

BOARD OF TRUSTEES
Minutes of the Executive Session
January 20, 1998

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the Friends of the Library meeting room on Tuesday, January 20, 1998. Vice President Inara Brubaker called the meeting to order at 9:06 PM.

Members Present: Inara Brubaker, Susan Burrows, John Ciborowski, Sarah McConnell, Betty Ritter, John Scarsi.

Members Absent: Eldon Burk, John Burke, Ellen Yearwood.

Also present: Sandra Norlin.

EXECUTIVE SESSION MINUTES

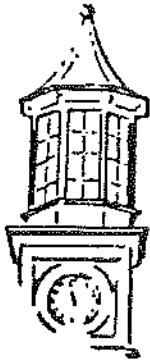
Sandra Norlin reported on the observations, in-depth on-site analysis, and other information that was gathered before a decision was made concerning ending the employment of Roberta Conrad, Head of the Children's Services Department.

Norlin also reported on the progressive attempts to correct deficiencies and improve performance by Martha Sloan and her over the last three years. She informed the board that the library is paying for the career counseling services for Ms. Conrad and is making library facilities with equipment available to her for job searching.

The board commented that the decision appeared necessary although regrettable and difficult.

The meeting adjourned at 9:45 PM.

Minutes prepared by Sandra Norlin.



DES PLAINES PUBLIC LIBRARY

841 GRACELAND AVENUE
DES PLAINES, ILLINOIS 60016-6472

BOARD OF TRUSTEES Minutes of the Executive Session March 17, 1998

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the Friends of the Library meeting room on Tuesday, March 17, 1998. President John Burke called the meeting to order at 10:15 PM.

Members Present: Inara Brubaker, John Burke, Sarah McConnell, Betty Ritter.

Members Absent: Eldon Burk, John Ciborowski, Susan Burrows, John Scarsi, Ellen Yearwood.

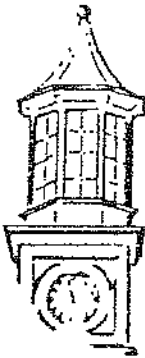
Also present: Sandra Norlin, Martha Sloan, Carol Kidd.

EXECUTIVE SESSION MINUTES

Sandra reported that Roberta Conrad will not resign her position with the Library and has requested a hearing with the Civil Service Commission. Questions from the Board were answered by Sandra and Martha. John Burke reported that he feels the matter has been handled very professionally and fairly.

The meeting was adjourned at 10:30 PM.

Minutes prepared by Carol Kidd.



DES PLAINES PUBLIC LIBRARY

841 GRACELAND AVENUE
DES PLAINES, ILLINOIS 60018-0472

BOARD OF TRUSTEE Minutes of the Executive Session January 18, 2000

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the Large #1 meeting room on Tuesday, January 18, 2000. President Eldon Burk called the meeting to order at 7:00 PM.

Members Present: Inara Brubaker, Eldon Burk, John Burke, Susan Burrows, William Grice, Betty Ritter, Ellen Yearwood.

Members Absent: John Ciborowski

Also present: Sandra Norlin, Martha Sloan, Hector Marino, Carol Kidd, Margaret Borris.

EXECUTIVE SESSION MINUTES

Sandra Norlin reported that Margaret Borris has voluntarily resigned her position as Head of Circulation Services, Library Assistant IV and has accepted a new position in the Community Services Department as a Library Community Liaison, Library Assistant II.

Ellen Yearwood entered the meeting at 7:02 PM.

Sandra stated the position of Library Community Liaison will combine several existing positions and that Margaret would not be subject to a decrease in pay or loss of Civil Service protections.

Susan Burrows entered the meeting at 7:05 PM.

The Board supported Margaret's decision.

Eldon Burk reported that after a conversation with City Manager, F. Wallace Douthwaite, he was advised that Attorney, Ron Grais will prepare the deed to the new library. The building will be deeded to the Des Plaines Public Library.

Sandra reported on the successful completion of her 1999 goals as Library Administrator and the new goals that she has set for 2000.

Sandra reported that staff member, Susan Shallcross, resigned her position as Materials Processor in the Technical Services Department effective January 8, 2000. No notice was given with the resignation letter. Sandra stated that a crisis situation exists in Technical Services, with staff reluctant to learn new skills and increasing tension between staff and administration. Sandra reported that three meetings have been held with the department to discuss problems and solutions. Sharon Colby has been retained as a consultant to help with differing communication styles.

The Board agreed to adjourn the meeting and continue the discussion after the regular meeting.

MOTION by William Grice, seconded by Susan Burrows, to adjourn the meeting. Vote: Ayes: All. Nays: None. MOTION CARRIED.

The meeting adjourned at 7:39 PM.

President Eldon Burk called the meeting to order at 10:45 PM.

Sandra Norlin continued her discussion with the Board for her goals for 2000. William Grice suggested that Sandra or another staff member represent the Library at local community events. President Burk asked the Board to specify their priorities in the organizations that Sandra would participate and suggested that more active participation in Chamber of Commerce activities would be most logical and productive.

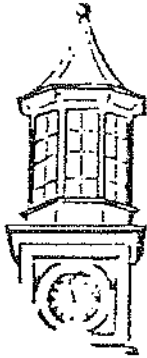
An Administrator's Evaluation Committee meeting is scheduled for Wednesday, January 26, 2000 at 5:00 PM.

President Burk suggested to the Board that Sandra be given one additional week of vacation this year instead of a bonus. The Committee will discuss at the January 26, 2000 meeting.

MOTION by John Burke, seconded by Betty Ritter, to adjourn the meeting. Vote: Ayes: All. Nays: None. MOTION CARRIED.

The meeting adjourned at 11:02 PM.

Minutes prepared by Carol Kidd



DES PLAINES PUBLIC LIBRARY

541 CRACELAND AVENUE
DES PLAINES, ILLINOIS 60016-6472

BOARD OF TRUSTEE Minutes of the Executive Session February 15, 2000

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the Large #1 meeting room on Tuesday, February 15, 2000. President Eldon Burk called the meeting to order at 9:45 PM.

Members Present: Inara Brubaker, Eldon Burk, John Burke, Susan Burrows, John Ciborowski, William Grice, Betty Ritter, Ellen Yearwood.

