



## **DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES**

### **Minutes of the Regular Meeting Thursday, December 18, 2025**

I. Call to Order.

The meeting was called to order at 7:04 p.m.

II. Roll Call.

Roll call indicated the following Trustees were

PRESENT: Lisa DuBrock, Robert Flinn, Christine Halblander, Nicholas Harkovich, Rachel Rice, Dr. Gregory Sarlo, Dr. Megan Williams.

ABSENT: Kristen Graack, Michelle Shimon-Hutchison.

ALSO PRESENT: Director Papadourakis, Joanie Sebastian, Heather Imhoff, FOL President John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A.

V. Consideration of the Agenda.

MOTION by Halblander, seconded by Rice, to accept the Agenda.

AYES: DuBrock, Flinn, Halblander, Harkovich, Rice, Sarlo, Williams.

NAYS: None.

MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

A. Approval of the Minutes of the Regular Board Meeting – November 2025.

B. Approval of the Minutes of the Planning and Management Committees - November 2025.

C. Acceptance of Financial Reports for November 2025.

- D. Acceptance of Reports.
1. Statistics Report for November 2025.
  2. Director's Report for November 2025.

MOTION by DuBrock, seconded by Williams, to accept the Consent Agenda.

AYES: DuBrock, Flinn, Halblander, Harkovich, Rice, Sarlo, Williams.

NAYS: None.

MOTION CARRIED.

VIII. New Business.

- A. Approval of Payment of Vendor Checks Report and ACH Payments in the amount of \$270,009.54.

MOTION by DuBrock, seconded by Rice, to Approve Payment of Vendor Checks and ACH Payments in the amount of \$270,009.54 as listed on the vendor checks report of November 2025 and authorize Director Laurie Papadourakis to transfer the amount required to the Library's operating account.

Roll Call Vote.

AYES: DuBrock, Flinn, Halblander, Harkovich, Rice, Sarlo, Williams.

NAYS: None.

MOTION CARRIED.

- B. Recommendation from the Planning Committee and Approval of the 2026-2028 Strategic Plan.

MOTION by Rice, seconded by Flinn, to accept the recommendation from the Planning Committee and Approve of the 2026-2028 Strategic Plan.

AYES: DuBrock, Flinn, Halblander, Harkovich, Rice, Sarlo, Williams.

NAYS: None.

MOTION CARRIED.

- C. Approval of the 2026 Per Capita Application.

Director Papadourakis indicated that the grant once received will be used to support key Strategic Plan initiatives, and to ensure the Library compliance with WCAG 2.1 AA standards. Flinn asked for confirmation that the Library's newsletters also meet those accessibility standards.

IX. Other.

Trustees were reminded that the Director's annual review is scheduled for March, and that the review process should begin in January.

X. Announcements.

None.

XI. Correspondence.

None.

XII. Adjournment.

MOTION by Halblander, seconded by DuBrock, to adjourn.

AYES: DuBrock, Flinn, Halblander, Harkovich, Rice, Sarlo, Williams.

NAYS: None.

MOTION CARRIED.

The meeting adjourned at 7:26 p.m.