



NOTICE

DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

REGULAR MEETING

**Thursday, August 28, 2025 5:30 p.m. in
the 2nd floor Conference Room**

AGENDA

- Report out from the Finance Committee on the proposed 2026 Budget. [Action Item]

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2776 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Agenda for the Regular Meeting Thursday, August 28, 2025 5:30 p.m. in the 2nd floor Conference Room

- I. Call to Order. (5:30 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to invoke the Remote Participation Policy. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. Consent Agenda. [Action Item] (5:45 p.m.)
 - A. Approval of the Minutes of the Regular Board Meeting - July 2025.
 - B. Acceptance of Financial Reports for July 2025.
 - Acceptance of Reports.
 - 1. Statistics Report for July 2025.
 - 2. Director's Report for July 2025.
- VIII. New Business. (5:55 p.m.)
 - A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$333,825.25. [Action Item]
 - B. Report out from the Finance Committee on the proposed 2026 Budget. [Action Item]
 - C. 2026-2029 Strategic Planning Process.
- IX. Other.
- X. Announcements and Correspondence.
- XI. Adjournment. (6:00 p.m.)

This meeting will be video recorded, and available on the Library's website.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, July 17, 2025

I. Call to Order.

The meeting was called to order at 5:04 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Lisa DuBrock, Robert Flinn, Nick Harkovich, Michelle Shimon-Hutchison. ABSENT: Kristen Graack, Christine Halblander, Rachel Rice. ALSO PRESENT: DPPL Staff Laurie Papadourakis, Heather Imhoff, Michelle Meyer-Edley, Lynne Rubio.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A.

V. Consideration of the Agenda.

MOTION by DuBrock, seconded by Shimon-Hutchison, to accept the Agenda. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – June 2025.
- B. Acceptance of Financial Reports for June 2025.
 - Acceptance of Reports.
 - 1. Statistics Report for June 2025.
 - 2. Director's Report for June 2025.

MOTION by DuBrock, seconded by Shimon-Hutchison, to accept the Consent Agenda. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$276,080.40.

MOTION by DuBrock, seconded by Flinn, to Approve Payment of Vendor Checks and ACH Payments in the amount of \$276,080.40 as listed on the vendor checks report of June 2025 and authorize Director Papadourakis to transfer the amount required to the Library's operating account. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- B. Review of 2025 Virtual Server Hosts Replacement proposals, and selection of a vendor.

MOTION by Shimon-Hutchison, seconded by Harkovich, to accept the lowest bid proposal by SHI in the amount of \$36,780.66. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- C. 2025/2026 Committee Assignments.

President Sarlo announced the 2025-2026 Committees as follows:

Management: Graack (Chair), Rice, DuBrock.

Planning: Rice (Chair), Flinn, TBD trustee.

Finance: DuBrock (Chair), Halblander, Shimon-Hutchison.

Building and Grounds: Halblander (Chair), Harkovich, Shimon-Hutchison.

Executive Committee: Sarlo, Graack, DuBrock.

- D. Approval of 2025/2026 Board Meeting Dates.

MOTION by Shimon-Hutchison, seconded by Flinn, to accept the 2025/2026 Board of Trustee Meeting Dates as proposed. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The 2025/2026 DPPL Board of Trustees Meeting Dates are:

August 21, 2025

September 18, 2025

October 16, 2025

November 20, 2025

December 18, 2025

January 15, 2026

February 19, 2026 at 5 pm

March 12, 2026

April 16, 2026

May 21, 2026

June 18, 2026

July 16, 2026 at 5 pm

IX. Other.

Director Papadourakis thanked the Giese Family for donating \$250,000 to The Canvas to date this year. This is a restricted donation for programming, supplies and equipment for The Canvas, DPPL's makerspace.

She shared positive patron and community feedback to DPPL's Juneteenth programming and closing.

She thanked the City of Des Plaines social worker Anjelika for assisting in the process of identifying and hiring a Social Services Coordinator for the Library, a new position.

She reported that DPPL has received notice of the award of a 2025 Per Capita Grant in the amount of \$89,495.63.

She reported that the Supreme Court has ruled the ERate program constitutional and that it is expected to remain active. DPPL receives significant funding through this program.

She reported that two staff members have utilized DPPL's new tuition reimbursement benefit.

X. Announcements and Correspondence.

None.

XI. Adjournment.

MOTION by Harkovich, seconded by Shimon-Hutchison, to adjourn.

AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The meeting adjourned at 5:45 p.m.



Des Plaines Public Library

Monthly Financial Report For the Month Ended July 31, 2025

Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

Lauterbach & Amen, LLP
668 N. River Road, Naperville, IL 60563
Phone: 630.393.1483 www.lauterbachamen.com

Des Plaines Public Library

Table of Contents

	Page
Financial Statements	
Governmental Funds - Balance Sheet.....	2-1
Governmental Funds - Income Statement.....	3-1
Supplementary Information	
Treasurers Report.....	4-1
Balance Sheet.....	5-x
Revenue Report.....	6-x
Expenditures Report.....	7-x
Check Register.....	8-x
Vendor Check Report.....	9-x
ACH Payments.....	10-x
Cash Flow Summary.....	11-x

Financial Statements

Des Plaines Public Library
Governmental Funds Balance Sheet
As of July 31, 2025

	General Fund	Capital Projects Fund	Total
ASSETS			
Cash and Investments	\$ 5,838,432.08	\$ 658,339.46	\$ 6,496,771.54
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	6,251,585.00	-	6,251,585.00
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
Total Assets	<u>\$ 12,090,017.08</u>	<u>\$ 658,339.46</u>	<u>\$ 12,748,356.54</u>
LIABILITIES			
Accounts Payable	\$ 254,450.12	\$ -	\$ 254,450.12
Accrued Payroll	86,765.97	-	86,765.97
Due to other funds	<u>95,082.67</u>	<u>-</u>	<u>95,082.67</u>
Total Liabilities	<u>436,298.76</u>	<u>-</u>	<u>436,298.76</u>
Deferred Inflows of Resources			
Property Taxes	<u>6,251,585.00</u>	<u>-</u>	<u>6,251,585.00</u>
Total Liabilities and Deferred Inflows of Resources	<u>6,687,883.76</u>	<u>-</u>	<u>6,687,883.76</u>
FUND BALANCE			
Fund Balance - Unreserved	5,402,133.32	658,339.46	6,060,472.78
Total Fund Balance	<u>5,402,133.32</u>	<u>658,339.46</u>	<u>6,060,472.78</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 12,090,017.08</u>	<u>\$ 658,339.46</u>	<u>\$ 12,748,356.54</u>

Des Plaines Public Library

Governmental Funds Statement of Revenues,
Expenditures, and Changes In Fund Balances

For the 7 Months Ended July 31, 2025

	General Fund	Capital Projects Fund	Total
REVENUES			
Taxes	\$ 3,027,550.52	\$ -	\$ 3,027,550.52
Intergovernmental	76,181.43	-	76,181.43
Fines & Fees	28,501.08	-	28,501.08
Interest	145,908.44	18,147.23	164,055.67
Special Events and Programs	2,656.00	-	2,656.00
Miscellaneous	268,607.37	-	268,607.37
Total Revenues	3,549,404.84	18,147.23	3,567,552.07
EXPENDITURES			
Personnel	\$ 1,977,755.72	\$ -	\$ 1,977,755.72
Operating	1,500,918.15	-	1,500,918.15
Library Materials	497,812.77	-	497,812.77
Capital Outlay	92,737.81	68,620.31	161,358.12
Other Expenditures	65,520.16	-	65,280.52
Total Expenditures	4,134,744.61	68,620.31	4,203,364.92
Net Change in Fund Balances	(585,339.77)	(50,473.08)	(635,812.85)
FUND BALANCES			
Beginning of the year	5,987,473.09	708,812.54	6,696,285.63
End of the period	\$ 5,402,133.32	\$ 658,339.46	\$ 6,060,472.78

Supplementary Information

Des Plaines Public Library

Treasurer's Report as of July 31, 2025

<u>Cash Account</u>	<u>Invested</u>
201-1101000 - Petty Cash	500.00
201-1101100 - Cash in Registers	150.00
201-1102030 - Village B&T Donation #6718	123,841.49
201-1102040 - Village B&T Donation #9878	241,400.69
201-1102060 - Village B&T Checking #0289	374,265.39
201-1102050 - Wintrust Brokerage	133,714.17
201-1102079 - Illinois Funds # 2591	4,963,560.34
202-1102079 - Illinois Funds # 2591	<u>658,339.46</u>
	5,621,899.80
201-1102070 - INB E-Pay	1,000.00
Total Invested	<u>\$ 6,496,771.54</u>

Des Plaines Public Library
Balance Sheet as of July 31, 2025

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
General Fund			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1101100 - Cash in Registers	150.00	0.00	150.00
1102030 - Village B&T Donation #6718	53,682.24	70,159.25	123,841.49
1102040 - Village B&T Donation #9878	240,493.13	907.56	241,400.69
1102050 - Wintrust Brokerage	130,198.57	3,515.60	133,714.17
1102060 - Village B&T Checking #0289	334,522.48	39,742.91	374,265.39
1102070 - INB E-Pay	1,000.00	0.00	1,000.00
1102079 - Illinois Funds # 2591	5,464,302.91	(500,742.57)	4,963,560.34
1118000 - Receivable - Property Taxes	<u>6,251,585.00</u>	<u>0.00</u>	<u>6,251,585.00</u>
	<u>12,476,434.33</u>	<u>(386,417.25)</u>	<u>12,090,017.08</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	201,736.71	52,713.41	254,450.12
2430707 - Due to Library Comp Abs	95,082.67	0.00	95,082.67
2450040 - Accrued Payroll	86,765.97	0.00	86,765.97
2470000 - Deferred Revenue - Property Tax	<u>6,251,585.00</u>	<u>0.00</u>	<u>6,251,585.00</u>
	<u>6,635,170.35</u>	<u>52,713.41</u>	<u>6,687,883.76</u>
 <u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>5,987,473.09</u>	<u>0.00</u>	<u>5,987,473.09</u>
	<u>5,987,473.09</u>	<u>0.00</u>	<u>5,987,473.09</u>
 Total Liabilities and Fund Balance	 <u>12,622,643.44</u>	 <u>52,713.41</u>	 <u>12,675,356.85</u>
 Excess Revenues Over Expenses	 <u>(146,209.11)</u>	 <u>(439,130.66)</u>	 <u>(585,339.77)</u>