Also present: Rhys Read.

EXECUTIVE SESSION MINUTES

President Burk asked for comments on the written copy of the Administrator's Review Report that was mailed to the Board members. Susan Burrows responded that it was inappropriate for Carol Kidd to reproduce the report, since the report was written for Sandra Norlin. President Burk will use another service provider in the future.

Susan Burrows and Eldon Burk discussed the two-stage salary process and reported that Sandra received a 3.5% increase as of January 1, 2000 and will receive an additional 3.5% that will be effective on Sandra's anniversary date in June, 2000. William Grice asked if this could be worded as a one-time salary adjustment.

The Board discussed the wording for the additional five days of vacation time being awarded to Sandra Norlin. Ellen Yearwood asked that the time being given to Sandra be recorded as compensatory time and not as vacation time. The Administrator's Review Committee will revise the last paragraph of the Administrator's report to

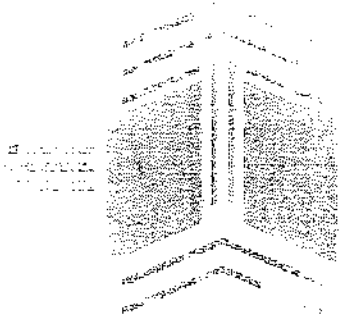
reflect the change in wording from vacation time to compensatory time. The five days of compensatory time are a bonus.

William Grice asked Board members to consider meeting 45 minutes earlier at the next Board meeting (March 21, 2000) to review and release Executive Minutes to public inspection. The Board will meet at 6:45 PM.

MOTION by Inara Brubaker, seconded by Susan Burrows, to adjourn the meeting.
Vote: Ayes: All. Nays: None. MOTION CARRIED.

The meeting adjourned at 10:15 PM.

Minutes prepared by Ellen Yearwood.



Des Plaines Public Library

1501 Ellinwood St., Des Plaines, IL 60016
847-827-5551 www.dppl.org

BOARD OF TRUSTEES Minutes of the Executive Session September 21, 2004

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, September 21, 2004. President Noreen Lake called the meeting to order at 8:50 PM.

Members Present: Eldon Burk, Susan Burrows, Mary Ellicson, William Grice, Noreen Lake, Jerry Mahony, Rhys Read, Elaine Tejcek, Susan Weinberg.

Also Present: Sandra Norlin, Carol Kidd.

EXECUTIVE SESSION MINUTES

Sandra Norlin reported that Martha Sloan has asked to buy service credits from IMRF for the four years she worked out-of-state. Martha Sloan would be responsible for an estimated \$27,950 payment and was asking for assurance that the library would pay the employer IMRF estimated costs of \$38,376. Sandra Norlin distributed a letter from IMRF written to Acting Human Resources Director, Jason Bajor, explaining the projected costs.

Sandra Norlin was asked to provide answers for the following questions:

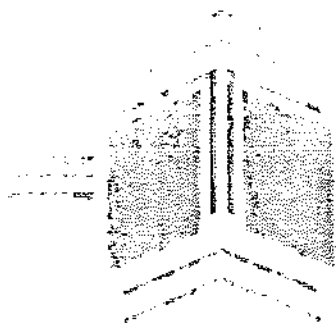
1. What would the annual cost to the library be?
2. Does the City of Des Plaines want an upfront payment from the library?
3. Will Martha Sloan be retiring four years sooner as a result of buying the service credits?
4. What is the deadline for buying the service credits?
5. How many other employees may want to do this?

This discussion will be continued at the next Board meeting in Executive Session.

MOTION by William Grice, seconded by Eldon Burk, to adjourn the meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 9:17 PM.

Minutes prepared by Carol Kidd.



Des Plaines Public Library

1501 Ellinwood St., Des Plaines, IL 60016
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BOARD OF TRUSTEES Minutes of the Executive Session October 19, 2004

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, October 19, 2004. President Noreen Lake called the meeting to order at 8:35 PM.

Members Present: Eldon Burk, Susan Burrows, Mary Ellicson, William Grice, Noreen Lake, Jerry Mahony, Rhys Read, Elaine Tejcek, Susan Weinberg.

Also Present: Sandra Norlin, Carol Kidd.

EXECUTIVE SESSION MINUTES

Sandra Norlin reported that the City of Des Plaines denied the most recent employee request to buy service credits from IMRF for years worked out of state. Sandra Norlin also reported that Jim Egeberg, Director of Finance, advised that the City of Des Plaines would require an upfront payment from the library if the Board approved Martha Sloan's request to buy services credits from IMRF. There is no definite amount, but the payment could be in excess of \$38,000.00. Sandra also reported that Martha Sloan is not promising to retire early. The Board discussed Martha Sloan's request and the consensus was to refuse the request. William Grice stated that the Board cherished and valued the service Martha Sloan has provided.

MOTION by William Grice, seconded by Rhys Read, to adjourn the meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:49 PM.

Minutes prepared by Carol Kidd.

Des Plaines Public Library

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BOARD OF TRUSTEES Minutes of the Executive Session December 20, 2005

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, December 20, 2005. President Noreen Lake called the meeting to order at 8:23 PM.

Members Present: Eldon Burk, Susan Burrows, Mary Ellicson, William Grice, Noreen Lake, Jerry Mahony, Susan Weinberg.

Members Absent: Rhys Read, Elaine Tejcek.

EXECUTIVE SESSION MINUTES

The Board reviewed all Executive Session Minutes currently on file. The following minutes will no longer require confidential treatment and will be available for public inspection:

January 6, 2004 – Deliberations concerning Salary Schedules for One or More Classes of Employees.

March 2, 2004 – Deliberations concerning Salary Schedules for One or More Classes of Employees.

Library Director Sandra Norlin reported that she and Susan Weinberg attended a Library Community Foundation meeting on December 2, 2005. At the LCF meeting it was reported that foundation funds had been misappropriated by a previous employee of North Suburban Library System and that over \$11,000 was unaccounted for from the Des Plaines Public Library Fund. The remaining funds in the Des Plaines Public Library fund were transferred to the Chicago Community Trust on May 2, 2005. Sandra Norlin reported that the Des Plaines Public Library Board was being asked by the North Suburban Library Board to contribute 10% of their fund to help with the investigation of this matter and also to pay for administrative fees for 2004/2005. The Board discussed these matters and decided on the following:

1. The Board will not contribute 10% of the Des Plaines Public Library fund to help with the investigation of this matter.
2. The Board will transfer all remaining funds into a qualified 501 (c)(3) exempt organization

3. The Board will direct Library Director Sandra Norlin to contact the other libraries in the fund and ask what decisions they are making regarding their funds.
4. The Board directs Library Director Sandra Norlin to contact Attorney Gerard Dempsey to ask for his legal opinion of this situation.

