



## **NOTICE**

**DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**REGULAR BOARD MEETING  
THURSDAY AUGUST 17, 2023  
7:00 p.m. in MEETING ROOM B**

### **AGENDA**

- **Approve Payment of Vendor Checks Report and ACH Payments, June and July.**
- **Report out from Finance Committee on 2024 Budget.**
- **Strategy if the payment of 2<sup>nd</sup> installment of property taxes are delayed.**
- **Approval of 2024 closing dates.**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2789 to allow the Library to make reasonable accommodations.



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Agenda for the Regular Meeting August 17, 2023 7:00 p.m. in DPPL Meeting Room B**

- I. Call to Order. (7:00 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Induction of newly appointed and reappointed board members.
- V. Vote to allow trustees participating remotely to Vote on action items. [Action Item]
- VI. Consideration of the Agenda. [Action Item]
- VII. Public Comments and Questions.
- VIII. Consent Agenda. [Action Item] (7:15 p.m.)
  - A. Approval of the Minutes of the Regular Board Meeting - June 15, 2023.
  - B. Acceptance of Financial Reports for June, 2023.
  - C. Acceptance of Reports.
    1. Statistics Report for June 2023.
    2. Director's Report for June 2023.
  - D. Acceptance of Financial Reports for July 2023.
    1. Statistics Report for July 2023
    2. Director's Report for July 2023.
- IX. New Business. (7:25 p.m.)
  - A. Approve Payment of June 2023 Vendor Checks Report and ACH Payments in the amount of \$390,982.13. [Action item]
  - B. Approve Payment of July 2023 Vendor Checks Report and ACH Payments in the amount of \$280,288.61. [Action item]
  - C. Report out from Finance Committee [Action Item]
  - D. Strategy if the payment of 2<sup>nd</sup> installment of property taxes are delayed. [Action Item]
  - E. Approval of 2024 library closing dates [Action Item]
  - F. Announcement of nominating committee for 2023/2034 officers.

X. Other. (7:55 p.m.)

XI. Announcements.

XII. Correspondence.

XIII. Adjournment. (8:00 p.m.)

**This meeting will be video recorded, and available on the Library's website.**



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Minutes of the Regular Meeting on June 15, 2023**

I. Call to Order.

The meeting was called to order at 7:05 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Lisa DuBrock, Kristen Graack, Nick Harkovich, Denise Hudec, Gregory Sarlo, Michelle Shimon-Hutchison. ABSENT: Christine Halblander, Bruce Lester. ALSO PRESENT: DPPL Staff Jo Bonell, Heather Imhoff, Laurie Papadourakis, Joanie Sebastian, Michelle Meyer-Edley. Friends of Library president John Leach.

III. Pledge of Allegiance.

IV. Vote to allow trustees participating remotely to Vote on action items.

N/A

V. Consideration of the Agenda.

MOTION by Hudec, seconded by Shimon-Hutchison to approve the Agenda.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None;  
MOTION CARRIED

VI. Public Comments and Questions.

None

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting -May 19, 2023.
- B. Approval of the Minutes of the Management Committee Meeting - May 19, 2023.
- C. Acceptance of Financial Reports for May, 2023.
- D. Acceptance of Reports.
  - 1. Statistics Report for May, 2023.
  - 2. Director's Report for May, 2023

MOTION by Graack, seconded by Harkovich to approve the Consent Agenda.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments \$256,361.94.

MOTION by DuBrock, seconded by Hudec to approve payment of vendor checks and ACH Payments in the amount of \$256,361.94 as listed on the vendor checks report of May 2023, and authorize Library Director Jo Bonell to transfer the amount required to the library's operating account.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- B. Approval of OverDrive Invoice in the amount of \$15,165.36.

MOTION by Graack, seconded by Harkovich to approve the payment to OverDrive in the amount of \$15,165.36.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- C. Approve 2023/2024 Library Board Meeting Dates.

MOTION by DuBrock, seconded by Graack to approve the 2023/2024 Meeting Dates as proposed.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

- D. Approve 2023/2024 Non-Resident Fee - \$226.

MOTION by Graack, seconded by Shimon-Hutchison to approve a 2023/2024 non-resident fee in the amount of \$226.

VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

IX. Other.

Trustee Hudec complimented the library team on the 2023 SRC theme and materials, Read, Roar, Repeat.

X. Announcements.

- A. July 20, 2023 Board of Trustees Meeting - 4:00 p.m.

- B. Semi-Annual Board Dinner, July 20, 2023.

- C. State of Illinois Per Capita Grant.

Director Bonell reports that we have received notice from the Secretary of State the

DPPL will be receiving a per capita grant in the amount of \$89,000 this year.

XI. Correspondence.

MOTION by Harkovich, seconded by Hudec, to adjourn. VOTE: AYES: DuBrock, Graack, Harkovich, Hudec, Sarlo, Shimon-Hutchison; NAYS: None; MOTION CARRIED

The meeting adjourned at 7:20 p.m.



## Des Plaines Public Library

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### Monthly Financial Report For the Month Ended June 30, 2023

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Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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# Des Plaines Public Library

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# Financial Statements

Des Plaines Public Library  
Governmental Funds Balance Sheet  
As of June 30, 2023

	Library Fund	Capital Projects Fund	Total
<b>ASSETS</b>			
Cash and Investments	\$ 4,208,114.20	\$ 1,772,218.30	\$ 5,980,332.50
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	7,498,802.58	-	7,498,802.58
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
<b>Total Assets</b>	<b>\$ 11,706,916.78</b>	<b>\$ 1,772,218.30</b>	<b>\$ 13,479,135.08</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 287,659.44	\$ 30,318.00	\$ 317,977.44
Accrued Payroll	80,300.45	-	80,300.45
Due to other funds	87,236.09	-	87,236.09
<b>Total Liabilities</b>	<b>455,195.98</b>	<b>30,318.00</b>	<b>485,513.98</b>
<b>Deferred Inflows of Resources</b>			
Property Taxes	6,252,500.00	-	6,252,500.00
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>6,707,695.98</b>	<b>30,318.00</b>	<b>6,738,013.98</b>
<b>FUND BALANCE</b>			
Fund Balance - Unreserved	4,999,220.80	1,741,900.30	6,741,121.10
<b>Total Fund Balance</b>	<b>4,999,220.80</b>	<b>1,741,900.30</b>	<b>6,741,121.10</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 11,706,916.78</b>	<b>\$ 1,772,218.30</b>	<b>\$ 13,479,135.08</b>

Des Plaines Public Library

Governmental Funds Statement of Revenues,  
Expenditures, and Changes In Fund Balances

For the 6 Months Ended June 30, 2023

	General Fund	Capital Improvements Fund	Total
<b>REVENUES</b>			
Taxes	\$ 4,579,833.84	\$ -	\$ 4,579,833.84
Intergovernmental	27,237.24	-	27,237.24
Fines & Fees	17,624.17	-	17,624.17
Interest	81,397.79	48,065.56	129,463.35
Special Events and Programs	9,028.58	-	9,028.58
Miscellaneous	21,270.26	-	21,270.26
Total Revenues	<u>4,736,391.88</u>	<u>48,065.56</u>	<u>4,784,457.44</u>
<b>EXPENDITURES</b>			
Personnel	\$ 1,587,024.20	\$ -	\$ 1,587,024.20
Operating	1,143,158.96	-	1,143,158.96
Library Materails	496,126.45	-	496,126.45
Capital Outlay	52,779.97	118,033.32	170,813.29
Other Expenditures	<u>15,187.47</u>	<u>-</u>	<u>15,187.47</u>
Total Expenditures	<u>3,294,277.05</u>	<u>118,033.32</u>	<u>3,412,310.37</u>
Net Change in Fund Balances	<u>1,442,114.83</u>	<u>(69,967.76)</u>	<u>1,372,147.07</u>
<b>FUND BALANCES</b>			
Beginning of the year	<u>3,557,105.97</u>	<u>1,811,868.06</u>	<u>5,368,974.03</u>
End of the period	<u>\$ 4,999,220.80</u>	<u>\$ 1,741,900.30</u>	<u>\$ 6,741,121.10</u>

## Supplementary Information

# Des Plaines Public Library

## Treasurer's Report as of June 30, 2023

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - Old National Operating # 92260	369,058.77
202-1102015 - Old National Operating # 92260	<u>21,748.58</u>
	<u>390,807.35</u>
201-1102030 - Village B&T Donation #6718	<u>50,907.63</u>
201-1102040 - Village B&T Donation #9878	<u>217,171.60</u>
201-1102060 - Village B&T Checking #0289	224,464.37
202-1102060 - Village B&T Checking #0289	<u>30,318.00</u>
	<u>254,782.37</u>
201-1102050 - Wintrust Brokerage	<u>167,385.40</u>
201-1102079 - Illinois Funds # 2591	3,178,626.43
202-1102079 - Illinois Funds # 2591	<u>1,720,151.72</u>
	<u>3,178,626.43</u>
<b>Total Invested</b>	<u><u>5,980,332.50</u></u>

Des Plaines Public Library  
Balance Sheet as of June 30, 2023

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old National Operating # 92260	928,747.92	(559,689.15)	369,058.77
1102030 - Village B&T Donation #6718	64,907.63	(14,000.00)	50,907.63
1102040 - Village B&T Donation #9878	216,240.36	931.24	217,171.60
1102050 - Wintrust Brokerage	167,385.40	0.00	167,385.40
1102060 - Village B&T Checking #0289	500,050.00	(275,585.63)	224,464.37
1102079 - Illinois Funds # 2591	2,836,388.12	342,238.31	3,178,626.43
1118000 - Receivable - Property Taxes	<u>7,498,802.58</u>	<u>0.00</u>	<u>7,498,802.58</u>
	<u>12,213,022.01</u>	<u>(506,105.23)</u>	<u>11,706,916.78</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	186,602.17	101,057.27	287,659.44
2430707 - Due to Library Comp Abs	87,236.09	0.00	87,236.09
2450040 - Accrued Payroll	56,434.06	0.00	56,434.06
2470000 - Deferred Revenue - Property Tax	6,252,500.00	0.00	6,252,500.00
2471000 - Deferred Revenue - Other	<u>23,866.39</u>	<u>0.00</u>	<u>23,866.39</u>
	<u>6,606,638.71</u>	<u>101,057.27</u>	<u>6,707,695.98</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
Total Liabilities and Fund Balance	<u>10,163,744.68</u>	<u>101,057.27</u>	<u>10,264,801.95</u>
Excess Revenues Over Expenses	<u>2,049,277.33</u>	<u>(607,162.50)</u>	<u>1,442,114.83</u>

Des Plaines Public Library  
Balance Sheet as of June 30, 2023

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - Old National Operating # 92260	31,672.04	(9,923.46)	21,748.58
1102060 - Village B&T Checking #0289	0.00	30,318.00	30,318.00
1102079 - Illinois Funds # 2591	1,792,489.68	(72,337.96)	1,720,151.72
	1,824,161.72	(51,943.42)	1,772,218.30
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	9,923.46	20,394.54	30,318.00
	9,923.46	20,394.54	30,318.00
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,811,868.06	0.00	1,811,868.06
Total Liabilities and Fund Balance	1,821,791.52	20,394.54	1,842,186.06
Excess Revenues Over Expenses	2,370.20	(72,337.96)	(69,967.76)

<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1120201 - Due From Library	87,236.09	0.00	87,236.09
	87,236.09	0.00	87,236.09
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	87,236.09	0.00	87,236.09
	87,236.09	0.00	87,236.09
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	87,236.09	0.00	87,236.09
Excess Revenues Over Expenses	0.00	0.00	0.00

Des Plaines Public Library  
Balance Sheet as of June 30, 2023

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,624,611.65	0.00	1,624,611.65
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,687,478.00)</u>	<u>0.00</u>	<u>(1,687,478.00)</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
Total Liabilities and Net Capital Assets	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Long Term Liability Fund</u>			
<u>Assets</u>			
1805920 - Deferred Outflows - IMRF	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2812092 - OPEB Liability	405,203.00	0.00	405,203.00
2815192 - Net Pension Liability	(4,117,207.00)	0.00	(4,117,207.00)
2973920 - Deferred Inflows - IMRF	<u>3,424,019.00</u>	<u>0.00</u>	<u>3,424,019.00</u>
	<u>(287,985.00)</u>	<u>0.00</u>	<u>(287,985.00)</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>359,313.00</u>	<u>0.00</u>	<u>359,313.00</u>
	<u>359,313.00</u>	<u>0.00</u>	<u>359,313.00</u>
Total Liabilities and Net LT Liabilities	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



# Des Plaines Public Library Revenue Report For the 6 Months Ended June 30, 2023

_____ Library Fund _____	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Taxes</u>					
201-4810034 - Property Taxes 2022	<u>47,571.28</u>	<u>4,579,833.84</u>	<u>8,751,036.00</u>	<u>4,171,202.16</u>	<u>52.33</u>
	<u>47,571.28</u>	<u>4,579,833.84</u>	<u>8,751,036.00</u>	<u>4,171,202.16</u>	<u>52.33</u>
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
201-4822040 - State Grant - Per Capita	0.00	0.00	89,495.00	89,495.00	0.00
201-4822090 - Grant Revenue	0.00	3,990.24	10,000.00	6,009.76	39.90
201-4822095 - State Grant - Library	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>27,237.24</u>	<u>192,483.00</u>	<u>165,245.76</u>	<u>14.15</u>
<u>Fines &amp; Fees</u>					
201-4850101 - Library Fees	1,278.28	10,172.37	8,000.00	(2,172.37)	127.15
201-4850201 - Copying Fees	1,656.52	6,266.60	20,000.00	13,733.40	31.33
201-4850203 - Lost Materials	0.00	19.95	0.00	(19.95)	0.00
201-4850207 - Non-Res Cards	131.50	460.25	200.00	(260.25)	230.13
201-4850208 - Meeting Room Fees	<u>225.00</u>	<u>705.00</u>	<u>1,500.00</u>	<u>795.00</u>	<u>47.00</u>
	<u>3,291.30</u>	<u>17,624.17</u>	<u>29,700.00</u>	<u>12,075.83</u>	<u>59.34</u>
<u>Special Programs &amp; Events</u>					
201-4850215 - Friends of the Library Reimbursements	<u>0.00</u>	<u>9,028.58</u>	<u>20,000.00</u>	<u>10,971.42</u>	<u>45.14</u>
	<u>0.00</u>	<u>9,028.58</u>	<u>20,000.00</u>	<u>10,971.42</u>	<u>45.14</u>
<u>Interest</u>					
201-4830010 - Gain/Loss on Investments	0.00	19,808.60	0.00	(19,808.60)	0.00
201-4890010 - Interest Income	<u>13,128.59</u>	<u>61,589.19</u>	<u>17,000.00</u>	<u>(44,589.19)</u>	<u>362.29</u>
	<u>13,128.59</u>	<u>81,397.79</u>	<u>17,000.00</u>	<u>(64,397.79)</u>	<u>478.81</u>
<u>Other Revenue</u>					
201-4899900 - Miscellaneous Revenue	30.00	12,840.03	70,000.00	57,159.97	18.34
201-4899910 - Vending Machine Revenue	125.86	549.32	1,000.00	450.68	54.93
201-4899920 - Library Donations	0.00	750.00	600,000.00	599,250.00	0.13
201-4899940 - Friends Book Sale	<u>1,317.14</u>	<u>7,130.91</u>	<u>14,000.00</u>	<u>6,869.09</u>	<u>50.94</u>
	<u>1,473.00</u>	<u>21,270.26</u>	<u>685,000.00</u>	<u>663,729.74</u>	<u>3.11</u>
 Total Library Fund	 <u>65,464.17</u>	 <u>4,736,391.88</u>	 <u>9,695,219.00</u>	 <u>4,958,827.12</u>	 <u>48.85</u>

Des Plaines Public Library  
 Revenue Report  
 For the 6 Months Ended June 30, 2023

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>7,706.22</u>	<u>48,065.56</u>	<u>11,500.00</u>	<u>(36,565.56)</u>	<u>417.96</u>
	<u>7,706.22</u>	<u>48,065.56</u>	<u>11,500.00</u>	<u>(36,565.56)</u>	<u>417.96</u>
<u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
Total Capital Projects Fund	<u><u>7,706.22</u></u>	<u><u>48,065.56</u></u>	<u><u>1,011,500.00</u></u>	<u><u>963,434.44</u></u>	<u><u>4.75</u></u>
Total of All Funds	<u><u>73,170.39</u></u>	<u><u>4,784,457.44</u></u>	<u><u>10,706,719.00</u></u>	<u><u>5,922,261.56</u></u>	<u><u>44.69</u></u>

Des Plaines Public Library  
Expense Report  
For the 6 Months Ended June 30, 2023

Library Fund _____	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	276,769.84	1,207,119.68	2,498,588.00	1,291,468.32	48.31
5910200 - Part-time Salaries	<u>92,547.39</u>	<u>379,904.52</u>	<u>899,000.00</u>	<u>519,095.48</u>	<u>42.26</u>
	<u>369,317.23</u>	<u>1,587,024.20</u>	<u>3,397,588.00</u>	<u>1,810,563.80</u>	<u>46.71</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	27,043.50	116,148.24	258,634.00	142,485.76	44.91
5918021 - Employer Contribution - IMRF	18,763.88	60,058.32	194,564.00	134,505.68	30.87
5918040 - Life Insurance Premiums	0.00	0.00	1,932.00	1,932.00	0.00
5918050 - PPO Insurance Premiums	58,718.00	216,674.30	459,518.00	242,843.70	47.15
5918051 - HMO Insurance Premiums	29,322.73	103,602.41	177,307.00	73,704.59	58.43
5918055 - Dental Insurance Premiums	0.00	0.00	31,649.00	31,649.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>9,426.00</u>	<u>14,000.00</u>	<u>4,574.00</u>	<u>67.33</u>
	<u>133,848.11</u>	<u>505,909.27</u>	<u>1,152,604.00</u>	<u>646,694.73</u>	<u>43.89</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	192.00	742.00	10,000.00	9,258.00	7.42
5920110 - Professional Services	32,030.59	258,163.05	468,838.00	210,674.95	55.06
5920120 - Communication Services	843.02	17,495.26	32,900.00	15,404.74	53.18
5920140 - Integrated Library System	0.00	44,315.58	89,000.00	44,684.42	49.79
5920202 - Conferences	0.00	180.00	0.00	(180.00)	0.00
5920210 - Marketing	6,215.89	34,139.79	60,000.00	25,860.21	56.90
5920220 - Membership Dues	0.00	4,536.83	8,000.00	3,463.17	56.71
5920990 - Property/Liability Insurance	3,149.00	45,755.92	65,000.00	19,244.08	70.39
5930010 - R&M Equipment	189.00	36,094.01	88,460.00	52,365.99	40.80
5930020 - R&M Buildings & Structures	8,562.81	47,252.39	112,364.00	65,111.61	42.05
5930030 - R&M Vehicles	0.00	0.00	1,500.00	1,500.00	0.00
5930210 - Rental of Equipment	2,795.00	3,238.34	26,090.00	22,851.66	12.41
5930320 - Cleaning/Custodial Services	5,917.50	35,447.50	88,900.00	53,452.50	39.87
5930490 - Refuse Contract	0.00	2,770.16	6,000.00	3,229.84	46.17
5960040 - Pre-Employment Testing	329.00	393.00	3,500.00	3,107.00	11.23
5960065 - Bank Fees	228.03	504.02	300.00	(204.02)	168.01
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	6,395.78	46,210.48	61,500.00	15,289.52	75.14
5960990 - Misc. Contractual Services	<u>7,487.32</u>	<u>60,011.36</u>	<u>126,560.00</u>	<u>66,548.64</u>	<u>47.42</u>
	<u>74,334.94</u>	<u>637,249.69</u>	<u>1,249,412.00</u>	<u>612,162.31</u>	<u>51.00</u>
<u>Commodities</u>					
5970100 - Supplies	12,795.03	42,685.85	87,150.00	44,464.15	48.98
5970110 - Meals	56.66	952.68	2,000.00	1,047.32	47.63
5970170 - Janitorial	1,458.22	2,426.41	17,900.00	15,473.59	13.56
5970260 - Postage & Parcel	1,000.00	7,191.21	11,000.00	3,808.79	65.37
5970500 - Water Bill	1,048.65	2,770.95	8,000.00	5,229.05	34.64
5970600 - Ebooks/Books	24,243.85	154,742.30	381,900.00	227,157.70	40.52
5970610 - E-audio/Audio	4,747.58	23,527.85	74,500.00	50,972.15	31.58

Des Plaines Public Library  
Expense Report  
For the 6 Months Ended June 30, 2023