Des Plaines Public Library
Balance Sheet as of July 31, 2025

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
Capital Projects Fund			
<u>Assets</u>			
1102079 - Illinois Funds # 2591	685,627.31	(27,287.85)	658,339.46
	<u>685,627.31</u>	<u>(27,287.85)</u>	<u>658,339.46</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	6,558.33	(6,558.33)	0.00
	<u>6,558.33</u>	<u>(6,558.33)</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	708,812.54	0.00	708,812.54
Total Liabilities and Fund Balance	<u>715,370.87</u>	<u>(6,558.33)</u>	<u>708,812.54</u>
Excess Revenues Over Expenses	<u>(29,743.56)</u>	<u>(20,729.52)</u>	<u>(50,473.08)</u>
Compensated Absences Fund			
<u>Assets</u>			
1120201 - Due From Library	95,082.67	0.00	95,082.67
	<u>95,082.67</u>	<u>0.00</u>	<u>95,082.67</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	95,082.67	0.00	95,082.67
	<u>95,082.67</u>	<u>0.00</u>	<u>95,082.67</u>
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	<u>95,082.67</u>	<u>0.00</u>	<u>95,082.67</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library
Balance Sheet as of July 31, 2025

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
Fixed Assets Fund			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,444,605.00	0.00	2,444,605.00
1204201 - Fixed Assets - Library Equipment	2,132,156.60	0.00	2,132,156.60
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1207000 - Fixed Assets - Construction In Progress	810,577.37	0.00	810,577.37
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,784,364.00)</u>	<u>0.00</u>	<u>(1,784,364.00)</u>
	<u>3,627,929.36</u>	<u>0.00</u>	<u>3,627,929.36</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>3,627,929.36</u>	<u>0.00</u>	<u>3,627,929.36</u>
	<u>3,627,929.36</u>	<u>0.00</u>	<u>3,627,929.36</u>
 Total Liabilities and Net Capital Assets	 <u>3,627,929.36</u>	 <u>0.00</u>	 <u>3,627,929.36</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>
 Long Term Liability Fund			
<u>Assets</u>			
1805920 - Deferred Outflows - IMRF	<u>1,779,032.00</u>	<u>0.00</u>	<u>1,779,032.00</u>
	<u>1,779,032.00</u>	<u>0.00</u>	<u>1,779,032.00</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2812092 - OPEB Liability	761,735.00	0.00	761,735.00
2973920 - Deferred Inflows - IMRF	<u>66,424.00</u>	<u>0.00</u>	<u>66,424.00</u>
	<u>828,159.00</u>	<u>0.00</u>	<u>828,159.00</u>
 <u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>950,873.00</u>	<u>0.00</u>	<u>950,873.00</u>
	<u>950,873.00</u>	<u>0.00</u>	<u>950,873.00</u>
 Total Liabilities and Net LT Liabilities	 <u>1,779,032.00</u>	 <u>0.00</u>	 <u>1,779,032.00</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>

Des Plaines Public Library

Revenue Report

For the 7 Months Ended July 31, 2025

	M.T.D. <u>Collected</u>	Y.T.D. <u>Collected</u>	Budgeted <u>Amount</u>	Budgeted <u>Remaining</u>	Prct. <u>Collected</u>
<u>General Fund</u>					
<u>Taxes</u>					
201-4810036 - Property Taxes 2024	0.00	3,027,550.52	6,100,000.00	3,072,449.48	49.63
	0.00	3,027,550.52	6,100,000.00	3,072,449.48	49.63
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	0.00	71,181.43	800,000.00	728,818.57	8.90
201-4822040 - State Grant - Per Capita	0.00	0.00	90,102.00	90,102.00	0.00
201-4822090 - Grant Revenue	0.00	0.00	0.00	0.00	0.00
201-4822095 - State Grant - Library	0.00	5,000.00	10,000.00	5,000.00	50.00
	0.00	76,181.43	900,102.00	823,920.57	8.46
<u>Fines & Fees</u>					
201-4850101 - Library Fees	5,177.21	17,442.92	15,000.00	(2,442.92)	116.29
201-4850201 - Copying Fees	1,161.99	8,088.43	15,000.00	6,911.57	53.92
201-4850203 - Lost Materials	56.40	554.73	0.00	(554.73)	0.00
201-4850207 - Non-Res Cards	132.00	1,440.00	1,400.00	(40.00)	102.86
201-4850208 - Meeting Room Fees	60.00	975.00	1,500.00	525.00	65.00
	6,587.60	28,501.08	32,900.00	4,398.92	86.63
<u>Special Programs & Events</u>					
201-4850215 - Friends of the Library Reimbursements	0.00	2,656.00	5,000.00	2,344.00	53.12
	0.00	2,656.00	5,000.00	2,344.00	53.12
<u>Interest</u>					
201-4830010 - Gain/Loss on Investments	3,515.60	(4,219.03)	0.00	4,219.03	0.00
201-4890010 - Interest Income	20,382.88	150,127.47	150,000.00	(127.47)	100.08
	23,898.48	145,908.44	150,000.00	4,091.56	97.27
<u>Other Revenue</u>					
201-4830020 - Makerspace Donation	0.00	156,552.48	0.00	(156,552.48)	0.00
201-4830025 - Makerspace Revenue	4.88	47.69	0.00	(47.69)	0.00
201-4899900 - Miscellaneous Revenue	0.00	244.20	70,000.00	69,755.80	0.35
201-4899910 - Vending Machine Revenue	82.95	596.44	500.00	(96.44)	119.29
201-4899920 - Library Donations	100,000.00	103,727.24	125,000.00	21,272.76	82.98
201-4899940 - Friends Book Sale	1,133.91	7,439.32	14,000.00	6,560.68	53.14
	101,221.74	268,607.37	209,500.00	(59,107.37)	128.21
Total General Fund	131,707.82	3,549,404.84	7,397,502.00	3,848,097.16	47.98

Des Plaines Public Library
Revenue Report
For the 7 Months Ended July 31, 2025

	M.T.D. <u>Collected</u>	Y.T.D. <u>Collected</u>	Budgeted <u>Amount</u>	Budgeted <u>Remaining</u>	Prct. <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>2,443.64</u>	<u>18,147.23</u>	<u>75,000.00</u>	<u>56,852.77</u>	<u>24.20</u>
	<u>2,443.64</u>	<u>18,147.23</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>0.00</u>
<u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
Total Capital Projects Fund	<u>2,443.64</u>	<u>18,147.23</u>	<u>575,000.00</u>	<u>556,852.77</u>	<u>3.16</u>
 Total of All Funds	 <u>134,151.46</u>	 <u>3,567,552.07</u>	 <u>7,972,502.00</u>	 <u>4,404,949.93</u>	 <u>44.75</u>

Des Plaines Public Library

Expense Report

For the 7 Months Ended July 31, 2025

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remaining</u>	Prct. <u>Expend.</u>
General Fund					
<u>Salaries</u>					
5910100 - Full-time Salaries	194,909.67	1,478,425.50	2,922,134.00	1,443,708.50	50.59
5910200 - Part-time Salaries	<u>71,810.61</u>	<u>499,330.22</u>	<u>1,042,061.00</u>	<u>542,730.78</u>	<u>47.92</u>
	<u>266,720.28</u>	<u>1,977,755.72</u>	<u>3,964,195.00</u>	<u>1,986,439.28</u>	<u>49.89</u>
 <u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	19,484.10	144,537.37	287,498.00	142,960.63	50.27
5918021 - Employer Contribution - IMRF	11,855.63	87,142.45	165,761.00	78,618.55	52.57
5918040 - Life Insurance Premiums	123.55	1,068.09	2,000.00	931.91	53.40
5918050 - PPO Insurance Premiums	37,162.32	321,267.11	624,436.00	303,168.89	51.45
5918051 - HMO Insurance Premiums	12,220.99	105,650.12	230,993.00	125,342.88	45.74
5918055 - Dental Insurance Premiums	1,971.63	17,044.66	33,161.00	16,116.34	51.40
5918070 - Workers Compensation	0.00	12,214.00	16,000.00	3,786.00	76.34
5920205 - Tuition Reimbursements	<u>0.00</u>	<u>2,000.00</u>	<u>5,000.00</u>	<u>3,000.00</u>	<u>40.00</u>
	<u>82,818.22</u>	<u>690,923.80</u>	<u>1,379,849.00</u>	<u>688,925.20</u>	<u>50.07</u>
 <u>Contractual Services</u>					
5920100 - Legal Fees	0.00	604.02	10,000.00	9,395.98	6.04
5920110 - Professional Services	54,360.61	329,140.42	492,775.00	163,634.58	66.79
5920120 - Communication Services	3,583.76	22,227.91	47,500.00	25,272.09	46.80
5920140 - Integrated Library System	21,630.00	63,432.50	89,000.00	25,567.50	71.27
5920202 - Conferences	1,117.58	10,465.92	20,000.00	9,534.08	52.33
5920204 - Training	64.95	2,561.91	8,000.00	5,438.09	32.02
5920210 - Marketing	806.38	38,529.56	61,900.00	23,370.44	62.24
5920220 - Membership Dues	354.20	3,684.20	7,500.00	3,815.80	49.12
5920230 - Publication of Notices	0.00	0.00	200.00	200.00	0.00
5920990 - Property/Liability Insurance	2,582.00	56,398.72	70,000.00	13,601.28	80.57
5930010 - R&M Equipment	2,744.15	22,018.52	63,460.00	41,441.48	34.70
5930020 - R&M Buildings & Structures	11,673.50	67,328.38	119,849.00	52,520.62	56.18
5930030 - R&M Vehicles	0.00	1,891.69	4,500.00	2,608.31	42.04
5930210 - Rental of Equipment	1,747.17	18,007.14	22,820.00	4,812.86	78.91
5930320 - Cleaning/Custodial Services	4,892.50	39,565.00	78,500.00	38,935.00	50.40
5930490 - Refuse Contract	805.45	4,632.45	8,300.00	3,667.55	55.81
5930491 - Hazard Materials Disposal	0.00	0.00	1,000.00	1,000.00	0.00
5960040 - Pre-Employment Testing	187.49	388.19	3,500.00	3,111.81	11.09
5960065 - Bank Fees	10.66	62.27	300.00	237.73	20.76
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	3,286.38	49,166.62	66,000.00	16,833.38	74.49
5960990 - Misc. Contractual Services	<u>9,026.85</u>	<u>79,888.93</u>	<u>136,405.00</u>	<u>56,516.07</u>	<u>58.57</u>
	<u>118,873.63</u>	<u>809,994.35</u>	<u>1,312,009.00</u>	<u>502,014.65</u>	<u>61.74</u>

