



BOARD OF TRUSTEES  
Minutes of the Executive Session  
July 15, 2008

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor Conference Room on Tuesday, July 15, 2008. President Noreen Lake called the meeting to order at 5:51 p.m.

Members Present: Maria Bahamon, Matthew Bogusz, Eldon Burk, Noreen Lake, George Magerl, Rhys Read, Elaine Tejcek.

Also Present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Heather Imhoff.

EXECUTIVE SESSION MINUTES

Sandra Norlin stated that a library employee was in violation of the library's substance abuse policy. The employee received treatment, but within three weeks violated the policy, testing positive for alcohol. Sandra Norlin sought legal advice before proceeding with an offer to the employee to voluntarily resign her position. The employee was offered three months paid health insurance, as well as some paid time off. Sandra reported that she followed the library and City of Des Plaines policy on substance abuse.

The meeting adjourned at 6:04 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES  
Minutes of Executive Session  
November 16, 2017

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, November 16, 2017. President Sarlo called the meeting to order 7:50 p.m.

Roll call indicated the following board members were present: Kris Graack, Nicholas Harkovich, Denise Hudec, Bruce Lester, Umair Qadeer, Vincent Rangel, Earl Wilson, Patricia Thompson, Gregory Sarlo, Carol Kidd.

Also present: Holly Richards Sorensen.

EXECUTIVE SESSION MINUTES

The board discussed letters they received from two library employees whose positions were being eliminated. President Gregory Sarlo stated that he met individually with the two employees and that the meetings went well. President Gregory Sarlo also stated that one of the employees was offered and accepted a comparable position and the other employee could apply for the newly created position. President Gregory Sarlo stated that the board should not be involved in staff issues. The board discussed the letters they received from the two library employees and who should respond to the employees. The board consensus was to read the following statement in regular session:

“The board received correspondence that pertains to job appointments. Because this subject is not within the purview of the board it is being referred to the appropriate library administration.”

The meeting adjourned at 9:04 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES  
Minutes of Executive Session  
December 21, 2017

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, December 21, 2017. Vice President Vincent Rangel called the meeting to order 7:39 p.m.

Roll call indicated the following board members were present: Kristen Graack, Nicholas Harkovich, Denise Hudec, Bruce Lester, Umair Qadeer, Vincent Rangel, Earl Wilson, Patricia Thompson, Carol Kidd.

Absent: Gregory Sarlo.

Also present: Holly Richards Sorensen.

The board reviewed the following Executive Session minutes and the following minutes will no longer require confidential treatment and are available for public inspection:

June 15, 2017 - Semi-Annual Review of Executive Session Minutes.

The board reviewed the following Executive Session minutes and the consensus was that the following minutes will be retained:

July 15, 2008 – Compensation, Discipline or Performance of a Specific Employee.

November 16, 2017 – Appointment, Employment, Compensation, Discipline or Performance of a Specific Employee.

The meeting adjourned at 7:50 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES  
Minutes of Executive Session  
February 15, 2018

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, February 15, 2018. President Gregory Sarlo called the meeting to order 7:54 p.m.

Roll call indicated the following board members were present: Kristen Graack, Nicholas Harkovich, Denise Hudec, Bruce Lester, Umair Qadeer, Gregory Sarlo, Earl Wilson, Patricia Thompson, Carol Kidd.

Absent: Vincent Rangel.

Also present: Holly Richards Sorensen.

The board discussed an annual salary increase for Library Director Holly Richards Sorensen. The consensus was to award Library Director Holly Richards Sorensen a 5% salary increase effective January 1, 2018.

Meeting adjourned at 8:16 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES  
Minutes of Executive Session  
April 19, 2018

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, April 19, 2018. Vice President Rangel called the meeting to order 7:43 p.m.

Roll call indicated the following board members were present: Kristen Graack, Denise Hudec, Bruce Lester, Umair Qadeer, Vincent Rangel, Earl Wilson, Patricia Thompson, Carol Kidd.

Absent: Nicholas Harkovich, Gregory Sarlo.

Also present: Holly Richards Sorensen.

Trustee Earl Wilson prepared and presented a Power Point presentation on his experiences as a library trustee and as a library patron. Trustee Earl Wilson talked about how he has offered suggestions to the board and staff on cost savings for IT proposals.

Trustee Earl Wilson talked about two letters that he and other board members received from two library employees whose jobs had been eliminated. Trustee Earl Wilson disagreed with the board decision to refer personnel matters back to the library director.

Trustee Earl Wilson showed a Power Point slide from the Illinois Public Library Annual Report. Trustee Earl Wilson disagreed with some information on the report.

Meeting adjourned at 8:44 p.m.

Minutes prepared by Carol Kidd.