MOTION by Eldon Burk, seconded by William Grice, to open a pass through account at Illinois Fund for Libraries. ROLL CALL VOTE: AYES: Burk, Burrows, Ellicson, Grice, Lake, Mahony, Weinberg. NAYS: None. MOTION CARRIED.

MOTION by Susan Burrows, seconded by Eldon Burk, to transfer the funds from the Illinois Fund for Libraries to an interest bearing account at a local bank and purchase short term [up to six months] certificate of deposits, which is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, Burrows, Ellicson, Grice, Lake, Mahony, Weinberg. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Burrows, to require two signatures to withdraw funds from the said account and to have signature cards on the account for the Library Board President, Vice President and Chair of the Finance Committee. ROLL CALL VOTE: AYES: Burk, Burrows, Ellicson, Grice, Lake, Mahony, Weinberg. NAYS: None. MOTION CARRIED.

MOTION by William Grice, seconded by Susan Burrows, to authorize Library Director Sandra Norlin to contact Attorney Gerard Dempsey and to inform him of the situation and ask his help in proceeding according to what is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, Burrows, Ellicson, Grice, Lake, Mahony, Weinberg. NAYS: None. MOTION CARRIED.

MOTION by William Grice, seconded by Susan Burrows, to authorize Library Director Sandra Norlin to contact all fund partners and ask them where they will deposit their funds. ROLL CALL VOTE: AYES: Burk, Burrows, Ellicson, Grice, Lake, Mahony, Weinberg. NAYS: None. MOTION CARRIED.

Sandra Norlin asked for Board approval to join Mary Jane Kepner in her firm as a consultant. Sandra explained that all work for the consulting firm would be done on her own time and she would be working for Kepner & Associates on a very limited basis. The Board asked for a written agreement. Sandra Norlin will draw up the agreement and present to the Board at the January meeting.

MOTION by Susan Weinberg, seconded by Jerry Mahony, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 9:56 PM.

Minutes prepared by Carol Kidd.

Des Plaines Public Library

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BOARD OF TRUSTEES Minutes of the Executive Session January 17, 2006

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, January 17, 2006. President Noreen Lake called the meeting to order at 5:45 PM.

Members Present: Eldon Burk, Susan Burrows, Mary Ellicson, William Grice, Noreen Lake, Jerry Mahony, Rhys Read, Elaine Tejcek, Susan Weinberg.

Also Present: Sandra Norlin, Martha Sloan, Carol Kidd.

EXECUTIVE SESSION MINUTES

Library Director Sandra Norlin reported that she had spoken with 11 library directors regarding Library Community Foundation's decision to withhold 10% of all funds to finance an investigation fund. Sandra reported that some libraries were doing nothing, some were going along with the LCF request to withhold 10% of all funds and others were taking separate legal action objecting to the charge.

Sandra Norlin contacted library attorney Gerard Dempsey who advised that a letter be written to the Library Community Foundation asking that the Des Plaines Public Library funds be returned to the library immediately, that all Des Plaines Public Library financial statements be sent from October 2004 to present and that updates on the status of the investigation be sent to the Board on a monthly basis.

The Board directed Sandra Norlin to contact the Illinois Attorney General, Charitable Trust Bureau, and inform him of the libraries complaint against the Library Community Foundation.

Sandra Norlin reported that an agreement has been entered into with the Illinois Library System Directors Organization (ILSDO) and that ILSDO will accept donations from Des Plaines Public Library donors when checks are made payable to ILSDO.

MOTION by Rhys Read, seconded by Susan Weinberg, to adjourn the meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 6:43 PM.

Minutes prepared by Carol Kidd.

Des Plaines Public Library

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Des Plaines, IL 60016-4553
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BOARD OF TRUSTEES Minutes of the Executive Session February 21, 2006

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, February 21, 2006. President Noreen Lake called the meeting to order at PM.

Members Present: Eldon Burk, Susan Burrows, William Grice, Noreen Lake, Jerry Mahony, Rhys Read, Elaine Tejcek, Susan Weinberg.

Members Absent: Mary Ellicson

Also Present: Sandra Norlin, Carol Kidd.

EXECUTIVE SESSION MINUTES

Sandra Norlin distributed copies of letters she sent to Stephen Daniels, Chairman, Library Community Foundation and to Terese Harris, Illinois Attorney General Charitable Trust Bureau. Sandra reported that she made a telephone call to the Charitable Trust Bureau to ask if anyone had filed a complaint against the Library Community Foundation and was told that that information is not given out. Sandra Norlin was asked to contact the Illinois Attorney General's office and ask if they received the letter she sent. Sandra will also contact attorney Gerard Dempsey and ask what further action the Board should take.

Sandra distributed copies of an agreement she had her attorney prepare, per the Board's instructions, authorizing her to work as an independent consultant for Kepner and Associates. The Board approved Sandra's request and will vote out of Executive Session to have Noreen Lake sign the agreement.

MOTION by William Grice, seconded by Eldon Burk, to adjourn the meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:50PM.

Minutes prepared by Carol Kidd.

Des Plaines Public Library

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847.827.5551 phone
847.827.7974 fax
www.dppl.org

BOARD OF TRUSTEES Minutes of the Executive Session March 21, 2006

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, March 21, 2006. Vice President William Grice called the meeting to order at 8:12PM.

Members Present: Eldon Burk, Susan Burrows, William Grice, Jerry Mahony, Elaine Tejcek, Susan Weinberg.

Members Absent: Mary Ellicson, Noreen Lake, Rhys Read.

Also Present: Sandra Norlin, Martha Sloan, Carol Kidd.