Des Plaines Public Library Expense Report For the 7 Months Ended July 31, 2025

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remaining</u>	Prct. <u>Expend.</u>
<u>Commodities</u>					
5970100 - Supplies	6,629.52	44,714.33	105,770.00	61,055.67	42.28
5970110 - Meals	0.00	556.42	3,000.00	2,443.58	18.55
5970170 - Janitorial	1,374.09	6,906.19	18,800.00	11,893.81	36.74
5970260 - Postage & Parcel	1,000.00	9,393.82	16,500.00	7,106.18	56.93
5970500 - Water Bill	0.00	4,656.98	8,400.00	3,743.02	55.44
5970600 - Ebooks/Books	21,806.09	133,628.08	304,898.00	171,269.92	43.83
5970610 - E-audio/Audio	2,545.60	20,101.90	57,800.00	37,698.10	34.78
5970620 - E-Subscriptions/Subscriptions	7,069.12	50,732.83	53,930.00	3,197.17	94.07
5970630 - Visual Materials	14,214.73	102,856.75	200,900.00	98,043.25	51.20
5970640 - Databases	6,900.47	106,137.32	160,000.00	53,862.68	66.34
5970810 - Natural Gas	1,068.09	17,264.77	28,000.00	10,735.23	61.66
5970850 - Gasoline	246.94	246.94	600.00	353.06	41.16
5970900 - Equipment < \$10,000	<u>616.44</u>	<u>616.44</u>	<u>4,800.00</u>	<u>4,183.56</u>	<u>12.84</u>
	<u>63,471.09</u>	<u>497,812.77</u>	<u>963,398.00</u>	<u>465,585.23</u>	<u>51.67</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	1,271.48	12,000.00	10,728.52	10.60
5980400 - Equipment	1,881.11	6,664.78	14,400.00	7,735.22	46.28
5980410 - Computer Hardware	6,557.72	20,502.24	16,200.00	(4,302.24)	126.56
5980420 - Computer Software	7,379.67	58,313.32	92,250.00	33,936.68	63.21
5980600 - Furniture & Fixtures	<u>3,284.98</u>	<u>5,985.99</u>	<u>76,800.00</u>	<u>70,814.01</u>	<u>7.79</u>
	<u>19,103.48</u>	<u>92,737.81</u>	<u>211,650.00</u>	<u>118,912.19</u>	<u>43.82</u>
<u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	17,357.42	57,841.20	90,102.00	32,260.80	64.20
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	500,000.00	500,000.00	0.00
5999940 - Friends Books Sale	<u>2,254.72</u>	<u>7,439.32</u>	<u>0.00</u>	<u>(7,439.32)</u>	<u>0.00</u>
	<u>19,612.14</u>	<u>65,280.52</u>	<u>590,102.00</u>	<u>524,821.48</u>	<u>11.06</u>
Total General Fund Expenditures	<u>570,838.48</u>	<u>4,134,744.61</u>	<u>8,496,203.00</u>	<u>4,361,458.39</u>	<u>48.67</u>
Capital Projects Fund					
<u>Capital Expenditures</u>					
5980300 - Improvements	139.24	7,122.57	310,000.00	302,877.43	2.30
5980400 - Equipment	0.00	6,782.98	171,000.00	164,217.02	3.97
5980410 - Computer Hardware	0.00	0.00	0.00	0.00	0.00
5980420 - Computer Software	0.00	0.00	0.00	0.00	0.00
5980430 - Makerspace Donation Expenses	23,033.92	54,714.76	0.00	(54,714.76)	0.00
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>23,173.16</u>	<u>68,620.31</u>	<u>481,000.00</u>	<u>(68,620.31)</u>	<u>0.00</u>
Total Capital Projects Fund Expenditures	<u>23,173.16</u>	<u>68,620.31</u>	<u>481,000.00</u>	<u>412,379.69</u>	<u>14.27</u>
Total of All Funds	<u>594,011.64</u>	<u>4,203,364.92</u>	<u>8,977,203.00</u>	<u>4,773,838.08</u>	<u>46.82</u>

Des Plaines Public Library

Check List

All Bank Accounts

July 18, 2025 - August 21, 2025

Check Number	Check Date	Payee	Amount
Vendor Checks			
4007	08/21/25	OUTSOURCE SOLUTIONS GROUP, INC.	6,557.72
20854	08/21/25	AGE OF LEARNING, INC.	2,400.00
20855	08/21/25	ANDERSON LOCK CO LTD	968.00
20856	08/21/25	AQUARIUM ADVENTURE	476.30
20857	08/21/25	AUTOMATED LOGIC, INC.	4,252.50
20858	08/21/25	BACKGROUND SCREENING CONSULTANTS LLC	187.49
20859	08/21/25	BAKER & TAYLOR	11,236.55
20860	08/21/25	CALOR DESIGN	8,137.00
20861	08/21/25	CENGAGE LEARNING/GALE	3,826.96
20862	08/21/25	CHILDREN'S PLUS, INC.	6,143.00
20863	08/21/25	CITY OF DES PLAINES	246.94
20864	08/21/25	COLLEY ELEVATOR COMPANY	698.00
20865	08/21/25	CONSUMERS CHECKBOOK	375.00
20866	08/21/25	Continental Resources, Inc.	1,881.11
20867	08/21/25	COOPERATIVE COMPUTER SERVICES	21,630.00
20868	08/21/25	CRYSTAL MAINTENANCE SERVICES CORP	4,892.50
20869	08/21/25	Dow Jones & Company INC.	1,622.00
20870	08/21/25	EBS CO INFORMATION SERVICES	5,286.27
20871	08/21/25	Evan Curtis	160.00
20872	08/21/25	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	805.45
20873	08/21/25	GARVEY'S OFFICE PRODUCTS	7,097.07
20874	08/21/25	Grace Bazylewski	600.00
20875	08/21/25	Haripriya Mehta	150.00
20876	08/21/25	IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.	2,362.87
20877	08/21/25	INDIA FOR EVERYONE	815.18
20878	08/21/25	J&S PLUMBING, INC.	1,950.00
20879	08/21/25	JOURNAL AND TOPICS NEWSPAPERS	775.00
20880	08/21/25	Lauterbach & Amen, LLP	1,655.00
20881	08/21/25	LIMRICC	63,637.91
20882	08/21/25	MIDWEST TAPE	8,082.59
20883	08/21/25	MIDWEST TAPE	8,202.30
20884	08/21/25	OAKBROOK MECHANICAL SERVICES	3,230.00
20885	08/21/25	OUTSOURCE SOLUTIONS GROUP, INC.	46,372.08
20886	08/21/25	OVERDRIVE, INC.	11,214.42
20887	08/21/25	PEAC Solutions	1,525.50
20888	08/21/25	Playaway Products LLC	8,904.05
20889	08/21/25	REBECCA JOHNS	400.00
20890	08/21/25	Risk Program Administrators	2,582.00
20891	08/21/25	Skitch Electric Company	575.00
20892	08/21/25	Swan Library Services	10.80
20893	08/21/25	THOMSON REUTERS-WEST	30.30
20894	08/21/25	TODAY'S BUSINESS SOLUTIONS INC	381.28
20895	08/21/25	Wepa Libros LLC	1,613.98
20896	08/21/25	Yolanda Prado	500.00
50241	07/31/25	IMRF	25,999.63
50242	07/31/25	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,120.81
50243	07/31/25	CITY OF DES PLAINES -	6,100.00
50244	07/31/25	COMCAST CABLE	2,612.91
50245	07/31/25	NICOR GAS	1,068.09
50246	07/31/25	VERIZON WIRELESS	970.85
50247	07/31/25	ADP	1,041.27
50248	07/31/25	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,133.91
50249	07/31/25	BANKCARD SERVICES	15,154.50
50250	07/31/25	NEOFUNDS BY NEOPOST	1,000.00
60012	07/31/25	TROOP CONTRACTING, INC	23,033.92
60013	07/31/25	TROOP CONTRACTING, INC	139.24
Vendor Check Total			333,825.25

