	35,429.44	129,443.63	369,850.00	240,406.37	35.00
5970610 - E-audio/Audio	1,986.40	20,287.30	72,500.00	52,212.70	27.98
5970620 - E-Subscriptions/Subscriptions	1,313.61	11,731.11	58,430.00	46,698.89	20.08
5970630 - Visual Materials	6,071.16	59,890.29	185,100.00	125,209.71	32.36
5970640 - Databases	3,095.29	74,698.06	178,000.00	103,301.94	41.97
5970810 - Natural Gas	2,107.02	19,636.33	22,000.00	2,363.67	89.26
5970850 - Gasoline	0.00	0.00	300.00	300.00	0.00
5970900 - Equipment < \$10,000	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>	<u>2,200.00</u>	<u>0.00</u>
	<u>57,275.84</u>	<u>353,320.83</u>	<u>1,024,580.00</u>	<u>671,259.17</u>	<u>34.48</u>
 <u>Capital Expenditures</u>					
5980400 - Equipment	1,720.00	7,473.00	6,310.00	(1,163.00)	118.43
5980410 - Computer Hardware	795.55	8,989.16	8,450.00	(539.16)	106.38
5980420 - Computer Software	1,902.59	18,109.03	45,170.00	27,060.97	40.09
5980600 - Furniture & Fixtures	<u>119.99</u>	<u>119.99</u>	<u>6,500.00</u>	<u>6,380.01</u>	<u>1.85</u>
	<u>4,538.13</u>	<u>34,691.18</u>	<u>66,430.00</u>	<u>31,738.82</u>	<u>52.22</u>
 <u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	4,595.53	10,222.97	75,000.00	64,777.03	13.63
5993000 - Contingency Reserve	0.00	0.00	70,000.00	70,000.00	0.00
5999940 - Friends Books Sale	<u>1,114.01</u>	<u>5,613.90</u>	<u>5,000.00</u>	<u>(613.90)</u>	<u>112.28</u>
	<u>5,709.54</u>	<u>15,836.87</u>	<u>150,000.00</u>	<u>134,163.13</u>	<u>10.56</u>
 Total Library Fund Expenditures	 <u>380,460.25</u>	 <u>2,407,056.77</u>	 <u>6,821,947.00</u>	 <u>4,414,890.23</u>	 <u>35.28</u>
 _____ Capital Projects Fund _____					
 <u>Contractual Services</u>					
 <u>Capital Expenditures</u>					
5980300 - Improvements	47,089.13	47,089.13	218,000.00	170,910.87	21.60
5980400 - Equipment	3,701.00	13,533.35	309,940.00	296,406.65	4.37
5980410 - Computer Hardware	0.00	56,551.10	209,500.00	152,948.90	26.99
5980420 - Computer Software	0.00	475.68	10,500.00	10,024.32	4.53
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>0.00</u>
	<u>50,790.13</u>	<u>117,649.26</u>	<u>750,940.00</u>	<u>633,290.74</u>	<u>15.67</u>
 Total Capital Projects Fund Expenditures	 <u>50,790.13</u>	 <u>117,649.26</u>	 <u>750,940.00</u>	 <u>633,290.74</u>	 <u>15.67</u>
 <b>Total of All Funds</b>	 <u>431,250.38</u>	 <u>2,524,706.03</u>	 <u>7,572,887.00</u>	 <u>5,048,180.97</u>	 <u>33.34</u>

