

BOARD OF TRUSTEES
Minutes of the Finance Committee
May 21, 2020

I. CALL TO ORDER.

The Finance Committee meeting of the Des Plaines Public Library Board of Trustees was held by electronic remote participation on Thursday, May 21, 2020. Chair Kristen Graack called the meeting to order at 6:03 p.m.

II. ROLL CALL.

Roll call indicated the following committee members were present: Kristen Graack, Denise Hudec, Carol Kidd.

Absent: Bruce Lester.

Also present: Gregory Sarlo, Jo Bonell.

III. CONSIDERATION OF THE AGENDA.

MOTION by Denise Hudec, seconded by Kristen Graack, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

IV. PUBLIC COMMENTS AND QUESTIONS.

No comments or questions from the public.

V. Discussion on Financial Repercussions Due to the Pandemic.

Library Director Jo Bonell reported that she has reviewed the 2020 budget for cost savings for the remainder of the year. She stated that services such as deep cleaning furniture, building supplies and painting will be placed on hold. There also will be no in-library programming. Library Director Jo Bonell stated that these actions will reduce expenses by \$50,000 to \$100,000.

Library Director Jo Bonell stated that she has reviewed different scenarios for staff reductions, but because the library is self-pay for unemployment, the savings would be minimal. She has, though, implemented a hiring freeze and will not fill open positions.

There have been staff who have moved, retired or resigned and with these cost savings measures the staff has been reduced by approximately 10%, which will save the library about \$350,000 over a year.

Library Director Jo Bonell stated that the library will be able to operate with current funding through the end of the year.

Trustee Denise Hudec suggested that board memberships in ILA and ALA be suspended for additional cost savings. Chair Kristen Graack and Library Director Jo Bonell agreed.

VI. Extension of Suspension of Fines. [Action Item]

Library Director Jo Bonell asked for the suspension of fines for overdue books until September 1, 2020.

MOTION by Kristen Graack, seconded by Denise Hudec, to extend the extension of fines until September 1, 2020. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VII. ADJOURNMENT.

MOTION by Denise Hudec, seconded by Kristen Graack, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 6:23 p.m.

Minutes prepared by Carol Kidd.