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
July 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
OUTSOURCE SOLUTIONS GROUP, INC.				4007	08/21/25	<u>6,557.72</u>
201-5980410	Computer Hardware	Invoice #84823; 7/28/25	6,557.72			
AGE OF LEARNING, INC.				20854	08/21/25	<u>2,400.00</u>
201-5970640	Databases	Invoice #SI0001690; 7/16/25	2,400.00			
ANDERSON LOCK CO LTD				20855	08/21/25	<u>968.00</u>
201-5930020	R&M Buildings & Structures	Invoice #1177138; 8/1/25	968.00			
AQUARIUM ADVENTURE				20856	08/21/25	<u>476.30</u>
201-5960990	Misc. Contractual Services	Invoice #18567; 7/31/25	476.30			
AUTOMATED LOGIC, INC.				20857	08/21/25	<u>4,252.50</u>
201-5930020	R&M Buildings & Structures	Invoice #585354; 7/31/25	4,252.50			
BACKGROUND SCREENING CONSULTANTS LLC				20858	08/21/25	<u>187.49</u>
201-5960040	Pre-Employment Testing	Invoice #26127; 8/1/25	187.49			
BAKER & TAYLOR				20859	08/21/25	<u>11,236.55</u>
201-5960990	Misc. Contractual Services	Invoice #2039171008	11.51			
201-5970600	Ebooks/Books	Invoice #2039171008	60.15			
201-5960990	Misc. Contractual Services	Invoice #2039183176	4.44			
201-5970600	Ebooks/Books	Invoice #2039183176	50.37			
201-5960990	Misc. Contractual Services	Invoice #2039183003	33.12			
201-5970600	Ebooks/Books	Invoice #2039183003	148.08			
201-5960990	Misc. Contractual Services	Invoice #2039188499	2.22			
201-5970600	Ebooks/Books	Invoice #2039188499	20.39			
201-5960990	Misc. Contractual Services	Invoice #2039168638	14.72			
201-5970600	Ebooks/Books	Invoice #2039168638	80.36			
201-5960990	Misc. Contractual Services	Invoice #2039154825	71.94			
201-5970600	Ebooks/Books	Invoice #2039154825	407.76			
201-5960990	Misc. Contractual Services	Invoice #2039151631	4.44			
201-5970600	Ebooks/Books	Invoice #2039151631	39.76			
201-5960990	Misc. Contractual Services	Invoice #2039159720	45.16			
201-5970600	Ebooks/Books	Invoice #2039159720	116.92			
201-5960990	Misc. Contractual Services	Invoice #2039154496	13.71			
201-5970600	Ebooks/Books	Invoice #2039154496	34.60			
201-5960990	Misc. Contractual Services	Invoice #2039156768	34.87			
201-5970600	Ebooks/Books	Invoice #2039156768	214.30			
201-5960990	Misc. Contractual Services	Invoice #2039156744	4.37			
201-5970600	Ebooks/Books	Invoice #2039156744	20.63			
201-5960990	Misc. Contractual Services	Invoice #2039158164	14.04			
201-5970600	Ebooks/Books	Invoice #2039158164	78.42			
201-5960990	Misc. Contractual Services	Invoice #2039168246	91.83			
201-5970600	Ebooks/Books	Invoice #2039168245	700.81			
201-5960990	Misc. Contractual Services	Invoice #2039165001	89.95			
201-5970600	Ebooks/Books	Invoice #2039156801	745.67			
201-5960990	Misc. Contractual Services	Invoice #2039156802	96.59			
201-5970600	Ebooks/Books	Invoice #2039165000	703.49			
201-5960990	Misc. Contractual Services	Invoice #2039168482	54.05			
201-5970600	Ebooks/Books	Invoice #2039168482	264.10			
201-5960990	Misc. Contractual Services	Invoice #2039159739	7.03			
201-5970600	Ebooks/Books	Invoice #2039159739	40.58			
201-5960990	Misc. Contractual Services	Invoice #2039165229	29.44			
201-5970600	Ebooks/Books	Invoice #2039165229	147.17			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
July 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Invoice #2039165525	9.56			
201-5970600	Ebooks/Books	Invoice #2039165525	23.04			
201-5960990	Misc. Contractual Services	Invoice #2039174648	333.49			
201-5960990	Misc. Contractual Services	Invoice #2039174649	40.97			
201-5960990	Misc. Contractual Services	Invoice #2038860136	62.70			
201-5960990	Misc. Contractual Services	Invoice #2038835489	4.34			
201-5960990	Misc. Contractual Services	Invoice #2038947337	70.30			
201-5960990	Misc. Contractual Services	Invoice #2038732348	29.53			
201-5970600	Ebooks/Books	Invoice #2038732348	183.81			
201-5960990	Misc. Contractual Services	Invoice #2039177855	13.16			
201-5970600	Ebooks/Books	Invoice #2039177855	309.80			
201-5960990	Misc. Contractual Services	Invoice #2039172872	13.71			
201-5970600	Ebooks/Books	Invoice #2039172872	33.37			
201-5960990	Misc. Contractual Services	Invoice #2039177384	25.76			
201-5970600	Ebooks/Books	Invoice #2039177384	121.02			
201-5960990	Misc. Contractual Services	Invoice #2039170671	133.73			
201-5970600	Ebooks/Books	Invoice #2039170671	694.97			
201-5960990	Misc. Contractual Services	Invoice #2039177153	30.30			
201-5970600	Ebooks/Books	Invoice #2039177153	130.20			
201-5960990	Misc. Contractual Services	Invoice #2039177262	72.58			
201-5970600	Ebooks/Books	Invoice #2039177262	169.12			
201-5970600	Ebooks/Books	Invoice #2039188326	447.70			
201-5960990	Misc. Contractual Services	Invoice #2039188327	53.74			
201-5960990	Misc. Contractual Services	Invoice #2039193518	20.07			
201-5970600	Ebooks/Books	Invoice #2039193518	148.86			
201-5960990	Misc. Contractual Services	Invoice #2039193508	30.56			
201-5970600	Ebooks/Books	Invoice #2039193508	98.89			
201-5960990	Misc. Contractual Services	Invoice #2039190399	85.12			
201-5970600	Ebooks/Books	Invoice #2039190399	460.42			
201-5960990	Misc. Contractual Services	Invoice #2039188312	4.23			
201-5970600	Ebooks/Books	Invoice #2039188312	11.53			
201-5960990	Misc. Contractual Services	Invoice #2039188120	51.76			
201-5970600	Ebooks/Books	Invoice #2039188120	196.04			
201-5960990	Misc. Contractual Services	Invoice #2039193596	3.68			
201-5970600	Ebooks/Books	Invoice #2039193596	16.71			
201-5960990	Misc. Contractual Services	Invoice #2039200865	28.64			
201-5970600	Ebooks/Books	Invoice #2039200865	135.03			
201-5960990	Misc. Contractual Services	Invoice #2039188152	21.03			
201-5970600	Ebooks/Books	Invoice #2039188152	116.80			
201-5960990	Misc. Contractual Services	Invoice #2039179526	81.41			
201-5970600	Ebooks/Books	Invoice #2039179526	444.48			
201-5960990	Misc. Contractual Services	Invoice #2039196085	42.48			
201-5970600	Ebooks/Books	Invoice #2039196085	118.19			
201-5960990	Misc. Contractual Services	Invoice #2039202523	68.67			
201-5970600	Ebooks/Books	Invoice #2039202523	356.75			
201-5970600	Ebooks/Books	Invoice #2039208129	128.44			
201-5960990	Misc. Contractual Services	Invoice #2039196075	51.52			
201-5970600	Ebooks/Books	Invoice #2039196075	278.60			
201-5960990	Misc. Contractual Services	Invoice #2039195917	95.63			
201-5970600	Ebooks/Books	Invoice #2039195917	245.75			
201-5960990	Misc. Contractual Services	Invoice #2039198399	3.68			
201-5970600	Ebooks/Books	Invoice #2039198399	17.29			
201-5960990	Misc. Contractual Services	Invoice #2039202474	14.72			
201-5970600	Ebooks/Books	Invoice #2039202474	67.99			
201-5960990	Misc. Contractual Services	Invoice #2039204300	56.47			
201-5970600	Ebooks/Books	Invoice #2039204300	231.22			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
July 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
CALOR DESIGN				20860	08/21/25	<u>8,137.00</u>
201-5920110	Professional Services	Invoice #5001A; 7/25/25	8,137.00			
CENGAGE LEARNING/GALE				20861	08/21/25	<u>3,826.96</u>
201-5970640	Databases	Invoice #999100644012; 6/30/25	2,409.45			
201-5970620	E-Subscriptions/Subscriptions	Invoice #999100630298; 6/26/25	1,417.51			
CHILDREN'S PLUS, INC.				20862	08/21/25	<u>6,143.00</u>
201-5990900	Per Capita Grant Expenditures	Invoice #262723; 6/25/25	739.80			
201-5990900	Per Capita Grant Expenditures	Invoice #262630; 6/24/25	155.90			
201-5990900	Per Capita Grant Expenditures	Invoice #26933; 7/25/25	116.04			
201-5990900	Per Capita Grant Expenditures	Invoice #263524; 7/15/25	62.90			
201-5990900	Per Capita Grant Expenditures	Invoice #263588; 7/16/25	24.95			
201-5990900	Per Capita Grant Expenditures	Invoice #263235; 7/9/25	179.39			
201-5990900	Per Capita Grant Expenditures	Invoice #263129; 7/7/25	19.33			
201-5990900	Per Capita Grant Expenditures	Invoice #263210; 7/8/25	81.52			
201-5990900	Per Capita Grant Expenditures	Invoice #263179; 7/8/25	11.84			
201-5990900	Per Capita Grant Expenditures	Invoice #263613; 7/17/25	282.42			
201-5990900	Per Capita Grant Expenditures	Invoice #263481; 7/15/25	74.97			
201-5990900	Per Capita Grant Expenditures	Invoice #263490; 7/15/25	129.57			
201-5990900	Per Capita Grant Expenditures	Invoice #263267; 7/9/25	159.48			
201-5990900	Per Capita Grant Expenditures	Invoice #263274; 7/9/25	289.39			
201-5990900	Per Capita Grant Expenditures	Invoice #263893; 7/24/25	70.08			
201-5990900	Per Capita Grant Expenditures	Invoice #263894; 7/24/25	54.31			
201-5990900	Per Capita Grant Expenditures	Invoice #263929; 7/25/25	476.11			
201-5990900	Per Capita Grant Expenditures	Invoice #262885; 6/30/25	3,215.00			
CITY OF DES PLAINES				20863	08/21/25	<u>246.94</u>
201-5970850	Gasoline	Invoice Fuel #2025-00000001; 7/28/25	246.94			
COLLEY ELEVATOR COMPANY				20864	08/21/25	<u>698.00</u>
201-5930020	R&M Buildings & Structures	Invoice #284006; 8/1/25	698.00			
CONSUMERS CHECKBOOK				20865	08/21/25	<u>375.00</u>
201-5970640	Databases	Invoice #CHI1170172E2025; 7/23/25	375.00			
Continental Resources, Inc.				20866	08/21/25	<u>1,881.11</u>
201-5980400	Equipment	Invoice #91179857; 7/25/25	1,881.11			
COOPERATIVE COMPUTER SERVICES				20867	08/21/25	<u>21,630.00</u>
201-5920140	Integrated Library System	Invoice #2439; 7/15/25	21,630.00			
CRYSTAL MAINTENANCE SERVICES CORP				20868	08/21/25	<u>4,892.50</u>
201-5930320	Cleaning/Custodial Services	Invoice #32963; 7/15/25	4,892.50			
Dow Jones & Company INC.				20869	08/21/25	<u>1,622.00</u>
201-5970640	Databases	Invoice #97059013; 7/10/25	1,622.00			
EBSCO INFORMATION SERVICES				20870	08/21/25	<u>5,286.27</u>
201-5970620	E-Subscriptions/Subscriptions	Invoice #2600323; 8/7/25	341.25			
201-5970620	E-Subscriptions/Subscriptions	Invoice #1762980; 7/24/25	4,997.00			
201-5970620	E-Subscriptions/Subscriptions	Credit for Inv #2600160; 7/31/25	-51.98			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
July 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Evan Curtis				20871	08/21/25	<u>160.00</u>
201-5960210	Special Event Programming	Event Presentation; 7/1/25	160.00			
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				20872	08/21/25	<u>805.45</u>
201-5930490	Refuse Contract	Invoice #8292119; 7/8/25	805.45			
GARVEY'S OFFICE PRODUCTS				20873	08/21/25	<u>7,097.07</u>
201-5970170	Janitorial	Invoice #WO-737866-1; 7/24/25	711.11			
201-5980600	Furniture & Fixtures	Invoice #FR-FQ-7098-1; 7/14/25	2,125.00			
201-5980600	Furniture & Fixtures	Invoice #WO-729053-1; 7/10/25	1,159.98			
201-5970100	Supplies	Invoice #WO-727140-1; 7/8/25	2,438.00			
201-5970170	Janitorial	Invoice #WO-725521-1; 7/3/25	662.98			
Grace Bazylewski				20874	08/21/25	<u>600.00</u>
201-5960210	Special Event Programming	Event Presentation; 7/22/25	600.00			
Haripriya Mehta				20875	08/21/25	<u>150.00</u>
201-5960210	Special Event Programming	Event Presentation; 7/28/25	150.00			
IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.				20876	08/21/25	<u>2,362.87</u>
201-5930010	R&M Equipment	Invoice #423850; 7/8/25	826.04			
201-5930010	R&M Equipment	Invoice #423797; 7/7/25	1,536.83			
INDIA FOR EVERYONE				20877	08/21/25	<u>815.18</u>
201-5970600	Ebooks/Books	Invoice #2A-3049; 9/16/25	815.18			
J&S PLUMBING, INC.				20878	08/21/25	<u>1,950.00</u>
201-5930020	R&M Buildings & Structures	Invoice #242295; 7/15/25	1,625.00			
201-5930020	R&M Buildings & Structures	Invoice #242300; 6/30/25	325.00			
JOURNAL AND TOPICS NEWSPAPERS				20879	08/21/25	<u>775.00</u>
201-5920210	Marketing	Invoice #194628; 6/11/25	775.00			
Lauterbach & Amen, LLP				20880	08/21/25	<u>1,655.00</u>
201-5920110	Professional Services	Invoice #106920; 8/1/25	1,655.00			
LIMRICC				20881	08/21/25	<u>63,637.91</u>
201-2401002	Payroll Liabilities	August Monthly billing	63,637.91			
MIDWEST TAPE				20882	08/21/25	<u>8,082.59</u>
201-5970610	E-audio/Audio	Invoice #507518904	9.99			
201-5970610	E-audio/Audio	Invoice #507518902	52.79			
201-5970630	Visual Materials	Invoice #507518903	373.40			
201-5970630	Visual Materials	Invoice #507487105	143.96			
201-5960990	Misc. Contractual Services	Invoice #507434312	16.52			
201-5970610	E-audio/Audio	Invoice #507434312	45.41			
201-5960990	Misc. Contractual Services	Invoice #507524109	20.34			
201-5970610	E-audio/Audio	Invoice #507524109	479.91			
201-5960990	Misc. Contractual Services	Invoice #507524105	24.78			
201-5970610	E-audio/Audio	Invoice #507524105	80.19			
201-5960990	Misc. Contractual Services	Invoice #507524107	16.65			
201-5970630	Visual Materials	Invoice #507524107	91.97			
201-5960990	Misc. Contractual Services	Invoice #507524108	38.40			
201-5970630	Visual Materials	Invoice #507524108	137.93			
201-5960990	Misc. Contractual Services	Invoice #507434314	24.76			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
July 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970630	Visual Materials	Invoice #507434314	112.45			
201-5960990	Misc. Contractual Services	Invoice #507434315	63.83			
201-5970630	Visual Materials	Invoice #507434315	271.92			
201-5960990	Misc. Contractual Services	Invoice #507434316	9.04			
201-5970610	E-audio/Audio	Invoice #507434316	224.96			
201-5970630	Visual Materials	Invoice #507382678	44.99			
201-5970630	Visual Materials	Invoice #507382679	37.49			
201-5960990	Misc. Contractual Services	Invoice #507461042	115.96			
201-5970630	Visual Materials	Invoice #507461042	461.76			
201-5960990	Misc. Contractual Services	Invoice #507461043	77.70			
201-5970630	Visual Materials	Invoice #507461043	358.36			
201-5960990	Misc. Contractual Services	Invoice #507461044	11.30			
201-5970610	E-audio/Audio	Invoice #507461044	234.95			
201-5960990	Misc. Contractual Services	Invoice #507461045	4.13			
201-5970610	E-audio/Audio	Invoice #507461045	14.24			
201-5960990	Misc. Contractual Services	Invoice #507401390	61.95			
201-5970610	E-audio/Audio	Invoice #507401390	196.35			
201-5960990	Misc. Contractual Services	Invoice #507401392	4.52			
201-5970610	E-audio/Audio	Invoice #507401392	143.98			
201-5960990	Misc. Contractual Services	Invoice #507401394	180.38			
201-5970630	Visual Materials	Invoice #507401394	899.09			
201-5960990	Misc. Contractual Services	Invoice #507401393	140.12			
201-5970630	Visual Materials	Invoice #507401393	665.74			
201-5970630	Visual Materials	Invoice #507405483	74.98			
201-5960990	Misc. Contractual Services	Invoice #507372384	65.16			
201-5960990	Misc. Contractual Services	Invoice #507492846	20.34			
201-5970610	E-audio/Audio	Invoice #507492846	417.91			
201-5960990	Misc. Contractual Services	Invoice #507492849	57.82			
201-5970610	E-audio/Audio	Invoice #507492849	177.61			
201-5960990	Misc. Contractual Services	Invoice #507492847	139.96			
201-5970630	Visual Materials	Invoice #507492847	640.96			
201-5960990	Misc. Contractual Services	Invoice #507492848	88.80			
201-5970630	Visual Materials	Invoice #507492848	506.84			
MIDWEST TAPE				20883	08/21/25	<u>8,202.30</u>
201-5970630	Visual Materials	Hoopla Inv 507535089; 07.31.25	8,202.30			
OAKBROOK MECHANICAL SERVICES				20884	08/21/25	<u>3,230.00</u>
201-5930020	R&M Buildings & Structures	Invoice #930020; 8/1/25	3,230.00			
OUTSOURCE SOLUTIONS GROUP, INC.				20885	08/21/25	<u>46,372.08</u>
201-5980420	Computer Software	Invoice #84952; 8/5/25	653.40			
201-5920110	Professional Services	Invoice #84951; 8/5/25	37,228.34			
201-5960990	Misc. Contractual Services	Invoice #84953; 8/5/25	2,341.40			
201-5980420	Computer Software	Invoice #84953; 8/5/25	4,600.19			
201-5980420	Computer Software	Invoice #84496; 7/14/25	1,548.75			
OVERDRIVE, INC.				20886	08/21/25	<u>11,214.42</u>
201-5990900	Per Capita Grant Expenditures	Invoice #01018MA25203664; 6/30/25	35.00			
201-5990900	Per Capita Grant Expenditures	Invoice #01018CP25206263; 6/30/25	178.08			
201-5990900	Per Capita Grant Expenditures	Invoice #01018CP25204612; 6/30/25	227.15			
201-5990900	Per Capita Grant Expenditures	Invoice #01018MA25208233; 6/30/25	5,973.27			
201-5990900	Per Capita Grant Expenditures	Invoice #01018MA25170531; 5/31/25	0.54			