# Des Plaines Public Library

## Check List

All Bank Accounts

May 20, 2022 - June 16, 2022

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
19201	06/16/22	ABT ELECTRONIC	48,083.52
19202	06/16/22	AQUARIUM ADVENTURE HOFFMAN ESTATES	800.00
19203	06/16/22	ASI	585.76
19204	06/16/22	BACKGROUND SCREENING CONSULTANTS LLC	125.00
19205	06/16/22	BAKER & TAYLOR	17,840.07
19206	06/16/22	CENGAGE LEARNING/GALE	2,301.00
19207	06/16/22	Charlotte Johnston	160.00
19208	06/16/22	CHICAGO TRIBUNE	322.62
19209	06/16/22	CHILDREN'S PLUS, INC.	5,033.53
19210	06/16/22	CITY OF DES PLAINES -	50.00
19211	06/16/22	COLLEY ELEVATOR COMPANY	1,032.00
19212	06/16/22	CRYSTAL MAINTENANCE SERVICES CORP	4,892.50
19213	06/16/22	DAvid Carreno	125.00
19214	06/16/22	Elara Energy Services	3,701.00
19215	06/16/22	FACE TO FACE COMM & TRAINING	4,000.00
19216	06/16/22	FACILITY GATEWAY CORPORATION	1,285.00
19217	06/16/22	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	360.00
19218	06/16/22	IMPACT NETWORKING, LLC.	795.55
19219	06/16/22	John G. Donahue	277.50
19220	06/16/22	Joseph Stuart Craig	160.00
19221	06/16/22	LAUTERBACH & AMEN, LLP.	1,575.00
19222	06/16/22	LIBRARY IDEAS LLC	47.95
19223	06/16/22	MIDWEST TAPE	7,443.52
19224	06/16/22	OAKBROOK MECHANICAL SERVICES	3,013.25
19225	06/16/22	OUTSOURCE SOLUTIONS GROUP, INC.	3,409.65
19226	06/16/22	PHYSICIANS IMMEDIATE CARE CHICAGO	136.00
19227	06/16/22	RAILS	14,762.77
19228	06/16/22	STEPHANIE SPETTER	11.70
19229	06/16/22	TAFT STETTINIUS & HOLLISTER LLP	4,942.50
19230	06/16/22	THOMAS KLISE/CRIMSON MULTIMEDIA	181.66
19231	06/16/22	THOMSON REUTERS-WEST	23.39
19232	06/16/22	TODAY'S BUSINESS SOLUTIONS INC	13,491.00
19233	06/16/22	VISOGRAPHIC	6,032.12
19234	06/16/22	LIBRARY IDEAS LLC	7,776.24
51869	05/31/22	IMRF	27,416.73
51870	05/31/22	BANKCARD SERVICES	25,141.34
51871	05/31/22	NEOFUNDS BY NEOPOST	1,000.00
51872	05/31/22	VERIZON WIRELESS	1,063.07
51873	05/31/22	COMCAST CABLE	1,179.26
51874	05/31/22	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,114.01
51875	05/31/22	NICOR GAS	2,107.02
<b>Vendor Check Total</b>			213,798.23
<b>Check List Total</b>			213,798.23

