



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, March 12, 2026

I. Call to Order.

The meeting was called to order at 7:03 p.m.

II. Roll Call.

Roll call indicated the following Trustees were

PRESENT: Lisa DuBrock, Robert Flinn, Kristen Graack, Christine Halblander, Nicholas Harkovich, Rachel Rice, Michelle Shimon-Hutchison, Dr. Megan Williams.

ABSENT: Dr. Gregory Sarlo.

ALSO PRESENT: Director Laurie Papadourakis, Joanie Sebastian, Heather Imhoff, Michelle Meyer-Edley, Drew Langlie, John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A.

V. Consideration of the Agenda.

MOTION by Halblander, seconded by DuBrock, to accept the Agenda.

AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Shimon-Hutchison, Williams.

NAYS: None.

MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda. [Action Item]

A. Approval of the Minutes of the Regular Board Meeting – February 2026.

B. Acceptance of Financial Reports for February 2026.

C. Acceptance of Reports.

1. Statistics Report for February 2026.

2. Director's Report for February 2026.

Trustee Rice asked that item 7A of the Minutes of the February Executive Committee Meeting - Preparation for the Director's Annual Review – be updated to state that the survey will be down electronically. She also requested that the Minutes of the February Board meeting be updated to reflect a 5:05 p.m. meeting start, and that Announcements include that Papadourakis spoke of anti-harassment training for trustees, and invited trustees to the Mayor's Annual Breakfast on March 19, 2026.

MOTION by Rice, seconded by Shimon-Hutchison, to accept the Consent Agenda.
AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Shimon-Hutchison, Williams.
NAYS: None.
MOTION CARRIED.

VIII. New Business.

- A. Approval of Payment of Vendor Checks Report and ACH Payments in the amount of \$279,743.57.

MOTION by DuBrock, seconded by Shimon-Hutchison, to approve payment of vendor checks and ACH Payments in the amount of \$279,743.57 as listed on the vendor checks report of February 2026 and authorize Director Laurie Papadourakis to transfer the amount required to the Library's operating account. Roll Call
AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Shimon-Hutchison, Williams.
NAYS: None.
MOTION CARRIED.

- B. Report out from Management Committee on proposed changes to Policy.

MOTION by DuBrock, seconded by Rice, to accept the recommendation of the Management Committee regarding the addition of an AI policy and changes to additional policies affected by AI.
AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Shimon-Hutchison, Williams.
NAYS: None.
MOTION CARRIED.

MOTION by Rice, seconded by Shimon-Hutchison, to accept the recommendation of the Management Committee regarding the policy change to Leaves Without Pay for Part-Time Employees.
AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Shimon-Hutchison, Williams.
NAYS: None.
MOTION CARRIED.

- C. Review of proposals and selection of vendor for Self-Checks.

Director Papadourakis presented an overview of the vendor proposals received for replacement of Self-Checks and recommended the selection of Bibliotheca as the

vendor. Trustees agreed, with some additional details they would like clarified.

MOTION by Halblander, seconded by DuBrock, to award Bibliotheca the contract for new Self-Checks, and authorize Director Papadourakis to approve a contract up to \$60,000, according to the terms discussed by the Board.

Roll Call Vote:

AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Shimon-Hutchison, Williams.

NAYS: None.

MOTION CARRIED.

IX. Other.

Papadourakis shared that DPPL is in the process of making the updates necessary to meet the April 24, 2026, deadline for WCAG 2.1 AA accessibility. Content on the current website has been pared down to meet the criteria, and then we are in the process of transitioning to a new, accessible, website in mid-2026.

Papadourakis congratulated DPPL YS librarian Brenda Murphy on being awarded the Kiwanis Dr. Luis V. Amador award for outstanding community service.

DPPL's makerspace, The Canvas, has been awarded a 2026 Community Enhancement Award by the Des Plaines Chamber of Commerce.

She shared an Impact Report created for the Rivers Gives Foundation, detailing the impact their \$65,000 grant to The Canvas has made. Papadourakis also announced that we are beginning Canvas for Kids programming to tweens.

Mandatory Anti-Sexual Harassment training for Trustees will be sent out shortly.

The Finance Committee will meet on April 16th at 6 p.m., prior to the regular meeting at 7 p.m.

Trustees need to file annual statements of economic interest with the government and provide a copy of the confirmation for the City.

Trustee Flinn thanked new State Rep Justin Cochran for sending a letter encouraging DPPL to reach out to him for assistance if there is anything the State can help with.

Flinn also proposed that the most streamlined way to update the Director's Report is for him to meet with Library staff, he will come up with a draft and then call upon the other Board Members to submit feedback. Papadourakis said she plans on creating a narrative report for the Board Packets going forward, as well.

X. Announcements.

None.

XI. Correspondence.

None.

XII. Adjournment.

MOTION by Rice, seconded by DuBrock, to adjourn.

AYES: DuBrock, Graack, Rice.

NAYS: None.

MOTION CARRIED.

The meeting was adjourned at 8:49 p.m.