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970620 - E-Subscriptions/Subscriptions	27,283.17	41,157.31	51,430.00	10,272.69	80.03
5970630 - Visual Materials	19,720.50	85,602.84	190,200.00	104,597.16	45.01
5970640 - Databases	11,323.31	115,025.35	170,000.00	54,974.65	67.66
5970810 - Natural Gas	0.00	17,830.02	27,000.00	9,169.98	66.04
5970850 - Gasoline	0.00	0.00	600.00	600.00	0.00
5970900 - Equipment < \$10,000	<u>0.00</u>	<u>2,213.68</u>	<u>6,900.00</u>	<u>4,686.32</u>	<u>32.08</u>
	<u>103,676.97</u>	<u>496,126.45</u>	<u>1,028,580.00</u>	<u>532,453.55</u>	<u>48.23</u>
<u>Capital Expenditures</u>					
5980400 - Equipment	1,007.59	1,007.59	1,000.00	(7.59)	100.76
5980410 - Computer Hardware	2,337.65	19,579.56	12,800.00	(6,779.56)	152.97
5980420 - Computer Software	14,894.20	32,192.82	91,402.00	59,209.18	35.22
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>
	<u>18,239.44</u>	<u>52,779.97</u>	<u>110,202.00</u>	<u>57,422.03</u>	<u>47.89</u>
<u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	1,985.21	8,056.56	89,495.00	81,438.44	9.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	1,000,000.00	1,000,000.00	0.00
5999940 - Friends Books Sale	<u>1,317.14</u>	<u>7,130.91</u>	<u>0.00</u>	<u>(7,130.91)</u>	<u>0.00</u>
	<u>3,302.35</u>	<u>15,187.47</u>	<u>1,089,495.00</u>	<u>1,074,307.53</u>	<u>1.39</u>
Total Library Fund Expenditures	<u>672,626.67</u>	<u>3,294,277.05</u>	<u>8,027,881.00</u>	<u>4,733,603.95</u>	<u>41.04</u>
 <u>Capital Projects Fund</u>					
<u>Contractual Services</u>					
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	4,521.44	801,000.00	796,478.56	0.56
5980400 - Equipment	0.00	0.00	271,000.00	271,000.00	0.00
5980410 - Computer Hardware	30,951.81	61,885.51	341,100.00	279,214.49	18.14
5980420 - Computer Software	0.00	0.00	0.00	0.00	0.00
5980430 - Makerspace Donation Expenses	49,092.37	49,092.37	0.00	(49,092.37)	0.00
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>2,534.00</u>	<u>2,000.00</u>	<u>(534.00)</u>	<u>126.70</u>
	<u>80,044.18</u>	<u>118,033.32</u>	<u>1,415,100.00</u>	<u>1,297,066.68</u>	<u>8.34</u>
Total Capital Projects Fund Expenditures	<u>80,044.18</u>	<u>118,033.32</u>	<u>1,415,100.00</u>	<u>1,297,066.68</u>	<u>8.34</u>
Total of All Funds	<u>752,670.85</u>	<u>3,412,310.37</u>	<u>9,442,981.00</u>	<u>6,030,670.63</u>	<u>36.14</u>

# Des Plaines Public Library

## Check List

All Bank Accounts

June 16, 2023 - July 20, 2023

Check Number	Check Date	Payee	Amount
Vendor Checks			
19267	07/20/23	PRONUNCIATOR	(1,850.00)
19726	07/20/23	ABLE CARD, LLC	1,792.22
19727	07/20/23	ABT ELECTRONIC	189.00
19728	07/20/23	AGE OF LEARNING, INC.	2,280.00
19729	07/20/23	ANDERSON LOCK CO LTD	77.30
19730	07/20/23	AQUARIUM ADVENTURE HOFFMAN ESTATES	480.00
19731	07/20/23	BAKER & TAYLOR	14,354.86
19732	07/20/23	BOOKPAGE	1,080.00
19733	07/20/23	BRENDA MURPHY	40.53
19734	07/20/23	CENGAGE LEARNING/GALE	3,590.25
19735	07/20/23	CHIEF, CDS, LIBRARY OF CONGRESS	513.00
19736	07/20/23	CHILDREN'S PLUS, INC.	1,108.14
19737	07/20/23	CITY OF DES PLAINES	1,048.65
19738	07/20/23	COLLEY ELEVATOR COMPANY	2,043.00
19739	07/20/23	CRYSTAL MAINTENANCE SERVICES CORP	5,290.50
19740	07/20/23	D & Z HOUSE OF BOOKS INCORPORATED	878.56
19741	07/20/23	D.E.S. Painting, Inc.	3,078.00
19742	07/20/23	DAvid Carreno	175.00
19743	07/20/23	Des Plaines Art Guild	800.00
19744	07/20/23	EBSCO INFORMATION SERVICES	24,076.73
19745	07/20/23	Educational Development Corporation	36.98
19746	07/20/23	ENVISIONWARE, INC	1,007.59
19747	07/20/23	FITTLE, LLC	2,795.00
19748	07/20/23	GARVEY'S OFFICE PRODUCTS	1,105.92
19749	07/20/23	GOVCONNECTION INC	2,337.65
19750	07/20/23	GRAINGER	250.32
19751	07/20/23	IL Secretary of State	3.00
19752	07/20/23	INDIA FOR EVERYONE	1,158.34
19753	07/20/23	INSIGHT PUBLIC SECTOR, INC.	30,318.00
19754	07/20/23	Jacqueline MacCartie Bryce	30.00
19755	07/20/23	JEssica Kuczynski	60.00
19756	07/20/23	John G. Donahue	150.00
19757	07/20/23	JOURNAL AND TOPICS NEWSPAPERS	479.00
19758	07/20/23	JULIE GOLDBERG	600.00
19759	07/20/23	JULIE JURGENS	450.00
19760	07/20/23	LAUTERBACH & AMEN, LLP.	1,575.00
19761	07/20/23	LESLIE GODDARD	400.00
19762	07/20/23	LIMRICC	107,488.52
19763	07/20/23	Midwest Folding Products	243.68
19764	07/20/23	MIDWEST TAPE	9,000.00
19765	07/20/23	MIDWEST TAPE	13,851.06
19766	07/20/23	Monica Marvin	30.00
19767	07/20/23	Nicole Burns	6.99
19768	07/20/23	OAKBROOK MECHANICAL SERVICES	3,073.50
19769	07/20/23	Oakridge Online Stores	195.16
19770	07/20/23	OUTSOURCE SOLUTIONS GROUP, INC.	50,610.85
19771	07/20/23	OVERDRIVE, INC.	7,785.85
19772	07/20/23	PHYSICIANS IMMEDIATE CARE CHICAGO	329.00
19773	07/20/23	PROQUEST LLC	5,767.41
19774	07/20/23	RAILS	760.00
19775	07/20/23	Risk Program Administrators	3,149.00
19776	07/20/23	RIVERSHORE READING STORE	282.00
19777	07/20/23	SHERWIN WILLIAMS	368.31
19778	07/20/23	SIDECAR PUBLICATIONS LLC	348.00
19779	07/20/23	SPEED-E-KLEEN, INC.	627.00
19780	07/20/23	THOMAS KLISE/CRIMSON MULTIMEDIA	2,213.57
19781	07/20/23	THOMSON REUTERS-WEST	153.00

# Des Plaines Public Library

## Check List

All Bank Accounts

June 16, 2023 - July 20, 2023

Check Number	Check Date	Payee	Amount
19782	07/20/23	UNITED STATES POSTAL SERVICE	4,000.00
19783	07/20/23	UNITED STATES TREASURY	192.00
19784	07/20/23	PRONUNCIATOR	1,850.00
51969	06/30/23	Lohan Architecture	14,000.00
51970	06/30/23	NATIONWIDE RETIREMENT	150.00
51971	06/30/23	NATIONWIDE RETIREMENT	300.00
51972	06/30/23	VERIZON WIRELESS	747.56
51973	06/30/23	COMCAST CABLE	995.46
51974	06/30/23	IMRF	2,530.58
51975	06/30/23	IMRF	31,272.81
51976	06/30/23	NEOFUNDS BY NEOPOST	1,000.00
51977	06/30/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,317.14
51978	06/30/23	BANKCARD SERVICES	22,541.14
Vendor Check Total			390,982.13
Check List Total			390,982.13

Check count = 70

## Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
PRONUNCIATOR				19267	07/20/23	<u>(1,850.00)</u>
201-5970640	Databases	To void check #19267 from 7/21/2022	-1,850.00			
ABLE CARD, LLC				19726	07/20/23	<u>1,792.22</u>
201-5970100	Supplies	Inv 0054121-IN	1,792.22			
ABT ELECTRONIC				19727	07/20/23	<u>189.00</u>
201-5930010	R&M Equipment	Inv 0613301WVUA	189.00			
AGE OF LEARNING, INC.				19728	07/20/23	<u>2,280.00</u>
201-5970640	Databases	Inv 1520	2,280.00			
ANDERSON LOCK CO LTD				19729	07/20/23	<u>77.30</u>
201-5970100	Supplies	Inv 1122184	77.30			
AQUARIUM ADVENTURE HOFFMAN ESTATES				19730	07/20/23	<u>480.00</u>
201-5960990	Misc. Contractual Services	Inv 15341	160.00			
201-5960990	Misc. Contractual Services	Inv 15180	320.00			
BAKER & TAYLOR				19731	07/20/23	<u>14,354.86</u>
201-5960990	Misc. Contractual Services	Inv 2037586789	1.49			
201-5970600	Ebooks/Books	Inv 2037586789	12.96			
201-5970600	Ebooks/Books	Inv 2037592228	807.72			
201-5960990	Misc. Contractual Services	Inv 2037592229	83.82			
201-5970600	Ebooks/Books	Inv 2037595371	263.33			
201-5960990	Misc. Contractual Services	Inv 2037595372	23.84			
201-5960990	Misc. Contractual Services	Inv 2037569057	41.88			
201-5970600	Ebooks/Books	Inv 2037569057	182.19			
201-5960990	Misc. Contractual Services	Inv 2037596984	15.87			
201-5970600	Ebooks/Books	Inv 2037596984	97.17			
201-5960990	Misc. Contractual Services	Inv 2037560643	79.70			
201-5970600	Ebooks/Books	Inv 2037560643	731.45			
201-5960990	Misc. Contractual Services	Inv 2037586970	22.98			
201-5970600	Ebooks/Books	Inv 2037586970	96.86			
201-5960990	Misc. Contractual Services	Inv 2037591721	7.75			
201-5970600	Ebooks/Books	Inv 2037591721	46.36			
201-5960990	Misc. Contractual Services	Inv 2037583948	4.01			
201-5970600	Ebooks/Books	Inv 2037583948	11.36			
201-5960990	Misc. Contractual Services	Inv 2037583971	8.24			
201-5970600	Ebooks/Books	Inv 2037583971	20.87			
201-5960990	Misc. Contractual Services	Inv 2037593556	33.75			
201-5970600	Ebooks/Books	Inv 2037593556	205.28			
201-5960990	Misc. Contractual Services	Inv 2037584141	2.82			
201-5970600	Ebooks/Books	Inv 2037584141	15.90			
201-5960990	Misc. Contractual Services	Inv 2037574247	67.97			
201-5970600	Ebooks/Books	Inv 2037574247	435.67			
201-5960990	Misc. Contractual Services	Inv 2037576904	25.38			
201-5970600	Ebooks/Books	Inv 2037576904	142.39			
201-5960990	Misc. Contractual Services	Inv 2037587345	44.02			
201-5970600	Ebooks/Books	Inv 2037587345	291.90			
201-5960990	Misc. Contractual Services	Inv 2037594644	16.48			
201-5970600	Ebooks/Books	Inv 2037594644	42.42			
201-5960990	Misc. Contractual Services	Inv 2037594819	19.15			
201-5970600	Ebooks/Books	Inv 2037594819	78.93			
201-5960990	Misc. Contractual Services	Inv 2037582600	13.88			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv 2037582600	49.01			
201-5960990	Misc. Contractual Services	Inv 2037586908	10.12			
201-5970600	Ebooks/Books	Inv 2037586908	45.18			
201-5960990	Misc. Contractual Services	Inv 2037593886	56.19			
201-5970600	Ebooks/Books	Inv 2037593885	581.18			
201-5960990	Misc. Contractual Services	Inv 2037581815	4.20			
201-5970600	Ebooks/Books	Inv 2037581815	91.36			
201-5960990	Misc. Contractual Services	Inv 2037577110	4.12			
201-5970600	Ebooks/Books	Inv 2037577110	11.36			
201-5960990	Misc. Contractual Services	Inv 2037569098	13.60			
201-5970600	Ebooks/Books	Inv 2037569098	97.76			
201-5960990	Misc. Contractual Services	Inv 2037569135	5.76			
201-5970600	Ebooks/Books	Inv 2037569135	34.31			
201-5960990	Misc. Contractual Services	Inv 2037586694	19.74			
201-5970600	Ebooks/Books	Inv 2037586694	119.24			
201-5960990	Misc. Contractual Services	Inv 2037549384	109.31			
201-5970600	Ebooks/Books	Inv 2037549384	880.03			
201-5960990	Misc. Contractual Services	Inv 2037567774	34.70			
201-5970600	Ebooks/Books	Inv 2037567774	106.94			
201-5970600	Ebooks/Books	Inv 2037578286	752.76			
201-5960990	Misc. Contractual Services	Inv 2037578287	80.14			
201-5970600	Ebooks/Books	Inv 2037595411	42.51			
201-5970600	Ebooks/Books	Inv 2037551013	106.16			
201-5960990	Misc. Contractual Services	Inv 2037551014	10.43			
201-5960990	Misc. Contractual Services	Inv 2037562891	5.06			
201-5970600	Ebooks/Books	Inv 2037562891	27.11			
201-5960990	Misc. Contractual Services	Inv 2037572951	58.31			
201-5970600	Ebooks/Books	Inv 2037572951	362.12			
201-5960990	Misc. Contractual Services	Inv 2037562778	11.28			
201-5970600	Ebooks/Books	Inv 2037562778	65.87			
201-5970600	Ebooks/Books	Inv 2037578007	690.03			
201-5960990	Misc. Contractual Services	Inv 2037578008	66.01			
201-5960990	Misc. Contractual Services	Inv 2037537372	59.14			
201-5970600	Ebooks/Books	Inv 2037537372	436.42			
201-5960990	Misc. Contractual Services	Inv 2037554007	11.28			
201-5970600	Ebooks/Books	Inv 2037554007	68.14			
201-5960990	Misc. Contractual Services	Inv 2037554061	8.46			
201-5970600	Ebooks/Books	Inv 2037554061	49.41			
201-5960990	Misc. Contractual Services	Inv 2037562877	16.04			
201-5970600	Ebooks/Books	Inv 2037562877	36.43			
201-5960990	Misc. Contractual Services	Inv 2037562796	16.48			
201-5970600	Ebooks/Books	Inv 2037562796	43.01			
201-5960990	Misc. Contractual Services	Inv 2037536998	15.66			
201-5970600	Ebooks/Books	Inv 2037536998	85.84			
201-5970600	Ebooks/Books	Inv 2037571938	889.88			
201-5960990	Misc. Contractual Services	Inv 2037571939	99.69			
201-5960990	Misc. Contractual Services	Inv 2037542955	11.49			
201-5970600	Ebooks/Books	Inv 2037542955	58.01			
201-5960990	Misc. Contractual Services	Inv 2037527176	64.86			
201-5970600	Ebooks/Books	Inv 2037527176	383.39			
201-5960990	Misc. Contractual Services	Inv 2037540093	2.53			
201-5970600	Ebooks/Books	Inv 2037540093	10.21			
201-5960990	Misc. Contractual Services	Inv 2037537083	16.13			
201-5970600	Ebooks/Books	Inv 2037537083	108.65			
201-5960990	Misc. Contractual Services	Inv 2037537388	4.12			
201-5970600	Ebooks/Books	Inv 2037537388	10.75			



## Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv 2037545711	11.07			
201-5970600	Ebooks/Books	Inv 2037545711	51.06			
201-5960990	Misc. Contractual Services	Inv 2037541782	6.94			
201-5970600	Ebooks/Books	Inv 2037541782	16.13			
201-5970600	Ebooks/Books	Inv 2037555066	426.52			
201-5960990	Misc. Contractual Services	Inv 2037555067	55.76			
201-5970600	Ebooks/Books	Inv 2037558867	493.86			
201-5960990	Misc. Contractual Services	Inv 2037558868	53.39			
201-5970600	Ebooks/Books	Inv 2037550170	444.41			
201-5960990	Misc. Contractual Services	Inv 2037550171	48.13			
201-5960990	Misc. Contractual Services	Inv 2037513589	16.45			
201-5970600	Ebooks/Books	Inv 2037513589	104.34			
201-5960990	Misc. Contractual Services	Inv 2037533207	3.48			
201-5970600	Ebooks/Books	Inv 2037533207	11.29			
201-5960990	Misc. Contractual Services	Inv 2037530077	8.21			
201-5970600	Ebooks/Books	Inv 2037530077	62.90			
201-5960990	Misc. Contractual Services	Inv 2037521224	7.59			
201-5970600	Ebooks/Books	Inv 2037521224	32.35			
201-5960990	Misc. Contractual Services	Inv 2037527288	40.48			
201-5970600	Ebooks/Books	Inv 2037527288	258.93			
201-5960990	Misc. Contractual Services	Inv 2037537167	8.24			
201-5970600	Ebooks/Books	Inv 2037537167	20.30			
201-5960990	Misc. Contractual Services	Inv 2037537686	20.82			
201-5970600	Ebooks/Books	Inv 2037537686	70.48			
201-5960990	Misc. Contractual Services	Inv 2037537015	24.06			
201-5970600	Ebooks/Books	Inv 2037537015	55.01			
201-5960990	Misc. Contractual Services	Inv 2037552023	46.25			
201-5970600	Ebooks/Books	Inv 2037552023	287.06			
201-5960990	Misc. Contractual Services	Inv 2037580226	82.24			
201-5970600	Ebooks/Books	Inv 2037580226	533.40			
BOOKPAGE				19732	07/20/23	<u>1,080.00</u>
201-5970620	E-Subscriptions/Subscriptions	Inv S79956	1,080.00			
BRENDA MURPHY				19733	07/20/23	<u>40.53</u>
201-5990900	Per Capita Grant Expenditures	ALA Conference Expense Reimbursements	40.53			
CENGAGE LEARNING/GALE				19734	07/20/23	<u>3,590.25</u>
201-5970640	Databases	Inv 81491216	2,301.00			
201-5970620	E-Subscriptions/Subscriptions	Inv 81457824	1,289.25			
CHIEF, CDS, LIBRARY OF CONGRESS				19735	07/20/23	<u>513.00</u>
201-5980420	Computer Software	Inv O-100495	513.00			
CHILDREN'S PLUS, INC.				19736	07/20/23	<u>1,108.14</u>
201-5970600	Ebooks/Books	Inv 231172	16.31			
201-5970600	Ebooks/Books	Inv 230386	39.76			
201-5970600	Ebooks/Books	Inv 230838	81.81			
201-5970600	Ebooks/Books	Inv 230836	457.52			
201-5970600	Ebooks/Books	Inv 230812	19.37			
201-5970600	Ebooks/Books	Inv 230835	493.37			
CITY OF DES PLAINES				19737	07/20/23	<u>1,048.65</u>
201-5970500	Water Bill	03.31-23 - 05.31.23	1,048.65			
COLLEY ELEVATOR COMPANY				19738	07/20/23	<u>2,043.00</u>

## Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5930020	R&M Buildings & Structures	Inv 243936	945.00			
201-5930020	R&M Buildings & Structures	Inv 243709	456.00			
201-5930020	R&M Buildings & Structures	Inv 244458	642.00			
CRYSTAL MAINTENANCE SERVICES CORP				19739	07/20/23	<u>5,290.50</u>
201-5930320	Cleaning/Custodial Services	Inv 31099	4,892.50			
201-5930320	Cleaning/Custodial Services	Inv 31079	398.00			
D & Z HOUSE OF BOOKS INCORPORATED				19740	07/20/23	<u>878.56</u>
201-5970600	Ebooks/Books	Inv 2023/I159437	878.56			
D.E.S. Painting, Inc.				19741	07/20/23	<u>3,078.00</u>
201-5930020	R&M Buildings & Structures	D.E.S. Painting, Inc.	3,078.00			
DAvid Carreno				19742	07/20/23	<u>175.00</u>
201-5960990	Misc. Contractual Services	06.15.23 Board Meeting Recording	175.00			
Des Plaines Art Guild				19743	07/20/23	<u>800.00</u>
201-5960210	Special Event Programming	Des Plaines Art Guild	800.00			
EBSCO INFORMATION SERVICES				19744	07/20/23	<u>24,076.73</u>
201-5970620	E-Subscriptions/Subscriptions	EBSCO CG16193-00 Renewal 2023	23,363.82			
201-5970620	E-Subscriptions/Subscriptions	Inv 2306699	769.91			
201-5970620	E-Subscriptions/Subscriptions	Inv 1694035	26.96			
201-5970620	E-Subscriptions/Subscriptions	Credit Memo 2305886	-25.00			
201-5970620	E-Subscriptions/Subscriptions	Credit Memo 2306960	-58.96			
Educational Development Corporation				19745	07/20/23	<u>36.98</u>
201-5970600	Ebooks/Books	Inv DIR10811998	36.98			
ENVISIONWARE, INC				19746	07/20/23	<u>1,007.59</u>
201-5980400	Equipment	Inv US-65575	1,007.59			
FITTLE, LLC				19747	07/20/23	<u>2,795.00</u>
201-5930210	Rental of Equipment	Inv 4329596	2,795.00			
GARVEY'S OFFICE PRODUCTS				19748	07/20/23	<u>1,105.92</u>
201-5970170	Janitorial	Inv PINV2434620	597.52			
201-5970170	Janitorial	Inv PINV2435095	23.96			
201-5970170	Janitorial	Inv PINV2440527	484.44			
GOVCONNECTION INC				19749	07/20/23	<u>2,337.65</u>
201-5980410	Computer Hardware	Invoice # 74201756	2,089.75			
201-5980410	Computer Hardware	Invoice # 74206378	247.90			
GRAINGER				19750	07/20/23	<u>250.32</u>
201-5970170	Janitorial	Inv 9736508244	250.32			
IL Secretary of State				19751	07/20/23	<u>3.00</u>
201-5970100	Supplies	Van Registration Card	3.00			
INDIA FOR EVERYONE				19752	07/20/23	<u>1,158.34</u>
201-5970600	Ebooks/Books	Inv 2A-2774	1,158.34			
INSIGHT PUBLIC SECTOR, INC.				19753	07/20/23	<u>30,318.00</u>

## Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
202-5980410	Computer Hardware	Inv 1101056584	30,318.00			
Jacqueline MacCartie Bryce				19754	07/20/23	<u>30.00</u>
201-5960210	Special Event Programming	Tarot Reader	30.00			
JESSICA KUCZYNSKI				19755	07/20/23	<u>60.00</u>
201-5960210	Special Event Programming	Life Drawing at the Library Event	60.00			
John G. Donahue				19756	07/20/23	<u>150.00</u>
201-5960210	Special Event Programming	Career Coaching - One-on-One appointments	150.00			
JOURNAL AND TOPICS NEWSPAPERS				19757	07/20/23	<u>479.00</u>
201-5920210	Marketing	Inv 190476	479.00			
JULIE GOLDBERG				19758	07/20/23	<u>600.00</u>
201-5960210	Special Event Programming	08.20.23; Event performance	600.00			
JULIE JURGENS				19759	07/20/23	<u>450.00</u>
201-5960210	Special Event Programming	08.12.23 - Event Performance	450.00			
LAUTERBACH & AMEN, LLP.				19760	07/20/23	<u>1,575.00</u>
201-5920110	Professional Services	Invoice No.80014	1,575.00			
LESLIE GODDARD				19761	07/20/23	<u>400.00</u>
201-5960210	Special Event Programming	08.23.23; Event Performance	400.00			
LIMRICC				19762	07/20/23	<u>107,488.52</u>
201-2401002	Payroll Liabilities	June & July	107,488.52			
Midwest Folding Products				19763	07/20/23	<u>243.68</u>
201-5990900	Per Capita Grant Expenditures	Inv 213779	243.68			
MIDWEST TAPE				19764	07/20/23	<u>9,000.00</u>
201-5970630	Visual Materials	INV #503990602	9,000.00			
MIDWEST TAPE				19765	07/20/23	<u>13,851.06</u>
201-5960990	Misc. Contractual Services	Inv 503993585	36.89			
201-5970610	E-audio/Audio	Inv 503993585	109.41			
201-5960990	Misc. Contractual Services	Inv 503993584	38.42			
201-5970610	E-audio/Audio	Inv 503993584	746.83			
201-5960990	Misc. Contractual Services	Inv 503993583	63.13			
201-5970630	Visual Materials	Inv 503993583	248.87			
201-5960990	Misc. Contractual Services	Inv 503962307	23.38			
201-5970610	E-audio/Audio	Inv 503962307	69.99			
201-5960990	Misc. Contractual Services	Inv 503962940	164.20			
201-5970630	Visual Materials	Inv 503962940	650.68			
201-5960990	Misc. Contractual Services	Inv 503962309	9.04			
201-5970630	Visual Materials	Inv 503962309	173.96			
201-5960990	Misc. Contractual Services	Inv 503930691	89.60			
201-5970630	Visual Materials	Inv 503930691	440.58			
201-5970610	E-audio/Audio	Inv 503967979	451.93			
201-5970630	Visual Materials	Inv 503972570	37.49			
201-5970630	Visual Materials	Inv 503972572	52.48			
201-5970630	Visual Materials	Inv 503940139	248.16			
201-5960990	Misc. Contractual Services	Inv 503962941	11.10			
201-5970630	Visual Materials	Inv 503962941	44.98			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv 503930690	203.12			
201-5970630	Visual Materials	Inv 503930690	876.33			
201-5960990	Misc. Contractual Services	Inv 503930428	35.49			
201-5970610	E-audio/Audio	Inv 503930428	111.66			
201-5960990	Misc. Contractual Services	Inv 503930427	9.04			
201-5970610	E-audio/Audio	Inv 503930427	177.96			
201-5960990	Misc. Contractual Services	Inv 503901617	6.37			
201-5970610	E-audio/Audio	Inv 503901617	122.97			
201-5970610	E-audio/Audio	Inv 503919748	263.96			
201-5970630	Visual Materials	Inv 503919763	75.73			
201-5970630	Visual Materials	Inv 503919762	156.70			
201-5970630	Visual Materials	Inv 503919749	211.44			
201-5970630	Visual Materials	Inv 503919761	107.96			
201-5960990	Misc. Contractual Services	Inv 503901618	222.53			
201-5970630	Visual Materials	Inv 503901618	1,258.76			
201-5960990	Misc. Contractual Services	Inv 503868077	175.60			
201-5970610	E-audio/Audio	Inv 503868077	515.87			
201-5960990	Misc. Contractual Services	Inv 503868074	9.25			
201-5970630	Visual Materials	Inv 503868074	52.48			
201-5970630	Visual Materials	Inv 503856824	74.98			
201-5960990	Misc. Contractual Services	Inv 503868075	24.86			
201-5970610	E-audio/Audio	Inv 503868075	433.89			
201-5960990	Misc. Contractual Services	Inv 503868076	96.19			
201-5970630	Visual Materials	Inv 503868076	419.05			
201-5970630	Visual Materials	Inv 503825244	52.48			
201-5970630	Visual Materials	Inv 503825243	58.48			
201-5970630	Visual Materials	Inv 503825246	131.96			
201-5960990	Misc. Contractual Services	Inv 503830388	26.20			
201-5970630	Visual Materials	Inv 503830388	116.93			
201-5960990	Misc. Contractual Services	Inv 503830387	88.85			
201-5970630	Visual Materials	Inv 503830387	439.65			
201-5970630	Visual Materials	Inv 503825242	119.96			
201-5970630	Visual Materials	Inv 503825240	137.96			
201-5970630	Visual Materials	Inv 503825109	149.96			
201-5970630	Visual Materials	Inv 503825108	187.45			
201-5970630	Visual Materials	Inv 503825245	179.94			
201-5960990	Misc. Contractual Services	Inv 503830530	30.00			
201-5970610	E-audio/Audio	Inv 503830530	609.86			
201-5960990	Misc. Contractual Services	Inv 503830418	69.37			
201-5970610	E-audio/Audio	Inv 503830418	210.28			
201-5960990	Misc. Contractual Services	Inv 503901619	65.14			
201-5970610	E-audio/Audio	Inv 503901619	200.09			
201-5960990	Misc. Contractual Services	Inv 503901851	14.35			
201-5970630	Visual Materials	Inv 503901851	82.47			
201-5970630	Visual Materials	Inv 503886100	59.98			
201-5970630	Visual Materials	Inv 503874215	353.12			
201-5970630	Visual Materials	Inv 503874219	128.96			
201-5970610	E-audio/Audio	Inv 503874214	335.95			
201-5970610	E-audio/Audio	Inv 503856821	355.95			
201-5970630	Visual Materials	Inv 503856825	48.74			
201-5970630	Visual Materials	Inv 503874217	179.94			
201-5970630	Visual Materials	Inv 503874216	48.74			
201-5970610	E-audio/Audio	Inv 503856822	14.99			
Monica Marvin				19766	07/20/23	<u>30.00</u>
201-5960210	Special Event Programming	Tarot Reading	30.00			

## Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Nicole Burns 201-5970600	Ebooks/Books	Refund for returned lost item	6.99	19767	07/20/23	<u>6.99</u>
OAKBROOK MECHANICAL SERVICES 201-5930020	R&M Buildings & Structures	Inv 34483	3,073.50	19768	07/20/23	<u>3,073.50</u>
Oakridge Online Stores 201-5960210	Special Event Programming	Oakridge Online Stores	195.16	19769	07/20/23	<u>195.16</u>
OUTSOURCE SOLUTIONS GROUP, INC. 201-5980420	Computer Software	Inv 75117	1,200.00	19770	07/20/23	<u>50,610.85</u>
201-5980420	Computer Software	Inv 75118	10,363.87			
201-5920110	Professional Services	Inv 75124	35,455.59			
201-5960990	Misc. Contractual Services	Inv 75124	1,980.00			
201-5980420	Computer Software	Inv 75124	1,485.59			
201-5980420	Computer Software	Inv 74820	66.00			
201-5980420	Computer Software	Inv 74725	59.80			
OVERDRIVE, INC. 201-5970600	Ebooks/Books	Inv 01018CP23206313	330.97	19771	07/20/23	<u>7,785.85</u>
201-5970600	Ebooks/Books	Inv 01018MA23207706	3,269.66			
201-5970600	Ebooks/Books	Inv 01018MA23205351	195.50			
201-5970600	Ebooks/Books	Inv 01018MA23175850	3,734.96			
201-5970600	Ebooks/Books	Inv 01018CP23173428	254.76			
PHYSICIANS IMMEDIATE CARE CHICAGO 201-5960040	Pre-Employment Testing	PHYSICIANS IMMEDIATE CARE CHICAGO	329.00	19772	07/20/23	<u>329.00</u>
PROQUEST LLC 201-5970640	Databases	Inv 70794292	5,767.41	19773	07/20/23	<u>5,767.41</u>
RAILS 201-5970640	Databases	Inv 10754	760.00	19774	07/20/23	<u>760.00</u>
Risk Program Administrators 201-5920990	Property/Liability Insurance	Inv 4367506	3,149.00	19775	07/20/23	<u>3,149.00</u>
RIVERSHORE READING STORE 201-5970100	Supplies	Inv 23-7031	282.00	19776	07/20/23	<u>282.00</u>
SHERWIN WILLIAMS 201-5930020	R&M Buildings & Structures	SHERWIN WILLIAMS	368.31	19777	07/20/23	<u>368.31</u>
SIDECAR PUBLICATIONS LLC 201-5980420	Computer Software	Inv 3218	348.00	19778	07/20/23	<u>348.00</u>
SPEED-E-KLEEN, INC. 201-5930320	Cleaning/Custodial Services	Inv 4485	627.00	19779	07/20/23	<u>627.00</u>
THOMAS KLISE/CRIMSON MULTIMEDIA 201-5970630	Visual Materials	Inv 010569	122.31	19780	07/20/23	<u>2,213.57</u>
201-5970630	Visual Materials	Inv 010568	537.11			
201-5970630	Visual Materials	Inv 010654	136.03			
201-5970630	Visual Materials	Inv 010795	435.47			
201-5970630	Visual Materials	Inv 010777	90.00			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

June 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970630	Visual Materials	Inv 010774	70.00			
201-5970630	Visual Materials	Inv 010775	70.00			
201-5970630	Visual Materials	Inv 010843	60.00			
201-5970630	Visual Materials	Inv 010844	167.03			
201-5970630	Visual Materials	Inv 010845	160.00			
201-5970630	Visual Materials	Inv 010776	365.62			
THOMSON REUTERS-WEST				19781	07/20/23	<u>153.00</u>
201-5970640	Databases	Inv 848477674	25.50			
201-5970640	Databases	Inv 848321649	25.50			
201-5970640	Databases	Inv 848162194	25.50			
201-5970640	Databases	Inv 848477674	25.50			
201-5970640	Databases	Inv 847847591	25.50			
201-5970640	Databases	Inv 848004377	25.50			
UNITED STATES POSTAL SERVICE				19782	07/20/23	<u>4,000.00</u>
201-5920210	Marketing	Fail Mailing	4,000.00			
UNITED STATES TREASURY				19783	07/20/23	<u>192.00</u>
201-5920100	Legal Fees	PICORI Fee - IRS	192.00			
PRONUNCIATOR				19784	07/20/23	<u>1,850.00</u>
201-5970640	Databases	Invoice #25982	1,850.00			
					Check List Total	<u><u>316,127.44</u></u>

# Des Plaines Public Library

## ACH Register

All Bank Accounts

June 1, 2023 - June 30, 2023

ACH Number	ACH Date	Payee	Amount
Vendor Checks			
51969	06/30/23	Lohan Architecture	14,000.00
51970	06/30/23	NATIONWIDE RETIREMENT	150.00
51971	06/30/23	NATIONWIDE RETIREMENT	300.00
51972	06/30/23	VERIZON WIRELESS	747.56
51973	06/30/23	COMCAST CABLE	995.46
51974	06/30/23	IMRF	2,530.58
51975	06/30/23	IMRF	31,272.81
51976	06/30/23	NEOFUNDS BY NEOPOST	1,000.00
51977	06/30/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,317.14
51978	06/30/23	BANKCARD SERVICES	22,541.14
Vendor Check Total			74,854.69
Check List Total			74,854.69

Check count = 10

**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY  
For the Year Ended December 31, 2023**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 5,101,587	4,724,431	5,890,856	6,996,454	6,538,381	5,980,333						
<b>Revenue (M-T-D)</b>												
Property Taxes	1,224,801	21,502	1,641,098	1,644,862	-	47,571						
Other Revenue	23,901	23,185	21,551	58,732	42,677	25,599						
	1,248,702	44,687	1,662,649	1,703,594	42,677	73,170						
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	268,640	364,909	376,182	322,261	257,776	503,165						
Other Expense	285,650	136,716	252,001	166,666	235,697	249,506						
Change in A/P & AJE's	2,144	(79,781)	(131,959)	109,070	7,276	(121,452)						
	556,434	421,843	496,224	597,996	500,749	631,219						
Net Increase/(Decrease)	692,268	(377,157)	1,166,425	1,105,598	(458,073)	(558,048)						





## Des Plaines Public Library

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### Monthly Financial Report For the Month Ended July 31, 2023

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Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

Lauterbach & Amen, LLP  
668 N. River Road, Naperville, IL 60563  
Phone: 630.393.1483 [www.lauterbachamen.com](http://www.lauterbachamen.com)

# Des Plaines Public Library

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# Financial Statements

Des Plaines Public Library  
Governmental Funds Balance Sheet  
As of July 31, 2023

	Library Fund	Capital Projects Fund	Total
<b>ASSETS</b>			
Cash and Investments	\$ 3,664,709.43	\$ 1,735,754.93	\$ 5,400,464.36
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	7,498,802.58	-	7,498,802.58
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
<b>Total Assets</b>	<b>\$ 11,163,512.01</b>	<b>\$ 1,735,754.93</b>	<b>\$ 12,899,266.94</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 225,241.56	\$ -	\$ 225,241.56
Accrued Payroll	80,300.45	-	80,300.45
Due to other funds	87,236.09	-	87,236.09
<b>Total Liabilities</b>	<b>392,778.10</b>	<b>-</b>	<b>392,778.10</b>
<b>Deferred Inflows of Resources</b>			
Property Taxes	6,252,500.00	-	6,252,500.00
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>6,645,278.10</b>	<b>-</b>	<b>6,645,278.10</b>
<b>FUND BALANCE</b>			
Fund Balance - Unreserved	4,518,233.91	1,735,754.93	6,253,988.84
<b>Total Fund Balance</b>	<b>4,518,233.91</b>	<b>1,735,754.93</b>	<b>6,253,988.84</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 11,163,512.01</b>	<b>\$ 1,735,754.93</b>	<b>\$ 12,899,266.94</b>

Des Plaines Public Library

Governmental Funds Statement of Revenues,  
Expenditures, and Changes In Fund Balances

For the 7 Months Ended July 31, 2023

	General Fund	Capital Improvements Fund	Total
<b>REVENUES</b>			
Taxes	\$ 4,579,833.84	\$ -	\$ 4,579,833.84
Intergovernmental	27,237.24	-	27,237.24
Fines & Fees	19,535.28	-	19,535.28
Interest	97,868.10	55,605.19	153,473.29
Special Events and Programs	9,028.58	-	9,028.58
Miscellaneous	22,826.87	-	22,826.87
Total Revenues	<u>4,756,329.91</u>	<u>55,605.19</u>	<u>4,811,935.10</u>
<b>EXPENDITURES</b>			
Personnel	\$ 1,828,905.88	\$ -	\$ 1,828,905.88
Operating	1,290,736.91	-	1,290,736.91
Library Materails	577,095.65	-	577,095.65
Capital Outlay	56,521.05	131,718.32	188,239.37
Other Expenditures	41,942.48	-	41,942.48
Total Expenditures	<u>3,795,201.97</u>	<u>131,718.32</u>	<u>3,926,920.29</u>
Net Change in Fund Balances	<u>961,127.94</u>	<u>(76,113.13)</u>	<u>885,014.81</u>
<b>FUND BALANCES</b>			
Beginning of the year	<u>3,557,105.97</u>	<u>1,811,868.06</u>	<u>5,368,974.03</u>
End of the period	<u>\$ 4,518,233.91</u>	<u>\$ 1,735,754.93</u>	<u>\$ 6,253,988.84</u>

## Supplementary Information

Des Plaines Public Library

Treasurer's Report as of July 31, 2023

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - Old National Operating # 92260	177,264.24
202-1102015 - Old National Operating # 92260	<u>21,748.58</u>
	<u>199,012.82</u>
201-1102030 - Village B&T Donation #6718	<u>34,747.63</u>
201-1102040 - Village B&T Donation #9878	<u>218,151.25</u>
201-1102060 - Village B&T Checking #0289	458,863.43
202-1102060 - Village B&T Checking #0289	<u>-</u>
	<u>458,863.43</u>
201-1102050 - Wintrust Brokerage	<u>168,939.15</u>
201-1102079 - Illinois Funds # 2591	2,606,243.73
202-1102079 - Illinois Funds # 2591	<u>1,714,006.35</u>
	<u>4,320,250.08</u>
<b>Total Invested</b>	<u><u>5,400,464.36</u></u>

Des Plaines Public Library  
Balance Sheet as of July 31, 2023

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old National Operating # 92260	369,058.77	(191,794.53)	177,264.24
1102030 - Village B&T Donation #6718	50,907.63	(16,160.00)	34,747.63
1102040 - Village B&T Donation #9878	217,171.60	979.65	218,151.25
1102050 - Wintrust Brokerage	167,385.40	1,553.75	168,939.15
1102060 - Village B&T Checking #0289	224,464.37	234,399.06	458,863.43
1102079 - Illinois Funds # 2591	3,178,626.43	(572,382.70)	2,606,243.73
1118000 - Receivable - Property Taxes	<u>7,498,802.58</u>	<u>0.00</u>	<u>7,498,802.58</u>
	<u>11,706,916.78</u>	<u>(543,404.77)</u>	<u>11,163,512.01</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	287,659.44	(62,417.88)	225,241.56
2430707 - Due to Library Comp Abs	87,236.09	0.00	87,236.09
2450040 - Accrued Payroll	56,434.06	0.00	56,434.06
2470000 - Deferred Revenue - Property Tax	6,252,500.00	0.00	6,252,500.00
2471000 - Deferred Revenue - Other	<u>23,866.39</u>	<u>0.00</u>	<u>23,866.39</u>
	<u>6,707,695.98</u>	<u>(62,417.88)</u>	<u>6,645,278.10</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
	<u>3,557,105.97</u>	<u>0.00</u>	<u>3,557,105.97</u>
Total Liabilities and Fund Balance	<u>10,264,801.95</u>	<u>(62,417.88)</u>	<u>10,202,384.07</u>
Excess Revenues Over Expenses	<u>1,442,114.83</u>	<u>(480,986.89)</u>	<u>961,127.94</u>