Check count = 41

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

May 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>Vendor Checks</b>						
ABT ELECTRONIC				19201	06/16/22	<u>48,083.52</u>
202-5980300	Improvements	Invoice #1026101KRDT	45,804.13			
201-5930010	R&M Equipment	Invoice #1026101KRDTD	2,279.39			
AQUARIUM ADVENTURE HOFFMAN ESTATES				19202	06/16/22	<u>800.00</u>
201-5960990	Misc. Contractual Services	Invoice #13070	480.00			
201-5960990	Misc. Contractual Services	Invoice #13290	320.00			
ASI				19203	06/16/22	<u>585.76</u>
201-5930020	R&M Buildings & Structures	Invoice #14845	218.75			
201-5930020	R&M Buildings & Structures	Invoice #14880	367.01			
BACKGROUND SCREENING CONSULTANTS LLC				19204	06/16/22	<u>125.00</u>
201-5960040	Pre-Employment Testing	Invoice #20219	125.00			
BAKER & TAYLOR				19205	06/16/22	<u>17,840.07</u>
201-5960990	Misc. Contractual Services	Invoice #2036722510	96.80			
201-5970600	Ebooks/Books	Invoice #2036722510	937.80			
201-5960990	Misc. Contractual Services	Invoice #2036727031	36.25			
201-5970600	Ebooks/Books	Invoice #2036727031	98.65			
201-5960990	Misc. Contractual Services	Invoice #2036731113	49.34			
201-5970600	Ebooks/Books	Invoice #2036731113	271.55			
201-5960990	Misc. Contractual Services	Invoice #2036736730	13.36			
201-5970600	Ebooks/Books	Invoice #2036736730	95.96			
201-5960990	Misc. Contractual Services	Invoice #2036736699	27.15			
201-5970600	Ebooks/Books	Invoice #2036736699	197.07			
201-5960990	Misc. Contractual Services	Invoice #2036725726	27.76			
201-5970600	Ebooks/Books	Invoice #2036725726	44.81			
201-5960990	Misc. Contractual Services	Invoice #2036752274	34.81			
201-5970600	Ebooks/Books	Invoice #2036752274	196.55			
201-5960990	Misc. Contractual Services	Invoice #2036740548	31.75			
201-5970600	Ebooks/Books	Invoice #2036740548	172.70			
201-5960990	Misc. Contractual Services	Invoice #2036759613	14.20			
201-5970600	Ebooks/Books	Invoice #2036759613	118.68			
201-5960990	Misc. Contractual Services	Invoice #2036761853	61.99			
201-5970600	Ebooks/Books	Invoice #2036761852	583.00			
201-5960990	Misc. Contractual Services	Invoice #5017745246	151.49			
201-5970640	Databases	Invoice #5017745246	1.40			
201-5960990	Misc. Contractual Services	Invoice #2036757433	24.81			
201-5970600	Ebooks/Books	Invoice #2036757432	300.88			
201-5960990	Misc. Contractual Services	Invoice #2036749121	58.83			
201-5970600	Ebooks/Books	Invoice #2036749120	550.48			
201-5960990	Misc. Contractual Services	Invoice #2036759454	20.95			
201-5970600	Ebooks/Books	Invoice #2036759454	139.06			
201-5960990	Misc. Contractual Services	Invoice #2036744386	40.23			
201-5970600	Ebooks/Books	Invoice #2036744386	313.18			
201-5960990	Misc. Contractual Services	Invoice #2036736834	3.23			
201-5970600	Ebooks/Books	Invoice #2036736834	13.55			
201-5960990	Misc. Contractual Services	Invoice #2036750919	46.03			
201-5970600	Ebooks/Books	Invoice #2036750919	221.60			
201-5960990	Misc. Contractual Services	Invoice #2036731148	36.35			
201-5970600	Ebooks/Books	Invoice #2036731148	367.32			
201-5960990	Misc. Contractual Services	Invoice #2036761947	32.53			
201-5970600	Ebooks/Books	Invoice #2036761947	170.03			
201-5960990	Misc. Contractual Services	Invoice #2036744431	4.12			



# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

May 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Invoice #2036744431	17.19			
201-5960990	Misc. Contractual Services	Invoice #2036726994	8.24			
201-5970600	Ebooks/Books	Invoice #2036726994	19.14			
201-5960990	Misc. Contractual Services	Invoice #2036747671	20.28			
201-5970600	Ebooks/Books	Invoice #2036747671	125.41			
201-5960990	Misc. Contractual Services	Invoice #2036750389	3.14			
201-5970600	Ebooks/Books	Invoice #2036750389	8.96			
201-5960990	Misc. Contractual Services	Invoice #2036761085	20.93			
201-5970600	Ebooks/Books	Invoice #2036761085	142.80			
201-5960990	Misc. Contractual Services	Invoice #2036744116	63.95			
201-5970600	Ebooks/Books	Invoice #2036744116	455.08			
201-5960990	Misc. Contractual Services	Invoice #2036753445	14.39			
201-5970600	Ebooks/Books	Invoice #2036753445	77.99			
201-5960990	Misc. Contractual Services	Invoice #2036764058	66.96			
201-5970600	Ebooks/Books	Invoice #2036764058	478.15			
201-5960990	Misc. Contractual Services	Invoice #2036763679	16.92			
201-5970600	Ebooks/Books	Invoice #2036763679	96.52			
201-5960990	Misc. Contractual Services	Invoice #2036760963	47.33			
201-5970600	Ebooks/Books	Invoice #2036760963	381.31			
201-5960990	Misc. Contractual Services	Invoice #2036753380	5.06			
201-5970600	Ebooks/Books	Invoice #2036753380	23.01			
201-5960990	Misc. Contractual Services	Invoice #2036760767	68.19			
201-5970600	Ebooks/Books	Invoice #2036760767	307.36			
201-5960990	Misc. Contractual Services	Invoice #2036760943	4.75			
201-5970600	Ebooks/Books	Invoice #2036760943	33.50			
201-5960990	Misc. Contractual Services	Invoice #2036753351	12.03			
201-5970600	Ebooks/Books	Invoice #2036753351	28.68			
201-5970600	Ebooks/Books	Invoice #2036754727	257.47			
201-5970600	Ebooks/Books	Invoice #2036752296	484.07			
201-5970600	Ebooks/Books	Invoice #2036711544	1,096.24			
201-5960990	Misc. Contractual Services	Invoice #2036711545	131.34			
201-5970600	Ebooks/Books	Invoice #2036720184	776.58			
201-5960990	Misc. Contractual Services	Invoice #2036720185	80.77			
201-5960990	Misc. Contractual Services	Invoice #2036696113	45.11			
201-5970600	Ebooks/Books	Invoice #2036696113	94.97			
201-5960990	Misc. Contractual Services	Invoice #2036701372	49.29			
201-5970600	Ebooks/Books	Invoice #2036701372	191.89			
201-5960990	Misc. Contractual Services	Invoice #2036709485	11.11			
201-5970600	Ebooks/Books	Invoice #2036709485	56.05			
201-5960990	Misc. Contractual Services	Invoice #2036719019	3.87			
201-5970600	Ebooks/Books	Invoice #2036719019	5.38			
201-5960990	Misc. Contractual Services	Invoice #2036680433	68.03			
201-5970600	Ebooks/Books	Invoice #2036680433	143.67			
201-5960990	Misc. Contractual Services	Invoice #2036697899	37.94			
201-5970600	Ebooks/Books	Invoice #2036697899	92.38			
201-5960990	Misc. Contractual Services	Invoice #2036688154	35.58			
201-5970600	Ebooks/Books	Invoice #2036688154	110.03			
201-5960990	Misc. Contractual Services	Invoice #2036701649	12.60			
201-5970600	Ebooks/Books	Invoice #2036701649	137.23			
201-5960990	Misc. Contractual Services	Invoice #2036720209	10.41			
201-5970600	Ebooks/Books	Invoice #2036720209	19.72			
201-5960990	Misc. Contractual Services	Invoice #2036709827	11.56			
201-5970600	Ebooks/Books	Invoice #2036709827	61.05			
201-5960990	Misc. Contractual Services	Invoice #2036705424	33.88			
201-5970600	Ebooks/Books	Invoice #2036705424	238.71			
201-5960990	Misc. Contractual Services	Invoice #2036709510	30.13			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

