



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, July 17, 2025

I. Call to Order.

The meeting was called to order at 5:04 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Lisa DuBrock, Robert Flinn, Nick Harkovich, Michelle Shimon-Hutchison. ABSENT: Kristen Graack, Christine Halblander, Rachel Rice. ALSO PRESENT: DPPL Staff Laurie Papadourakis, Heather Imhoff, Michelle Meyer-Edley, Lynne Rubio.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A.

V. Consideration of the Agenda.

MOTION by DuBrock, seconded by Shimon-Hutchison, to accept the Agenda. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – June 2025.
- B. Acceptance of Financial Reports for June 2025.
 - Acceptance of Reports.
 - 1. Statistics Report for June 2025.
 - 2. Director's Report for June 2025.

MOTION by DuBrock, seconded by Shimon-Hutchison, to accept the Consent Agenda. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$276,080.40.

MOTION by DuBrock, seconded by Flinn, to Approve Payment of Vendor Checks and ACH Payments in the amount of \$276,080.40 as listed on the vendor checks report of June 2025 and authorize Director Papadourakis to transfer the amount required to the Library's operating account. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- B. Review of 2025 Virtual Server Hosts Replacement proposals, and selection of a vendor.

MOTION by Shimon-Hutchison, seconded by Harkovich, to accept the lowest bid proposal by SHI in the amount of \$36,780.66. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

- C. 2025/2026 Committee Assignments.

President Sarlo announced the 2025-2026 Committees as follows:

Management: Graack (Chair), Rice, DuBrock.

Planning: Rice (Chair), Flinn, TBD trustee.

Finance: DuBrock (Chair), Halblander, Shimon-Hutchison.

Building and Grounds: Halblander (Chair), Harkovich, Shimon-Hutchison.

Executive Committee: Sarlo, Graack, DuBrock.

- D. Approval of 2025/2026 Board Meeting Dates.

MOTION by Shimon-Hutchison, seconded by Flinn, to accept the 2025/2026 Board of Trustee Meeting Dates as proposed. AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The 2025/2026 DPPL Board of Trustees Meeting Dates are:

August 21, 2025

September 18, 2025

October 16, 2025

November 20, 2025

December 18, 2025

January 15, 2026

February 19, 2026 at 5 pm

March 12, 2026

April 16, 2026

May 21, 2026

June 18, 2026

July 16, 2026 at 5 pm

IX. Other.

Director Papadourakis thanked the Giese Family for donating \$250,000 to The Canvas to date this year. This is a restricted donation for programming, supplies and equipment for The Canvas, DPPL's makerspace.

She shared positive patron and community feedback to DPPL's Juneteenth programming and closing.

She thanked the City of Des Plaines social worker Anjelika for assisting in the process of identifying and hiring a Social Services Coordinator for the Library, a new position.

She reported that DPPL has received notice of the award of a 2025 Per Capita Grant in the amount of \$89,495.63.

She reported that the Supreme Court has ruled the ERate program constitutional and that it is expected to remain active. DPPL receives significant funding through this program.

She reported that two staff members have utilized DPPL's new tuition reimbursement benefit.

X. Announcements and Correspondence.

None.

XI. Adjournment.

MOTION by Harkovich, seconded by Shimon-Hutchison, to adjourn.

AYES: DuBrock, Flinn, Harkovich, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The meeting adjourned at 5:45 p.m.