



Des Plaines Public Library

Monthly Financial Report For the Month Ended November 30, 2022

Prepared by:



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CERTIFIED PUBLIC ACCOUNTANTS

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Des Plaines Public Library

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Financial Statements

Des Plaines Public Library
Governmental Funds Balance Sheet
As of November 30, 2022

	Library Fund	Capital Projects Fund	Total
ASSETS			
Cash and Investments	\$ 1,328,226.30	\$ 1,746,823.66	\$ 3,075,049.96
Prepays	17,673.31	0.00	17,673.31
Receivables			
Receivable - Property Taxes	6,156,840.50	-	6,156,840.50
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
Total Assets	\$ 7,502,740.11	\$ 1,746,823.66	\$ 9,249,563.77
LIABILITIES			
Accounts Payable	\$ 89,594.46	\$ -	\$ 89,594.46
Accrued Payroll	71,958.20	-	71,958.20
Due to other funds	82,846.73	-	82,846.73
Total Liabilities	244,399.39	-	244,399.39
Deferred Inflows of Resources			
Property Taxes	6,069,500.00	-	6,069,500.00
Total Liabilities and Deferred Inflows of Resources	6,313,899.39	-	6,313,899.39
FUND BALANCE			
Fund Balance - Unreserved	689,435.28	1,746,823.66	2,436,258.94
Fund Balance - Reserved for Prepays	499,405.44	-	499,405.44
Total Fund Balance	1,188,840.72	1,746,823.66	2,935,664.38
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 7,502,740.11	\$ 1,746,823.66	\$ 9,249,563.77

Des Plaines Public Library

Governmental Funds Statement of Revenues,
Expenditures, and Changes In Fund Balances

For the 11 Months Ended November 30, 2022

	General Fund	Capital Improvements Fund	Total
REVENUES			
Taxes	\$ 3,473,565.95	\$ -	\$ 3,473,565.95
Intergovernmental	177,826.25	-	177,826.25
Fines & Fees	27,109.76	-	27,109.76
Interest	27,015.67	21,591.66	48,607.33
Special Events and Programs	1,833.85	-	1,833.85
Miscellaneous	220,761.32	-	220,761.32
Total Revenues	<u>3,928,112.80</u>	<u>21,591.66</u>	<u>3,949,704.46</u>
EXPENDITURES			
Personnel	\$ 2,665,817.84	\$ -	\$ 2,665,817.84
Operating	1,849,673.06	-	1,849,673.06
Library Materials	811,310.73	-	811,310.73
Capital Outlay	73,983.41	171,703.26	245,686.67
Other Expenditures	<u>22,770.68</u>	<u>-</u>	<u>22,770.68</u>
Total Expenditures	<u>5,423,555.72</u>	<u>171,703.26</u>	<u>5,595,258.98</u>
Net Change in Fund Balances	<u>(1,495,442.92)</u>	<u>(150,111.60)</u>	<u>(1,645,554.52)</u>
FUND BALANCES			
Beginning of the year	<u>2,684,283.64</u>	<u>1,896,935.26</u>	<u>4,581,218.90</u>
End of the period	<u>\$ 1,188,840.72</u>	<u>\$ 1,746,823.66</u>	<u>\$ 2,935,664.38</u>

Supplementary Information

Des Plaines Public Library

Treasurer's Report as of November 30, 2022

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - Old National Operating # 92260	300,713.65
202-1102015 - Old National Operating # 92260	<u>21,748.58</u>
	<u>322,462.23</u>
201-1102028 - Old National Donations #96300	<u>215,320.22</u>
201-1102079 - Illinois Funds # 2591	811,692.43
202-1102079 - Illinois Funds # 2591	<u>1,725,075.08</u>
	<u>2,536,767.51</u>
201-1104006 - Investments - Certificates of Deposit	<u>0.00</u>
Total Invested	<u><u>3,075,049.96</u></u>

Des Plaines Public Library
Balance Sheet as of November 30, 2022

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old National Operating # 92260	240,208.23	60,505.42	300,713.65
1102028 - Old National Donations #96300	215,313.14	7.08	215,320.22
1102079 - Illinois Funds # 2591	1,308,455.56	(496,763.13)	811,692.43
1118000 - Receivable - Property Taxes	6,156,840.50	0.00	6,156,840.50
1119301 - Prepaid Expense	8,774.56	8,898.75	17,673.31
	<u>7,930,091.99</u>	<u>(427,351.88)</u>	<u>7,502,740.11</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	167,725.00	(88,166.45)	79,558.55
2401002 - Payroll Liabilities	0.00	10,035.91	10,035.91
2430707 - Due to Library Comp Abs	82,846.73	0.00	82,846.73
2450040 - Accrued Payroll	48,089.06	0.00	48,089.06
2470000 - Deferred Revenue - Property Tax	6,069,500.00	0.00	6,069,500.00
2471000 - Deferred Revenue - Other	23,869.14	0.00	23,869.14
	<u>6,392,029.93</u>	<u>(78,130.54)</u>	<u>6,313,899.39</u>
<u>Fund Balance</u>			
3720010 - Fund Balance - Reserved for Prepaid Items	499,405.44	0.00	499,405.44
3730000 - Fund Balance - Unreserved	2,184,878.20	0.00	2,184,878.20
	<u>2,684,283.64</u>	<u>0.00</u>	<u>2,684,283.64</u>
 Total Liabilities and Fund Balance	 <u>9,076,313.57</u>	 <u>(78,130.54)</u>	 <u>8,998,183.03</u>
 Excess Revenues Over Expenses	 <u>(1,146,221.58)</u>	 <u>(349,221.34)</u>	 <u>(1,495,442.92)</u>