May 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Invoice #2036709510	173.13			
201-5960990	Misc. Contractual Services	Invoice #2036673940	88.19			
201-5970600	Ebooks/Books	Invoice #2036673940	1,119.15			
201-5960990	Misc. Contractual Services	Invoice #2036698019	75.40			
201-5970600	Ebooks/Books	Invoice #2036698019	459.24			
201-5960990	Misc. Contractual Services	Invoice #2036727391	11.28			
201-5970600	Ebooks/Books	Invoice #2036727391	61.31			
201-5960990	Misc. Contractual Services	Invoice #2036740158	43.84			
201-5970600	Ebooks/Books	Invoice #2036729131	542.44			
201-5960990	Misc. Contractual Services	Invoice #2036729132	52.57			
201-5970600	Ebooks/Books	Invoice #2036740157	409.39			
201-5960990	Misc. Contractual Services	Invoice #2036735092	83.47			
201-5960990	Misc. Contractual Services	Invoice #2036722483	41.38			
201-5970600	Ebooks/Books	Invoice #2036722483	117.10			
201-5960990	Misc. Contractual Services	Invoice #2036731155	26.06			
201-5970600	Ebooks/Books	Invoice #2036731155	122.57			
201-5960990	Misc. Contractual Services	Invoice #2036736083	61.11			
201-5970600	Ebooks/Books	Invoice #2036736083	395.87			
201-5960990	Misc. Contractual Services	Invoice #2036722685	27.75			
201-5970600	Ebooks/Books	Invoice #2036722685	191.28			
201-5960990	Misc. Contractual Services	Invoice #2036727062	30.84			
201-5970600	Ebooks/Books	Invoice #2036727062	151.72			
201-5960990	Misc. Contractual Services	Invoice #5017716112	1.40			
201-5970600	Ebooks/Books	Invoice #5017716112	25.03			
201-5960990	Misc. Contractual Services	Invoice #2036716477	3.45			
201-5970600	Ebooks/Books	Invoice #2036716477	105.16			
201-5960990	Misc. Contractual Services	Invoice #2036735092	83.47			
201-5970600	Ebooks/Books	Invoice #2036735091	855.89			
CENGAGE LEARNING/GALE				19206	06/16/22	<u>2,301.00</u>
201-5970640	Databases	Invoice #77696703	2,301.00			
Charlotte Johnston				19207	06/16/22	<u>160.00</u>
201-5960210	Special Event Programming	Teen summer concert	160.00			
CHICAGO TRIBUNE				19208	06/16/22	<u>322.62</u>
201-5970620	E-Subscriptions/Subscriptions	Account # 30147947	322.62			
CHILDREN'S PLUS, INC.				19209	06/16/22	<u>5,033.53</u>
201-5970600	Ebooks/Books	Invoice #212941	56.03			
201-5970600	Ebooks/Books	Invoice #213131	34.65			
201-5970600	Ebooks/Books	Invoice #212074	66.25			
201-5970600	Ebooks/Books	Invoice #212091	53.99			
201-5970600	Ebooks/Books	Invoice #212036	275.95			
201-5970600	Ebooks/Books	Invoice #211604	43.83			
201-5970600	Ebooks/Books	Invoice #211605	183.02			
201-5970600	Ebooks/Books	Invoice #211608	404.64			
201-5970600	Ebooks/Books	Invoice #212035	160.75			
201-5970600	Ebooks/Books	Invoice #212474	19.37			
201-5970600	Ebooks/Books	Invoice #212212	3,735.05			
CITY OF DES PLAINES -				19210	06/16/22	<u>50.00</u>
201-5920210	Marketing	Parade Application - July 4th	50.00			
COLLEY ELEVATOR COMPANY				19211	06/16/22	<u>1,032.00</u>
201-5930020	R&M Buildings & Structures	Invoice #227367	426.00			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

May 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5930020	R&M Buildings & Structures	Invoice #226737	606.00			
CRYSTAL MAINTENANCE SERVICES CORP				19212	06/16/22	<u>4,892.50</u>
201-5930320	Cleaning/Custodial Services	Invoice #30248	4,892.50			
DAvid Carreno				19213	06/16/22	<u>125.00</u>
201-5960990	Misc. Contractual Services	Invoice #May19th2022	125.00			
Elara Energy Services				19214	06/16/22	<u>3,701.00</u>
202-5980400	Equipment	Invoice ##21447-2	3,701.00			
FACE TO FACE COMM & TRAINING				19215	06/16/22	<u>4,000.00</u>
201-5990900	Per Capita Grant Expenditures	Allstaff In-Service Day	4,000.00			
FACILITY GATEWAY CORPORATION				19216	06/16/22	<u>1,285.00</u>
202-5980300	Improvements	Invoice #111658	1,285.00			
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				19217	06/16/22	<u>360.00</u>
201-5930490	Refuse Contract	Invoice #6122314	360.00			
IMPACT NETWORKING, LLC.				19218	06/16/22	<u>795.55</u>
201-5980410	Computer Hardware	OP #OP196378	795.55			
John G. Donahue				19219	06/16/22	<u>277.50</u>
201-5960210	Special Event Programming	Invoice #105	157.50			
201-5960210	Special Event Programming	Invoice #104	120.00			
Joseph Stuart Craig				19220	06/16/22	<u>160.00</u>
201-5960210	Special Event Programming	Teen Summer Concert	160.00			
LAUTERBACH & AMEN, LLP.				19221	06/16/22	<u>1,575.00</u>
201-5920110	Professional Services	Invoice No.66887	1,575.00			
LIBRARY IDEAS LLC				19222	06/16/22	<u>47.95</u>
201-5970610	E-audio/Audio	Invoice #88633	47.95			
MIDWEST TAPE				19223	06/16/22	<u>7,443.52</u>
201-5970630	Visual Materials	Invoice #502121420	37.49			
201-5970630	Visual Materials	Invoice #502121423	239.92			
201-5970610	E-audio/Audio	Invoice #502119748	37.49			
201-5960990	Misc. Contractual Services	Invoice #502096585	86.85			
201-5970630	Visual Materials	Invoice #502096585	449.91			
201-5960990	Misc. Contractual Services	Invoice #502096584	29.65			
201-5970630	Visual Materials	Invoice #502096584	223.41			
201-5970630	Visual Materials	Invoice #502121424	187.45			
201-5970630	Visual Materials	Invoice #502121422	82.47			
201-5970630	Visual Materials	Invoice #502121421	155.95			
201-5960990	Misc. Contractual Services	Invoice #502128053	133.35			
201-5970630	Visual Materials	Invoice #502128053	754.89			
201-5960990	Misc. Contractual Services	Invoice #502128054	1.85			
201-5970610	E-audio/Audio	Invoice #502128054	29.99			
201-5960990	Misc. Contractual Services	Invoice #502128055	6.50			
201-5970630	Visual Materials	Invoice #502128055	14.99			
201-5960990	Misc. Contractual Services	Invoice #502128050	38.75			
201-5970610	E-audio/Audio	Invoice #502128050	125.60			
201-5970630	Visual Materials	Invoice #502141058	22.49			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

