



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, June 12, 2025

I. Call to Order.

The meeting was called to order at 7:00 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Kristen Graack, Denise Hudec, Lisa DuBrock, Robert Flinn, Christine Halblander, Nick Harkovich, Rachel Rice. ABSENT: Michelle Shimon-Hutchison. ALSO PRESENT: DPPL Staff Laurie Papadourakis, Joanie Sebastian, Heather Imhoff, Michelle Meyer-Edley, Lauren Wolf. Friends of the Library President John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

MOTION by Rice, seconded by Halblander, to invoke the Remote Participation Policy. AYES: DuBrock, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED..

V. Consideration of the Agenda.

MOTION by Halblander, seconded by Rice, to accept the Agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – May 2025.
- B. Acceptance of Financial Reports for May 2025.
Acceptance of Reports.

1. Statistics Report for May 2025.
2. Director's Report for May 2025.

MOTION by Graack, seconded by Halblander, to accept the consent agenda, minus section B. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

Treasurer Hudec asked if that section B be pulled and asked if spending was on track with planned projections. Director Papadourakis replied that it was. Of concern, however, is an anticipated delay in the Cook County Tax payment. She stated that the Library is spending money wisely as we wait for that payment and a LOC will again be extended to DPPL by the City of Des Plaines if the payments do not come by the end of 2025. Papadourakis also informed the Board that DPPL has received an additional \$250K from donors who funded the building of The Canvas, and that the creation of a 501c Foundation is being explored.

MOTION by Hudec, seconded by Graack, to accept section B of the consent agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$458,322.35.

MOTION by Hudec, seconded by Graack to Approve Payment of Vendor Checks and ACH Payments in the amount of \$458,322.35 as listed on the vendor checks report of April 2025 and authorize Director Papadourakis to transfer the amount required to the Library's operating account. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

- B. Approval of 2025/2026 non-resident fee.

MOTION by Graack, seconded by Hudec, to approve a 2025/2026 non-resident fee in the amount of \$264. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

- C. Report out from Nominating Committee on the recommended slate of 2025/2026 Board of Trustee officers, and election of Officers.

The Committee recommended a slate as follows: President, Dr. Gregory Sarlo; Vice-President, Kris Graack; Treasurer, Lisa DuBrock; and Secretary, Rachel Rice.

MOTION out of committee, seconded by Sarlo, to approve the recommended slate of officers as presented. AYES: DuBrock, Flinn, Graack, Halblander,

Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

IX. Other.

2025/2026 proposed meeting dates were provided and will be approved at the July meeting.

Treasurer Denise Hudec is retiring from the Board after ten years of service. She was thanked for her outstanding service.

Director Papadourakis welcomed Lynne Rubio as the Library's new Head of Adult Services. She informed the Board that Narcan is now stocked at all service desks and staff has been trained to administer it in emergencies. DPPL is in the process of hiring a part-time social services coordinator to assist in connecting patrons in need with city and human services. The Library will be closed in observance of Juneteenth. Prior to that it will be celebrated through live events, in Library displays, social media posts and blog posts with materials recommendations for all ages. And she reported that Summer Reading has started strong with over 500 children signing up over the kick-off weekend.

Trustee Harkovich thanked DPPL for participating in the annual Pride Fest in Des Plaines.

X. Announcements and Correspondence.

None

XI. Adjournment.

MOTION by Harkovich, seconded by Rice, to adjourn. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

The meeting was adjourned at 7:42 p.m.