Des Plaines Public Library
Balance Sheet as of November 30, 2022

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - Old National Operating # 92260	23,968.58	(2,220.00)	21,748.58
1102079 - Illinois Funds # 2591	1,720,818.10	4,256.98	1,725,075.08
	1,744,786.68	2,036.98	1,746,823.66
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	2,220.00	(2,220.00)	0.00
	2,220.00	(2,220.00)	0.00
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,896,935.26	0.00	1,896,935.26
Total Liabilities and Fund Balance	1,899,155.26	(2,220.00)	1,896,935.26
Excess Revenues Over Expenses	(154,368.58)	4,256.98	(150,111.60)
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1120201 - Due From Library	82,846.73	0.00	82,846.73
	82,846.73	0.00	82,846.73
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	82,846.73	0.00	82,846.73
	82,846.73	0.00	82,846.73
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	82,846.73	0.00	82,846.73
Excess Revenues Over Expenses	0.00	0.00	0.00

Des Plaines Public Library
Balance Sheet as of November 30, 2022

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,624,611.65	0.00	1,624,611.65
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,528,509.00)</u>	<u>0.00</u>	<u>(1,528,509.00)</u>
	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
 <u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
	<u>2,582,969.04</u>	<u>0.00</u>	<u>2,582,969.04</u>
 Total Liabilities and Net Capital Assets	 <u>2,582,969.04</u>	 <u>0.00</u>	 <u>2,582,969.04</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>

Des Plaines Public Library
Revenue Report
For the 11 Months Ended November 30, 2022

_____ Library Fund _____	Received <u>this Month</u>	Received <u>this Year</u>	Budgeted <u>Receipts</u>	Uncollected <u>Receipts</u>	Prct. <u>Collected</u>
<u>Taxes</u>					
201-4810025 - Property Taxes 2012	0.00	0.00	0.00	0.00	0.00
201-4810026 - Property Taxes 2013	0.00	0.00	0.00	0.00	0.00
201-4810027 - Property Taxes 2014	0.00	0.00	0.00	0.00	0.00
201-4810028 - Property Taxes 2015	0.00	0.00	0.00	0.00	0.00
201-4810029 - Property Taxes 2016	0.00	0.00	0.00	0.00	0.00
201-4810030 - Property Taxes 2017	0.00	0.00	0.00	0.00	0.00
201-4810031 - Property Taxes 2018	0.00	0.00	0.00	0.00	0.00
201-4810032 - Property Taxes 2020	0.00	0.00	0.00	0.00	0.00
201-4810033 - Property Taxes 2021	0.00	3,473,565.95	6,100,000.00	2,626,434.05	56.94
	<u>0.00</u>	<u>3,473,565.95</u>	<u>6,100,000.00</u>	<u>2,626,434.05</u>	<u>56.94</u>
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	0.00	69,741.00	92,988.00	23,247.00	75.00
201-4822040 - State Grant - Per Capita	0.00	89,495.63	75,000.00	(14,495.63)	119.33
201-4822090 - Grant Revenue	0.00	9,170.50	0.00	(9,170.50)	0.00
201-4822095 - State Grant - Library	0.00	9,419.12	10,000.00	580.88	94.19
	<u>0.00</u>	<u>177,826.25</u>	<u>177,988.00</u>	<u>161.75</u>	<u>99.91</u>
<u>Fines & Fees</u>					
201-4850101 - Library Fees	1,460.61	12,324.51	3,000.00	(9,324.51)	410.82
201-4850102 - Library Fines	0.00	39.00	0.00	(39.00)	0.00
201-4850201 - Copying Fees	4.10	12,509.35	20,000.00	7,490.65	62.55
201-4850207 - Non-Res Cards	65.75	266.75	0.00	(266.75)	0.00
201-4850208 - Meeting Room Fees	45.00	1,970.15	1,500.00	(470.15)	131.34
	<u>1,575.46</u>	<u>27,109.76</u>	<u>24,500.00</u>	<u>(2,609.76)</u>	<u>110.65</u>
<u>Special Programs & Events</u>					
201-4850215 - Friends of the Library Reimbursements	0.00	1,833.85	20,000.00	18,166.15	9.17
	<u>0.00</u>	<u>1,833.85</u>	<u>20,000.00</u>	<u>18,166.15</u>	<u>9.17</u>
<u>Interest</u>					
201-4890010 - Interest Income	3,253.16	27,015.67	1,330.00	(25,685.67)	2,031.25
	<u>3,253.16</u>	<u>27,015.67</u>	<u>1,330.00</u>	<u>(25,685.67)</u>	<u>2,031.25</u>
<u>Other Revenue</u>					
201-4899900 - Miscellaneous Revenue	0.00	26,235.85	70,000.00	43,764.15	37.48
201-4899910 - Vending Machine Revenue	0.00	349.43	1,000.00	650.57	34.94
201-4899920 - Library Donations	0.00	181,775.00	190,000.00	8,225.00	95.67
201-4899940 - Friends Book Sale	978.27	12,401.04	5,000.00	(7,401.04)	248.02
	<u>978.27</u>	<u>220,761.32</u>	<u>266,000.00</u>	<u>45,238.68</u>	<u>82.99</u>
Total Library Fund	<u>5,806.89</u>	<u>3,928,112.80</u>	<u>6,589,818.00</u>	<u>2,661,705.20</u>	<u>59.61</u>