Des Plaines Public Library

Vendor Checks Report

All Bank Accounts
July 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5990900	Per Capita Grant Expenditures	Invoice #01018MA25233882; 7/31/25	169.98			
201-5990900	Per Capita Grant Expenditures	Invoice #01018CP25236179; 7/31/25	256.86			
201-5990900	Per Capita Grant Expenditures	Invoice #01018MA25238744; 7/31/25	4,096.22			
201-5990900	Per Capita Grant Expenditures	Invoice #01018CP25235864; 7/31/25	277.32			
PEAC Solutions				20887	08/21/25	<u>1,525.50</u>
201-5930210	Rental of Equipment	Invoice #40765249; 7/28/25	1,360.00			
201-5930210	Rental of Equipment	Invoice #40767191; 7/29/25	165.50			
Playaway Products LLC				20888	08/21/25	<u>8,904.05</u>
201-5970600	Ebooks/Books	Invoice #507136; 7/28/25	70.99			
201-5970600	Ebooks/Books	Invoice #507407; 7/29/25	210.97			
201-5970600	Ebooks/Books	Invoice #506011; 7/15/25	191.97			
201-5970600	Ebooks/Books	Invoice #506016; 7/15/25	132.98			
201-5970600	Ebooks/Books	Invoice #506048; 7/15/25	606.92			
201-5970600	Ebooks/Books	Invoice #506464; 7/18/25	127.98			
201-5970610	E-audio/Audio	Invoice #506496; 7/18/25	447.32			
201-5970600	Ebooks/Books	Invoice #506527; 7/18/25	132.98			
201-5970600	Ebooks/Books	Invoice #505398; 7/10/25	1,677.77			
201-5970600	Ebooks/Books	Invoice #505404; 7/10/25	2,694.58			
201-5970600	Ebooks/Books	Invoice #505462; 7/10/25	1,181.81			
201-5970600	Ebooks/Books	Invoice #505455; 7/10/25	275.96			
201-5970600	Ebooks/Books	Invoice #505509; 7/10/25	1,151.82			
REBECCA JOHNS				20889	08/21/25	<u>400.00</u>
201-5960210	Special Event Programming	Event Presentation; 7/11/25	400.00			
Risk Program Administrators				20890	08/21/25	<u>2,582.00</u>
201-5920990	Property/Liability Insurance	Invoice #5691400; 7/16/25	2,582.00			
Skitch Electric Company				20891	08/21/25	<u>575.00</u>
201-5930020	R&M Buildings & Structures	Invoice #13349; 7/23/25	575.00			
Swan Library Services				20892	08/21/25	<u>10.80</u>
201-5970600	Ebooks/Books	Invoice #12066; 7/21/25	10.80			
THOMSON REUTERS-WEST				20893	08/21/25	<u>30.30</u>
201-5970640	Databases	Invoice #852233762; 7/1/25	30.30			
TODAY'S BUSINESS SOLUTIONS INC				20894	08/21/25	<u>381.28</u>
201-5930010	R&M Equipment	Invoice #071025-27; 7/10/25	381.28			
Wepa Libros LLC				20895	08/21/25	<u>1,613.98</u>
201-5970600	Ebooks/Books	Invoice #000306; 7/23/25	593.35			
201-5970600	Ebooks/Books	Invoice #000325; 7/31/25	1,020.63			
Yolanda Prado				20896	08/21/25	<u>500.00</u>
201-5960210	Special Event Programming	Event Presentation; 7/14/25	500.00			
Check List Total						<u><u>254,450.12</u></u>