EXECUTIVE SESSION MINUTES

Sandra Norlin reported that the Illinois Attorney General's office received her letter dated February 11, 2006 and Joyce Ku has been assigned to the case. Gerard Dempsey has contacted the Charitable Trust Bureau of the Illinois Attorney General's Office and left a message for Joyce Ku asking when the Library can expect a status report.

Sandra Norlin received a letter from Gerard Dempsey of Klein, Thorpe and Jenkins stating that Library Community Foundation will not rescind their position of imposing a 10% holdback to continue the investigation process.

Sandra Norlin received an email from Stephen Daniels dated March 15, 2006 stating that Library Community Foundation is in the process of getting the final distributions out to the fund partners less administrative fees and 10% retention to help pay for the ongoing investigation.

The Board asked Sandra Norlin to contact Gerard Dempsey and ask him to contact the Wheeling Police Department to request the case number for this investigation.

MOTION by Eldon Burk, seconded by Jerry Mahony, to adjourn the meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:45PM.

Minutes prepared by Carol Kidd.

Des Plaines Public Library

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Des Plaines, IL 60016-4553
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www.dppi.org

BOARD OF TRUSTEES Minutes of the Executive Session April 18, 2006

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, April 18, 2006. President Noreen Lake called the meeting to order at 8:12PM.

Members Present: Eldon Burk, Susan Burrows, Mary Ellicson, William Grice, Noreen Lake, Jerry Mahony, Rhys Read, Elaine Tejcek, Susan Weinberg.

Also Present: Sandra Norlin, Martha Sloan, Carol Kidd.

EXECUTIVE SESSION MINUTES

Sandra Norlin distributed copies of a letter that she received from Bruce Caris, Treasurer of the Library Community Foundation, which itemized the final distribution to the Des Plaines Public Library Fund Account. The letter stated that the final distribution would be \$25,761.33. Sandra Norlin explained to the Board that after calculating deposits and withdrawals to the account after September 30, 2004, which was the last full report received from LCF, including interest payments, administrative fees and investigation fund withholding, the balance expected was \$59,966.94. Sandra spoke to library attorney Gerard Dempsey who advised Sandra Norlin to write a letter to LCF explaining the discrepancy in the fund balance and demanding that the final distribution amount be adjusted and to send a copy of this letter to the Charitable Trust Bureau.

The Board authorized Sandra Norlin to:

1. Contact Gerard Dempsey to ask whether it would be advisable for the Board to file criminal charges against the Library Community Foundation.
2. Contact the Illinois Attorney General Charitable Trust Bureau to inquire on the status of the investigation.

3. Draft a letter to Stephen Daniels objecting to the charges for administration fees and investigation fund withholdings and demanding that the final distribution be adjusted to reflect the missing payment of \$34,205.61 and that the library receive the interest owed on the \$34,205.61. Also, forward a copy of the letter to Gerard Dempsey for review before sending the letter to Mr. Daniels. The letter will then be sent by email and hard copy to Mr. Daniels and a copy to Joyce Ku at the Charitable Trust Bureau.

MOTION by Rhys Read, seconded by Eldon Burk, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:45PM.

Minutes prepared by Carol Kidd.

Des Plaines Public Library

1501 Ellinwood Street
Des Plaines, IL 60016-4553
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BOARD OF TRUSTEES Minutes of the Executive Session May 16, 2006

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, May 16, 2006. President Noreen Lake called the meeting to order at 7:50 p.m...

ROLL CALL.

Roll call indicated the following board members were present: Eldon Burk, William Grice, Noreen Lake, Jerry Mahony, Rhys Read, Elaine Tejcek, Susan Weinberg.

Members Absent: Mary Ellicson.

Also Present: Sandra Norlin, Carol Kidd.

EXECUTIVE SESSION MINUTES

Sandra Norlin distributed copies of a letter she sent to Stephen Daniels, President, Library Community Foundation, that the Board requested she write objecting to the charges for administration fees and investigation fund withholdings and demanding the final distribution be adjusted to reflect the missing payment of \$34,205.61. Sandra Norlin also distributed a letter she received in response to her letter from Paul Keller the attorney for Library Community Foundation. The letter from Mr. Keller stated that the demands she made in the letter have been noted and that the insurance carriers have been notified, as well as the Cook County State's Attorney and the Illinois Attorney General.

Sandra Norlin reported that she has spoken with Joyce Ku, Charitable Trust Bureau, Office of the Attorney General, and that Ms. Ku was told by LCF's attorney's that insurance may cover the library's losses. Sandra also reported that Des Plaines is the only library to file a complaint with the Illinois Attorney General's Office.

The following minutes were prepared by William Grice:

The Trustees of the Des Plaines Public Library reviewed the letter of review from Sandra Norlin pertaining to her accomplishments over the past year and her goals for the upcoming year.

The Trustees of the Des Plaines Public Library reviewed the draft copy of the Administrative Review Report written by Board President, Noreen Lake.

The Trustees of the Des Plaines Public Library accepted the draft copy of the Administrative Review Report with the following addition to Ms. Norlin's 2006/2007 Goals:

"To integrate a comprehensive active marketing plan to sell the bricks from the old library in honor of the Library's 100th Anniversary Celebration."

Based upon Ms. Norlin's outstanding achievements and accomplishments over the past twelve years, and to the present the Trustees of the Des Plaines Public Library recommends a salary increase of 5.5% for the upcoming year.

MOTION by Susan Weinberg, seconded by William Grice, to adjourn the meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:27PM.

Minutes prepared by Carol Kidd.

Des Plaines Public Library

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Des Plaines, IL 60016-4553
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BOARD OF TRUSTEES Minutes of the Executive Session August 22, 2006

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, August 22, 2006. President Noreen Lake called the meeting to order at 8:00 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Eldon Burk, Mary Ellicson, Noreen Lake, George Magerl, Jerry Mahony, Rhys Read, Elaine Tejcek.

Members Absent: William Grice.

Also Present: Sandra Norlin, Martha Sloan, Hector Marino.

EXECUTIVE SESSION MINUTES

The Board discussed the pending issues involving the Library Community Foundation and the missing payment of \$34,205.61. Sandra Norlin reported that the insurance carriers have been notified and when she receives information on the results of the insurance company investigation she will report back to the Board.

MOTION by Eldon Burk, seconded by Jerry Mahony, to adjourn the meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:31PM.

Minutes prepared by Martha Sloan.