May 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Invoice #502127859	6.50			
201-5970630	Visual Materials	Invoice #502127859	50.23			
201-5960990	Misc. Contractual Services	Invoice #502128051	7.70			
201-5970610	E-audio/Audio	Invoice #502128051	21.43			
201-5960990	Misc. Contractual Services	Invoice #502157888	80.70			
201-5970630	Visual Materials	Invoice #502157888	302.10			
201-5960990	Misc. Contractual Services	Invoice #502157886	42.35			
201-5970610	E-audio/Audio	Invoice #502157886	139.24			
201-5960990	Misc. Contractual Services	Invoice #502159310	27.75			
201-5970610	E-audio/Audio	Invoice #502159310	575.85			
201-5960990	Misc. Contractual Services	Invoice #502157889	38.80			
201-5970630	Visual Materials	Invoice #502157889	209.93			
201-5970630	Visual Materials	Invoice #502055126	175.44			
201-5970630	Visual Materials	Invoice #502055125	78.72			
201-5960990	Misc. Contractual Services	Invoice #502062347	13.40			
201-5970630	Visual Materials	Invoice #502062347	128.91			
201-5960990	Misc. Contractual Services	Invoice #502062344	16.65			
201-5970610	E-audio/Audio	Invoice #502062344	358.91			
201-5970610	E-audio/Audio	Invoice #502055122	9.99			
201-5970630	Visual Materials	Invoice #502055127	137.96			
201-5960990	Misc. Contractual Services	Invoice #502029907	28.85			
201-5970630	Visual Materials	Invoice #502029907	237.79			
201-5960990	Misc. Contractual Services	Invoice #502062345	30.80			
201-5970610	E-audio/Audio	Invoice #502062345	92.02			
201-5960990	Misc. Contractual Services	Invoice #502029904	104.85			
201-5970630	Visual Materials	Invoice #502029904	472.98			
201-5970610	E-audio/Audio	Invoice #502074202	44.99			
201-5970630	Visual Materials	Invoice #502074206	34.49			
201-5960990	Misc. Contractual Services	Invoice #502062343	91.75			
201-5970630	Visual Materials	Invoice #502062343	503.76			
201-5970630	Visual Materials	Invoice #502074204	92.96			
201-5970630	Visual Materials	Invoice #502074205	82.47			
201-5970610	E-audio/Audio	Invoice #502055124	119.98			
201-5960990	Misc. Contractual Services	Invoice #502096586	46.20			
201-5970610	E-audio/Audio	Invoice #502096586	132.03			
201-5960990	Misc. Contractual Services	Invoice #502096583	11.10			
201-5970610	E-audio/Audio	Invoice #502096583	234.94			
OAKBROOK MECHANICAL SERVICES				19224	06/16/22	<u>3,013.25</u>
201-5930020	R&M Buildings & Structures	Invoice #30221	3,013.25			
OUTSOURCE SOLUTIONS GROUP, INC.				19225	06/16/22	<u>3,409.65</u>
201-5960990	Misc. Contractual Services	Invoice #66321	480.00			
201-5960990	Misc. Contractual Services	Invoice #66390	350.00			
201-5960990	Misc. Contractual Services	Invoice #66067	1,500.00			
201-5980420	Computer Software	Invoice #66320	550.20			
201-5980420	Computer Software	Invoice #66216	66.00			
201-5980420	Computer Software	Invoice #66193	59.80			
201-5980420	Computer Software	Invoice #66322	403.65			
PHYSICIANS IMMEDIATE CARE CHICAGO				19226	06/16/22	<u>136.00</u>
201-5960040	Pre-Employment Testing	Statement #4262580	136.00			
RAILS				19227	06/16/22	<u>14,762.77</u>
201-5970600	Ebooks/Books	Invoice #9313	14,762.77			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