Des Plaines Public Library
ACH Register

All Bank Accounts
July 1, 2025 - July 31, 2025

ACH Number	ACH Date	Payee	Amount
Vendor Checks			
50241	07/31/25	IMRF	25,999.63
50242	07/31/25	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,120.81
50243	07/31/25	CITY OF DES PLAINES -	6,100.00
50244	07/31/25	COMCAST CABLE	2,612.91
50245	07/31/25	NICOR GAS	1,068.09
50246	07/31/25	VERIZON WIRELESS	970.85
50247	07/31/25	ADP	1,041.27
50248	07/31/25	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,133.91
50249	07/31/25	BANKCARD SERVICES	15,154.50
50250	07/31/25	NEOFUNDS BY NEOPOST	1,000.00
60012	07/31/25	TROOP CONTRACTING, INC	23,033.92
60013	07/31/25	TROOP CONTRACTING, INC	139.24
Vendor Check Total			<u>79,375.13</u>
Check List Total			<u><u>79,375.13</u></u>

Check count = 12

DES PLAINES PUBLIC LIBRARY

CASH FLOW SUMMARY
For the Year Ended December 31, 2025

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 7,032,435	6,645,357	8,170,668	8,098,240	7,609,580	6,910,477	6,496,772					
Revenue (M-T-D)												
Property Taxes	-	853,437	1,862,114	232,301	-	-	-					
Other Revenue	30,770	107,162	33,648	191,493	109,112	17,082	134,151					
	30,770	960,599	1,895,762	423,794	109,112	17,082	134,151	-	-	-	-	-
Expenses (M-T-D)												
Payroll & Benefits	260,380	300,348	338,439	275,555	621,420	361,672	349,539					
Other Expense	341,121	208,246	153,738	174,174	224,447	170,947	244,473					
Change in A/P & AJE's	(1,732,867)	839,083	(121,725)	46,493	(248,095)	183,567	(46,155)					
	(1,131,366)	1,347,677	370,452	496,222	597,772	716,186	547,857	-	-	-	-	-
Net Increase/(Decrease)	1,162,136	(387,078)	1,525,310	(72,427)	(488,660)	(699,104)	(413,705)	-	-	-	-	-

DES PLAINES PUBLIC LIBRARY

**CASH FLOW SUMMARY
For the Year Ended December 31, 2024**

Balance Sheet	January	February	March	April	May	June	July	August	September	October	November	December
Cash & Investments	\$ 5,407,213	5,753,298	7,730,714	7,205,561	6,723,973	6,667,006	7,571,885	8,668,375	7,875,969	8,007,405	7,612,254	7,032,435
Revenue (M-T-D)												
Property Taxes	-	792,110	2,521,449		(22,984)	10,054	1,211,645	1,415,061		854,843	-	-
Other Revenue	121,322	23,764	89,466	26,800	102,120	529,002	137,671	338,265	38,878	38,359	231,431	30,770
	121,322	815,874	2,610,915	26,800	79,136	539,057	1,349,316	1,753,327	38,878	893,202	231,431	30,770
Expenses (M-T-D)												
Payroll & Benefits	342,607	403,253	262,943	340,863	520,400	340,976	272,926	405,050	272,083	277,587	508,258	354,020
Other Expense	477,947	247,204	260,935	236,783	187,805	114,016	260,701	452,278	371,199	452,150	236,024	247,481
Change in A/P & AJE's	(236,146)	(180,668)	109,621	(25,693)	(147,481)	141,032	(89,190)	(200,491)	188,002	32,029	(117,699)	9,087
	584,408	469,790	633,499	551,953	560,724	596,024	444,437	656,837	831,284	761,766	626,583	610,588
Net Increase/(Decrease)	(463,086)	346,084	1,977,416	(525,153)	(481,588)	(56,967)	904,880	1,096,490	(792,406)	131,436	(395,152)	(579,818)

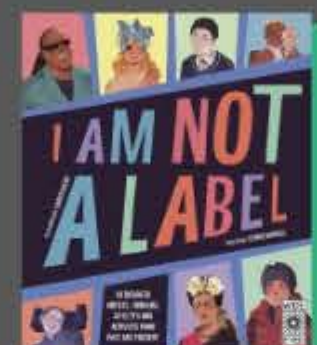
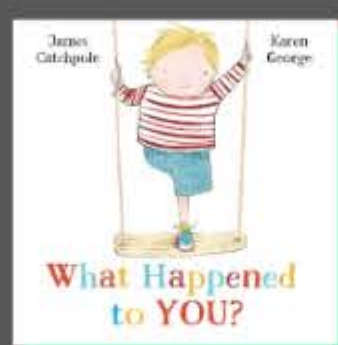
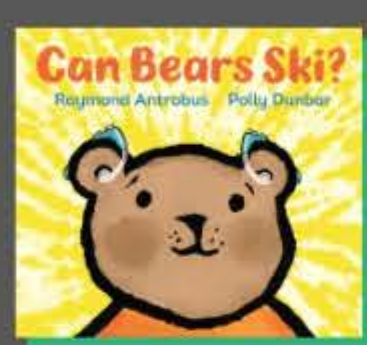
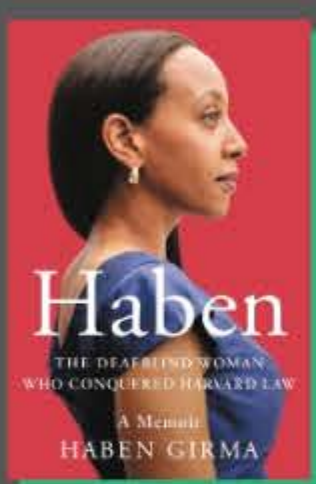
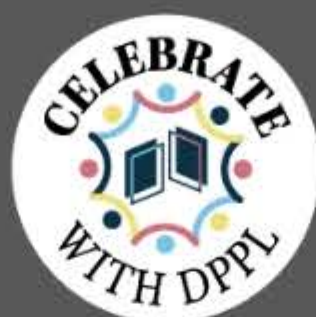


DIRECTOR'S REPORT

On July 2025

DPPL CELEBRATES

Disability Pride Month Books & Resources



JULY 2025 • LEARN MORE AT DPPL.ORG

AROUND THE LIBRARY



HEARD IN THE STACKS

"I finished. Do I win a library card?"

A student returning her completed Poetry Scavenger Hunt sheet of questions

COMINGS & GOINGS

PROMOTION

Patricia Fudali, from PT Youth Services Assistant to FT Page Supervisor.

Aliyyah Bolden-Cunningham, from PT Patron Accounts Assistant to FT Reference Assistant.

COMING

Denice Alanis, PT Social Services Coordinator.

GOING

Pam Dobrowski, Summer Youth Services Assistant.

Savannah May, PT Page.

Dennis Polonsky, FT Security Monitor.

COMMUNITY COLLABORATIONS



JULY PROGRAM HIGHLIGHTS

ADULT

KIDS

TEEN

Basic Backyard Chicken Keeping

Thursday, July 31st at 6:30 pm

This class is designed for curious folks who are considering getting chickens, as well as for those who already have their own birds. Learn how to choose and raise chicks, and care for adult birds. Des Plaines law regarding chicken keeping will be covered. Presented by Jennifer Murtoff. Please Register.

Learn more at DPPL.ORG

Walk & Talk: Animal Tracks & Habitats

Join us on a "Walk & Talk" program with the Forest Preserves of Cook County! We will meet at Camp Ground Road Woods for a slow-paced trail walk, discussing animal tracks and habitats.

Thursday, July 10th
4:00 - 5:00 pm

Learn more at DPPL.ORG

Making Mocktails: Flavor Pairings

Saturday, July 26th
Room B/C | 3pm - 4:30pm

Join a special presenter to sample mocktails and learn about the art of flavor pairing! Taste test a variety of mocktails at this interactive presentation. Registration is required.

Learn more at DPPL.ORG

COMBAT ONLINE HATE

Monday, July 21 1:00-5:00 pm
Tuesday, July 22 1:30-7:00 pm
Wednesday, July 23 10am-4pm

Visit the Mobile Museum of Tolerance at the Des Plaines Public Library! This traveling exhibit was created by the Simon Wiesenthal Center to promote human dignity and tolerance. Topics include civil rights, the power of ordinary people, and special presentations about Combat Online Hate and Fraud or Fiction. Designed for adults and teens, the Mobile Museum of Tolerance will be parked on Library Plaza.

Registration for the Combat Online Hate presentation and the Fraud or Fiction presentation is available and recommended.

Learn more at DPPL.ORG

Acrylic Pour Painting

July 15th at 7pm in the Canvas

A 20's and 30's program. Meet us in the Canvas to make an abstract painting with a pour technique. No drawing or art skills necessary, but you may want to wear something you don't mind getting acrylic paint on.

Supplies and 21+ refreshments will be provided. Registration begins June 11th.

Learn more at DPPL.ORG

Tech In the Forum

One on One Appointments

Do you have a question about technology or how to use the library's services? Register for a 15 minute appointment to get pointers. Library staff will contact you to discuss your question in advance of the meeting.

Thursday, July 17
Appointments at 2:00pm, 2:20pm, and 2:40pm

Learn more at DPPL.ORG

Egg Tales

THURSDAY, JULY 24
3:00 - 4:00 PM

Will you make a dragon egg or mermaid egg? You decide and use our supplies to create a fairy tale craft.

For ages 9-12. Registration required.

Learn more at DPPL.ORG

Mammals & More

Friday, July 25th at 4pm

Learn about some of the most unique creatures from around the world. Join us in welcoming the Flying Fox Conservation and enjoy the educational, hands-on show!