Des Plaines Public Library  
Balance Sheet as of July 31, 2023

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - Old National Operating # 92260	21,748.58	0.00	21,748.58
1102060 - Village B&T Checking #0289	30,318.00	(30,318.00)	0.00
1102079 - Illinois Funds # 2591	1,720,151.72	(6,145.37)	1,714,006.35
	<u>1,772,218.30</u>	<u>(36,463.37)</u>	<u>1,735,754.93</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	30,318.00	(30,318.00)	0.00
	<u>30,318.00</u>	<u>(30,318.00)</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,811,868.06	0.00	1,811,868.06
Total Liabilities and Fund Balance	<u>1,842,186.06</u>	<u>(30,318.00)</u>	<u>1,811,868.06</u>
Excess Revenues Over Expenses	<u>(69,967.76)</u>	<u>(6,145.37)</u>	<u>(76,113.13)</u>
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1120201 - Due From Library	87,236.09	0.00	87,236.09
	<u>87,236.09</u>	<u>0.00</u>	<u>87,236.09</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	87,236.09	0.00	87,236.09
	<u>87,236.09</u>	<u>0.00</u>	<u>87,236.09</u>
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	<u>87,236.09</u>	<u>0.00</u>	<u>87,236.09</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library  
Balance Sheet as of July 31, 2023

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,624,611.65	0.00	1,624,611.65
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,687,478.00)</u>	<u>0.00</u>	<u>(1,687,478.00)</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
Total Liabilities and Net Capital Assets	<u>2,424,000.04</u>	<u>0.00</u>	<u>2,424,000.04</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Long Term Liability Fund</u>			
<u>Assets</u>			
1805920 - Deferred Outflows - IMRF	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2812092 - OPEB Liability	405,203.00	0.00	405,203.00
2815192 - Net Pension Liability	(4,117,207.00)	0.00	(4,117,207.00)
2973920 - Deferred Inflows - IMRF	<u>3,424,019.00</u>	<u>0.00</u>	<u>3,424,019.00</u>
	<u>(287,985.00)</u>	<u>0.00</u>	<u>(287,985.00)</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>359,313.00</u>	<u>0.00</u>	<u>359,313.00</u>
	<u>359,313.00</u>	<u>0.00</u>	<u>359,313.00</u>
Total Liabilities and Net LT Liabilities	<u>71,328.00</u>	<u>0.00</u>	<u>71,328.00</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Des Plaines Public Library  
Revenue Report  
For the 7 Months Ended July 31, 2023**

_____ Library Fund _____	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<b><u>Taxes</u></b>					
201-4810034 - Property Taxes 2022	0.00	4,579,833.84	8,751,036.00	4,171,202.16	52.33
	<u>0.00</u>	<u>4,579,833.84</u>	<u>8,751,036.00</u>	<u>4,171,202.16</u>	<u>52.33</u>
<b><u>Intergovernmental</u></b>					
201-4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
201-4822040 - State Grant - Per Capita	0.00	0.00	89,495.00	89,495.00	0.00
201-4822090 - Grant Revenue	0.00	3,990.24	10,000.00	6,009.76	39.90
201-4822095 - State Grant - Library	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>27,237.24</u>	<u>192,483.00</u>	<u>165,245.76</u>	<u>14.15</u>
<b><u>Fines &amp; Fees</u></b>					
201-4850101 - Library Fees	1,152.11	11,324.48	8,000.00	(3,324.48)	141.56
201-4850201 - Copying Fees	731.05	6,997.65	20,000.00	13,002.35	34.99
201-4850203 - Lost Materials	12.95	32.90	0.00	(32.90)	0.00
201-4850207 - Non-Res Cards	0.00	460.25	200.00	(260.25)	230.13
201-4850208 - Meeting Room Fees	<u>15.00</u>	<u>720.00</u>	<u>1,500.00</u>	<u>780.00</u>	<u>48.00</u>
	<u>1,911.11</u>	<u>19,535.28</u>	<u>29,700.00</u>	<u>10,164.72</u>	<u>65.78</u>
<b><u>Special Programs &amp; Events</u></b>					
201-4850215 - Friends of the Library Reimbursements	<u>0.00</u>	<u>9,028.58</u>	<u>20,000.00</u>	<u>10,971.42</u>	<u>45.14</u>
	<u>0.00</u>	<u>9,028.58</u>	<u>20,000.00</u>	<u>10,971.42</u>	<u>45.14</u>
<b><u>Interest</u></b>					
201-4830010 - Gain/Loss on Investments	1,553.75	21,362.35	0.00	(21,362.35)	0.00
201-4890010 - Interest Income	<u>14,916.56</u>	<u>76,505.75</u>	<u>17,000.00</u>	<u>(59,505.75)</u>	<u>450.03</u>
	<u>16,470.31</u>	<u>97,868.10</u>	<u>17,000.00</u>	<u>(80,868.10)</u>	<u>575.69</u>
<b><u>Other Revenue</u></b>					
201-4899900 - Miscellaneous Revenue	250.00	13,090.03	70,000.00	56,909.97	18.70
201-4899910 - Vending Machine Revenue	53.99	603.31	1,000.00	396.69	60.33
201-4899920 - Library Donations	0.00	750.00	600,000.00	599,250.00	0.13
201-4899940 - Friends Book Sale	<u>1,252.62</u>	<u>8,383.53</u>	<u>14,000.00</u>	<u>5,616.47</u>	<u>59.88</u>
	<u>1,556.61</u>	<u>22,826.87</u>	<u>685,000.00</u>	<u>662,173.13</u>	<u>3.33</u>
<b>Total Library Fund</b>	<u><u>19,938.03</u></u>	<u><u>4,756,329.91</u></u>	<u><u>9,695,219.00</u></u>	<u><u>4,938,889.09</u></u>	<u><u>49.06</u></u>

Des Plaines Public Library  
 Revenue Report  
 For the 7 Months Ended July 31, 2023

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>7,539.63</u>	<u>55,605.19</u>	<u>11,500.00</u>	<u>(44,105.19)</u>	<u>483.52</u>
	<u>7,539.63</u>	<u>55,605.19</u>	<u>11,500.00</u>	<u>(44,105.19)</u>	<u>483.52</u>
<u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
Total Capital Projects Fund	<u><u>7,539.63</u></u>	<u><u>55,605.19</u></u>	<u><u>1,011,500.00</u></u>	<u><u>955,894.81</u></u>	<u><u>5.50</u></u>
Total of All Funds	<u><u>27,477.66</u></u>	<u><u>4,811,935.10</u></u>	<u><u>10,706,719.00</u></u>	<u><u>5,894,783.90</u></u>	<u><u>44.94</u></u>

**Des Plaines Public Library  
Expense Report  
For the 7 Months Ended July 31, 2023**

Library Fund _____	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	178,518.91	1,385,638.59	2,498,588.00	1,112,949.41	55.46
5910200 - Part-time Salaries	<u>63,362.77</u>	<u>443,267.29</u>	<u>899,000.00</u>	<u>455,732.71</u>	<u>49.31</u>
	<u>241,881.68</u>	<u>1,828,905.88</u>	<u>3,397,588.00</u>	<u>1,568,682.12</u>	<u>53.83</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	15,000.00	15,000.00	0.00
5918020 - Employer Contribution - FICA	17,712.12	133,860.36	258,634.00	124,773.64	51.76
5918021 - Employer Contribution - IMRF	8,127.84	68,186.16	194,564.00	126,377.84	35.05
5918040 - Life Insurance Premiums	0.00	0.00	1,932.00	1,932.00	0.00
5918050 - PPO Insurance Premiums	28,785.16	245,459.46	459,518.00	214,058.54	53.42
5918051 - HMO Insurance Premiums	15,939.09	119,541.50	177,307.00	57,765.50	67.42
5918055 - Dental Insurance Premiums	0.00	0.00	31,649.00	31,649.00	0.00
5918070 - Workers Compensation	<u>0.00</u>	<u>9,426.00</u>	<u>14,000.00</u>	<u>4,574.00</u>	<u>67.33</u>
	<u>70,564.21</u>	<u>576,473.48</u>	<u>1,152,604.00</u>	<u>576,130.52</u>	<u>50.01</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	115.00	857.00	10,000.00	9,143.00	8.57
5920110 - Professional Services	43,125.59	301,288.64	468,838.00	167,549.36	64.26
5920120 - Communication Services	3,742.17	21,237.43	32,900.00	11,662.57	64.55
5920140 - Integrated Library System	0.00	44,315.58	89,000.00	44,684.42	49.79
5920202 - Conferences	0.00	180.00	0.00	(180.00)	0.00
5920210 - Marketing	1,119.59	35,259.38	60,000.00	24,740.62	58.77
5920220 - Membership Dues	244.00	4,780.83	8,000.00	3,219.17	59.76
5920990 - Property/Liability Insurance	0.00	45,755.92	65,000.00	19,244.08	70.39
5930010 - R&M Equipment	323.52	36,417.53	88,460.00	52,042.47	41.17
5930020 - R&M Buildings & Structures	8,114.94	55,367.33	112,364.00	56,996.67	49.27
5930030 - R&M Vehicles	0.00	0.00	1,500.00	1,500.00	0.00
5930210 - Rental of Equipment	1,360.00	4,598.34	26,090.00	21,491.66	17.62
5930320 - Cleaning/Custodial Services	7,827.50	43,275.00	88,900.00	45,625.00	48.68
5930490 - Refuse Contract	575.36	3,345.52	6,000.00	2,654.48	55.76
5960040 - Pre-Employment Testing	0.00	393.00	3,500.00	3,107.00	11.23
5960065 - Bank Fees	0.00	504.02	300.00	(204.02)	168.01
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	3,093.29	49,303.77	61,500.00	12,196.23	80.17
5960990 - Misc. Contractual Services	<u>7,372.78</u>	<u>67,384.14</u>	<u>126,560.00</u>	<u>59,175.86</u>	<u>53.24</u>
	<u>77,013.74</u>	<u>714,263.43</u>	<u>1,249,412.00</u>	<u>535,148.57</u>	<u>57.17</u>
<u>Commodities</u>					
5970100 - Supplies	3,236.15	45,922.00	87,150.00	41,228.00	52.69
5970110 - Meals	0.00	952.68	2,000.00	1,047.32	47.63
5970170 - Janitorial	753.44	3,179.85	17,900.00	14,720.15	17.76
5970260 - Postage & Parcel	1,000.00	8,191.21	11,000.00	2,808.79	74.47
5970500 - Water Bill	0.00	2,770.95	8,000.00	5,229.05	34.64
5970600 - Ebooks/Books	36,260.79	191,003.09	381,900.00	190,896.91	50.01
5970610 - E-audio/Audio	10,045.63	33,573.48	74,500.00	40,926.52	45.07

Des Plaines Public Library  
Expense Report  
For the 7 Months Ended July 31, 2023

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970620 - E-Subscriptions/Subscriptions	3,661.17	44,818.48	51,430.00	6,611.52	87.14
5970630 - Visual Materials	13,638.73	99,241.57	190,200.00	90,958.43	52.18
5970640 - Databases	11,189.50	126,214.85	170,000.00	43,785.15	74.24
5970810 - Natural Gas	1,183.79	19,013.81	27,000.00	7,986.19	70.42
5970850 - Gasoline	0.00	0.00	600.00	600.00	0.00
5970900 - Equipment < \$10,000	<u>0.00</u>	<u>2,213.68</u>	<u>6,900.00</u>	<u>4,686.32</u>	<u>32.08</u>
	<u>80,969.20</u>	<u>577,095.65</u>	<u>1,028,580.00</u>	<u>451,484.35</u>	<u>56.11</u>
<u>Capital Expenditures</u>					
5980400 - Equipment	0.00	1,007.59	1,000.00	(7.59)	100.76
5980410 - Computer Hardware	1,020.77	20,600.33	12,800.00	(7,800.33)	160.94
5980420 - Computer Software	2,720.31	34,913.13	91,402.00	56,488.87	38.20
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>
	<u>3,741.08</u>	<u>56,521.05</u>	<u>110,202.00</u>	<u>53,680.95</u>	<u>51.29</u>
<u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	25,502.39	33,558.95	89,495.00	55,936.05	37.50
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	1,000,000.00	1,000,000.00	0.00
5999940 - Friends Books Sale	<u>1,252.62</u>	<u>8,383.53</u>	<u>0.00</u>	<u>(8,383.53)</u>	<u>0.00</u>
	<u>26,755.01</u>	<u>41,942.48</u>	<u>1,089,495.00</u>	<u>1,047,552.52</u>	<u>3.85</u>
Total Library Fund Expenditures	<u>500,924.92</u>	<u>3,795,201.97</u>	<u>8,027,881.00</u>	<u>4,232,679.03</u>	<u>47.28</u>
 <u>Capital Projects Fund</u>					
<u>Contractual Services</u>					
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	4,521.44	801,000.00	796,478.56	0.56
5980400 - Equipment	0.00	0.00	271,000.00	271,000.00	0.00
5980410 - Computer Hardware	(2,475.00)	59,410.51	341,100.00	281,689.49	17.42
5980420 - Computer Software	0.00	0.00	0.00	0.00	0.00
5980430 - Makerspace Donation Expenses	16,160.00	65,252.37	0.00	(65,252.37)	0.00
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>2,534.00</u>	<u>2,000.00</u>	<u>(534.00)</u>	<u>126.70</u>
	<u>13,685.00</u>	<u>131,718.32</u>	<u>1,415,100.00</u>	<u>1,283,381.68</u>	<u>9.31</u>
Total Capital Projects Fund Expenditures	<u>13,685.00</u>	<u>131,718.32</u>	<u>1,415,100.00</u>	<u>1,283,381.68</u>	<u>9.31</u>
Total of All Funds	<u>514,609.92</u>	<u>3,926,920.29</u>	<u>9,442,981.00</u>	<u>5,516,060.71</u>	<u>41.59</u>

# Des Plaines Public Library

## Check List

All Bank Accounts

July 21, 2023 - August 17, 2023

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
19785	08/17/23	AQUARIUM ADVENTURE HOFFMAN ESTATES	160.00
19786	08/17/23	BAKER & TAYLOR	19,306.63
19787	08/17/23	CHILDREN'S PLUS, INC.	1,844.67
19788	08/17/23	CITY OF DES PLAINES	5,400.00
19789	08/17/23	COLLEY ELEVATOR COMPANY	456.00
19790	08/17/23	CONSUMERS CHECKBOOK	375.00
19791	08/17/23	Continental Resources, Inc.	1,683.26
19792	08/17/23	CRYSTAL MAINTENANCE SERVICES CORP	5,797.50
19793	08/17/23	D&Z HOUSE OF BOOKS	97.64
19794	08/17/23	DAvid Carreno	175.00
19795	08/17/23	Dow Jones & Company INC.	1,575.00
19796	08/17/23	Evan Curtis	60.00
19797	08/17/23	FITTLE, LLC	1,360.00
19798	08/17/23	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	575.36
19799	08/17/23	GARVEY'S OFFICE PRODUCTS	753.44
19800	08/17/23	GRAINGER	306.44
19801	08/17/23	InfoUSA Marketing, Inc.,	7,000.00
19802	08/17/23	J&S PLUMBING, INC.	329.00
19803	08/17/23	John G. Donahue	120.00
19804	08/17/23	KANOPY	8,000.00
19805	08/17/23	LAUTERBACH & AMEN, LLP.	2,270.00
19806	08/17/23	LAW OFFICES OF ANCEL GLINK, P.C.	115.00
19807	08/17/23	Lawrence R. Huffman	60.00
19808	08/17/23	LIBRARY IDEAS LLC	7,250.00
19809	08/17/23	LIMRICC	55,890.91
19810	08/17/23	MATTHEW BENDER & CO, INC	243.10
19811	08/17/23	Megan Kleinschmidt	75.00
19812	08/17/23	Midwest Folding Products	15,392.50
19813	08/17/23	MIDWEST TAPE	8,777.94
19814	08/17/23	OAKBROOK MECHANICAL SERVICES	3,073.50
19815	08/17/23	OUTSOURCE SOLUTIONS GROUP, INC.	49,071.04
19816	08/17/23	OVERDRIVE, INC.	2,896.70
19817	08/17/23	PADDY LYNN STORYACTING	400.00
19818	08/17/23	Permidt Engineering Ltd.	3,950.00
19819	08/17/23	PROGRAM ONE PROF BUILDING SERVC, INC	2,030.00
19820	08/17/23	PRONUNCIATOR	1,850.00
19821	08/17/23	RAILS	15,165.36
19822	08/17/23	RAINBOW BOOK COMPANY	130.25
19823	08/17/23	ROWMAN & LITTLEFIELD PUBLISHING COMPANY	120.90
19824	08/17/23	SCHOLASTIC LIBRARY PUBLISHING	325.00
19825	08/17/23	Sentrum Marketing, LLC	430.40
19826	08/17/23	THOMSON REUTERS-WEST	25.50
19827	08/17/23	TODAY'S BUSINESS SOLUTIONS INC	323.52
51979	07/31/23	Lohan Architecture	14,000.00
51980	07/31/23	TROOP CONTRACTING, INC	2,160.00
51981	07/31/23	BANKCARD SERVICES	10,976.21
51982	07/31/23	NEOFUNDS BY NEOPOST	1,000.00
51983	07/31/23	VERIZON WIRELESS	848.15
51984	07/31/23	COMCAST CABLE	23.12
51985	07/31/23	COMCAST CABLE	2,870.90
51986	07/31/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,252.62
51987	07/31/23	NICOR GAS	1,183.79
51988	07/31/23	NATIONWIDE RETIREMENT SOLUTIONS	300.00
51989	07/31/23	IMRF	20,432.26
<b>Vendor Check Total</b>			<u><u>280,288.61</u></u>
<b>Check List Total</b>			<u><u>280,288.61</u></u>

Check count = 54

## Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

July 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
AQUARIUM ADVENTURE	HOFFMAN ESTATES			19785	08/17/23	<u>160.00</u>
201-5960990	Misc. Contractual Services	Inv 15467	160.00			
BAKER & TAYLOR						
201-5970600	Ebooks/Books	Inv # 2037661959	528.65	19786	08/17/23	<u>19,306.63</u>
201-5960990	Misc. Contractual Services	Inv # 2037661960	75.99			
201-5960990	Misc. Contractual Services	Inv # 2037663493	99.61			
201-5970600	Ebooks/Books	Inv # 2037663493	488.21			
201-5960990	Misc. Contractual Services	Inv # 2037659317	57.19			
201-5970600	Ebooks/Books	Inv # 2037659317	331.58			
201-5960990	Misc. Contractual Services	Inv # 2037628893	30.01			
201-5970600	Ebooks/Books	Inv # 2037628893	182.91			
201-5960990	Misc. Contractual Services	Inv # 2037628887	72.89			
201-5970600	Ebooks/Books	Inv # 2037628887	252.10			
201-5960990	Misc. Contractual Services	Inv # 2037635748	40.47			
201-5970600	Ebooks/Books	Inv # 2037635748	94.36			
201-5960990	Misc. Contractual Services	Inv # 2037632062	37.12			
201-5970600	Ebooks/Books	Inv # 2037632062	100.09			
201-5960990	Misc. Contractual Services	Inv # 2037646541	60.80			
201-5970600	Ebooks/Books	Inv # 2037646540	486.25			
201-5960990	Misc. Contractual Services	Inv # 2037643117	39.29			
201-5970600	Ebooks/Books	Inv # 2037643117	334.74			
201-5960990	Misc. Contractual Services	Inv # 2037643116	130.74			
201-5970600	Ebooks/Books	Inv # 2037643116	742.74			
201-5960990	Misc. Contractual Services	Inv # 2037645175	67.37			
201-5970600	Ebooks/Books	Inv # 2037645175	334.49			
201-5970600	Ebooks/Books	Inv # 2037631683	877.12			
201-5960990	Misc. Contractual Services	Inv # 2037631684	110.89			
201-5960990	Misc. Contractual Services	Inv # 2037627458	88.48			
201-5970600	Ebooks/Books	Inv # 2037627458	347.25			
201-5960990	Misc. Contractual Services	Inv # 2037621623	10.41			
201-5970600	Ebooks/Books	Inv # 2037621623	13.14			
201-5960990	Misc. Contractual Services	Inv # 2037601809	66.96			
201-5970600	Ebooks/Books	Inv # 2037601809	400.27			
201-5960990	Misc. Contractual Services	Inv # 2037616772	1.74			
201-5970600	Ebooks/Books	Inv # 2037616772	9.79			
201-5960990	Misc. Contractual Services	Inv # 2037616709	50.76			
201-5970600	Ebooks/Books	Inv # 2037616709	292.85			
201-5970600	Ebooks/Books	Inv # 2037622776	94.49			
201-5960990	Misc. Contractual Services	Inv # 2037622777	8.94			
201-5970600	Ebooks/Books	Inv # 2037635829	170.37			
201-5960990	Misc. Contractual Services	Inv # 2037608655	110.82			
201-5970600	Ebooks/Books	Inv # 2037608654	988.44			
201-5970600	Ebooks/Books	Inv # 2037615064	577.01			
201-5960990	Misc. Contractual Services	Inv # 2037615065	70.05			
201-5960990	Misc. Contractual Services	Inv # 2037614992	6.94			
201-5970600	Ebooks/Books	Inv # 2037614992	23.91			
201-5970600	Ebooks/Books	Inv # 2037676788	34.05			
201-5970600	Ebooks/Books	Inv # 2037655935	732.87			
201-5960990	Misc. Contractual Services	Inv # 2037655936	109.15			
201-5960990	Misc. Contractual Services	Inv # 2037613618	5.06			
201-5970600	Ebooks/Books	Inv # 2037613618	20.42			
201-5960990	Misc. Contractual Services	Inv # 2037586721	60.15			
201-5970600	Ebooks/Books	Inv # 2037586721	151.87			
201-5960990	Misc. Contractual Services	Inv # 2037608291	33.03			



# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

July 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv # 2037608291	330.15			
201-5960990	Misc. Contractual Services	Inv # 2037576903	25.38			
201-5970600	Ebooks/Books	Inv # 2037576903	145.32			
201-5960990	Misc. Contractual Services	Inv # 2037594821	28.20			
201-5970600	Ebooks/Books	Inv # 2037594821	162.30			
201-5960990	Misc. Contractual Services	Inv # 2037591948	78.43			
201-5970600	Ebooks/Books	Inv # 2037591948	511.13			
201-5970600	Ebooks/Books	Inv # 2037633310	106.50			
201-5960990	Misc. Contractual Services	Inv # 2037546130	5.60			
201-5970600	Ebooks/Books	Inv # 2037546130	282.93			
201-5960990	Misc. Contractual Services	Inv # 2037601886	27.68			
201-5970600	Ebooks/Books	Inv # 2037601886	283.67			
201-5960990	Misc. Contractual Services	Inv # 2037607869	17.35			
201-5970600	Ebooks/Books	Inv # 2037607869	41.87			
201-5960990	Misc. Contractual Services	Inv # 2037607106	22.56			
201-5970600	Ebooks/Books	Inv # 2037607106	134.81			
201-5960990	Misc. Contractual Services	Inv # 2037601724	25.38			
201-5970600	Ebooks/Books	Inv # 2037601724	145.95			
201-5960990	Misc. Contractual Services	Inv # 2037599303	8.24			
201-5970600	Ebooks/Books	Inv # 2037599303	20.28			
201-5960990	Misc. Contractual Services	Inv # 2037636593	64.48			
201-5970600	Ebooks/Books	Inv # 2037636592	415.89			
201-5960990	Misc. Contractual Services	Inv # 2037643119	94.34			
201-5970600	Ebooks/Books	Inv # 2037643118	529.45			
201-5960990	Misc. Contractual Services	Inv # 2037602046	41.88			
201-5970600	Ebooks/Books	Inv # 2037602046	139.23			
201-5960990	Misc. Contractual Services	Inv # 2037604669	75.40			
201-5970600	Ebooks/Books	Inv # 2037604669	477.39			
201-5960990	Misc. Contractual Services	Inv # 2037613444	39.85			
201-5970600	Ebooks/Books	Inv # 2037613444	88.48			
201-5960990	Misc. Contractual Services	Inv # 2037621947	61.83			
201-5970600	Ebooks/Books	Inv # 2037621947	512.12			
201-5960990	Misc. Contractual Services	Inv # 2037624951	10.99			
201-5970600	Ebooks/Books	Inv # 2037624951	60.48			
201-5960990	Misc. Contractual Services	Inv # 2037627466	111.51			
201-5970600	Ebooks/Books	Inv # 2037627466	312.75			
201-5960990	Misc. Contractual Services	Inv # 2037630381	66.98			
201-5970600	Ebooks/Books	Inv # 2037630381	285.66			
201-5960990	Misc. Contractual Services	Inv # 2037613893	80.08			
201-5970600	Ebooks/Books	Inv # 2037613893	636.13			
201-5960990	Misc. Contractual Services	Inv # 2037628886	22.56			
201-5970600	Ebooks/Books	Inv # 2037628886	127.16			
201-5960990	Misc. Contractual Services	Inv # 2037630405	9.51			
201-5970600	Ebooks/Books	Inv # 2037630405	62.34			
201-5960990	Misc. Contractual Services	Inv # 2037644234	46.44			
201-5970600	Ebooks/Books	Inv # 2037644234	189.10			
201-5960990	Misc. Contractual Services	Inv # 2037629212	9.56			
201-5970600	Ebooks/Books	Inv # 2037629212	51.20			
201-5960990	Misc. Contractual Services	Inv # 2037656398	110.52			
201-5970600	Ebooks/Books	Inv # 2037656398	535.01			
201-5960990	Misc. Contractual Services	Inv # 2037646041	215.72			
201-5970600	Ebooks/Books	Inv # 2037646041	1,364.03			
CHILDREN'S PLUS, INC.				19787	08/17/23	<u>1,844.67</u>
201-5970600	Ebooks/Books	Inv 232061	38.74			
201-5970600	Ebooks/Books	Inv 232104	355.51			

## Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

July 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv 232415	216.61			
201-5970600	Ebooks/Books	Inv 232349	491.81			
201-5970600	Ebooks/Books	Inv 233011	181.46			
201-5970600	Ebooks/Books	Inv 233139	560.54			
CITY OF DES PLAINES				19788	08/17/23	<u>5,400.00</u>
201-5920110	Professional Services	Inv 2023-00000011	5,400.00			
COLLEY ELEVATOR COMPANY				19789	08/17/23	<u>456.00</u>
201-5930020	R&M Buildings & Structures	Inv 243709	456.00			
CONSUMERS CHECKBOOK				19790	08/17/23	<u>375.00</u>
201-5970640	Databases	Inv CHI1170172E2023	375.00			
Continental Resources, Inc.				19791	08/17/23	<u>1,683.26</u>
201-5980410	Computer Hardware	Inv 91144901	1,020.77			
201-5970100	Supplies	P.O. #07192023A	662.49			
CRYSTAL MAINTENANCE SERVICES CORP				19792	08/17/23	<u>5,797.50</u>
201-5930320	Cleaning/Custodial Services	Inv 31148	905.00			
201-5930320	Cleaning/Custodial Services	Inv 31166	4,892.50			
D&Z HOUSE OF BOOKS				19793	08/17/23	<u>97.64</u>
201-5970600	Ebooks/Books	Inv 2023/I160399	97.64			
DAvid Carreno				19794	08/17/23	<u>175.00</u>
201-5960990	Misc. Contractual Services	Budget #960990	175.00			
Dow Jones & Company INC.				19795	08/17/23	<u>1,575.00</u>
201-5970640	Databases	Inv 97025800	1,575.00			
Evan Curtis				19796	08/17/23	<u>60.00</u>
201-5960210	Special Event Programming	Fibs Brewery Beer Tasting	60.00			
FITTLE, LLC				19797	08/17/23	<u>1,360.00</u>
201-5930210	Rental of Equipment	Inv 4462281	1,360.00			
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				19798	08/17/23	<u>575.36</u>
201-5930490	Refuse Contract	Inv 6908388	575.36			
GARVEY'S OFFICE PRODUCTS				19799	08/17/23	<u>753.44</u>
201-5970170	Janitorial	Inv: PINV2448450	625.00			
201-5970170	Janitorial	Inv PINV2451710	128.44			
GRAINGER				19800	08/17/23	<u>306.44</u>
201-5930020	R&M Buildings & Structures	Inv 9770377183	306.44			
InfoUSA Marketing, Inc.,				19801	08/17/23	<u>7,000.00</u>
201-5970640	Databases	Inv 10004118584	7,000.00			
J&S PLUMBING, INC.				19802	08/17/23	<u>329.00</u>
201-5930020	R&M Buildings & Structures	Inv 225771	329.00			
John G. Donahue				19803	08/17/23	<u>120.00</u>
201-5960210	Special Event Programming	Job Counseling Appointments	120.00			

# Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

July 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>KANOPY</b>						
201-5970630	Visual Materials	Inv KDEP-21265	8,000.00	19804	08/17/23	<u>8,000.00</u>
<b>LAUTERBACH &amp; AMEN, LLP.</b>						
201-5920110	Professional Services	Invoice No. 80656	2,270.00	19805	08/17/23	<u>2,270.00</u>
<b>LAW OFFICES OF ANCEL GLINK, P.C.</b>						
201-5920100	Legal Fees	Statement #97750	115.00	19806	08/17/23	<u>115.00</u>
<b>Lawrence R. Huffman</b>						
201-5960210	Special Event Programming	Life Drawing at the Library	60.00	19807	08/17/23	<u>60.00</u>
<b>LIBRARY IDEAS LLC</b>						
201-5970610	E-audio/Audio	LIBRARY IDEAS LLC	7,250.00	19808	08/17/23	<u>7,250.00</u>
<b>LIMRICC</b>						
201-2401002	Payroll Liabilities	August 2023	55,890.91	19809	08/17/23	<u>55,890.91</u>
<b>MATTHEW BENDER &amp; CO, INC</b>						
201-5970640	Databases	Inv 37826883	243.10	19810	08/17/23	<u>243.10</u>
<b>Megan Kleinschmidt</b>						
201-5960210	Special Event Programming	Megan Kleinschmidt	75.00	19811	08/17/23	<u>75.00</u>
<b>Midwest Folding Products</b>						
201-5990900	Per Capita Grant Expenditures	Inv 215357	15,392.50	19812	08/17/23	<u>15,392.50</u>
<b>MIDWEST TAPE</b>						
201-5960990	Misc. Contractual Services	Inv 504120495	49.56	19813	08/17/23	<u>8,777.94</u>
201-5970610	E-audio/Audio	Inv 504120495	138.93			
201-5960990	Misc. Contractual Services	Inv 504120497	57.40			
201-5970630	Visual Materials	Inv 504120497	316.88			
201-5960990	Misc. Contractual Services	Inv 504120493	124.05			
201-5970630	Visual Materials	Inv 504120493	547.25			
201-5970630	Visual Materials	Inv 504093518	165.70			
201-5970610	E-audio/Audio	Inv 504093516	67.99			
201-5970630	Visual Materials	Inv 504093517	52.48			
201-5970630	Visual Materials	Inv 504068610	149.96			
201-5970630	Visual Materials	Inv 504068612	59.98			
201-5970630	Visual Materials	Inv 504040516	229.40			
201-5970630	Visual Materials	Inv 504040517	74.98			
201-5970610	E-audio/Audio	Inv 504040515	199.97			
201-5960990	Misc. Contractual Services	Inv 504029585	61.95			
201-5970610	E-audio/Audio	Inv 504029585	192.90			
201-5970630	Visual Materials	Inv 504017201	299.90			
201-5970630	Visual Materials	Inv 504017203	59.98			
201-5960990	Misc. Contractual Services	Inv 504029588	58.35			
201-5970630	Visual Materials	Inv 504029588	366.37			
201-5960990	Misc. Contractual Services	Inv 504029587	20.34			
201-5970610	E-audio/Audio	Inv 504029587	392.91			
201-5960990	Misc. Contractual Services	Inv 504029584	167.88			
201-5970630	Visual Materials	Inv 504029584	1,060.88			
201-5970610	E-audio/Audio	Inv 504010048	323.95			
201-5970630	Visual Materials	Inv 504010049	134.96			
201-5970630	Visual Materials	Inv 504017200	37.49			
201-5970630	Visual Materials	Inv 504017204	101.97			

## Des Plaines Public Library

## Vendor Checks Report

All Bank Accounts

July 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv 504054125	31.64			
201-5970610	E-audio/Audio	Inv 504054125`	609.86			
201-5960990	Misc. Contractual Services	Inv 504054124	168.60			
201-5970630	Visual Materials	Inv 504054124	697.18			
201-5960990	Misc. Contractual Services	Inv 504054126	47.96			
201-5970610	E-audio/Audio	Inv 504054126	158.13			
201-5960990	Misc. Contractual Services	Inv 504054128	30.00			
201-5970630	Visual Materials	Inv 504054128	168.70			
201-5960990	Misc. Contractual Services	Inv 504084243	15.82			
201-5970610	E-audio/Audio	Inv 504084243	321.93			
201-5970630	Visual Materials	Inv 504068611	89.96			
201-5960990	Misc. Contractual Services	Inv 504084244	119.49			
201-5970610	E-audio/Audio	Inv 504084244	346.36			
201-5960990	Misc. Contractual Services	Inv 504084247	27.75			
201-5970630	Visual Materials	Inv 504084247	122.20			
201-5960990	Misc. Contractual Services	Inv 504084246	59.12			
201-5970630	Visual Materials	Inv 504084246	248.88			
OAKBROOK MECHANICAL SERVICES				19814	08/17/23	<u>3,073.50</u>
201-5930020	R&M Buildings & Structures	Inv 34915	3,073.50			
OUTSOURCE SOLUTIONS GROUP, INC.				19815	08/17/23	<u>49,071.04</u>
201-5980420	Computer Software	Inv 75393	117.72			
201-5990900	Per Capita Grant Expenditures	Inv 75357	9,980.02			
201-5920110	Professional Services	Inv 75522	35,455.59			
201-5960990	Misc. Contractual Services	Inv 75522	1,980.00			
201-5980420	Computer Software	Inv 75522	1,471.71			
201-5980420	Computer Software	Inv 75187	66.00			
OVERDRIVE, INC.				19816	08/17/23	<u>2,896.70</u>
201-5970600	Ebooks/Books	Inv 01018CP23274899	218.10			
201-5970600	Ebooks/Books	Inv 01018MA23276382	2,678.60			
PADDY LYNN STORYACTING				19817	08/17/23	<u>400.00</u>
201-5960210	Special Event Programming	PADDY LYNN STORYACTING	400.00			
Permidt Engineering Ltd.				19818	08/17/23	<u>3,950.00</u>
201-5930020	R&M Buildings & Structures	Inv 4710	3,950.00			
PROGRAM ONE PROF BUILDING SERVC, INC				19819	08/17/23	<u>2,030.00</u>
201-5930320	Cleaning/Custodial Services	Inv 171621	2,030.00			
PRONUNCIATOR				19820	08/17/23	<u>1,850.00</u>
201-5970640	Databases	Inv 26252	1,850.00			
RAILS				19821	08/17/23	<u>15,165.36</u>
201-5970600	Ebooks/Books	Inv 10705	13,025.00			
201-5970620	E-Subscriptions/Subscriptions	Inv 10705	2,140.36			
RAINBOW BOOK COMPANY				19822	08/17/23	<u>130.25</u>
201-5970600	Ebooks/Books	Inv 232685	21.71			
201-5970600	Ebooks/Books	Inv 232135	108.54			
ROWMAN & LITTLEFIELD PUBLISHING COMPANY				19823	08/17/23	<u>120.90</u>
201-5970640	Databases	Inv 12292140	73.95			
201-5970640	Databases	Inv 12292161	46.95			

Des Plaines Public Library  
Vendor Checks Report

All Bank Accounts  
July 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
SCHOLASTIC LIBRARY PUBLISHING 201-5970100	Supplies	Inv 50707483	325.00	19824	08/17/23	<u>325.00</u>
Sentrum Marketing, LLC 201-5970600	Ebooks/Books	Inv 8230723B0394U-1	430.40	19825	08/17/23	<u>430.40</u>
THOMSON REUTERS-WEST 201-5970640	Databases	Inv 848644656	25.50	19826	08/17/23	<u>25.50</u>
TODAY'S BUSINESS SOLUTIONS INC 201-5930010	R&M Equipment	Inv 071023-28	323.52	19827	08/17/23	<u>323.52</u>
					Check List Total	<u><u>225,241.56</u></u>

# Des Plaines Public Library

## ACH Register

All Bank Accounts

July 1, 2023 - July 31, 2023

ACH Number	ACH Date	Payee	Amount
Vendor Checks			
51979	07/31/23	Lohan Architecture	14,000.00
51980	07/31/23	TROOP CONTRACTING, INC	2,160.00
51981	07/31/23	BANKCARD SERVICES	10,976.21
51982	07/31/23	NEOFUNDS BY NEOPOST	1,000.00
51983	07/31/23	VERIZON WIRELESS	848.15
51984	07/31/23	COMCAST CABLE	23.12
51985	07/31/23	COMCAST CABLE	2,870.90
51986	07/31/23	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,252.62
51987	07/31/23	NICOR GAS	1,183.79
51988	07/31/23	NATIONWIDE RETIREMENT SOLUTIONS	300.00
51989	07/31/23	IMRF	20,432.26
		Vendor Check Total	<u>55,047.05</u>
		Check List Total	<u><u>55,047.05</u></u>

Check count = 11

**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY  
For the Year Ended December 31, 2023**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 5,101,587	4,724,431	5,890,856	6,996,454	6,538,381	5,980,333	5,400,464					
<b>Revenue (M-T-D)</b>												
Property Taxes	1,224,801	21,502	1,641,098	1,644,862	-	47,571						
Other Revenue	23,901	23,185	21,551	58,732	42,677	25,599	27,478					
	1,248,702	44,687	1,662,649	1,703,594	42,677	73,170	27,478					
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	268,640	364,909	376,182	322,261	257,776	503,165	312,446					
Other Expense	285,650	136,716	252,001	166,666	235,697	249,506	202,164					
Change in A/P & AJE's	2,144	(79,781)	(131,959)	109,070	7,276	(121,452)	92,736					
	556,434	421,843	496,224	597,996	500,749	631,219	607,346					
Net Increase/(Decrease)	692,268	(377,157)	1,166,425	1,105,598	(458,073)	(558,048)	(579,868)					

**DES PLAINES PUBLIC LIBRARY**

**CASH FLOW SUMMARY  
For the Year Ended December 31, 2022**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 4,450,754	4,843,285	6,856,066	6,397,901	5,929,489	5,449,017	4,993,057	4,601,161	4,088,484	3,509,264	3,075,050	4,409,320
<b>Revenue (M-T-D)</b>												
Property Taxes	43,444	811,138	2,380,007	152,939	10,674	50,762	24,602	-	103,776	39,087	10,064	1,544,349
Other Revenue	186,683	31,886	14,195	8,672	42,120	16,557	8,434	32,421	103,776	39,087	10,064	270,674
	230,127	843,025	2,394,202	161,611	52,794	67,320	33,036	32,421	103,776	39,087	10,064	1,815,023
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	280,990	307,004	359,906	307,329	252,199	388,601	368,328	290,612	233,762	241,499	264,810	425,879
Other Expense	266,523	171,057	153,034	214,193	179,051	143,096	154,965	273,946	349,165	244,375	90,218	120,218
Change in A/P & AJE's	(62,298)	(27,567)	(131,519)	98,254	89,955	16,094	(34,297)	(140,241)	33,526	132,434	89,249	(65,344)
	485,215	450,494	381,421	619,776	521,205	547,791	488,997	424,317	616,452	618,308	444,277	480,753
Net Increase/(Decrease)	(255,088)	392,531	2,012,782	(458,165)	(468,412)	(480,472)	(455,960)	(391,896)	(512,676)	(579,221)	(434,213)	1,334,269





# DIRECTOR'S REPORT

## On June & July 2023

### DPPL CELEBRATES PRIDE

### AROUND THE LIBRARY

Des Plaines Public Library  
 June is Pride Month!