Des Plaines Public Library
 Revenue Report
 For the 11 Months Ended November 30, 2022

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>4,256.98</u>	<u>21,591.66</u>	<u>2,000.00</u>	<u>(19,591.66)</u>	<u>1,079.58</u>
	<u>4,256.98</u>	<u>21,591.66</u>	<u>2,000.00</u>	<u>(19,591.66)</u>	<u>1,079.58</u>
<u>Other Financing Sources</u>					
Total Capital Projects Fund	<u>4,256.98</u>	<u>21,591.66</u>	<u>2,000.00</u>	<u>(19,591.66)</u>	<u>1,079.58</u>
Total of All Funds	<u>10,063.87</u>	<u>3,949,704.46</u>	<u>6,591,818.00</u>	<u>2,642,113.54</u>	<u>59.92</u>

Des Plaines Public Library
Expense Report
For the 11 Months Ended November 30, 2022

Library Fund	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	178,441.87	2,033,928.57	2,430,951.00	397,022.43	83.67
5910200 - Part-time Salaries	<u>53,031.21</u>	<u>631,889.27</u>	<u>838,279.00</u>	<u>206,389.73</u>	<u>75.38</u>
	<u>231,473.08</u>	<u>2,665,817.84</u>	<u>3,269,230.00</u>	<u>603,412.16</u>	<u>81.54</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	38.45	15,000.00	14,961.55	0.26
5918020 - Employer Contribution - FICA	16,939.95	195,794.77	248,109.00	52,314.23	78.91
5918021 - Employer Contribution - IMRF	16,396.74	190,760.10	223,448.00	32,687.90	85.37
5918040 - Life Insurance Premiums	0.00	0.00	1,886.00	1,886.00	0.00
5918050 - PPO Insurance Premiums	0.00	326,271.38	425,000.00	98,728.62	76.77
5918051 - HMO Insurance Premiums	0.00	155,874.09	190,000.00	34,125.91	82.04
5918055 - Dental Insurance Premiums	0.00	0.00	20,000.00	20,000.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>0.00</u>	<u>14,000.00</u>	<u>14,000.00</u>	<u>0.00</u>
	<u>33,336.69</u>	<u>868,738.79</u>	<u>1,137,443.00</u>	<u>268,704.21</u>	<u>76.38</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	57.50	6,305.48	20,000.00	13,694.52	31.53
5920110 - Professional Services	2,577.61	391,937.48	445,348.00	53,410.52	88.01
5920120 - Communication Services	0.00	21,481.01	48,840.00	27,358.99	43.98
5920140 - Integrated Library System	0.00	88,867.26	88,450.00	(417.26)	100.47
5920202 - Conferences	745.00	5,500.83	0.00	(5,500.83)	0.00
5920204 - Training	0.00	12.99	0.00	(12.99)	0.00
5920210 - Marketing	8,120.99	35,344.51	53,000.00	17,655.49	66.69
5920220 - Membership Dues	800.00	6,058.00	6,400.00	342.00	94.66
5920230 - Publication of Notices	91.80	148.50	0.00	(148.50)	0.00
5920990 - Property/Liability Insurance	2,600.00	47,931.00	57,000.00	9,069.00	84.09
5930010 - R&M Equipment	1,010.00	44,831.61	77,316.00	32,484.39	57.98
5930020 - R&M Buildings & Structures	3,582.50	80,877.50	110,960.00	30,082.50	72.89
5930030 - R&M Vehicles	0.00	314.20	2,000.00	1,685.80	15.71
5930210 - Rental of Equipment	0.00	665.01	890.00	224.99	74.72
5930320 - Cleaning/Custodial Services	4,892.50	59,752.00	87,575.00	27,823.00	68.23
5930490 - Refuse Contract	573.00	4,589.00	6,000.00	1,411.00	76.48
5960040 - Pre-Employment Testing	255.03	3,832.38	3,000.00	(832.38)	127.75
5960065 - Bank Fees	0.00	8.90	300.00	291.10	2.97
5960070 - Mileage	0.00	16.38	500.00	483.62	3.28
5960210 - Special Event Programming	4,217.48	73,965.00	51,850.00	(22,115.00)	142.65
5960990 - Misc. Contractual Services	<u>13,381.59</u>	<u>108,495.23</u>	<u>114,835.00</u>	<u>6,339.77</u>	<u>94.48</u>
	<u>42,905.00</u>	<u>980,934.27</u>	<u>1,174,264.00</u>	<u>193,329.73</u>	<u>83.54</u>
<u>Commodities</u>					
5970100 - Supplies	5,486.57	53,549.24	94,600.00	41,050.76	56.61
5970110 - Meals	88.87	1,229.51	2,000.00	770.49	61.48
5970115 - Supplies - Dept/Other	0.00	52.90	0.00	(52.90)	0.00
5970170 - Janitorial	0.00	4,702.34	18,600.00	13,897.66	25.28
5970260 - Postage & Parcel	1,032.25	15,933.62	11,000.00	(4,933.62)	144.85