May 2022

<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
STEPHANIE SPETTER 201-5960070	Mileage	Mileage Reimbursement - Spetter	11.70	19228	06/16/22	<u>11.70</u>
TAFT STETTINIUS & HOLLISTER LLP 201-5920100	Legal Fees	Invoice #3949176	4,942.50	19229	06/16/22	<u>4,942.50</u>
THOMAS KLISE/CRIMSON MULTIMEDIA 201-5970630	Visual Materials	Invoice #007838	181.66	19230	06/16/22	<u>181.66</u>
THOMSON REUTERS-WEST 201-5970640	Databases	Invoice #846373754	23.39	19231	06/16/22	<u>23.39</u>
TODAY'S BUSINESS SOLUTIONS INC 201-5980400	Equipment	Invoice #13229	1,575.00	19232	06/16/22	<u>13,491.00</u>
201-5930010	R&M Equipment	Yearly hardware support cost	5,753.00			
201-5930010	R&M Equipment	Yearly software support cost	6,163.00			
VISOGRAPHIC 201-5920210	Marketing	VISOGRAPHIC	6,032.12	19233	06/16/22	<u>6,032.12</u>
LIBRARY IDEAS LLC 201-5970610	E-audio/Audio	INV# 86550	526.24	19234	06/16/22	<u>7,776.24</u>
201-5970610	E-audio/Audio	INV# 87166	7,250.00			
					<b>Check List Total</b>	<u><u>154,776.80</u></u>

# Des Plaines Public Library

## ACH Register

All Bank Accounts

May 1, 2022 - May 31, 2022

ACH Number	ACH Date	Payee	Amount
<b>Vendor Checks</b>			
51869	05/31/22	IMRF	27,416.73
51870	05/31/22	BANKCARD SERVICES	25,141.34
51871	05/31/22	NEOFUNDS BY NEOPOST	1,000.00
51872	05/31/22	VERIZON WIRELESS	1,063.07
51873	05/31/22	COMCAST CABLE	1,179.26
51874	05/31/22	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,114.01
51875	05/31/22	NICOR GAS	2,107.02
<b>Vendor Check Total</b>			<u>59,021.43</u>
<b>Check List Total</b>			<u><u>59,021.43</u></u>

Check count = 7

**DES PLAINES PUBLIC LIBRARY**  
**CASH FLOW SUMMARY**  
**For the Year Ended December 31, 2022**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 4,450,754	4,843,285	6,856,066	6,397,901	5,929,489							
<b>Revenue (M-T-D)</b>												
Property Taxes	43,444	811,138	2,380,007	152,939	10,674							
Other Revenue	186,683	31,886	14,195	8,672	42,120							
	230,127	843,025	2,394,202	161,611	52,794	-	-	-	-	-	-	-
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	280,990	307,004	359,906	307,329	252,199							
Other Expense	266,523	171,057	153,034	214,193	179,051							
Change in A/P & AJE's	(62,298)	(27,567)	(131,519)	98,254	89,955							
	485,215	450,494	381,421	619,776	521,205	-	-	-	-	-	-	-
Net Increase/(Decrease)	(255,088)	392,531	2,012,782	(458,165)	(468,412)	-	-	-	-	-	-	-