To gain a better understanding of why Pride is valued and celebrated so vibrantly, we have compiled a list of books and other resources the library has to offer. Follow the link to read our new blog post <https://www.dppl.org/.../pride-month-why-we-celebrate-and...>

The photo shows Marsha P. Johnson and friend, Christopher Street Liberation Day, NYC, 1976 (Credit: Biscayne/Kim Peterson)



### DPPL ON SOCIAL



### COMINGS & GOINGS

#### COMING

Peter Freville, PT Materials Services Page

#### GOING

Angela McCarver, PT Readers Services Assistant  
 Monica Gill, PT YS Assistant

#### CHANGES & PROMOTIONS

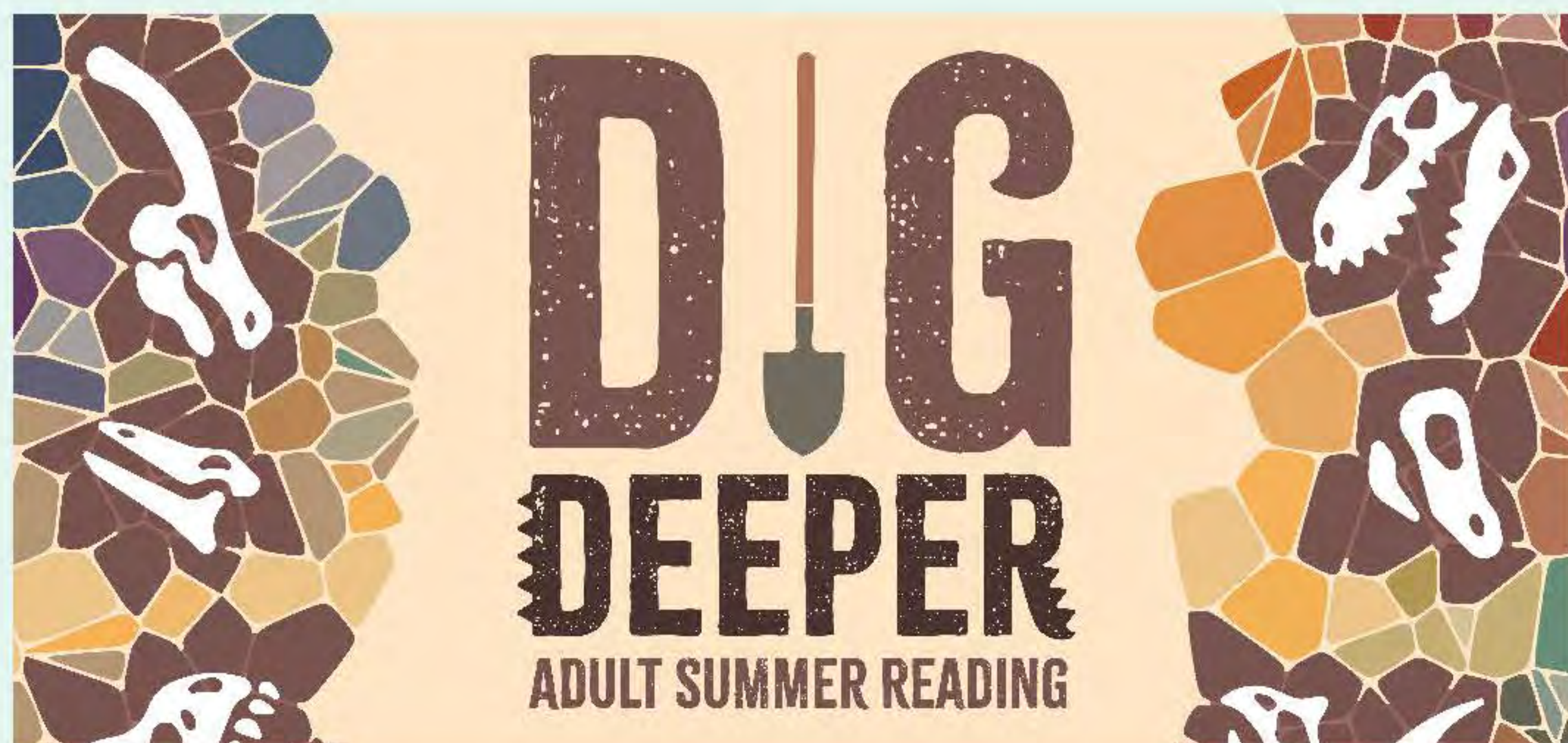
Elizabeth Majka from FT YS Assitant to Head of YS  
 Alicia Perez from PT to FT Readers Services Assistant  
 Christa Sullivan from Seasonal Intern to PT Readers Services Assistant  
 Ethan Webb from Page to PT Material Services Clerk



48 volunteers worked 844.5 hours  
 24,036 Weekly SRC Check-ins and 2631 SRC Finishers. Plus, 2300 "Extra" Activities Finishers.  
 2,200 Kits were handed out  
 106 Outreach Visits were made reaching 2,419 kids.  
 750 books handed out to participating day cares/preschools.  
 3,500 Guessing Jar Guesses and 682 Scavenger Hunt participants (over TWICE last year's count of 332)



576 TEEN entries toward our grand prize drawing for a PS5 (409 paper ballots and 167 online ballots. 78 individual participants.)  
 35 programs as part of our TSRC.  
 56 gift cards awarded from our finished punch cards.  
 A total of 632 teens who participated in our Teen Summer Reading Challenge (and these are just the ones who actually wrote in that they participated).



2756 ADULTS participated in SRC this year. (compared to 1443 last year).  
 1514 Books were read.  
 704 participated in our Mosaic contest 294 in the Trivia contest and 243 Dinosaur Selfies were taken.  
 4000 people "dotted" the lobby dinosaur.  
 205 folks participated in the lobby trivia contest.

# KIDS PROGRAMS

**Wild Times**  
 THURSDAYS AT 10 A.M.  
 June 8, 15, 22, 29 - July 6, 13, 20, 27  
 Best for birth - 5, with adult

**READ ROAR! REPEAT**  
 JUNE 3 - JULY 30  
 SPONSORED BY FRIENDS OF THE PLAINES  
 Des Plaines Public Library • DPPL.ORG

**HOLI HAVOC**  
 June 19 & July 18  
 6 PM - 7 PM  
 Registration opens June 12.

**READ ROAR! REPEAT**  
 DES PLAINES PUBLIC LIBRARY  
 SUMMER READING CHALLENGE 2023

**ACTIVITIES**

Read an audiobook or listen to an audio book.	Read a book or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.
Attend a library program.	Read or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.
Read a digital book or audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.
Read or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.	Read or listen to an audiobook.

**Weekly Check-in**

1 2 3 4 5 6 7 8

Return the gameboard to the library by Sunday, July 30 at 5 pm to receive your prize (while supplies last).


**TEA(RED) PARTY**  
 Thursday, June 8  
 at 4:00-4:45pm



**T-REXPLORES**  
 A HAND-ON FOSSIL EXPERIENCE.  
 FRIDAY JULY 7th  
 2 - 3 PM  
 Grades K - 8

# TEEN PROGRAMS



-  Attend a program
-  Download/use one of our digital resources
-  Read a book
-  Say hello to a librarian
-  Follow us on Tiktok



 Des Plaines Public Library • DPPL.ORG

Read a book, attend a program, or write a book review to be entered into a drawing to win a PS5!

The more books you read and programs you attend, the more entries you get.

- Complete a punch card and receive a \$5 gift card to Starbucks.
- Submit your entries in person or online.

For teens in grades 7-12.



## TEEN PROGRAMS

JUNE 2021

Events are virtual and require registration, unless otherwise noted. Visit [dppl.org](http://dppl.org) or follow us on Facebook for all the latest offerings and information.

- |           |    |   |
|-----------|----|---|
| Tuesday   | 1  | Anime Club • 4 - 5 p.m.   |
| Saturday  | 5  | Reading is Art-Rageous! • Design a bookmark, read, attend fun programs, win prizes • 6/5 - 8/1  |
| Saturday  | 5  | Teen Book Boxes • Pickup begins p.m.  |
| Monday    | 7  | Take & Make: Macrame Rainbow • Pickup all month • While supplies last   |
| Monday    | 7  | Teen Photoshop Battle • Submit your entries to <a href="mailto:teen@dppl.org">teen@dppl.org</a>   |
| Wednesday | 9  | Teen Book Cafe • 4 - 5 p.m.   |
| Friday    | 11 | Clean Up Give Back • Outside the Library • 11 - 12 p.m.   |
| Monday    | 14 | Teen Nailed It! Competition starts • Submit entries to <a href="mailto:teen@dppl.org">teen@dppl.org</a> • 6/14 - 6/21 • While supplies last |
| Monday    | 23 | Let's Play Games Online! • 4 - 5 p.m.   |
| Thursday  | 24 | Teen Advisory Board • 4 - 5 p.m.  |
| Saturday  | 24 | Dungeons and Dragons • 2 - 3:30 p.m.  |
| Tuesday   | 29 | Yoga in the park • 3 - 4 p.m.   |
| Tuesday   | 29 | Code Q • 4 - 5 p.m.   |
| Wednesday | 30 | Last day to submit an entry for Reading is Art-Rageous! Design-a-Bookmark contest!  |

## Teen CRAFTERNOONS

WEDNESDAY, JUNE 28TH



## Teen Film Thursday

June 22nd, 6pm - 8pm  
Black Panther: Wakanda Forever



# ADULT PROGRAMS

**FILM SCREENING**

**80 for Brady**  
Wednesday June 21, 2023 | 1:30pm




**Creating Characters**  
Wednesday, June 14 at 7pm



**BRAIDING SWEETGRASS**  
A Conversation with Robin Wolf Kimmerer  
Wednesday, June 21 at 7pm




Please register **Virtual Via Zoom**

**Craftivism Plarn Party**  
June 24 | 12pm - 2pm




**65,000,000 TRIVIA B.C.**  
FRIDAY, JUNE 23RD | 7PM - 8:30PM




**FILM TALK TUESDAYS**

**CATCH-22**



CATCH 22 (1970) | 2HR 1 MIN  
TUESDAY, JUNE 6TH | 7PM

**The Nature and History of West and Northwest Iceland**  
Monday, July 17 | 7pm



**Craftivism 101**



Tuesday, June 13  
5:30 - 7:30pm



**PCs for People**  
Pop-Up Shop



Eligible customers can purchase a low-cost computer and internet.



**Cards for Hospitalized Kids**



Thursday, June 15th  
6pm - 7pm

**Computer & Internet Basics**

Thursday  
July 20  
2pm - 3pm



**WHAT ARE YOUR OLD COIN & PAPER MONEY COLLECTIONS WORTH?**

FREE APPRAISALS BY APPOINTMENT

MONDAY, JUNE 5  
2:00 - 7:00PM

How do you know what your collections are worth? Dave Estroff, a 30-year coin collector will appraise your coin and currency collections for free.

Please call the Reference Desk at 847-235-2841 to register for a 15-minute time slot from 2pm - 5pm. Registration fee \$5.



LEARN MORE AT [OPPL.ORG](http://OPPL.ORG)



**DIG DEEPER**  
ADULT SUMMER READING  
JUNE 3 - JULY 30



SPONSORED BY **FRIENDS OF THE DELAWARE PUBLIC LIBRARY**



# Performance Report

Reporting Period: May 11, 2023 - Aug 9, 2023 (90 Days)



**des.plaines.library**  
Instagram



**1,368**

TOTAL POSTS

**1,761**

FOLLOWERS

**166**

FOLLOWING

## Profile Growth & Discovery

See how @des.plaines.library performed over 90 days in the reporting period.

**71**

+ 4%

NEW FOLLOWERS ⓘ

**26,747**

IMPRESSIONS ⓘ

**726**

PROFILE VIEWS ⓘ

**40**

WEBSITE CLICKS ⓘ

## Linkin.bio Interactions

See how @des.plaines.library's Linkin.bio page performed in the reporting period.

**61**

PAGE VIEWS ⓘ

**24**

BUTTON CLICKS ⓘ

**34**

POST CLICKS ⓘ

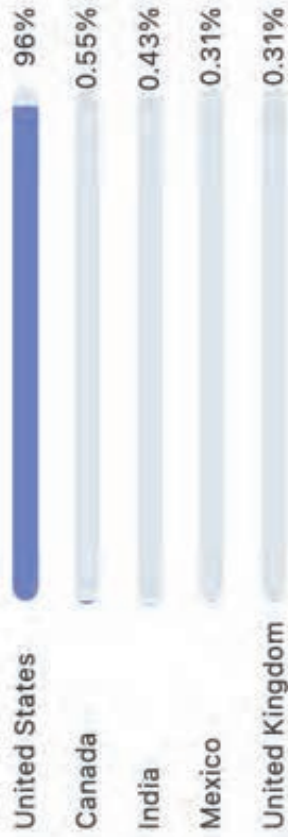
**95%**

CLICK-THROUGH % ⓘ

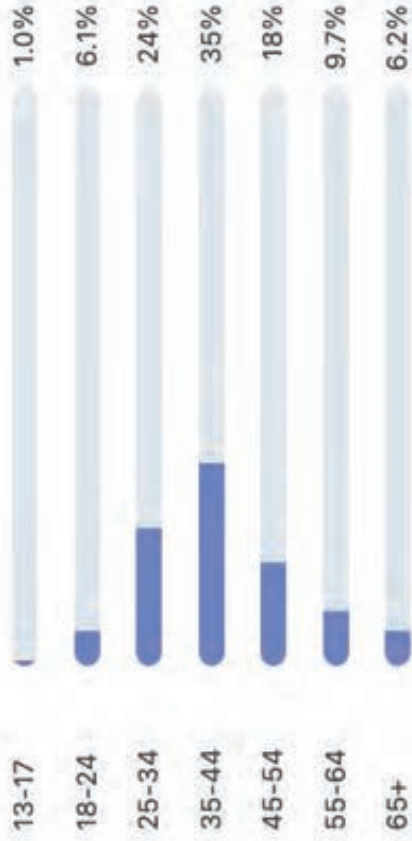
# Audience Demographics

Understand who @des.plaines.library's followers are and when they're online.

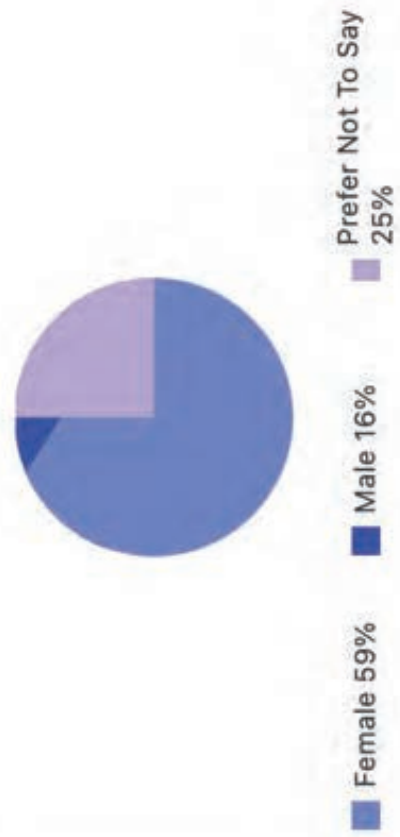
## TOP COUNTRIES



## AUDIENCE BY AGE



## AUDIENCE BY GENDER



## FOLLOWERS ONLINE

< Sun Jul 30, 2023 >  
Most Active Day



TIMEZONE: AMERICA/CHICAGO (CDT)

## Post Summary

See how @des.plaines.library's posts performed in the reporting period.

**292**

AVERAGE REACH ⓘ

**28**

AVERAGE LIKES ⓘ

**0**

AVERAGE COMMENTS ⓘ

**8.7%**

AVERAGE ENGAGEMENT ⓘ

Posts with the highest engagement from the last 30 posts in the 90-day reporting period:



REACH 604  
 LIKES 104  
 COMMENTS 5  
 ENGAGEMENT 18%  
 LINKIN.BIO CLICKS -



REACH 599  
 LIKES 101  
 COMMENTS 6  
 ENGAGEMENT 18%  
 LINKIN.BIO CLICKS -



REACH 307  
 LIKES 40  
 COMMENTS 0  
 ENGAGEMENT 13%  
 LINKIN.BIO CLICKS -



REACH 226  
 LIKES 28  
 COMMENTS 0  
 ENGAGEMENT 12%  
 LINKIN.BIO CLICKS -



REACH 430  
 LIKES 52  
 COMMENTS 1  
 ENGAGEMENT 12%  
 LINKIN.BIO CLICKS -

## Story Summary

See how @des.plaines.library's stories performed in the reporting period.

**157.5**

AVERAGE IMPRESSIONS ⓘ

**156.5**

AVERAGE REACH ⓘ

**0**

AVERAGE REPLIES ⓘ

Stories with the highest impressions from the last 30 stories (includes stories from the last month of the reporting period, excluding the last day):



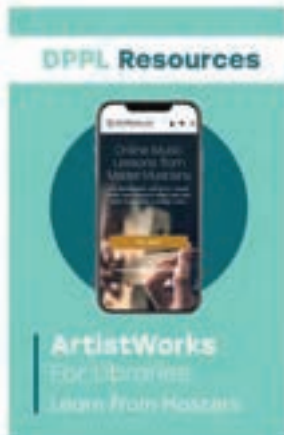
IMPRESSIONS 196  
 REACH 194



IMPRESSIONS 188  
 REACH 185



IMPRESSIONS 187  
 REACH 187



IMPRESSIONS 168  
 REACH 165



IMPRESSIONS 168  
 REACH 167



# Audience

Current audience

Potential audience

## Create ads for audiences who are more likely to convert

Reach more of the people who matter to your business by choosing from our curated list of audiences.

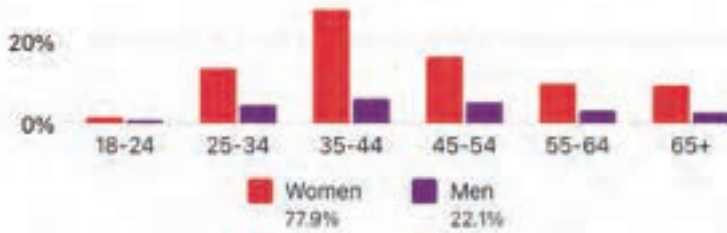
[Get started](#)



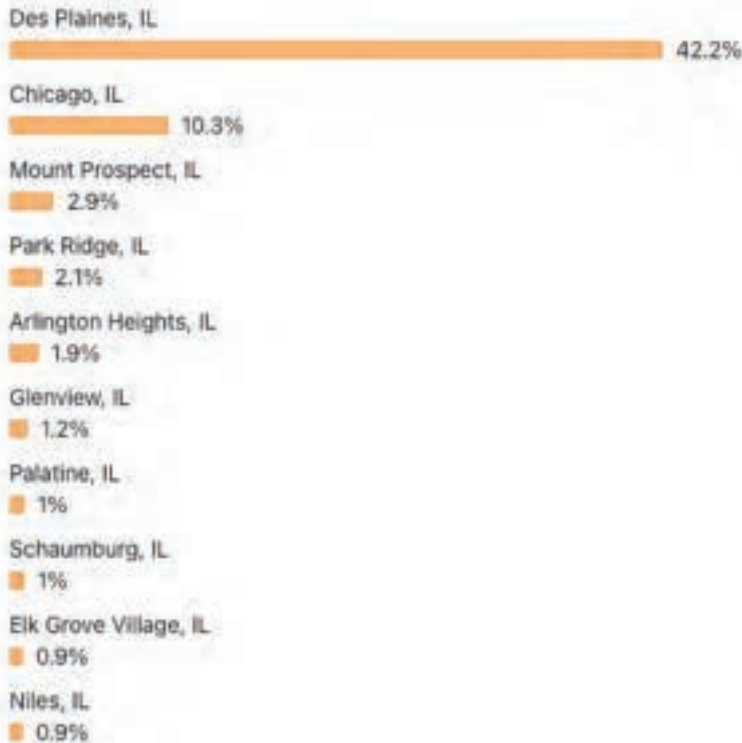
### Facebook followers ⓘ

4,938

#### Age & gender ⓘ



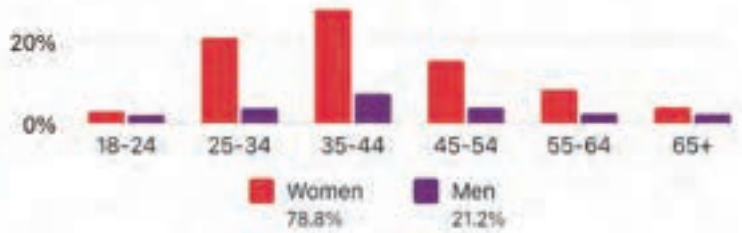
#### Top cities



### Instagram followers ⓘ

1,760

#### Age & gender ⓘ



#### Top cities



## Content overview

Explore noteworthy trends from the content you recently created and shared.