Drop-in to Meeting Room B/C

Learn more at DPPL.ORG

Animal Tail BINGO

Wednesday, July 30 at 7pm

Enjoy an evening of everyone's favorite family game - BINGO! Engage in some friendly competition and learn some unique animal trivia.

Please register beginning July 23.

Learn more at DPPL.ORG

Introducing... Amazing New Animals!

Tuesday, July 15
5:00pm in Meeting Room B

OK, so maybe they're not new, but they're newly discovered and we'll be drawing and learning all about them! I'm talking banded dragonfish, hylomys hedgehogs, and panda sea squirts to name a few! They can't wait to meet you!

For kids going into grades K-8th. Register beginning Tuesday July 8th.

Learn more at DPPL.ORG

Musical Mondays presents... Little Miss Ann

July 28th @ 3:00pm
Meeting Room B/C

All ages. Drop by Meeting Room B/C for a fun, family-friendly concert!

Learn more at DPPL.ORG

SHOW AND TELL!

THURSDAY, JULY 10 2:00 - 5:00 PM

Join us for a Show & Tell event where YOU get to be the star. Bring something cool from home that is special to you - maybe it's a favorite toy or book, a curious object, a collection. Then tell us all about it!

Please note - none of the following will be permitted: any type of toy or real weapon, sharp or dangerous objects, fragile/valuable/irreplaceable items, live animals, food, or items are offensive and/or promote violence or intolerance.

Learn more at DPPL.ORG

Teen CRAFTERNOONS

WEDNESDAY, JULY 23, 4:00PM - 5:00PM

Open maker workshop! Sample our featured technology or bring your own project to work on. For teens in grades 7-12.

Learn more at DPPL.ORG

JULY SPOTLIGHT: SEASHELL FRAME

Clean Up Give Back

MONDAY, JULY 28 FROM 11AM - 12:30PM
MEETS OUTSIDE IN THE LIBRARY PLAZA

Des Plaines Public Library is teaming up with "Clean Up Give Back" to clean up garbage around the library. Meet in front of the library to team up with other teens in the area to make the library and the environment a cleaner place. All equipment will be provided by Clean Up Give Back. For teens in grades 7-12. Registration required.

Learn more at DPPL.ORG

Teen Uno Tournament

Monday, July 21 from 6:30 to 7:30pm

Join us for a teen UNO tournament to compete for the winning prize. For teens in grades 7-12.

Learn more at DPPL.ORG

Let's Make Dog Toys

Wednesday, July 16
from 4 - 5 pm

All furry pets deserve to play in style! Join us as we make a posh no-sew fleece tug toy for a pup or feline in need. For teens in grades 7-12.

Ginger, the therapy dog, will be in the Commons to help us with our dog toys during this time. Make sure to give her some pets!

Learn more at DPPL.ORG

Teen Take & Make PASTEL BEAD KEYCHAIN

BEGINNING JULY 7TH

TAKE & MAKE KITS ARE FUN CRAFTS YOU CAN TAKE HOME AND MAKE ON YOUR OWN TIME. PICK UP YOUR KIT FROM THE 2ND FLOOR AT THE BEGINNING OF THE MONTH. MUST BE PICKED UP BY A TEEN.

WHILE SUPPLIES LAST

Learn more at DPPL.ORG

DIY Bejeweled Hair Clip

Drop-in and join us in the Commons to create some bejeweled hair clips! You can do a 4th of July inspired design or whatever design you can think of! For ages 13-19, must be in 7th grade or up to attend.

Location: The Commons

Teens

THURSDAY, JULY 3
3:00PM - 5:00PM

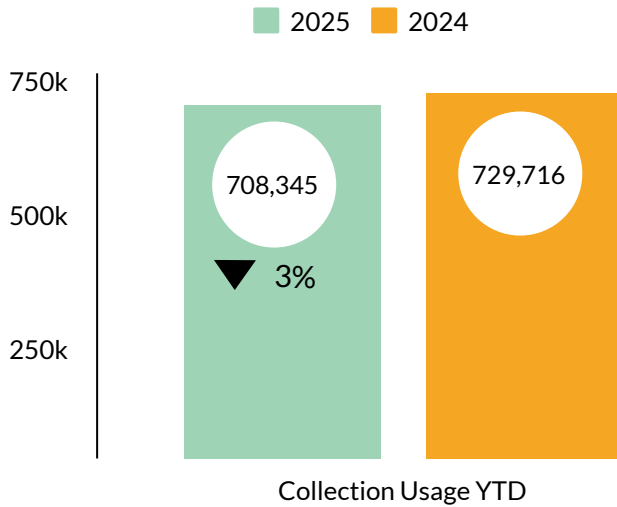
Learn more at DPPL.ORG



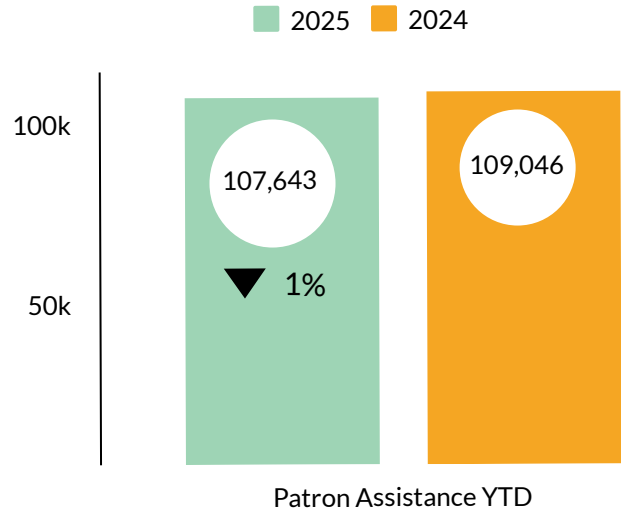
STATISTICS REPORT

On July 2025

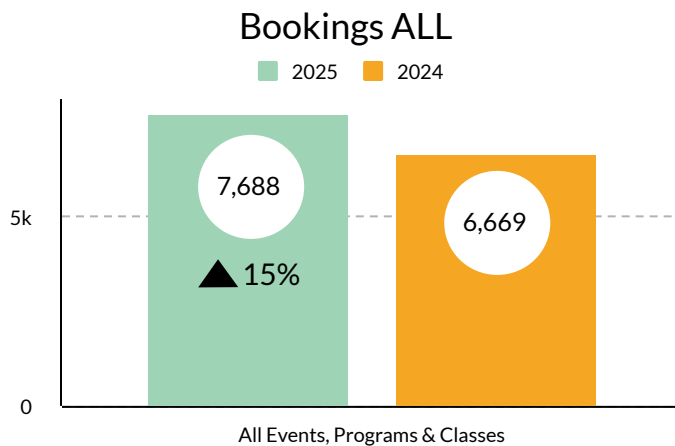
Collection Usage YTD



Patron Assistance YTD

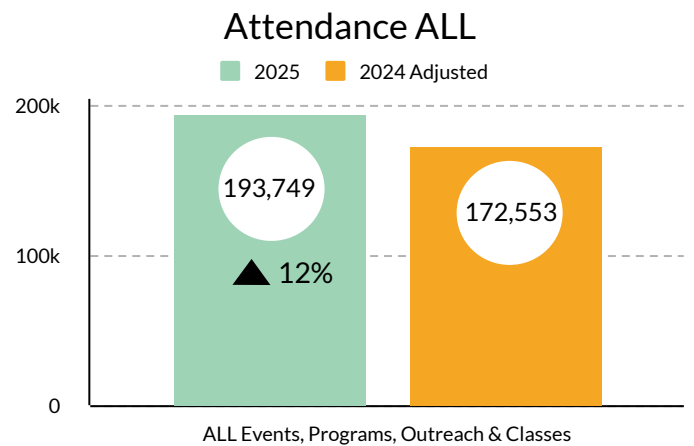


Bookings YTD

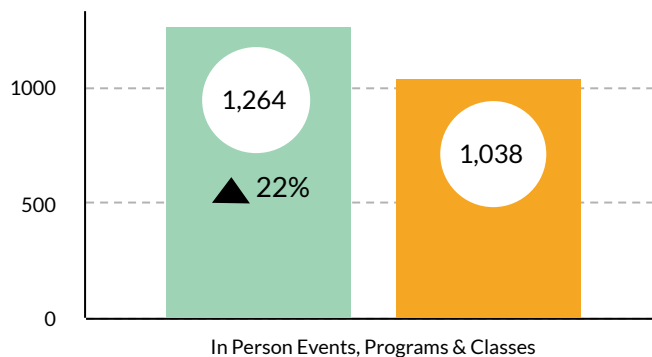


Attendance YTD

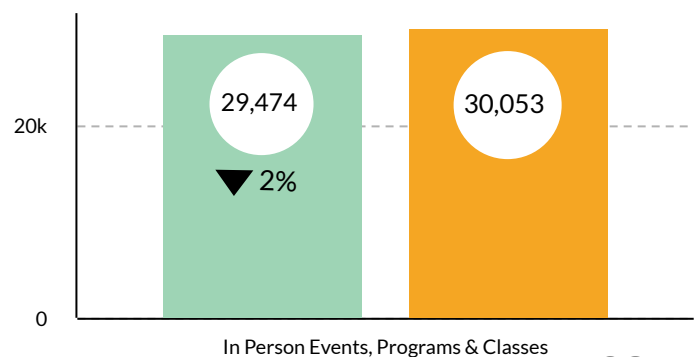
NOTE: "Passive" social media stats for "Attendance ALL" have been removed from the count, beginning January 2025 and a 2024 Adjusted column has been added to the chart. Both the Bookings and Attendance ALL stats DO still include Zoom based virtual programs.