Des Plaines Public Library

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BOARD OF TRUSTEES Minutes of the Executive Session September 19, 2006

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, September 19, 2006. President Noreen Lake called the meeting to order at 9:13 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Maria Bahamon, Eldon Burk, Mary Ellicson, William Grice, Noreen Lake, George Magerl, Jerry Mahony, Rhys Read.

Members Absent: Elaine Tejcek.

Also Present: Carol Kidd.

EXECUTIVE SESSION MINUTES

President Lake distributed the current job description for the position of Library Director. The Board will review the job description at their October 17, 2006 Board meeting in Executive Session. A salary survey for the position of Library Director was distributed and included information from other libraries that are comparable to Des Plaines. The Board will continue to set the Director's salary range.

MOTION by Rhys Read, seconded by George Magerl, to approve a salary range of \$95,000 - \$130,000 for the Library Director position, which was determined by using the low and high end of the salary survey presented to the Board and to continue to have the Board of Trustees set the salary range for the Library Director. MOTION: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Mary Ellicson, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 9:27 p.m.

Minutes prepared by Carol Kidd.

Des Plaines Public Library

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BOARD OF TRUSTEES Minutes of the Executive Session November 6, 2006

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, November 6, 2006. President Noreen Lake called the meeting to order at 5:09 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Maria Bahamon, Eldon Burk, Noreen Lake, Jerry Mahony, Rhys Read.

Members Absent: Mary Ellicson, William Grice, George Magerl, Elaine Tejcek.

Also Present: Sandra Norlin, Martha Sloan, Carol Kidd.

EXECUTIVE SESSION MINUTES

Library Director Sandra Norlin gave the Board an update on the status of the Library Community Foundation investigation. Sandra Norlin reported that the president of the Library Community Foundation, Stephen Daniels, advised that three insurance claims were filed, two crime policies that cover losses due to criminal action and the Director's and Officer's Insurance policy that covers the expenses for the investigation. Sandra also reported that on November 2, 2006 she was contacted by Stephen Daniels, President of Library Community Foundation, who stated that the attorneys for the Library Community Foundation Board had asked that no comments be made to the press regarding the investigation and also asked that the Des Plaines Public Library Board do the same. Noreen Lake was instructed by the Board to tell the press, if asked, that the Board has met and that the Board is acting in the best interest of the City of Des Plaines and the Des Plaines Public Library and that they have been instructed not to discuss the case and that they are cooperating with the Cook County State's Attorney office.

MOTION by Eldon Burk, seconded by Jerry Mahony, to adjourn the meeting.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 5:33 p.m.

Minutes prepared by Carol Kidd.

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BOARD OF TRUSTEES Minutes of the Executive Session May 15, 2007

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, May 15, 2007. President Noreen Lake called the meeting to order at 8:25 p.m.

Members Present: Eldon Burk, Noreen Lake, George Magerl, Jerry Mahony, Rhys Read, Elaine Tejcek.

Members Absent: Maria Bahamon, Mary Ellicson, William Grice.

EXECUTIVE SESSION MINUTES

Sandra Norlin stated that Martha Sloan, Coordinator of Public Services will retire June 30, 2007 and Leslie Steiner, Head of Public Information Services will retire July 24, 2007. Karen McBride, Web Services Librarian, began working on May 29, 2007.

Sandra Norlin reported that two long term employees have not kept current with the demands of their positions and are not fulfilling their duties. She explained how she will work with each of the employees and keep the Board informed of decisions that are reached regarding the employees and their positions.

Sandra also reported that another employee was given a written warning, and then continued to exhibit the same behavior and was suspended for five days. This employee has filed a grievance with her supervisor and Sandra Norlin and is working with an attorney.

Sandra will keep the Board apprised of these situations.

Sandra Norlin and Carol Kidd left the meeting.

The following minutes were prepared by Elaine Tejcek:

The Board agreed that the goals presented by Ms. Norlin were appropriate for 2007/2008. The Board discussed Sandra's retirement, possibly within five years, and her recommendations for her replacement, preferably from within. Sandra

Norlin will establish an action plan to achieve the new Strategic Plan objectives and implementation.

The Board consensus was to increase the Library Director's salary to \$119,000, which is an increase of 4.4%, and to eliminate the salary range for the position of Library Director and have the salary set by the Board.

The meeting adjourned at 8:50 p.m.

Minutes prepared by Carol Kidd & Elaine Tejcek.

Des Plaines Public Library

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BOARD OF TRUSTEES Minutes of the Executive Session June 19, 2007

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, June 19, 2007. President Noreen Lake called the meeting to order at 8:43 p.m.

Members Present: Maria Bahamon, Eldon Burk, Noreen Lake, George Magerl, Jerry Mahony, Elaine Tejcek.

Members Absent: Mary Ellicson, William Grice, Rhys Read.

EXECUTIVE SESSION MINUTES

The Board reviewed the Executive Session minutes and concurred that the need for confidentiality still exists as to all of the remaining Executive Session minutes.

Sandra Norlin received an email from Stephen Daniels from the Library Community Foundation, who stated that the funds missing from the Des Plaines Public Library Fund are expected to be recovered.

The meeting adjourned at 9:00 p.m.

Minutes prepared by Carol Kidd.

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BOARD OF TRUSTEES Minutes of the Executive Session November 20, 2007

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, November 20, 2007. President Noreen Lake called the meeting to order at 8:42 p.m.

Members Present: Maria Bahamon, Eldon Burk, William Grice, Noreen Lake, George Magerl, Jerry Mahony, Rhys Read.

Also Present: Sandra Norlin, Holly Richards Sorensen, Carol Kidd.

Members Absent: Matthew Bogusz, Elaine Tejcek.

EXECUTIVE SESSION MINUTES

Sandra Norlin reported on the following personnel changes:

IT Manager – Employee accepted a buyout incentive to resign his position. Sandra Norlin sought legal advice before proceeding with the offer. The position has been advertised, but will not be filled until a replacement is found for the Coordinator of Computer and Technical Services. A higher level of education will be a requirement for this position.

Coordinator of Computer & Technical Services – Employee gave two weeks notice with no prior indication that he would be leaving; stated “personal reasons.”

Head of Public Information Services – This position has been advertised and candidates are being interviewed.