Facebook posts

Facebook stories

Instagram posts

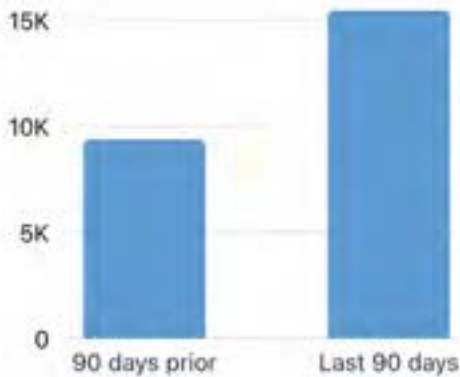
Instagram stories

## Reach

Post reach ⓘ

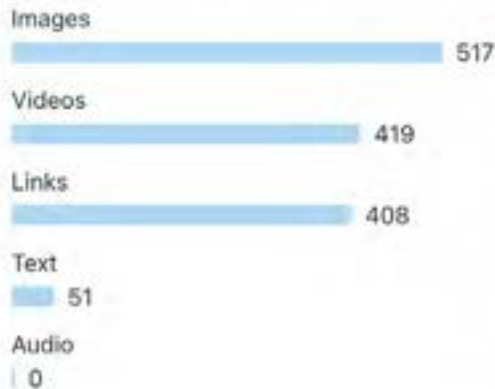
15.5K ↑ 64.9%

Total from last 90 days vs 90 days prior



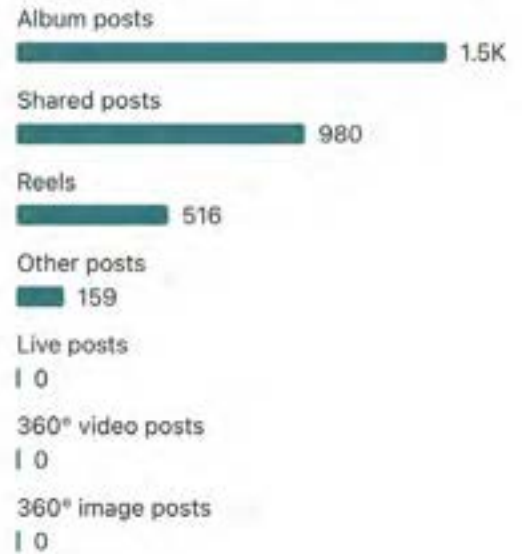
Median post reach per media type ⓘ

For posts created in the last 90 days



Median post reach per content format ⓘ

For posts created in the last 90 days

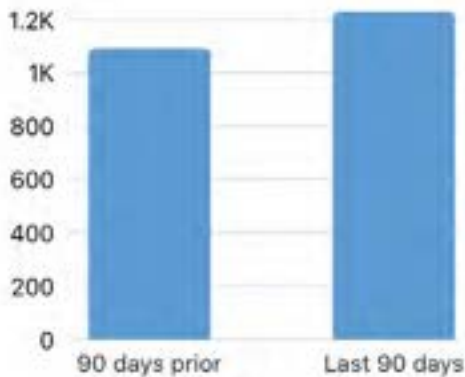


## Engagement

Post reactions, comments and shares ⓘ

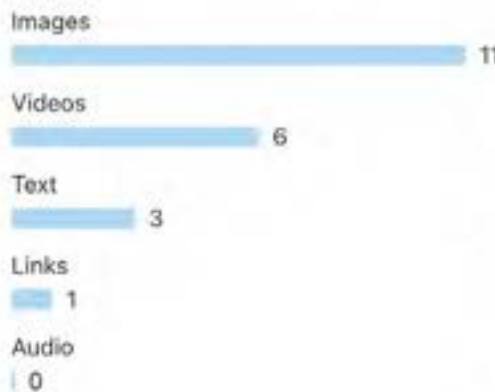
1.2K ↑ 12.4%

Total from last 90 days vs 90 days prior



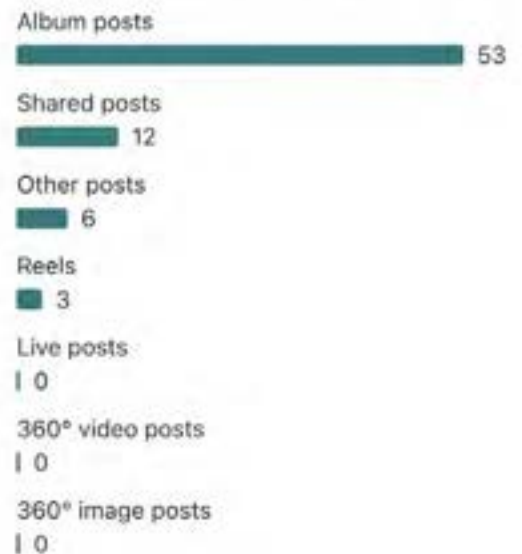
Median post reactions, comments and shares per media type ⓘ

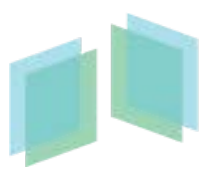
For posts created in the last 90 days



Median post reactions, comments and shares per content format ⓘ

For posts created in the last 90 days

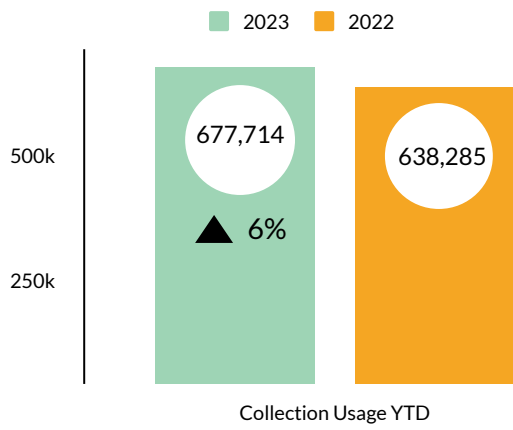




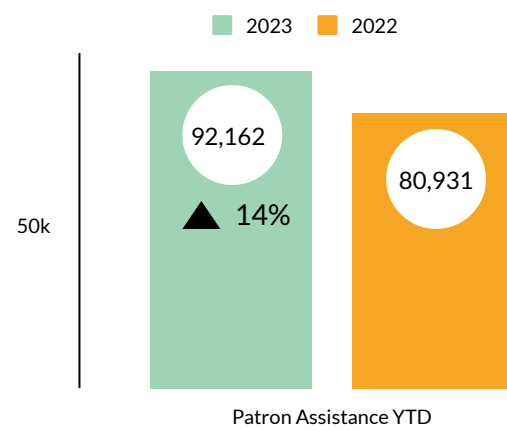
# STATISTICS REPORT

On June 2023

## Collection Usage YTD

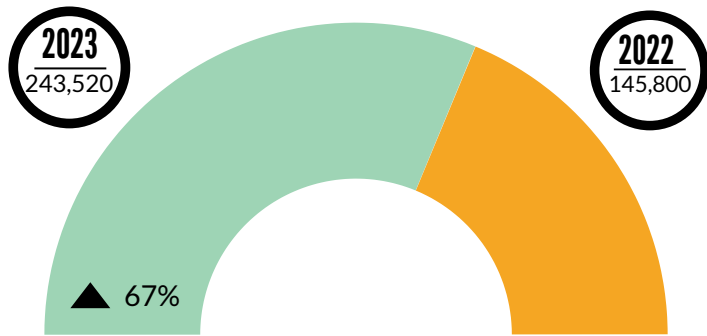


## Patron Assistance YTD



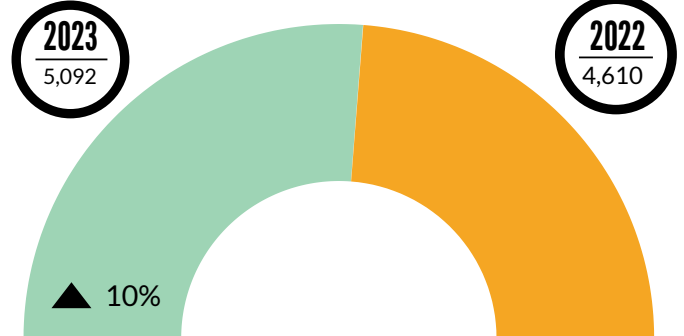
## Attendance All - YTD

Events, Programs, Outreach & Classes



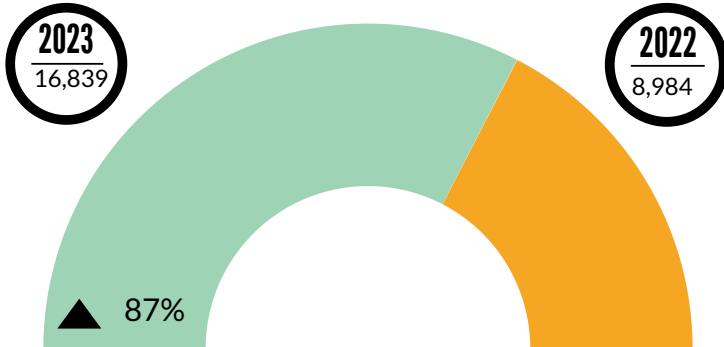
## Bookings All - YTD

Events, Programs & Classes



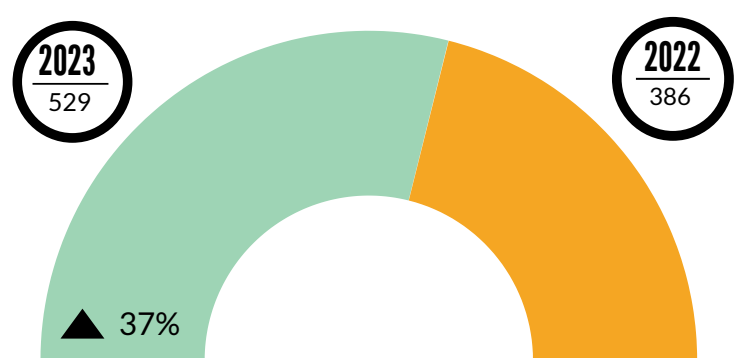
## Attendance In Person - YTD

Events, Programs & Classes

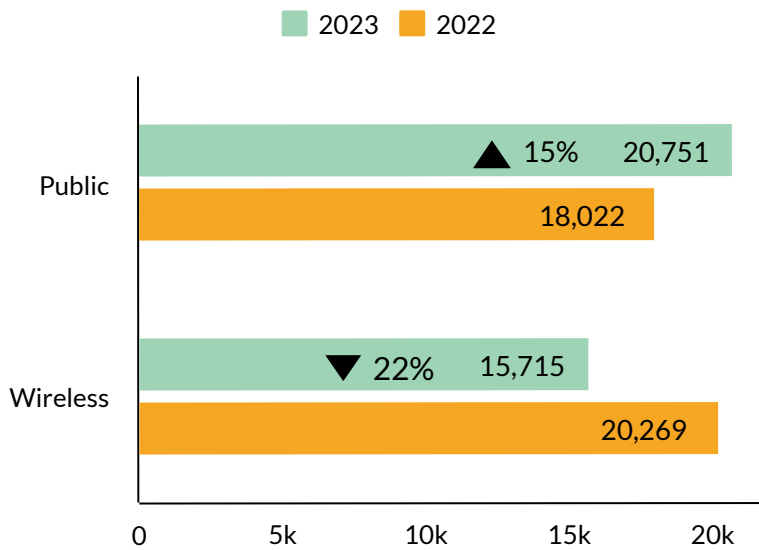


## Bookings In Person - YTD

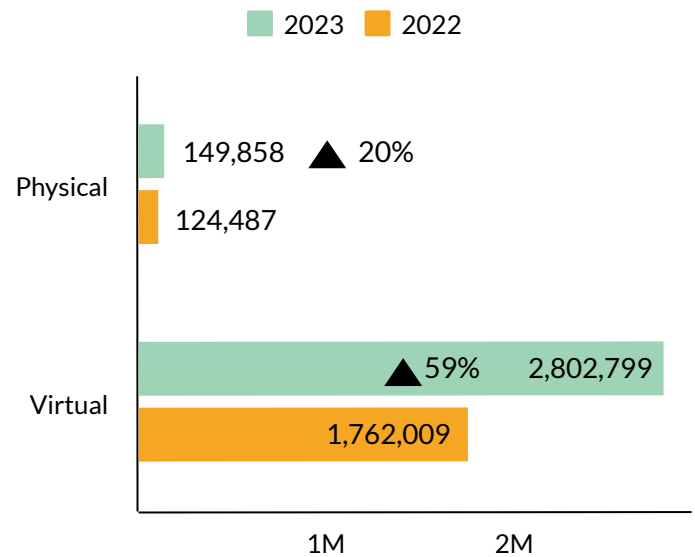
Events, Programs & Classes



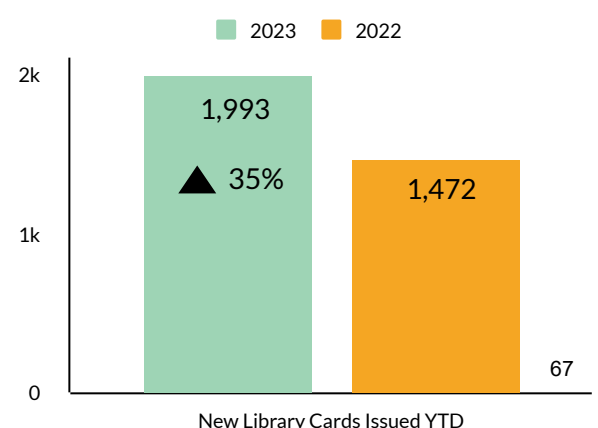
## Computer Usage YTD

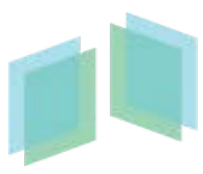


## Traffic YTD



## New Library Cards Issued YTD

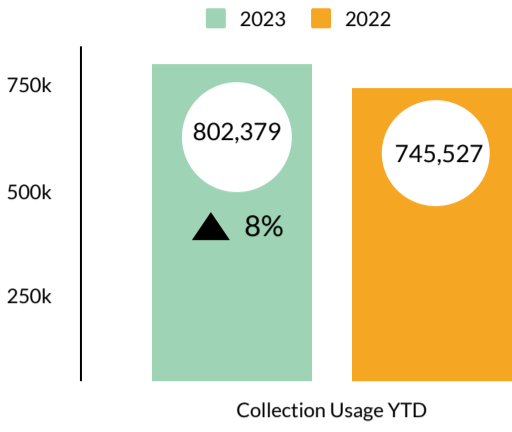




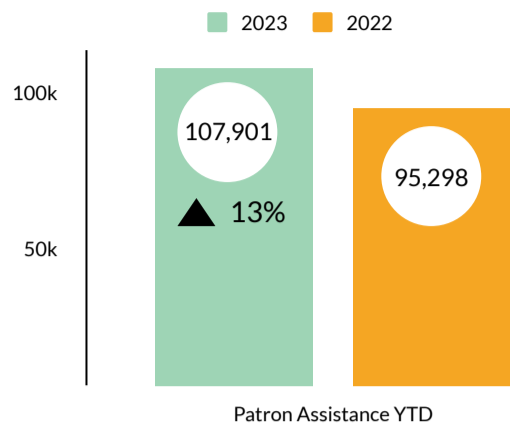
# STATISTICS REPORT

On July 2023

## Collection Usage YTD

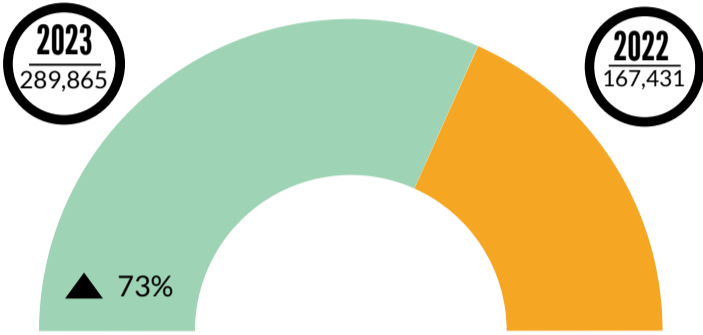


## Patron Assistance YTD



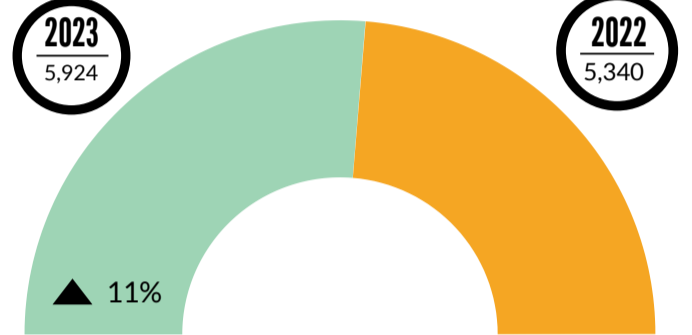
## Attendance All - YTD

Events, Programs, Outreach & Classes



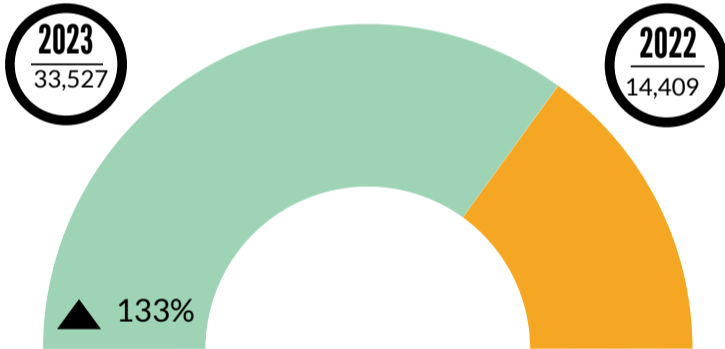
## Bookings All - YTD

Events, Programs & Classes



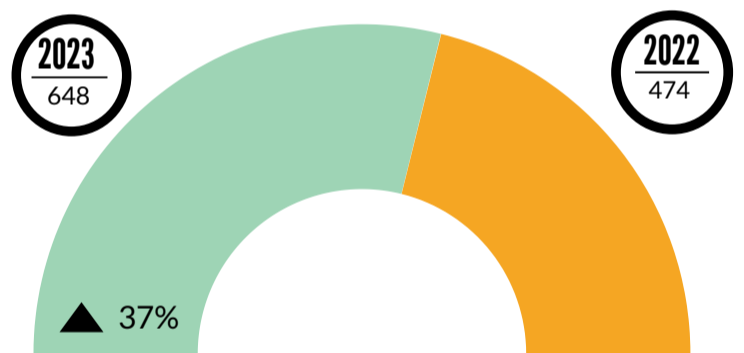
## Attendance In Person - YTD

Events, Programs & Classes

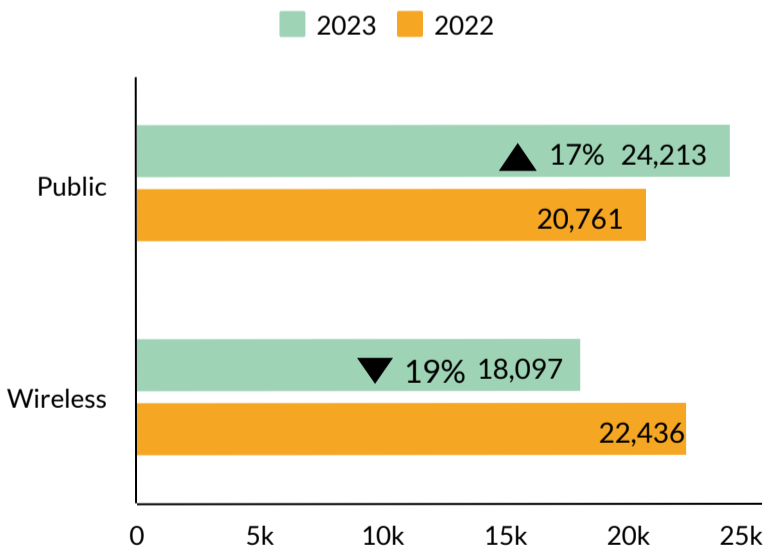


## Bookings In Person - YTD

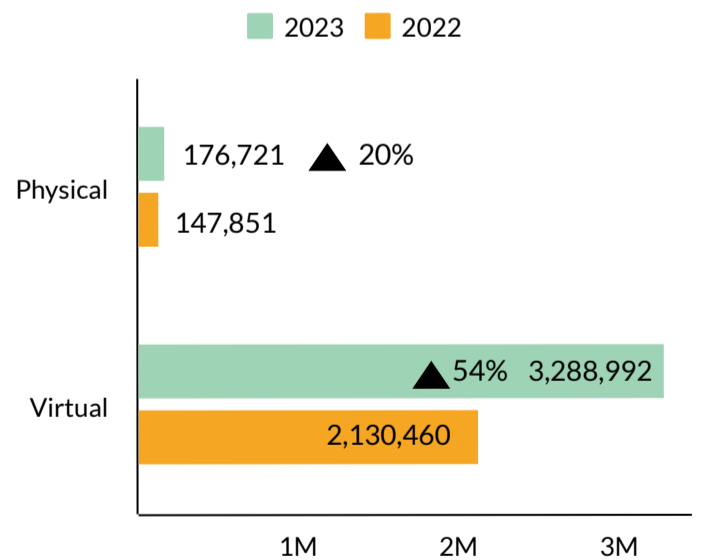
Events, Programs & Classes



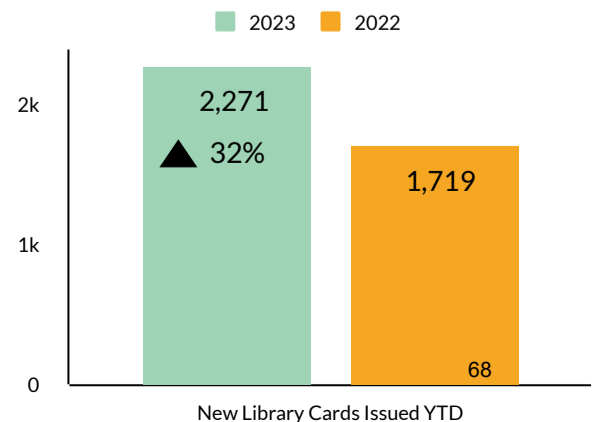
## Computer Usage YTD



## Traffic YTD



## New Library Cards Issued YTD



## 2023 Year to Date Statistics

**JUNE 2023**

<b>COLLECTION USAGE</b>		
	Year to Date 2023	<b>677,714</b>
	Year to Date 2022	<b>638,285</b>
	<b>% Change</b>	<b>6%</b>
<b>PATRON ASSISTANCE</b>		
	Year to Date 2023	<b>92,162</b>
	Year to Date 2022	<b>80,931</b>
	<b>% Change</b>	<b>14%</b>
<b>EVENTS, PROGRAMS, AND CLASSES- BOOKINGS</b>		
	Year to Date 2023	<b>5,092</b>
	Year to Date 2022	<b>4,610</b>
	<b>% Change</b>	<b>10%</b>
<b>EVENTS, PROGRAMS, OUTREACH, AND CLASSES-ATTENDANCE</b>		
	Year to Date 2023	<b>243,520</b>
	Year to Date 2022	<b>145,800</b>
	<b>% Change</b>	<b>67%</b>
<b>IN PERSON EVENTS</b>		
	<b>Bookings</b>	
	Year to Date 2023	<b>529</b>
	Year to Date 2022	<b>386</b>
	<b>% Change</b>	<b>37%</b>
	<b>Attendance</b>	
	Year to Date 2023	<b>16,839</b>
	Year to Date 2022	<b>8,984</b>
	<b>% Change</b>	<b>87%</b>
<b>TRAFFIC</b>		
	<b>Physical Visits (gate count)</b>	
	Year to Date 2023	<b>149,858</b>
	Year to Date 2022	<b>124,487</b>
	<b>% Change</b>	<b>20%</b>
	<b>Virtual Visits (catalog, website, mobile app)</b>	
	Year to Date 2023	<b>2,802,799</b>
	Year to Date 2022	<b>1,762,009</b>
	<b>% Change</b>	<b>59%</b>
<b>LIBRARY CARD OWNERSHIP</b>		
	Year to Date new library cards 2023	<b>1,993</b>
	Year to Date new library cards 2022	<b>1,472</b>
	<b>% Change</b>	<b>35%</b>
<b>COMPUTER USAGE</b>		
	<b>Public Computers</b>	
	Year to Date 2023	<b>20,751</b>
	Year to Date 2022	<b>18,022</b>
	<b>% Change</b>	<b>15%</b>
	<b>Wireless</b>	
	Year to Date 2023	<b>15,715</b>
	Year to Date 2022	<b>20,269</b>
	<b>% Change</b>	<b>-22%</b>