Bookings IN PERSON

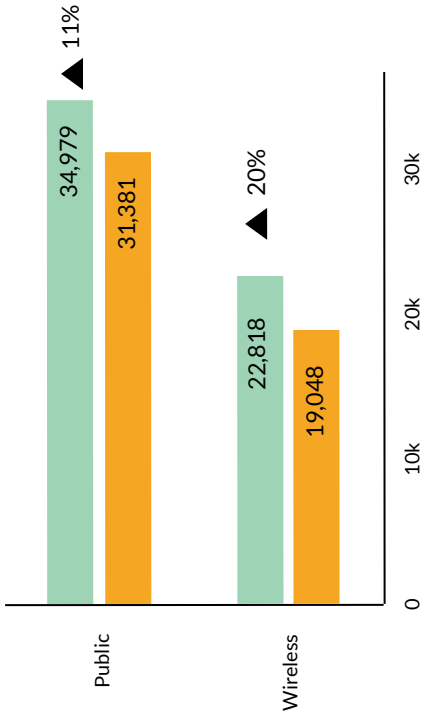


Attendance IN PERSON



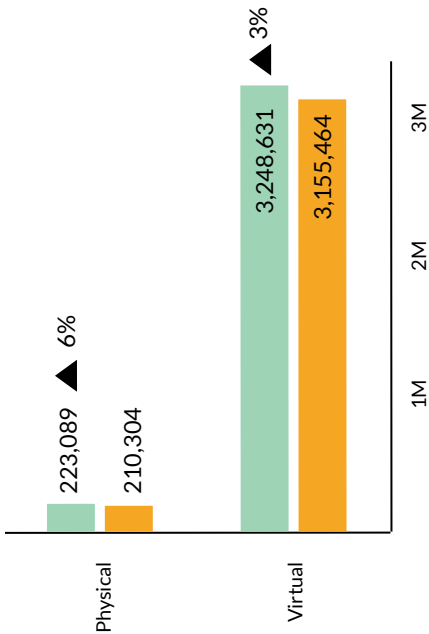
Computer Usage YTD

2025 2024



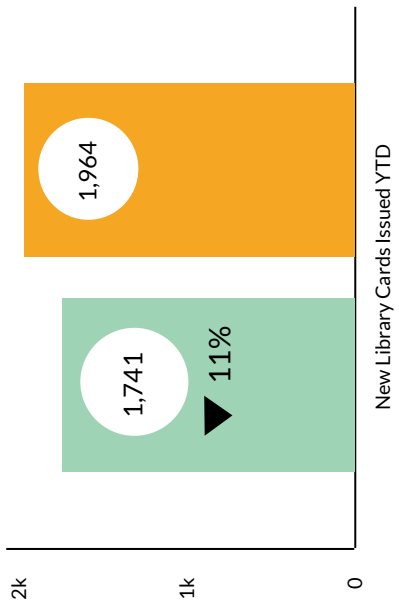
Traffic YTD

2025 2024



New Library Cards Issued YTD

2025 2024



2025 Year to Date Statistics

As of June 2025

COLLECTION USAGE			
		Year to Date 2025	708,345
		Year to Date 2024	729,716
		% Change	-3%
PATRON ASSISTANCE			
		Year to Date 2025	107,643
		Year to Date 2024	109,046
		% Change	-1%
BOOKINGS YTD - ALL			
		Year to Date 2025	7,688
		Year to Date 2024	6,669
		% Change	15%
ATTENDANCE YTD - ALL			
		Year to Date 2025	193,749
		Year to Date 2024	172,553
		% Change	12%
IN PERSON EVENTS			
		Bookings	
		Year to Date 2025	1,264
		Year to Date 2024	1,038
		% Change	22%
		Attendance	
		Year to Date 2025	29,474
		Year to Date 2024	30,053
		% Change	-2%
TRAFFIC			
		Physical Visits (gate count)	
		Year to Date 2025	223,089
		Year to Date 2024	210,304
		% Change	6%
		Virtual Visits (catalog, website, mobile app)	
		Year to Date 2025	3,248,631
		Year to Date 2024	3,155,464
		% Change	3%
LIBRARY CARDS ISSUED			
		Year to Date new library cards 2025	1,741
		Year to Date new library cards 2024	1,964
		% Change	-11%
COMPUTER USAGE			
		Public Computers	
		Year to Date 2025	34,979
		Year to Date 2024	31,381
		% Change	11%
		Wireless	
		Year to Date 2025	22,818
		Year to Date 2024	19,048
		% Change	20%

2025 STATISTICS REPORT													
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
COLLECTION USAGE													
Physical materials	54,110	45,793	57,980	42,517	47,965	55,756	4,547						308,668
E-materials	18,048	16,261	17,324	17,143	18,460	17,521	7,506						112,263
ILL	605	509	488	539	479	572	6,136						9,328
Databases	50,334	51,932	47,953	43,731	44,342	39,711	83						278,086
2025 Total	123,097	114,495	123,745	103,930	111,246	113,560	18,272						708,345
Physical materials	54,066	51,947	55,057	56,336	46,243	53,411	58,786						375,846
E-materials	17,525	16,447	17,646	16,165	17,400	16,757	17,708						119,648
ILL	775	666	663	510	510	419	619						4,162
Databases	49,697	46,993	38,909	0	35,171	28,167	31,123						230,060
2024 Total	123,063	116,053	112,275	73,011	99,324	98,754	108,236						729,716
PATRON ASSISTANCE													
Youth Services	1,934	2,402	2,205	1,968	1,655	5,009	4,547						19,720
Adult Services	6,160	6,132	7,352	6,674	6,124	6,260	7,506						46,208
Patron Accounts	6,042	5,518	6,659	5,802	5,035	5,889	6,136						41,081
Security	88	97	82	128	67	89	83						634
2025 Total	14,224	14,149	16,298	14,572	12,881	17,336	13,808						107,643
Youth Services	2,132	2,700	2,504	1,861	1,573	3,370	3,288						17,428
Adult Services	6,299	7,200	6,805	6,988	6,468	6,977	6,990						47,727
Patron Accounts	6,263	6,267	6,553	6,099	5,214	6,971	6,524						43,891
Security	136	100	140	82	42	0	151						651
2024 Total	14,830	16,267	16,002	15,030	13,297	17,318	16,953						109,046
EVENTS, PROGRAMS AND CLASSES-BOOKINGS													
Youth Services In Person	92	95	96	126	63	82	75						629
Youth Services Virtual	1	2	2	2	1	1	2						11
Adult Services In Person	83	80	107	104	98	79	84						635
Adult Services Virtual	6	15	11	8	16	12	17						85
Outside groups	16	15	15	18	12	13	12						101
Public study rooms	744	816	957	983	909	851	967						6,227
2025 Total	942	1,023	1,188	1,241	1,099	1,038	1,157	0	0	0	0	0	7,688
Youth Services In Person	4	133	72	48	84	86	69						496
Youth Services Virtual	9	0	-	0	-	3	2						14
Adult Services In Person	43	85	74	88	85	79	88						542
Adult Services Virtual	2	16	11	10	9	11	8						67
Outside groups	0	13	18	23	19	20	15						108
Public study rooms	569	872	826	893	747	727	808						5,442
2024 Total	627	1,119	1,001	1,062	944	926	990	0	0	0	0	0	6,669
EVENTS, PROGRAMS, OUTREACH & CLASSES-ATTENDANCE													
Youth Services In Person	905	1,284	1,542	1,669	837	3,753	3,805						13,795
Youth Services Virtual	4,171	4,780	5,831	3,426	5,719	4,831	5,378						34,136
Adult Services In Person	1,629	2,356	4,623	1,637	1,979	1,977	1,478						15,679
Adult Services Virtual	15,388	15,842	17,377	9,792	18,230	14,611	15,982						107,222
Outside groups	260	179	184	261	194	137	402						1,617
Public study rooms	1,201	1,319	1,622	1,608	1,424	1,257	1,409						9,840
Outreach-Youth Services	907	1,271	1,025	1,355	2,753	1,431	809						9,551
Outreach-Adult Services	113	64	541	267	455	390	79						1,909
2025 Total	24,574	27,095	32,745	20,357	31,249	28,387	29,342	0	0	0	0	0	193,749
Youth Services In Person	320	1,284	1,035	1,057	313	6,086	3,175						13,270
Youth Services Virtual ADJUSTED	3,526	4,252	4,419	3,970	4,085	3,302	3,985						27,489
Adult Services In Person	1,085	1,375	4,005	1,982	1,125	2,626	4,585						16,783
Adult Services Virtual ADJUSTED	14,392	13,235	13,266	11,994	12,732	11,784	12,139						89,542
Outside groups	237	134	229	1,257	251	406	179						2,693
Public study rooms	1,265	1,455	1,348	1,425	1,190	1,122	1,272						9,077
Outreach-Youth Services	941	1,542	1,116	2,268	3,842	1,127	835						11,671
Outreach-Adult Services	162	229	670	289	237	354	87						2,028
2024 Total	21,928	23,506	26,088	24,192	23,775	26,807	26,257	0	0	0	0	0	172,553

TRAFFIC													
2025	Physical Visits (gate count)	29,049	28,126	38,784	30,035	28,317	33,586	35,192					223,089
2024	Physical Visits (gate count)	25,115	28,401	31,015	33,655	27,826	33,505	30,787					210,304
2025	Virtual visits (catalog, website, mobile app)	436,270	435,076	469,298	464,225	497,000	467,061	479,701					3,248,631
2024	Virtual visits (catalog, website, mobile app)	440,017	464,763	464,802	436,429	439,954	447,677	461,822					3,155,464
LIBRARY CARDS ISSUED													
2025	Number of new library cards	240	191	298	227	231	278	276					1,741
2024	Number of new library cards	277	316	249	313	251	328	230					1,964
COMPUTER USAGE													
	Public computers-Youth Services	1,311	1,092	1,577	1,285	1,017	1,925	2,629					10,836
	Public computers-Adult	3,476	2,937	3,576	3,231	3,629	3,323	3,971					24,143
2025	Total	4,787	4,029	5,153	4,516	4,646	5,248	6,600	0	0	0	0	34,979
	Public computers-Youth Services	787	1,196	1,619	1,206	1,221	2,196	1,051					9,276
	Public computers-Adult	2,545	3,355	2,957	3,329	3,233	3,085	3,601					22,105
2024	Total	3,332	4,551	4,576	4,535	4,454	5,281	4,652	0	0	0	0	31,381
	Wireless	2,823	3,072	3,439	3,504	3,309	3,221	3,450					22,818
2025	Total	2,823	3,072	3,439	3,504	3,309	3,221	3,450	0	0	0	0	22,818
	Wireless	2,518	2,904	2,904	2,827	2,630	2,678	2,587					19,048
2024	Total	2,518	2,904	2,904	2,827	2,630	2,678	2,587	0	0	0	0	19,048