**Des Plaines Public Library
Expense Report
For the 11 Months Ended November 30, 2022**

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970270 - Printing	0.00	1,022.63	0.00	(1,022.63)	0.00
5970500 - Water Bill	0.00	5,058.55	10,000.00	4,941.45	50.59
5970600 - Ebooks/Books	20,944.40	304,442.82	369,850.00	65,407.18	82.32
5970610 - E-audio/Audio	5,422.83	69,680.01	72,500.00	2,819.99	96.11
5970620 - E-Subscriptions/Subscriptions	1,509.59	47,547.66	58,430.00	10,882.34	81.38
5970630 - Visual Materials	8,955.27	154,771.87	185,100.00	30,328.13	83.62
5970640 - Databases	654.41	126,243.36	178,000.00	51,756.64	70.92
5970810 - Natural Gas	0.00	24,902.83	22,000.00	(2,902.83)	113.19
5970850 - Gasoline	0.00	161.03	300.00	138.97	53.68
5970900 - Equipment < \$10,000	<u>0.00</u>	<u>2,012.36</u>	<u>2,200.00</u>	<u>187.64</u>	<u>91.47</u>
	<u>44,094.19</u>	<u>811,310.73</u>	<u>1,024,580.00</u>	<u>213,269.27</u>	<u>79.18</u>
 <u>Capital Expenditures</u>					
5980400 - Equipment	0.00	10,530.75	6,310.00	(4,220.75)	166.89
5980410 - Computer Hardware	101.00	18,883.03	8,450.00	(10,433.03)	223.47
5980420 - Computer Software	2,140.00	41,113.17	45,170.00	4,056.83	91.02
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>3,456.46</u>	<u>6,500.00</u>	<u>3,043.54</u>	<u>53.18</u>
	<u>2,241.00</u>	<u>73,983.41</u>	<u>66,430.00</u>	<u>(7,553.41)</u>	<u>111.37</u>
 <u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	0.00	10,369.64	75,000.00	64,630.36	13.83
5993000 - Contingency Reserve	0.00	0.00	70,000.00	70,000.00	0.00
5999940 - Friends Books Sale	<u>978.27</u>	<u>12,401.04</u>	<u>5,000.00</u>	<u>(7,401.04)</u>	<u>248.02</u>
	<u>978.27</u>	<u>22,770.68</u>	<u>150,000.00</u>	<u>127,229.32</u>	<u>15.18</u>
 Total Library Fund Expenditures	 <u>355,028.23</u>	 <u>5,423,555.72</u>	 <u>6,821,947.00</u>	 <u>1,398,391.28</u>	 <u>79.50</u>
 _____ Capital Projects Fund _____					
 <u>Contractual Services</u>					
 <u>Capital Expenditures</u>					
5980300 - Improvements	0.00	57,004.97	218,000.00	160,995.03	26.15
5980400 - Equipment	0.00	43,531.60	309,940.00	266,408.40	14.05
5980410 - Computer Hardware	0.00	60,245.71	209,500.00	149,254.29	28.76
5980420 - Computer Software	0.00	10,839.55	10,500.00	(339.55)	103.23
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>81.43</u>	<u>3,000.00</u>	<u>2,918.57</u>	<u>2.71</u>
	<u>0.00</u>	<u>171,703.26</u>	<u>750,940.00</u>	<u>579,236.74</u>	<u>22.87</u>
 Total Capital Projects Fund Expenditures	 <u>0.00</u>	 <u>171,703.26</u>	 <u>750,940.00</u>	 <u>579,236.74</u>	 <u>22.87</u>
 Total of All Funds	 <u>355,028.23</u>	 <u>5,595,258.98</u>	 <u>7,572,887.00</u>	 <u>1,977,628.02</u>	 <u>73.89</u>

