

BOARD OF TRUSTEES
Minutes of Executive Session
January 20, 2015

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, January 20, 2015. President Sarlo called the meeting to order 4:59 p.m.

Members Present: Kristen Graack, Steve Mokry, Rich Pope, Vincent Rangel, Gregory Sarlo, Carol Kidd

Absent: Alma Perez.

Also Present: Holly Richards Sorensen.

EXECUTIVE SESSION MINUTES

The board discussed a salary increase for the library director for 2015.

The board consensus was to give the library director a salary increase of 2.75% for 2015 and a one-time bonus of three additional vacation days.

The meeting adjourned at 5:45 p.m.

Minutes prepared by Carol Kidd.

BOARD OF TRUSTEES
Minutes of Executive Session
June 16, 2015

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, June 16, 2015. President Sarlo called the meeting to order 7:27p.m.

Members Present: Steve Mokry, Alma Perez, Rich Pope, Vince Rangel, Gregory Sarlo, Earl Wilson, Carol Kidd

Absent: Kris Graack, Obaidur Rahman.

Also Present: Holly Richards Sorensen.

EXECUTIVE SESSION MINUTES

The Board reviewed the following Executive Session minutes and the minutes will no longer require confidential treatment and are available for public inspection:

December 16, 2014 – Semi-Annual Review of Executive Session minutes.

January 20, 2015 – Appointment, Employment, Compensation, Discipline, Performance or Dismissal of a Specific Employee.

The Board reviewed the following minutes and their recommendation is to retain the following minutes:

July 15, 2008 – Compensation, Discipline or Performance of a Specific Employee.

The meeting adjourned at 7:40 p.m.

Minutes prepared by Carol Kidd.

BOARD OF TRUSTEES
Minutes of Executive Session
September 15, 2015

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, September 15, 2015. President Sarlo called the meeting to order 7:53 p.m.

Members Present: Kristen Graack, Steve Mokry, Rich Pope, Gregory Sarlo, Earl Wilson, Carol Kidd

Absent: Alma Perez, Obaidur Rahman, Vince Rangel.

Also Present: Holly Richards Sorensen.

EXECUTIVE SESSION MINUTES

President Sarlo talked to the board about procedures/processes that board members should follow when speaking as a member of the board to the press, public or library staff. He explained that whomever sits as president of the board speaks for the entire board. President Sarlo stated that if a board member is asked a question by the public or press that the board member should consult with either the library director or the board president. President Sarlo advised board members that the library director is responsible for library employees and that board members should be careful when interacting with staff so as not to undermine the library director. President Sarlo also talked to the board about requesting information from library staff. He advised board members to bring up requests for statistics or other information at the board meetings.

The meeting adjourned at 8:15 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES
Minutes of Executive Session
December 17, 2015

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, December 17, 2015. President Sarlo called the meeting to order 7:44 p.m.

Members Present: Denise Hudec, Kris Graack, Steve Mokry, Earl Wilson, Vince Rangel, Gregory Sarlo, Carol Kidd.

Absent: Rich Pope, Obaidur Rahman, Patricia Thompson.

Also Present: Holly Richards Sorensen.

EXECUTIVE SESSION MINUTES

The Board reviewed the following Executive Session minutes and the minutes will no longer require confidential treatment and are available for public inspection:

June 16, 2015– Semi-Annual Review of Executive Session minutes.

September 15, 2015 – Discussions Regarding Self-Evaluation, Practices and Procedures or Professional Ethics.

The Board reviewed the following minutes and their recommendation is to retain the following minutes:

July 15, 2008 – Compensation, Discipline or Performance of a Specific Employee.

The board will postpone discussion of Executive Session Item B. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of a Specific Employee until the January 21, 2016 Board of Trustees meeting.

The meeting adjourned at 8:01 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES
Minutes of Executive Session
January 21, 2016

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, January 21, 2016. President Sarlo called the meeting to order 4:29 p.m.

Roll call indicated the following board members were present: Kris Graack, Rich Pope, Earl Wilson, Vince Rangel, Gregory Sarlo, Carol Kidd.

Absent: Denise Hudec, Steve Mokry, Obaidur Rahman, Patricia Thompson.

Also present: Holly Richards Sorensen.

EXECUTIVE SESSION MINUTES

The board discussed a salary increase for the library director for 2016.

The board consensus was to give the library director a salary increase of 3.5% for 2016.

The meeting adjourned at 5:52p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES
Minutes of Executive Session
February 18, 2016

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, February 18, 2016. President Sarlo called the meeting to order 7:34 p.m.

Roll call indicated the following board members were present: Kris Graack, Denise Hudec, Steve Mokry, Rich Pope, Earl Wilson, Patricia Thompson, Gregory Sarlo, Carol Kidd.

Absent: Vince Rangel.

Also present: Holly Richards Sorensen, Roberta Johnson.

EXECUTIVE SESSION MINUTES

The board discussed salary increases for staff and what would be proportionate in relation to the library director increase for 2016.

The board consensus was to adjust the staff merit increases so staff is eligible for the same increase as the library director in 2016. Staff may be awarded either a 3.5% merit increase for Exceeds Standards or a 3.0% merit increase for Meets Standards. No merit increase will be given for Needs Improvement or Unsatisfactory.

The meeting adjourned at 8:44 p.m.

Minutes prepared by Carol Kidd.



BOARD OF TRUSTEES
Minutes of Executive Session
June 16, 2016

The Executive Session of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, June 16, 2016. President Sarlo called the meeting to order 7:52 p.m.

Roll call indicated the following board members were present: Kris Graack, Denise Hudec, Steve Mokry, Rich Pope, Vince Rangel, Earl Wilson, Patricia Thompson, Gregory Sarlo, Carol Kidd.

Also present: Holly Richards Sorensen, Roberta Johnson.

The Board reviewed the following Executive Session minutes and the minutes will no longer require confidential treatment and are available for public inspection:

June 16, 2016– Semi-Annual Review of Executive Session minutes.

The Board reviewed the following minutes and their recommendation is to retain the following minutes:

July 15, 2008 – Compensation, Discipline or Performance of a Specific Employee.

The meeting adjourned at 8:00 p.m.

Minutes prepared by Carol Kidd.