



DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES
Minutes of the Finance Committee
August 14, 2019

I. CALL TO ORDER.

The Finance Committee meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, August 14, 2019. Chair Kristen Graack called the meeting to order at 5:03 p.m.

II. ROLL CALL.

Roll call indicated the following committee members were present: Kristen Graack, Denise Hudec, Bruce Lester, Carol Kidd.

Also present: Earl Wilson, Jo Bonell, Roberta Johnson, Christopher Renkosiak, Earl Wilson, Nicholas Harkovich.

III. CONSIDERATION OF THE AGENDA.

MOTION by Denise Hudec, seconded by Bruce Lester, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

IV. PUBLIC COMMENTS AND QUESTIONS.

No comments or questions from the public.

V. Review 2020 Draft Library Budget

Trustee Nicholas Harkovich asked if the 2020 draft budget included additional staff and Library Director Jo Bonell responded that two additional full-time staff for Youth Services and Adult Services were included in this budget.

Trustee Bruce Lester asked why revenue line items for library fees and fines were separated and Library Director Jo Bonell responded that the library is anticipating waving fines in the future. She also explained that library fees includes lost and damaged materials.

Trustee Earl Wilson asked why the revenue line item for interest was not reduced and Library Director Jo Bonell responded that there is no way of knowing whether interest income will be reduced, so it will remain the same as 2019.

Trustee Nicholas Harkovich asked why PAMS has a line item for supplies and Library Director Jo Bonell responded that this line item will include the purchase of library cards and library bags and will be easier to track.

Trustee Earl Wilson asked why the line item for Special Events Programming in 2130 Per Capita Grant increased from \$25,000 in 2019 to \$28,000 in 2020. He also asked if the library's marketing campaign was successful in 2019. Library Director Jo Bonell stated that additional newsletters will be mailed to residents in 2020 and the library will be promoted in other ways to bring more people into the library.

Trustee Bruce Lester asked why no Youth Services programming was included in the newsletter that was sent to residents. He stated that we need to get the children into the library and that Youth Services offers many programs for families.

Trustee Christopher Renkosiak asked if funding for staff attendance at conferences and training would be adequate and Library Director Jo Bonell responded that the line items for conferences and training were in fund 201-2110 Expenditures and 201-2130 Per Capita Grant. These funds will be enough to send staff to conferences and training.

MOTION by Bruce Lester, seconded by Denise Hudec, to recommend to the board the proposed draft 2019 budget, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. ADJOURNMENT.

MOTION by Denise Hudec, seconded by Kristen Graack, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 5:36 p.m.

Minutes prepared by Carol Kidd.