The meeting adjourned at 8:56 p.m.

Minutes prepared by Carol Kidd.

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BOARD OF TRUSTEES Minutes of the Executive Session May 20, 2008

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, May 20, 2008. President Noreen Lake called the meeting to order at 9:44 p.m.

Members Present: Matthew Bogusz, Eldon Burk, Noreen Lake, George Magerl, Jerry Mahony.

Members Absent: Maria Bahamon, Rhys Read, Elaine Tejcek.

Also Present: Sandra Norlin, Holly Richards Sorensen, Heather Imhoff, Carol Kidd.

EXECUTIVE SESSION MINUTES

Sandra Norlin reported that she received a letter from Bruce Caris, Treasurer, Library Community Foundation, and a check in the amount of \$23,950.28 as a partial payment from one of Library Community Foundation's insurance carriers for the funds that had been misappropriated by the former executive director of the Library Community Foundation.

Sandra Norlin, Holly Richards Sorensen, Heather Imhoff and Carol Kidd left the meeting.

The following minutes were prepared by Matthew Bogusz:

Noreen Lake will prepare Library Director Sandra Norlin's yearly review. The Board approved Sandra's goals for 2008.

The Board consensus was to approve the proposed compensation package asked for by Sandra Norlin, which includes a two week study leave for a residency at the Ragdale Foundation in Lake Forest, IL and a salary increase of \$5,250, which is a 4.41% increase.

The meeting adjourned at 10:24 p.m.

Minutes prepared by Carol Kidd & Matthew Bogusz.

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BOARD OF TRUSTEES Minutes of the Executive Session June 17, 2008

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, June 17, 2008. President Noreen Lake called the meeting to order at 9:30 p.m.

Members Present: Matthew Bogusz, Eldon Burk, Noreen Lake, George Magerl, Rhys Read, Elaine Tejcek.

Members Absent: Maria Bahamon, Jerry Mahony.

Also Present: Sandra Norlin, Carol Kidd.

EXECUTIVE SESSION MINUTES

The Board consensus was to direct the Management Committee to review all Executive Session minutes and to make a recommendation to the Board on which minutes should be released.

MOTION by George Magerl, seconded by Matthew Bogusz, to direct the Management Committee to meet and review all Executive Session minutes and to make a recommendation to the Board on which minutes should be released.

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The Board approved a paid two week study leave for Library Director Sandra Norlin at the Ragdale Foundation in Lake Forest, IL and also approved the \$400.00 cost of the program.

The meeting adjourned at 9:57 p.m.

Minutes prepared by Carol Kidd.

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BOARD OF TRUSTEES Minutes of the Executive Session September 23, 2008

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, September 23, 2008. President Noreen Lake called the meeting to order at 10:01 p.m.

Members Present: Maria Bahamon, Matthew Bogusz, Eldon Burk, Noreen Lake, George Magerl, Rhys Read, Elaine Tejcek.

Also Present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen.

EXECUTIVE SESSION MINUTES

President Lake reported that she received a call from the State's Attorney's office requesting that she be a witness at the trial of Anne Johnson, but that before the trial started, Anne Johnson pled guilty. Sandra Norlin reported that Library Community Foundation still owes the library approximately \$8,800.00.

MOTION by Rhys Read, seconded by George Magerl, to adjourn the meeting.

The meeting adjourned at 10:15 p.m.

Minutes prepared by Carol Kidd.

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BOARD OF TRUSTEES Minutes of the Executive Session October 21, 2008

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, October 21, 2008. President Noreen Lake called the meeting to order at 8:21 p.m.

Members Present: Bogusz, Burk, Klebe, Lake, Magerl, Read, Rozovics, Tejcek.

Also Present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Heather Imhoff.

EXECUTIVE SESSION MINUTES

The Management Committee reviewed all Executive Session Minutes currently on file. Their recommendation was for the following minutes to no longer require confidential treatment and to be made available for public inspection:

December 18, 2007 – To Discuss Semi-Annual Review of Executive Session Minutes.

August 21, 2007 – Deliberations Concerning Salary Schedules for One or More Classes of Employees.

October 17, 2006 – Compensation, Discipline or Performance of a Specific Employee.

September 20, 2005 – To Discuss Probable or Imminent Litigation.

August 16, 2005 – To Discuss Probable or Imminent Litigation.

July 16, 2002 – Purchase or lease of Real Property, Review of Executive Session Minutes.

May 21, 2002 – Purchase or Lease of Real Property, Administrator's Evaluation.

August 21, 2001 – Purchase or Lease of Real Property.

July 17, 2001 – Purchase or Lease of Real Property, Semi-Annual Review of Executive Session Minutes.

January 16, 2001 – Purchase or Lease of Real Property.

The meeting adjourned at 8:29 p.m.

Minutes prepared by Carol Kidd.

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BOARD OF TRUSTEES Minutes of the Executive Session April 21, 2009

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, April 21, 2009. President Noreen Lake called the meeting to order at 8:05 p.m.

Members Present: Matthew Bogusz, Eldon Burk, Selma D'Souza, Myrtle Klebe, Noreen Lake, George Magerl, Rhys Read, Jeffery Rozovics, Elaine Tejcek.

Also Present: Sandra Norlin, Holly Richards Sorensen, Heather Imhoff, Carol Kidd.

EXECUTIVE SESSION MINUTES

The Board reviewed and discussed the library lease and will make no changes.

Sandra Norlin will contact City Manager Jason Bajor and ask him if he would appoint a contact person at the Public Works department who Gary Valente, Head of Building and Security Services, can contact with building and maintenance issues.

Noreen Lake will prepare Library Director Sandra Norlin's yearly review. President Lake will mail Sandra's goals and accomplishments to the Board members. The Board discussed compensation for Sandra Norlin.

The meeting adjourned at 8:48 p.m.

Minutes prepared by Carol Kidd.

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BOARD OF TRUSTEES Minutes of the Executive Session May 19, 2009

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, May 19, 2009. President Noreen Lake called the meeting to order at 8:12 p.m.

Members Present: Eldon Burk, Selma D'Souza, Myrtle Klebe, Noreen Lake, George Magerl, Rhys Read, Jeffery Rozovics.

Absent: Elaine Tejcek.

Also Present: Carol Kidd.