Des Plaines Public Library

Check List

All Bank Accounts

November 18, 2022 - December 15, 2022

Check Number	Check Date	Payee	Amount
Vendor Checks			
19447	12/15/22	American Univeristy	18.00
19448	12/15/22	AMERICAN BANKERS INSURANCE CO. of FL	2,600.00
19449	12/15/22	ANCEL, GLINK, DIAMOND, BUSH, DICIANNI, & KRAFTHEFE	57.50
19450	12/15/22	Angela Cerrone	125.00
19451	12/15/22	BACKGROUND SCREENING CONSULTANTS LLC	255.03
19452	12/15/22	BAKER & TAYLOR	15,173.55
19453	12/15/22	CHILDREN'S PLUS, INC.	4,479.56
19454	12/15/22	CRYSTAL MAINTENANCE SERVICES CORP	4,892.50
19455	12/15/22	D&Z HOUSE OF BOOKS	1,451.64
19456	12/15/22	DES PLAINES CHAMBER OF COMMERCE	265.00
19457	12/15/22	FINDAWAY WORLD LLC	49.99
19458	12/15/22	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	573.00
19459	12/15/22	FOX VALLEY FIRE & SAFETY	509.00
19460	12/15/22	ILLINOIS LIBRARY ASSOCIATION	150.00
19461	12/15/22	Jessica Kuczynski	60.00
19462	12/15/22	John G. Donahue	150.00
19463	12/15/22	JOURNAL AND TOPICS NEWSPAPERS	590.00
19464	12/15/22	LAUTERBACH & AMEN, LLP.	1,575.00
19465	12/15/22	MIDWEST TAPE	7,000.00
19466	12/15/22	MIDWEST TAPE	11,868.26
19467	12/15/22	MORNINGSTAR INCORPORATED	7,210.00
19468	12/15/22	Noah's Ark Animal Workshop	1,688.75
19469	12/15/22	OAKBROOK MECHANICAL SERVICES	3,073.50
19470	12/15/22	OUTSOURCE SOLUTIONS GROUP, INC.	4,848.67
19471	12/15/22	PADDOCK PUBLICATIONS, INC.	91.80
19472	12/15/22	RAILS	2,300.00
19473	12/15/22	THOMAS KLISE/CRIMSON MULTIMEDIA	1,171.05
19474	12/15/22	THOMSON REUTERS-WEST	46.78
19475	12/15/22	VISOGRAPHIC	6,536.10
19476	12/15/22	SEN SOURCE	660.00
19477	12/15/22	STEPHANIE SPETTER	88.87
51910	11/30/22	BANKCARD SERVICES	16,633.03
51911	11/30/22	NEOFUNDS BY NEOPOST	1,000.00
51912	11/30/22	IMRF	28,140.52
51913	11/30/22	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	978.27
Vendor Check Total			<u>126,310.37</u>
Check List Total			<u><u>126,310.37</u></u>

Check count = 35

Des Plaines Public Library

Vendor Checks Report

Old National Operating

November 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
American Univeristy 201-5970600	Ebooks/Books	Invoice #2327	18.00	19447	12/15/22	<u>18.00</u>
AMERICAN BANKERS INSURANCE CO. of FL 201-5920990	Property/Liability Insurance	Policy #6900132235	2,600.00	19448	12/15/22	<u>2,600.00</u>
ANCEL, GLINK, DIAMOND, BUSH, DICIANNI, & KRAFTHEFE 201-5920100	Legal Fees	Statement #92868	57.50	19449	12/15/22	<u>57.50</u>
Angela Cerrone 201-5960990	Misc. Contractual Services	Invoice #November, 21 2022	125.00	19450	12/15/22	<u>125.00</u>
BACKGROUND SCREENING CONSULTANTS LLC 201-5960040	Pre-Employment Testing	Invoice #21109	255.03	19451	12/15/22	<u>255.03</u>
BAKER & TAYLOR 201-5960990	Misc. Contractual Services	Invoice #2037130176	62.91	19452	12/15/22	<u>15,173.55</u>
201-5970600	Ebooks/Books	Invoice #2037130176	493.26			
201-5960990	Misc. Contractual Services	Invoice #2037154237	3.83			
201-5970600	Ebooks/Books	Invoice #2037154237	14.32			
201-5960990	Misc. Contractual Services	Invoice #2037144328	20.82			
201-5970600	Ebooks/Books	Invoice #2037144328	51.98			
201-5960990	Misc. Contractual Services	Invoice #2037127422	58.94			
201-5970600	Ebooks/Books	Invoice #2037127422	227.48			
201-5960990	Misc. Contractual Services	Invoice #2037128684	72.87			
201-5970600	Ebooks/Books	Invoice #2037128684	378.03			
201-5960990	Misc. Contractual Services	Invoice #2037127357	36.09			
201-5970600	Ebooks/Books	Invoice #2037127357	86.69			
201-5960990	Misc. Contractual Services	Invoice #2037147486	16.48			
201-5970600	Ebooks/Books	Invoice #2037147486	81.15			
201-5960990	Misc. Contractual Services	Invoice #2037151372	24.06			
201-5970600	Ebooks/Books	Invoice #2037151372	44.80			
201-5960990	Misc. Contractual Services	Invoice #2037133151	28.20			
201-5970600	Ebooks/Books	Invoice #2037133151	154.93			
201-5960990	Misc. Contractual Services	Invoice #2037135805	3.87			
201-5970600	Ebooks/Books	Invoice #2037135805	5.38			
201-5960990	Misc. Contractual Services	Invoice #2037136249	12.36			
201-5970600	Ebooks/Books	Invoice #2037136249	38.64			
201-5960990	Misc. Contractual Services	Invoice #2037157959	56.47			
201-5970600	Ebooks/Books	Invoice #2037157959	391.41			
201-5960990	Misc. Contractual Services	Invoice #2037128686	41.64			
201-5970600	Ebooks/Books	Invoice #2037128686	90.56			
201-5960990	Misc. Contractual Services	Invoice #2037144327	45.06			
201-5970600	Ebooks/Books	Invoice #2037144327	274.84			
201-5960990	Misc. Contractual Services	Invoice #2037127553	11.86			
201-5970600	Ebooks/Books	Invoice #2037127553	39.05			
201-5970600	Ebooks/Books	Invoice #2037136521	220.20			
201-5960990	Misc. Contractual Services	Invoice #2037143008	7.75			
201-5970600	Ebooks/Books	Invoice #2037143008	63.27			
201-5960990	Misc. Contractual Services	Invoice #2037118872	16.90			
201-5970600	Ebooks/Books	Invoice #2037118872	68.89			
201-5970600	Ebooks/Books	Invoice #2037144812	1,039.07			
201-5960990	Misc. Contractual Services	Invoice #2037144813	98.27			
201-5970600	Ebooks/Books	Invoice #2037144341	1,300.03			
201-5960990	Misc. Contractual Services	Invoice #2037144342	115.44			