2023 STATISTICS REPORT													
COLLECTION USAGE	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
Physical materials	52,685	54,026	62,878	55,995	53,687	56,660							335,931
E-materials	14,973	13,013	14,338	14,579	16,404	16,632							89,939
ILL	639	639	764	631	573	637							3,883
Databases	38,413	35,495	45,784	39,713	43,571	44,985							247,961
<b>2023 Total</b>	<b>106,710</b>	<b>103,173</b>	<b>123,764</b>	<b>110,918</b>	<b>114,235</b>	<b>118,914</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>677,714</b>
Physical materials	56,638	50,882	58,763	57,598	54,599	57,312							335,792
E-materials	13,641	12,033	14,579	13,959	14,080	12,809							81,101
ILL	690	606	700	698	615	595							3,904
Databases	41,278	36,842	36,252	36,858	33,443	32,845							217,488
<b>2022 Total</b>	<b>112,197</b>	<b>100,363</b>	<b>110,294</b>	<b>109,113</b>	<b>102,757</b>	<b>103,561</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>638,285</b>
<b>PATRON ASSISTANCE</b>													
Youth Services	1,272	1,906	2,086	1,914	1,794	6,269							15,241
Adult Services	6,546	6,066	7,195	6,151	6,248	6,802							39,008
Patron Accounts	5,930	5,433	7,743	6,188	5,616	6,307							37,237
Security	154	143	96	110	84	89							676
<b>2023 Total</b>	<b>13,922</b>	<b>13,548</b>	<b>17,120</b>	<b>14,363</b>	<b>13,742</b>	<b>19,467</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>92,162</b>
Youth Services	403	698	815	919	655	3,485							6,975
Adult Services	5,729	6,205	7,573	7,150	6,375	6,881							39,913
Patron Accounts	5,212	4,768	5,615	6,065	5,573	6,810							34,043
Security	235	236	305	302	307	295							1,680
<b>2022 Total</b>	<b>11,579</b>	<b>11,907</b>	<b>14,308</b>	<b>14,436</b>	<b>12,910</b>	<b>17,471</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,931</b>
<b>EVENTS, PROGRAMS AND CLASSES-BOOKINGS</b>													
Youth Services In Person	18	29	19	30	21	27							144
Youth Services Virtual	8	1	1	1	0	2							13
Adult Services In Person	43	77	69	68	62	66							385
Adult Services Virtual	15	14	16	14	14	13							86
Outside groups	10	16	35	27	20	18							126
Public study rooms	686	744	795	710	694	709							4,338
<b>2023 Total</b>	<b>780</b>	<b>881</b>	<b>935</b>	<b>850</b>	<b>811</b>	<b>835</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,092</b>
Youth Services In Person	4	20	21	28	10	20							103
Youth Services Virtual	9	13	11	13	7	7							60
Adult Services In Person	43	56	51	50	34	49							283
Adult Services Virtual	2	4	12	18	16	20							72
Outside groups	0	8	16	10	12	26							72
Public study rooms	569	705	732	731	663	620							4,020
<b>2022 Total</b>	<b>627</b>	<b>806</b>	<b>843</b>	<b>850</b>	<b>742</b>	<b>742</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,610</b>
<b>EVENTS, PROGRAMS, OUTREACH &amp; CLASSES-ATTENDANCE</b>													
Youth Services In Person	989	1,314	1,698	1,559	492	4,595							10,647
Youth Services Virtual	29,089	11,189	13,750	13,183	8,933	8,437							84,581
Adult Services In Person	370	766	1,384	2,068	702	902							6,192
Adult Services Virtual	20,187	22,786	20,733	18,918	16,257	15,056							113,937
Outside groups	130	242	1,464	1,332	412	258							3,838
Public study rooms	1,195	1,315	1,407	1,209	1,164	1,093							7,383
Outreach-Youth Services	1,652	2,547	2,031	2,098	4,284	1,400							14,012
Outreach-Adult Services	134	219	1,388	323	166	700							2,930
<b>2023 Total</b>	<b>53,746</b>	<b>40,378</b>	<b>43,855</b>	<b>40,690</b>	<b>32,410</b>	<b>32,441</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>243,520</b>
Youth Services In Person	37	741	723	889	398	1,779							4,567
Youth Services Virtual	5,918	3,808	4,583	5,532	34,945	3,885							58,671
Adult Services In Person	618	613	1,085	662	413	1,026							4,417
Adult Services Virtual	9,763	10,331	15,294	8,692	8,095	10,777							62,952
Outside groups	0	189	238	159	209	2,037							2,832
Public study rooms	833	991	1,101	1,164	1,022	933							6,044
Outreach-Youth Services	236	298	507	693	2,104	1,489							5,327
Outreach-Adult Services	70	109	336	196	77	202							990
<b>2022 Total</b>	<b>17,475</b>	<b>17,080</b>	<b>23,867</b>	<b>17,987</b>	<b>47,263</b>	<b>22,128</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>145,800</b>

<b>TRAFFIC</b>												
<b>2023</b>	Physical Visits (gate count)	21,659	22,365	27,032	24,328	21,622	32,852					<b>149,858</b>
<b>2022</b>	Physical Visits (gate count)	14,897	16,385	19,562	20,482	22,088	31,073					<b>124,487</b>
<b>2023</b>	Virtual visits (catalog, website, mobile app)	480,735	444,598	473,767	456,869	468,392	478,438					<b>2,802,799</b>
<b>2022</b>	Virtual visits (catalog, website, mobile app)	282,242	282,108	277,368	277,357	291,298	351,636					<b>1,762,009</b>
<b>LIBRARY CARDS ISSUED-report the latest month</b>												
<b>2023</b>	Number of new library cards	259	222	501	313	311	387					<b>1,993</b>
<b>2022</b>	Number of new library cards	157	201	219	277	211	407					<b>1,472</b>
<b>COMPUTER USAGE</b>												
	Public computers-Youth Services	253	248	393	365	286	605					2,150
	Public computers-Adult	2,688	2,903	3,340	3,270	3,309	3,091					18,601
<b>2023</b>	<b>Total</b>	<b>2,941</b>	<b>3,151</b>	<b>3,733</b>	<b>3,635</b>	<b>3,595</b>	<b>3,696</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,751</b>
	Public computers-Youth Services	0	0	0	0	0	0					0
	Public computers-Adult	2,135	2,326	5,761	2,513	2,582	2,705					18,022
<b>2022</b>	<b>Total</b>	<b>2,135</b>	<b>2,326</b>	<b>5,761</b>	<b>2,513</b>	<b>2,582</b>	<b>2,705</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,022</b>
	Wireless	2,360	2,619	2,734	2,715	2,542	2,745					15,715
<b>2023</b>	<b>Total</b>	<b>2,360</b>	<b>2,619</b>	<b>2,734</b>	<b>2,715</b>	<b>2,542</b>	<b>2,745</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,715</b>
	Wireless	4,988	1,850	2,184	2,243	6,583	2,421					20,269
<b>2022</b>	<b>Total</b>	<b>4,988</b>	<b>1,850</b>	<b>2,184</b>	<b>2,243</b>	<b>6,583</b>	<b>2,421</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,269</b>

## 2023 Year to Date Statistics

**JULY 2023**

<b>COLLECTION USAGE</b>		
	Year to Date 2023	<b>802,379</b>
	Year to Date 2022	<b>745,527</b>
	<b>% Change</b>	<b>8%</b>
<b>PATRON ASSISTANCE</b>		
	Year to Date 2023	<b>107,901</b>
	Year to Date 2022	<b>95,298</b>
	<b>% Change</b>	<b>13%</b>
<b>EVENTS, PROGRAMS, AND CLASSES- BOOKINGS</b>		
	Year to Date 2023	<b>5,924</b>
	Year to Date 2022	<b>5,340</b>
	<b>% Change</b>	<b>11%</b>
<b>EVENTS, PROGRAMS, OUTREACH, AND CLASSES-ATTENDANCE</b>		
	Year to Date 2023	<b>289,865</b>
	Year to Date 2022	<b>167,431</b>
	<b>% Change</b>	<b>73%</b>
<b>IN PERSON EVENTS</b>		
	<b>Bookings</b>	
	Year to Date 2023	<b>648</b>
	Year to Date 2022	<b>474</b>
	<b>% Change</b>	<b>37%</b>
	<b>Attendance</b>	
	Year to Date 2023	<b>33,527</b>
	Year to Date 2022	<b>14,409</b>
	<b>% Change</b>	<b>133%</b>
<b>TRAFFIC</b>		
	<b>Physical Visits (gate count)</b>	
	Year to Date 2023	<b>176,721</b>
	Year to Date 2022	<b>147,851</b>
	<b>% Change</b>	<b>20%</b>
	<b>Virtual Visits (catalog, website, mobile app)</b>	
	Year to Date 2023	<b>3,288,992</b>
	Year to Date 2022	<b>2,130,460</b>
	<b>% Change</b>	<b>54%</b>
<b>LIBRARY CARD OWNERSHIP</b>		
	Year to Date new library cards 2023	<b>2,271</b>
	Year to Date new library cards 2022	<b>1,719</b>
	<b>% Change</b>	<b>32%</b>
<b>COMPUTER USAGE</b>		
	<b>Public Computers</b>	
	Year to Date 2023	<b>24,213</b>
	Year to Date 2022	<b>20,761</b>
	<b>% Change</b>	<b>17%</b>
	<b>Wireless</b>	
	Year to Date 2023	<b>18,097</b>
	Year to Date 2022	<b>22,436</b>
	<b>% Change</b>	<b>-19%</b>



2023 STATISTICS REPORT													
COLLECTION USAGE	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
Physical materials	52,685	54,026	62,878	55,995	53,687	56,660	60,675						396,606
E-materials	14,973	13,013	14,338	14,579	16,404	16,632	14,909						104,848
ILL	639	639	764	631	573	637	637						4,520
Databases	38,413	35,495	45,784	39,713	43,571	44,985	48,444						296,405
<b>2023 Total</b>	<b>106,710</b>	<b>103,173</b>	<b>123,764</b>	<b>110,918</b>	<b>114,235</b>	<b>118,914</b>	<b>124,665</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>802,379</b>
Physical materials	56,638	50,882	58,763	57,598	54,599	57,312	59,618						395,410
E-materials	13,641	12,033	14,579	13,959	14,080	12,809	12,661						93,762
ILL	690	606	700	698	615	595	676						4,580
Databases	41,278	36,842	36,252	36,858	33,463	32,845	34,287						251,775
<b>2022 Total</b>	<b>112,197</b>	<b>100,363</b>	<b>110,294</b>	<b>109,113</b>	<b>102,757</b>	<b>103,561</b>	<b>107,242</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>745,527</b>
<b>PATRON ASSISTANCE</b>													
Youth Services	1,272	1,906	2,086	1,914	1,794	6,269	3,280						18,521
Adult Services	6,546	6,066	7,195	6,151	6,248	6,802	6,127						45,135
Patron Accounts	5,950	5,433	7,743	6,188	5,616	6,307	6,300						43,537
Security	154	143	96	110	84	89	32						708
<b>2023 Total</b>	<b>13,922</b>	<b>13,548</b>	<b>17,120</b>	<b>14,363</b>	<b>13,742</b>	<b>19,467</b>	<b>15,739</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>107,901</b>
Youth Services	403	698	815	919	655	3,485	2,235						9,210
Adult Services	5,729	6,205	7,573	7,150	6,375	6,881	6,107						46,020
Patron Accounts	5,212	4,768	5,615	6,065	5,573	6,810	6,025						40,068
Security	235	236	305	302	307	295	337						2,017
<b>2022 Total</b>	<b>11,579</b>	<b>11,907</b>	<b>14,308</b>	<b>14,436</b>	<b>12,910</b>	<b>17,471</b>	<b>14,704</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>95,298</b>
<b>EVENTS, PROGRAMS AND CLASSES-BOOKINGS</b>													
Youth Services In Person	18	29	19	30	21	27	35						179
Youth Services Virtual	8	1	1	1	0	2	2						15
Adult Services In Person	43	77	69	68	62	66	84						469
Adult Services Virtual	15	14	16	14	14	13	10						96
Outside groups	10	16	35	27	20	18	19						145
Public study rooms	686	744	795	710	694	709	682						5,020
<b>2023 Total</b>	<b>780</b>	<b>881</b>	<b>935</b>	<b>850</b>	<b>811</b>	<b>835</b>	<b>832</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,924</b>
Youth Services In Person	4	20	21	28	10	20	30						133
Youth Services Virtual	9	13	11	13	7	7	19						79
Adult Services In Person	43	56	51	50	34	49	58						341
Adult Services Virtual	2	4	12	18	16	20	17						89
Outside groups	0	8	16	10	12	26	16						88
Public study rooms	569	705	732	731	663	620	590						4,610
<b>2022 Total</b>	<b>627</b>	<b>806</b>	<b>843</b>	<b>850</b>	<b>742</b>	<b>742</b>	<b>730</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,340</b>
<b>EVENTS, PROGRAMS, OUTREACH &amp; CLASSES-ATTENDANCE</b>													
Youth Services In Person	989	1,314	1,698	1,559	492	4,595	10,132						20,779
Youth Services Virtual	29,089	11,189	13,750	13,183	8,933	8,437	10,063						94,644
Adult Services In Person	370	766	1,384	2,068	702	902	6,556						12,748
Adult Services Virtual	20,187	22,786	20,733	18,918	16,257	15,056	16,976						130,913
Outside groups	130	242	1,464	1,332	412	258	264						4,102
Public study rooms	1,195	1,315	1,407	1,209	1,164	1,093	1,002						8,385
Outreach-Youth Services	1,652	2,547	2,031	2,098	4,284	1,400	1,019						15,031
Outreach-Adult Services	134	219	1,388	323	166	700	333						3,263
<b>2023 Total</b>	<b>53,746</b>	<b>40,378</b>	<b>43,855</b>	<b>40,690</b>	<b>32,410</b>	<b>32,441</b>	<b>46,345</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>289,865</b>
Youth Services In Person	37	741	723	889	398	1,779	3,177						7,744
Youth Services Virtual	5,918	3,808	4,583	5,532	34,945	3,885	4,391						63,062
Adult Services In Person	618	613	1,085	662	413	1,026	2,248						6,665
Adult Services Virtual	9,763	10,331	15,294	8,692	8,095	10,777	9,753						72,705
Outside groups	0	189	238	159	209	2,037	136						2,968
Public study rooms	833	991	1,101	1,164	1,022	933	906						6,950
Outreach-Youth Services	236	298	507	693	2,104	1,489	918						6,245
Outreach-Adult Services	70	109	336	196	77	202	102						1,092
<b>2022 Total</b>	<b>17,475</b>	<b>17,080</b>	<b>23,867</b>	<b>17,987</b>	<b>47,263</b>	<b>22,128</b>	<b>21,631</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>167,431</b>

<b>TRAFFIC</b>														
<b>2023</b>	Physical Visits (gate count)	21,659	22,365	27,032	24,328	21,622	32,852	26,863						<b>176,721</b>
<b>2022</b>	Physical Visits (gate count)	14,897	16,385	19,562	20,482	22,088	31,073	23,364						<b>147,851</b>
<b>2023</b>	Virtual visits (catalog, website, mobile app)	480,735	444,598	473,767	456,869	468,392	478,438	486,193						<b>3,288,992</b>
<b>2022</b>	Virtual visits (catalog, website, mobile app)	282,242	282,108	277,368	277,357	291,298	351,636	368,451						<b>2,130,460</b>
<b>LIBRARY CARDS ISSUED-report the latest month</b>														
<b>2023</b>	Number of new library cards	259	222	501	313	311	387	278						<b>2,271</b>
<b>2022</b>	Number of new library cards	157	201	219	277	211	407	247						<b>1,719</b>
<b>COMPUTER USAGE</b>														
	Public computers-Youth Services	253	248	393	365	286	605	582						<b>2,732</b>
	Public computers-Adult	2,688	2,903	3,340	3,270	3,309	3,091	2,880						<b>21,481</b>
<b>2023</b>	<b>Total</b>	<b>2,941</b>	<b>3,151</b>	<b>3,733</b>	<b>3,635</b>	<b>3,595</b>	<b>3,696</b>	<b>3,462</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,213</b>
	Public computers-Youth Services	0	0	0	0	0	0	0						<b>0</b>
	Public computers-Adult	2,135	2,326	5,761	2,513	2,582	2,705	2,739						<b>20,761</b>
<b>2022</b>	<b>Total</b>	<b>2,135</b>	<b>2,326</b>	<b>5,761</b>	<b>2,513</b>	<b>2,582</b>	<b>2,705</b>	<b>2,739</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,761</b>
	Wireless	2,360	2,619	2,734	2,715	2,542	2,745	2,382						<b>18,097</b>
<b>2023</b>	<b>Total</b>	<b>2,360</b>	<b>2,619</b>	<b>2,734</b>	<b>2,715</b>	<b>2,542</b>	<b>2,745</b>	<b>2,382</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,097</b>
	Wireless	4,988	1,850	2,184	2,243	6,583	2,421	2,167						<b>22,436</b>
<b>2022</b>	<b>Total</b>	<b>4,988</b>	<b>1,850</b>	<b>2,184</b>	<b>2,243</b>	<b>6,583</b>	<b>2,421</b>	<b>2,167</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,436</b>



7/17/2023

Dear Alicia,

Thank you for your generous donation of 31 Paracord Bracelets, 30 Letters, and supporting those who serve. Since our founding in 2003, with the help of grateful Americans like you, we have delivered over **3.8 million** of our signature Care Packages to Deployed Troops, Veterans, Military Families, Recruit Graduates and First Responders.

A Care Package brings joy to a Service Member stationed far from home and enables a Veteran, Wounded Hero or Caregiver to feel appreciated -- many for the first time. Our Battalion Buddies bring comfort to the children of Deployed Troops at a very stressful time in their young lives. When we hand deliver Care Pouches to new Officer and Recruit Graduates, they know that as they begin their career of service to our great nation, they are supported along the way. And the delivery of First Responder Care Packages shows local heroes that their community values them in an often thankless job.

We recently received this email from a Care Package recipient deployed overseas:

*Thank you! I wanted to personally reach out and say how much we appreciate the support you have shown from Operation Gratitude. I am currently on deployment and received one of the care packages; it has truly brought some extra joy into my life being so far from home. Please keep up the good work as I know there are many more of my brothers and sisters in the service that will be just as grateful as me. Again, thank you very much! Very Respectfully, AZ3 F, S.M. VAQ-132 "Scorpions"*

Thank you again for your thoughtfulness and wonderful patriotic spirit. Every single donation we receive furthers our mission, and the recipients of your generosity will remember your kindness forever. As a Marine Mom and the Founder of this grass-roots organization, I will always be appreciative of your support and encouragement for Operation Gratitude. You are truly making a difference!

With Gratitude,

Carolyn Blashek  
Founder, CEO

Operation Gratitude has been granted non-profit status under Section 501 (c) 3 of the IRS Code.