Noreen Lake prepared Library Director Sandra Norlin's yearly review. The Board discussed Sandra's goals for 2009/2010 and agreed to a salary increase of 2.2% with one additional week of vacation.

MOTION by Rhys Read, seconded by Jeffery Rozovics, to approve the Administrator Review prepared by President Noreen Lake with recommended changes and the recommended compensation of 2.2% with one additional week of vacation. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:17 p.m.

Minutes prepared by Carol Kidd.

BOARD OF TRUSTEES
Minutes of the Executive Session
June 16, 2009

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, June 16, 2009. President Noreen Lake called the meeting to order at 9:32 p.m.

Roll call indicated the following board members were present: Myrtle Klebe, Noreen Lake, George Magerl, Rhys Read, Jeffery Rozovics, Elaine Tejcek.

Absent: Eldon Burk, Selma D'Souza.

Also present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen.

The board will retain all Executive Session Minutes on file.

The meeting adjourned at 9:33 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES
Minutes of the Executive Session
November 3, 2009

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, November 3, 2009. President Noreen Lake called the meeting to order at 8:41 p.m.

Roll call indicated the following board members were present: Eldon Burk, Myrtle Klebe, Susan Moylan Krey, Noreen Lake, George Magerl, Jeffery Rozovics, Jennifer Tsalapatanis.

Members Absent: Selma D'Souza, Elaine Tejcek.

Also Present: Sandra Norlin, Carol Kidd, Margaret Scholl, Holly Richards Sorensen.

The board received salary and benefit information for library employees that was used to prepare the 2010 budget.

MOTION by George Magerl, seconded by Eldon Burk, to reduce merit increases in 2010 by one-half, with increases of 0%, 1.75%, 2.75% and 3.25% for the 2010 budget year only. (No vote was taken)

MOTION by Jennifer Tsalapatanis, seconded by Jeffery Rozovics, to amend the previous motion to read "to reduce merit increases in 2010 by one-half, but no increase more than 2.75% for the 2010 budget year only." VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Susan Moylan Krey, seconded by Jeffery Rozovics, to defer the hiring of the Teen Services Librarian and Staff Trainer for 2010. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Jennifer Tsalapatanis, seconded by Eldon Burk, to substitute the previous motion to read "to defer the hiring of the Staff Trainer position for 2010, but to hire a Teen Services Librarian for six months for 2010. VOTE: AYES: Burk, Klebe, Tsalapatanis. NAYS: Krey, Lake, Magerl, Rozovics. MOTION FAILED.

The board asked Library Director Sandra Norlin to direct staff to investigate other options for health insurance that would replace current city provided health insurance.

The meeting adjourned at 10:00 p.m.

Minutes prepared by Carol Kidd.

BOARD OF TRUSTEES
Minutes of the Executive Session
February 16, 2010

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, February 16, 2010. President Noreen Lake called the meeting to order at 9:48 p.m.

Members Present: Eldon Burk, Selma D'Souza, Myrtle Klebe, Susan Moylan Krey, Noreen Lake, George Magerl, Jeffery Rozovics, Elaine Tejcek, Jennifer Tsalapatanis.

Also Present: Sandra Norlin, Holly Richards Sorensen, Carol Kidd, Heather Imhoff.

Sandra Norlin reported that she contacted library attorney Gerard Dempsey, per instructions from the Board at their January 19, 2010 meeting, to ask that he pursue a larger settlement from the attorneys representing Library Community Foundation and Sarah Long in regard to the embezzlement of library funds. Sandra reported that Gerard Dempsey was told that this was a final offer. The Board consensus was to accept the settlement money and sign the release. The loss to the library's donation account is \$5,554.14. The final payment to the Des Plaines library will be \$3,270.00

The meeting adjourned at 10:00 p.m.

Minutes prepared by Carol Kidd.

BOARD OF TRUSTEES
Minutes of the Executive Session
May 18, 2010

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, May 18, 2010. President Noreen Lake called the meeting to order at 10:05 p.m.

Members Present:, Selma D'Souza, Myrtle Klebe, Susan Moylan Krey, Noreen Lake, George Magerl, Jeffery Rozovics, Jennifer Tsalapatanis.

Absent: Eldon Burk, Elaine Tejcek.

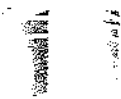
Also Present: Carol Kidd.

Noreen Lake prepared Library Director Sandra Norlin's yearly review. The Board discussed Sandra's goals for 2010/2011 and agreed to a salary increase of 2.5% with an additional two and one-half days of vacation.

MOTION by Jennifer Tsalapatanis, seconded by George Magerl, to approve the Administrator Review prepared by President Noreen Lake with recommended changes and the recommended compensation of 2.5% with an additional two and one-half days of vacation. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 10:25 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES
Minutes of the Executive Session
December 21, 2010

The Executive Session of the Des Plaines Public Library Board of Trustees was held In the second floor Conference Room on Tuesday, December 21, 2010. President George Magerl called the meeting to order at 9:12p.m.

ROLL CALL.

Roll call indicated the following board members were present: Eugene Fregetto, Dion Kendrick, Myrtle Klebe, Susan Moylan Krey, George Magerl, Steven Mokry, John Robinson, Jeffery Rozovics.

Absent: Jennifer Tsalapatanis.

Also present: Holly Richards Sorensen, Margaret Scholl

President Magerl explained that it was the board's responsibility to review the Executive Session minutes and proposed that the minutes be reviewed at a Management Committee meeting and that the Committee make a recommendation to the board about retention and release of the minutes.

MOTION by Susan Moylan Krey, seconded by Jeff Rozovics, to retain all Executive Session Minutes on file and to direct the Management Committee to meet and review all Executive Session Minutes prior to the July board meeting and to make a recommendation to the board about retention and release of minutes.

Dion Kendrick stated that he disagreed with the motion and wants to release all Executive Session Minutes.

ROLL CALL VOTE: AYES: Magerl, Fregetto, Klebe, Moylan Krey, Mokry, Robinson, Rozovics. NAYS: Kendrick.

MOTION by George Magerl, seconded by Myrtle Klebe, to adjourn the meeting.

The meeting adjourned at 9:21p.m.