Des Plaines Public Library

Vendor Checks Report

Old National Operating

November 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Invoice #2037109037	12.11			
201-5970600	Ebooks/Books	Invoice #2037109037	28.06			
201-5960990	Misc. Contractual Services	Invoice #2037127520	16.13			
201-5970600	Ebooks/Books	Invoice #2037127520	73.18			
201-5960990	Misc. Contractual Services	Invoice #2037127611	8.46			
201-5970600	Ebooks/Books	Invoice #2037127611	49.39			
201-5960990	Misc. Contractual Services	Invoice #2037125655	10.41			
201-5970600	Ebooks/Books	Invoice #2037125655	21.51			
201-5960990	Misc. Contractual Services	Invoice #2037124206	58.22			
201-5970600	Ebooks/Books	Invoice #2037124206	336.58			
201-5960990	Misc. Contractual Services	Invoice #2037116120	59.22			
201-5970600	Ebooks/Books	Invoice #2037116120	339.97			
201-5960990	Misc. Contractual Services	Invoice #2037158037	11.28			
201-5970600	Ebooks/Books	Invoice #2037158037	71.53			
201-5960990	Misc. Contractual Services	Invoice #2037151433	53.58			
201-5970600	Ebooks/Books	Invoice #2037151433	317.39			
201-5960990	Misc. Contractual Services	Invoice #2037151363	66.18			
201-5970600	Ebooks/Books	Invoice #2037151363	546.89			
201-5970600	Ebooks/Books	Invoice #2037152221	568.06			
201-5960990	Misc. Contractual Services	Invoice #2037152222	56.55			
201-5970600	Ebooks/Books	Invoice #2037153824	131.95			
201-5960990	Misc. Contractual Services	Invoice #2037153825	29.77			
201-5970600	Ebooks/Books	Invoice #2037159523	1,166.05			
201-5960990	Misc. Contractual Services	Invoice #2037159524	131.77			
201-5960990	Misc. Contractual Services	Invoice #2037118929	20.40			
201-5970600	Ebooks/Books	Invoice #2037118929	129.47			
201-5960990	Misc. Contractual Services	Invoice #2037133457	19.74			
201-5970600	Ebooks/Books	Invoice #2037133457	150.05			
201-5960990	Misc. Contractual Services	Invoice #2037072428	37.00			
201-5970600	Ebooks/Books	Invoice #2037072428	303.71			
201-5960990	Misc. Contractual Services	Invoice #2037120298	109.94			
201-5970600	Ebooks/Books	Invoice #2037120404	544.90			
201-5960990	Misc. Contractual Services	Invoice #2037120405	51.81			
201-5960990	Misc. Contractual Services	Invoice #2037118879	19.49			
201-5970600	Ebooks/Books	Invoice #2037118879	113.55			
201-5960990	Misc. Contractual Services	Invoice #2037127544	9.49			
201-5970600	Ebooks/Books	Invoice #2037127544	71.92			
201-5960990	Misc. Contractual Services	Invoice #2037116152	55.41			
201-5970600	Ebooks/Books	Invoice #2037116152	349.34			
201-5960990	Misc. Contractual Services	Invoice# 2037124492	62.46			
201-5970600	Ebooks/Books	Invoice# 2037124492	157.95			
201-5970600	Ebooks/Books	Invoice #2037125260	567.69			
201-5960990	Misc. Contractual Services	Invoice #2037125261	61.72			
201-5970600	Ebooks/Books	Invoice #2037128703	616.77			
201-5960990	Misc. Contractual Services	Invoice #2037128704	54.79			
201-5970600	Ebooks/Books	Invoice #2037125656	392.79			
201-5960990	Misc. Contractual Services	Invoice #2037125657	62.30			
201-5970600	Ebooks/Books	Invoice #2037128687	63.60			
201-5970600	Ebooks/Books	Invoice #2037120297	1,185.22			
CHILDREN'S PLUS, INC.				19453	12/15/22	<u>4,479.56</u>
201-5970600	Ebooks/Books	Invoice #221320	33.54			
201-5970600	Ebooks/Books	Invoice #221440	24.43			
201-5970600	Ebooks/Books	Invoice #220810	18.34			
201-5970600	Ebooks/Books	Invoice #221088	17.33			
201-5970600	Ebooks/Books	Invoice #216313	527.09			

Des Plaines Public Library

Vendor Checks Report

Old National Operating

November 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Invoice #216320	78.50			
201-5970600	Ebooks/Books	Invoice #220283	112.09			
201-5970600	Ebooks/Books	Invoice #220284	38.65			
201-5970600	Ebooks/Books	Invoice #220368	72.38			
201-5970600	Ebooks/Books	Invoice #220490	44.86			
201-5970600	Ebooks/Books	Invoice #220281	682.07			
201-5970600	Ebooks/Books	Invoice #220280	673.93			
201-5970600	Ebooks/Books	Invoice #220279	731.17			
201-5970600	Ebooks/Books	Invoice #220276	618.19			
201-5970600	Ebooks/Books	Invoice #220274	676.24			
201-5970600	Ebooks/Books	Invoice #220417	22.43			
201-5970600	Ebooks/Books	Invoice #220409	108.32			
CRYSTAL MAINTENANCE SERVICES CORP				19454	12/15/22	<u>4,892.50</u>
201-5930320	Cleaning/Custodial Services	Invoice #30624	4,892.50			
D&Z HOUSE OF BOOKS				19455	12/15/22	<u>1,451.64</u>
201-5970600	Ebooks/Books	Invoice #2022/I156822	1,451.64			
DES PLAINES CHAMBER OF COMMERCE				19456	12/15/22	<u>265.00</u>
201-5920220	Membership Dues	Invoice #22259	265.00			
FINDAWAY WORLD LLC				19457	12/15/22	<u>49.99</u>
201-5970600	Ebooks/Books	Invoice #412222	49.99			
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				19458	12/15/22	<u>573.00</u>
201-5930490	Refuse Contract	Invoice #6477619	573.00			
FOX VALLEY FIRE & SAFETY				19459	12/15/22	<u>509.00</u>
201-5930020	R&M Buildings & Structures	Invoice #IN00562744	509.00			
ILLINOIS LIBRARY ASSOCIATION				19460	12/15/22	<u>150.00</u>
201-5920220	Membership Dues	Invoice #227603	150.00			
Jessica Kuczynski				19461	12/15/22	<u>60.00</u>
201-5960210	Special Event Programming	Life Drawing at Des Plaines PL	60.00			
John G. Donahue				19462	12/15/22	<u>150.00</u>
201-5960210	Special Event Programming	Invoice #110	150.00			
JOURNAL AND TOPICS NEWSPAPERS				19463	12/15/22	<u>590.00</u>
201-5920210	Marketing	Invoice #189037	590.00			
LAUTERBACH & AMEN, LLP.				19464	12/15/22	<u>1,575.00</u>
201-5920110	Professional Services	Invoice No. 72079	1,575.00			
MIDWEST TAPE				19465	12/15/22	<u>7,000.00</u>
201-5960990	Misc. Contractual Services	Invoice #502978771	7,000.00			
MIDWEST TAPE				19466	12/15/22	<u>11,868.26</u>
201-5970630	Visual Materials	Invoice #502962116	17.99			
201-5960990	Misc. Contractual Services	Invoice #502937154	37.00			
201-5970610	E-audio/Audio	Invoice #502937154	792.80			
201-5960990	Misc. Contractual Services	Invoice #502937150	58.00			
201-5970610	E-audio/Audio	Invoice #502937150	181.95			
201-5970630	Visual Materials	Invoice #502962117	63.96			