Minutes prepared by Margaret Scholl

- Progress Report
- Response Requested by_____
- Board Action Required 06/21/2011

BOARD OF TRUSTEES
Minutes of Executive Session
April 28, 2011

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, April 28, 2011. Myrtle Klebe called the meeting to order 7:40 p.m.

Members Present: Klebe, Kendrick, Magerl, Robinson.

Also Present: Holly Richards Sorensen, Carol Kidd.

EXECUTIVE SESSION MINUTES

The Management Committee reviewed a portion of Executive Session minutes on file. Their recommendation was for the following minutes to no longer require confidential treatment and to be made available for public inspection:

MOTION by Eugene Fregetto, seconded by John Robinson, to recommend that the following minutes no longer require confidential treatment and be made available for public inspection:

December 19, 1995 – Administrator’s Review.

February 27, 1996 – Mayor Sherwood – Relationship with City Government.

January 21, 1997 – Administrator’s Review.

August 18, 1998 – Downtown Redevelopment.

September 8, 1998 – Downtown Redevelopment.

October 14, 1998 - Downtown Redevelopment.

October 20, 1998 - Downtown Redevelopment.

November 17, 1998 – Sale or Purchase of Real Property, Pending or Probable Litigation.

December 15, 1998 – Purchase or Lease of Real Property, Semi-Annual Review of Executive Session Minutes.

January 19, 1999 – Purchase or Lease of Real Property.

February 16, 1999 – Purchase or Lease of Real Property, Pending or Probable Litigation.

March 16, 1999 – Purchase or Lease of Real Property, Pending or Probable Litigation.

April 20, 1999 – Purchase or Lease of Real Property, Pending or Probable Litigation.

May 6, 1999 – Purchase or Lease of Real Property.
May 18, 1999 – Purchase or Lease of Real Property, Pending or Probable Litigation.
June 1, 1999 – Purchase or Lease of Real Property.
June 15, 1999 – Purchase or Lease of Real Property.
August 9, 1999 - Purchase or Lease of Real Property.
August 17, 1999 - Purchase or Lease of Real Property, Compensation of a Specific Employee.
August 15, 2000 - Purchase or Lease of Real Property.
May 15, 2001 – Administrator’s Evaluation.
June 19, 2001 - Purchase or Lease of Real Property, Personnel – Compensation, Litigation – Probable.
February 17, 2004 – To Discuss Compensation of a Specific Employee.
June 7, 2005 – To Discuss Compensation of a Specific Employee.
June 21, 2005 – To Discuss Compensation of a Specific Employee, Semi-Annual Review of Executive Session Minutes.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by John Robinson, seconded by Eugene Fregetto, to retain the following minutes:

January 20, 1998 – Appointment, Employment, or Dismissal of Employee.
March 17, 1998 – Appointment, Employment or Dismissal of Employee.
January 18, 2000 – Compensation, Discipline and Performance of Specific Employees, Semi-Annual Review of Minutes.
February 15, 2000 – Compensation, Discipline and Performance of Specific Employees.
September 21, 2004 – To Discuss Compensation of a Specific Employee.
October 19, 2004 - To Discuss Compensation of a Specific Employee.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:34 p.m.

Minutes prepared by Carol Kidd.

BOARD OF TRUSTEES
Minutes of Executive Session
June 21, 2011

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, June 21, 2011. President Magerl called the meeting to order 9:22 p.m.

Members Present: Eugene Fregetto, Dion Kendrick, Myrtle Klebe, George Magerl, Steven Mokry, Susan Moylan Krey.

Absent: John Robinson, Jeff Rozovics, Jennifer Tsalapanis.

Also Present: Holly Richards Sorensen, Carol Kidd.

EXECUTIVE SESSION MINUTES

The Management Committee reviewed a portion of Executive Session minutes on file. Their recommendation was for the following minutes to no longer require confidential treatment and to be made available for public inspection:

December 19, 1995 – Administrator’s Review.
February 27, 1996 – Mayor Sherwood – Relationship with City Government.
January 21, 1997 – Administrator’s Review.
August 18, 1998 – Downtown Redevelopment.
September 8, 1998 – Downtown Redevelopment.
October 14, 1998 - Downtown Redevelopment.
October 20, 1998 - Downtown Redevelopment.
November 17, 1998 – Sale or Purchase of Real Property, Pending or Probable Litigation.
December 15, 1998 – Purchase or Lease of Real Property, Semi-Annual Review of Executive Session Minutes.
January 19, 1999 – Purchase or Lease of Real Property.
February 16, 1999 – Purchase or Lease of Real Property, Pending or Probable Litigation.
March 16, 1999 – Purchase or Lease of Real Property, Pending or Probable Litigation.
April 20, 1999 – Purchase or Lease of Real Property, Pending or Probable Litigation.
May 6, 1999 – Purchase or Lease of Real Property.
May 18, 1999 – Purchase or Lease of Real Property, Pending or Probable Litigation.
June 1, 1999 – Purchase or Lease of Real Property.
June 15, 1999 – Purchase or Lease of Real Property.
August 9, 1999 - Purchase or Lease of Real Property.

August 17, 1999 - Purchase or Lease of Real Property, Compensation of a Specific Employee.

August 15, 2000 - Purchase or Lease of Real Property.

May 15, 2001 – Administrator’s Evaluation.

June 19, 2001 - Purchase or Lease of Real Property, Personnel – Compensation, Litigation – Probable.

February 17, 2004 – To Discuss Compensation of a Specific Employee.

June 7, 2005 – To Discuss Compensation of a Specific Employee.

June 21, 2005 – To Discuss Compensation of a Specific Employee, Semi-Annual Review of Executive Session Minutes.

The Management Committee also reviewed the following minutes and their recommendation is to retain the following minutes:

January 20, 1998 – Appointment, Employment, or Dismissal of Employee.

March 17, 1998 – Appointment, Employment or Dismissal of Employee.

January 18, 2000 – Compensation, Discipline and Performance of Specific Employees, Semi-Annual Review of Minutes.

February 15, 2000 – Compensation, Discipline and Performance of Specific Employees.

September 21, 2004 – To Discuss Compensation of a Specific Employee.

October 19, 2004 - To Discuss Compensation of a Specific Employee.

The meeting adjourned at 9:26 p.m.

Minutes prepared by Carol Kidd.