Des Plaines Public Library

Vendor Checks Report

Old National Operating

November 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Invoice #502968360	19.50			
201-5970610	E-audio/Audio	Invoice #502968360	79.15			
201-5960990	Misc. Contractual Services	Invoice #502968363	33.10			
201-5970630	Visual Materials	Invoice #502968363	240.66			
201-5970610	E-audio/Audio	Invoice #502916424	959.85			
201-5960990	Misc. Contractual Services	Invoice #503006752	59.65			
201-5970630	Visual Materials	Invoice #503006752	347.97			
201-5960990	Misc. Contractual Services	Invoice #503006750	50.30			
201-5970610	E-audio/Audio	Invoice #503006750	159.77			
201-5960990	Misc. Contractual Services	Invoice #503005819	16.65			
201-5970610	E-audio/Audio	Invoice #503005819	379.91			
201-5960990	Misc. Contractual Services	Invoice #503005818	232.60			
201-5970630	Visual Materials	Invoice #503005818	1,057.61			
201-5970610	E-audio/Audio	Invoice #502962115	67.99			
201-5960990	Misc. Contractual Services	Invoice #502968199	46.25			
201-5970610	E-audio/Audio	Invoice #502968199	1,009.75			
201-5970630	Visual Materials	Invoice #502916425	112.47			
201-5960990	Misc. Contractual Services	Invoice #502909729	22.95			
201-5970630	Visual Materials	Invoice #502909729	152.68			
201-5960990	Misc. Contractual Services	Invoice #502909727	266.90			
201-5970630	Visual Materials	Invoice #502909727	1,151.27			
201-5960990	Misc. Contractual Services	Invoice #502909728	55.50			
201-5970610	E-audio/Audio	Invoice #502909728	1,140.70			
201-5960990	Misc. Contractual Services	Invoice #502909725	111.65			
201-5970610	E-audio/Audio	Invoice #502909725	339.01			
201-5970630	Visual Materials	Invoice #502887470	37.49			
201-5970610	E-audio/Audio	Invoice #502887269	311.95			
201-5970630	Visual Materials	Invoice #502887471	37.49			
201-5970630	Visual Materials	Invoice #502916426	44.98			
201-5960990	Misc. Contractual Services	Invoice #502968362	164.40			
201-5970630	Visual Materials	Invoice #502968362	616.08			
201-5960990	Misc. Contractual Services	Invoice #502937153	65.00			
201-5970630	Visual Materials	Invoice #502937153	376.81			
201-5960990	Misc. Contractual Services	Invoice #502937152	156.95			
201-5970630	Visual Materials	Invoice #502937152	791.57			
MORNINGSTAR INCORPORATED				19467	12/15/22	<u>7,210.00</u>
201-5970640	Databases	Subscriber ID#6533993	7,210.00			
Noah's Ark Animal Workshop				19468	12/15/22	<u>1,688.75</u>
201-5960210	Special Event Programming	Invoice #31542	1,688.75			
OAKBROOK MECHANICAL SERVICES				19469	12/15/22	<u>3,073.50</u>
201-5930020	R&M Buildings & Structures	Invoice #32453	3,073.50			
OUTSOURCE SOLUTIONS GROUP, INC.				19470	12/15/22	<u>4,848.67</u>
201-5980420	Computer Software	Invoice #72071	114.75			
201-5980420	Computer Software	Invoice #71861	860.78			
201-5930010	R&M Equipment	Invoice #71863	350.00			
201-5920110	Professional Services	Invoice #71862	1,002.61			
201-5980420	Computer Software	Invoice #71862	439.53			
201-5960990	Misc. Contractual Services	Invoice #71862	1,980.00			
201-5980410	Computer Hardware	Invoice #71862	101.00			
PADDOCK PUBLICATIONS, INC.				19471	12/15/22	<u>91.80</u>
201-5920230	Publication of Notices	Invoice #226405	91.80			

Des Plaines Public Library Vendor Checks Report

Old National Operating
November 2022

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
RAILS				19472	12/15/22	<u>2,300.00</u>
201-5960210	Special Event Programming	Invoice #10185	2,300.00			
THOMAS KLISE/CRIMSON MULTIMEDIA				19473	12/15/22	<u>1,171.05</u>
201-5970630	Visual Materials	Invoice #009038	413.44			
201-5970630	Visual Materials	Invoice #009037	757.61			
THOMSON REUTERS-WEST				19474	12/15/22	<u>46.78</u>
201-5960990	Misc. Contractual Services	Invoice #847349669	23.39			
201-5960990	Misc. Contractual Services	Invoice #846859956	23.39			
VISOGRAPHIC				19475	12/15/22	<u>6,536.10</u>
201-5920210	Marketing	Invoice #234495	6,536.10			
SEN SOURCE				19476	12/15/22	<u>660.00</u>
201-5930010	R&M Equipment	INV #54030	660.00			
STEPHANIE SPETTER				19477	12/15/22	<u>88.87</u>
201-5970110	Meals	STEPHANIE SPETTER - Costco reimbursement	88.87			
Check List Total						<u><u>79,558.55</u></u>

Des Plaines Public Library

ACH Register

All Bank Accounts

November 1, 2022 - November 30, 2022

ACH Number	ACH Date	Payee	Amount
Vendor Checks			
51910	11/30/22	BANKCARD SERVICES	16,633.03
51911	11/30/22	NEOFUNDS BY NEOPOST	1,000.00
51912	11/30/22	IMRF	28,140.52
51913	11/30/22	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	978.27
Vendor Check Total			<u>46,751.82</u>
Check List Total			<u><u>46,751.82</u></u>

Check count = 4

DES PLAINES PUBLIC LIBRARY
CASH FLOW SUMMARY
For the Year Ended December 31, 2022

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 4,450,754	4,843,285	6,856,066	6,397,901	5,929,489	5,449,017	4,993,057	4,601,161	4,088,484	3,509,264	3,075,050	
Revenue (M-T-D)												
Property Taxes	43,444	811,138	2,380,007	152,939	10,674	50,762	24,602	-				
Other Revenue	186,683	31,886	14,195	8,672	42,120	16,557	8,434	32,421	103,776	39,087	10,064	
	230,127	843,025	2,394,202	161,611	52,794	67,320	33,036	32,421	103,776	39,087	10,064	-
Expenses (M-T-D)												
Payroll & Benefits	280,990	307,004	359,906	307,329	252,199	388,601	368,328	290,612	233,762	241,499	264,810	
Other Expense	266,523	171,057	153,034	214,193	179,051	143,096	154,965	273,946	349,165	244,375	90,218	
Change in A/P & AJE's	(62,298)	(27,567)	(131,519)	98,254	89,955	16,094	(34,297)	(140,241)	33,526	132,434	89,249	
	485,215	450,494	381,421	619,776	521,205	547,791	488,997	424,317	616,452	618,308	444,277	-
Net Increase/(Decrease)	(255,088)	392,531	2,012,782	(458,165)	(468,412)	(480,472)	(455,960)	(391,896)	(512,676)	(579,221)	(434,213)	-